

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

01497 808019  
townclerk@haytowncouncil.gov.uk  
[www.haytowncouncil.gov.uk](http://www.haytowncouncil.gov.uk)



Draft Minutes for the meeting of Hay Town Council on Monday 6<sup>th</sup> November at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr P Jenkins, Cllr G Williams, Cllr J Prothero, Cllr Alan Powell, Cllr J Hall,

Also present: Clerk C Bunton.

Apologies for absence: Cllr P Jenkins.

2. Wildlife Presentation Dave Pope.

To be invited to December meeting.

3. Declarations of Interest & Code of Conduct

AP – The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, North Wier Trust, Gwynne's Almshouses, Tourist Information, Clifford Primary School, Hay Summer Show.

RG – The Warren.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Hay Summer Show, Country Supplies & Post Office.

JM – HADSCAL, Hay Woodland Group, Hay Warren Anglers, Repair Café.

PJ – Hay Primary School, North Wier Trust, Hay Summer Show.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers, Payroll.

4. Questions from Members of the Public

None

5. Minutes of the meeting dated 2<sup>nd</sup> October 2023

Agreed as a true and accurate record and signed.

Cllr A Bielski, Cllr W Bielska joined the meeting.

6. Henallt Exhibition – Cabinet of Curiosities.

All Cllrs that attended found it extremely interesting and informative. They thoroughly enjoying their time there. Cllrs please make others aware of it. To be advertised on HTC social media. CB to write a letter of thanks.

7. Hay Town Plan

FH, SM and CB have started to look at it. Section 1 has been distributed for Council's thoughts.

Updating the Town plan is essential if we hope to achieve grant funding for renovating Oxford Road toilets. To be an agenda item for December meeting.

8. Office

Thanks to AP who has agreed to install the Mace on the wall in the Office and toilet roll dispensers.

SM to check the holes in the wall around the gas boiler.

AB & WB to help paint office and provide magnolia paint on 23<sup>rd</sup> Nov. CB to purchase white emulsion and magnolia.

CB to get quotes for carpeting and entrance matting.

Heaters – 3 quotes received. Budget heaters were proposed by SM, seconded by JH.

Unanimously agreed

External Sensor lights – 2 quotes received, others requested but not received,

SM proposed quote 1, JM seconded,

Unanimously agreed

SS is now cleaning this block once a month. Toilets in Pavilion need a deep clean. SS to be booked.

Cllr G Ratcliffe joined the meeting.

9. Thank you Presentation

Gift to be purchased to say Thank you for everything done. CB to write and invite to switching on of the lights. AP and SM have spoken to person who would be happy to do bits to help. Would like to continue cleaning area of recycling bins and area owned by Powys CC advised to speak to GR.

HTC to investigate adopting the area suggested.

10. Car parking by Pavilion

Confusion regarding previous contracts. Unanimously agreed to amend contract dates to suit.

All weather matting to be rolled out on the field as the grass is being churned up.

Meeting to be arranged with the Bowls Club. CB to arrange. Water, lights, parking, grass cutting, rubbish. SM, JM, RG to meet.

11. Sub Committee TORs

Noted and agreed. JP missed from Comms. To be added.

12. Subcommittee Reports / Minutes

a) Finance

- I) Draft Precept 24/25  
To bring Hay Town Council in line with neighbouring community councils it was proposed that the Precept be increased to £85,500, and increase of approx. 10% which equates to £10 per household. Split by subcommittee and resource.  
Proposed JM Seconded AB, unanimously agreed.
- II) GDPR
- III) Bank Reconciliation to be redacted to comply with GDPR.
- IV) Date of next meeting  
to be confirmed.

b) Estates

- I) Cemetery  
Container has been delivered however ground was too wet to install in situ. Currently placed by 2 containers. Quote received to move container to site when ground allows. Previous request from Scouts to install a container, and they would pay for the containers to be moved straight, Scouts to pay for this. New quote requested complete all jobs at the same time. HTC to commission and invoice Hay Scouts for their share.  
Proposed FH, seconded AP Unanimously agreed.

HTC to confirm to Powys once container is in place.

- II) Estates Survey  
As per recommendation from Insurance Company.  
**Warren Close & The Meadows – JP/PJ to inspect**  
Visual inspection of trees, report any damage and/or safety issues.  
Ensure grass has been cut.  
Report any litter and/or invasive species.  
Frequency monthly.

**Old Railway & Bailey Walk Footpaths – JM to inspect**  
Visual inspection of trees, former railway bridge and surface of the footpaths, report any damage and/or safety issues.  
Report any vegetation starting to encroach on the footpaths.  
Visual inspection former railway bridge.  
Report any litter, fly-tipping, invasive species etc..  
Frequency weekly.

**The Gliss – RG to inspect**  
Visual inspection of trees, former railway bridge and surface of the area (especially potholes), report any damage and/or safety issues. Visual inspection of the inclusive fishing platform & canoe launch site, paying attention to debris and mud build-up after flooding.  
Report any litter, fly-tipping, invasive species etc..  
Frequency monthly.

**Black Lion Green – RG to inspect**  
Visual inspection of trees, report any damage and/or safety issues. Ensure grass has been cut.  
Report any litter, fly-tipping, invasive species etc..  
Frequency monthly.

