

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

01497 808019  
townclerk@haytowncouncil.gov.uk  
[www.haytowncouncil.gov.uk](http://www.haytowncouncil.gov.uk)



Minutes for the meeting of Hay Town Council on Monday 4<sup>th</sup> December at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr G Williams, Cllr J Prothero, Cllr Alan Powell, Cllr J Hall,

Also present: Clerk C Bunton, Cllr G Ratcliffe

Apologies for absence: Cllr A Bielski, Cllr W Bielska, Cllr P Jenkins.

2. Wildlife Presentation Dave Pope.

Sensor trail cam has been set up to record wildlife. Sightings include pair of badgers, hedgehog, fox. Birds include Tit's, Sparrows, Robin, Thrush, Woodpecker, Buzzard, Owl. Discussion also included bird life within Birch Close, not seeing many birds. The only tracks in the site are from animals. It is secure. Shared details of wildlife tracking app.

3. Declarations of Interest & Code of Conduct

AP – The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, North Wier Trust, Gwynne's Almshouses, Tourist Information, Clifford Primary School, Hay Summer Show.

RG – The Warren.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Hay Summer Show, Country Supplies & Post Office.

JM – HADSCAL, Hay Woodland Group, Hay Warren Anglers, Repair Café.

PJ – Hay Primary School, North Wier Trust, Hay Summer Show.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers, Payroll.

4. Questions from Members of the Public

None

5. Minutes of the meeting dated 6<sup>th</sup> November 2023

Agreed as a true and accurate record and signed.

6. Hay Town Plan

i) Section 1 was reviewed and agreed.

ii) Questionnaire has been completed electronically and published. Hoping for over 100 responses. Residents can pick and choose the sections that they would like to complete. To be published on facebook.

Concerns were raised with only doing online not catering for the whole population vs cost of printing as its 10 pages per questionnaire.

Print 5 per venue and extras as needed.

Library, Tourist Information, Post Office, Golesworthy, Spar.

CB to create poster for 5 venues.

PJ has offered to man the office 2 hrs per week to assist with people completing the questionnaire. PJ to organise and advertise.

7. High Town

GR to arrange a meeting with Powys CC representatives, Chamber of Commerce and HTC.

8. Town Wifi

GW has requested more information regarding ongoing costs and understanding after initial 5 year period. Awaiting response, to be on next agenda.

9. Powys Food Action Plan

There are a number of items that are listed against Town Councils.

- PCC are developing a place based approach to understanding needs of 13 Powys places and implementation plans- food networks can be built into this picture
- Food bank grant distribution, community signposting, world food day, wellbeing assessment, impact of obesity, community resilience planning
- Investigate and address issues with allotments and problematic land use, tenancy issues etc

It is not clear what they require Town / Community Councils to do. Council to investigate once further information has been released.

10. Playing Fields and Parking

People have been driving and parking on the field up to the cricket pitch. Grass is being broken up. Bowls Club meeting on Wednesday where it can be discussed however this is not just Bowls Club but all users.

Discussed there will be no access to the field over winter. A letter to be sent to all clubs.

Proposed