***Gypsy Castle Playground – AP to inspect***

Visual inspection of play equipment, paying attention to wear on chains, shackles and surface under and/or around each piece, report any damage and/or safety issues.  
Ensure grass has been cut, hedges are in good order and nettles, brambles etc are not present.  
Report any litter and/or vandalism.  
Frequency monthly.

***Brecon Road Playground & Tennis Courts – JH to inspect***

Visual inspection of play equipment, paying attention to wear on chains, shackles and surface under and/or around each piece, report any damage and/or safety issues.  
Ensure grass has been cut, hedges are in good order and nettles, brambles etc are not present.  
Check surface and nets of tennis courts for any wear and/or damage, ensure trees do not get established around the perimeter.  
Report any litter and/or vandalism.  
Frequency monthly.

***Cricket/football field & Carpark – FH to inspect***

Walk through, visual inspection of ground surfaces, checking for litter, fly-tipping & vandalism.  
Ensure tree and hedges are in good order.  
Report any litter, fly-tipping, invasive species etc..  
Frequency monthly.

All Cllrs to be aware of benches and planters. Encourage residents and businesses to report any issues.

CB to create a QR code poster which takes to a google form to report any issues.

CB to create monthly checklist.

III) Date and time of next meeting – to be confirmed.

c) Premises

I) Oxford Road Toilets.

Due to amount of work that is continued to be needed for repairing Oxford Road Toilets and Welsh Government are also including “Changing Places” which would be accessible for all including a hoist. 2 quotes have been provided to renovate Oxford Road Toilets.

Quote 1 – similar to what we have, removing paddle gate and have accessible for all turnstile.

Quote 2 – RHS to become fully purpose Changing places. LHS to become unisex toilets, cubicles floor to ceiling. (both quotes previously circulated).

Grants are being investigated. As part of this the Town Plan needs to be updated as residents consulted.

Concerns were raised regarding unisex toilets, however it was noted that they would be more flexible for the changing world. Concerns were also raised regarding vandalism on the Changing Places however assurances

have been made that other changing places that have been installed have not been vandalized elsewhere.

- I) Date and time of next meeting to be confirmed

- d) Communications

Have not met this month. Wye Local update has not been done. CB to create a Winter Newsletter after Remembrance and Switching on of the lights.

Date and time of next meeting – to be confirmed.

- e) Events

- I) Citizen of the Year

JH sorting certificate next week. CB to notify the person. CB to buy flowers.

- II) Remembrance

Everything is sorted and booked. AB to do reading in church. JGW is reading the register. Cllrs to organise collection plates. If you can be there please do. 2.15pm at the Clock Tower.

- III) Xmas Lights

All going ahead. HTC payment has been made. Castle Street to be closed from 2pm. If anyone can marshal it would be a huge help.

- IV) Date and time of next meeting to be confirmed.

### 13. Report of the Clerk / RFO

- i) Bank Reconciliations

Previously circulated. No questions were raised.

- ii) Major Correspondence

Clarification of complaints on email regarding the proposed wind farm that is outside of the area. Investigate HTC can qualify for section 136 money. SM has contacted them.

Ownership of Land query from BBNP. Want to replace the gate with a newer gate for disabled access. Concerns were raised regarding the pathway being suitable.

Clerk will be on annual leave for a week 13<sup>th</sup> November.

Potholes in the Gliss – concerns regarding how it floods.

High Town – JM to share minutes to GR to forward to Powys CC.

Thank you letter – CB to write and thank identified person.

### 14. Report from County Councillor

Full Council last month with a number of questions in. Amended to parking proposal was passed.

3 sub groups have been set up to investigate parking within Powys. Non Powys email addresses do not have access to the sides and meeting. JM to also join the consultation.

GR has asked for a meeting with Powys and HTC representatives. Awaiting a date.

Rats concerns have also been raised.

Most time has been spent with Welsh Water and traffic issues.

Issues with Pigeons over the bridge have been raised again. Powys need to attend.

15. Reports of HTC Representatives:

- a) Gwynne's Almshouses - none
- b) Dial a Ride – New Bus has been ordered
- c) Dyfed Powys Police – Trudy is off on long term sick, Emma is only part time. They are looking for a replacement.
- d) Hay School Governors – none
- e) One Voice Wales – JP attended a meeting, autumn and winter via zoom. Next meeting 9<sup>th</sup> Jan.
- f) Cheesemarket – notes were shared
- g) Hay2Timbuktu – Are doing a fundraising event at the Globe.
- h) BBNP - none
- i) Chamber of Commerce – Over the next month should be more information about free wifi. Concerns were raised is town wifi a HTC responsibility. Who would make use of it? HTC has not agreed to Wifi. Concerns were raised for the rate payers.
- j) Hay Summer Show – Lots going on, fundraising opportunities, Quiz night on 17<sup>th</sup> November.
- k) Hay Markets – Xmas market Dec 9<sup>th</sup> – 100 traders will be in attendance. Every Saturday through Dec is free parking.
- o) Hay Youth Club – Doing well, has been selected as a coop charity this year. 117 on the books.

16. Date and time of next meeting:

Monday 4<sup>th</sup> December at 6.00 pm – agreed.

Meeting closed 8.30pm

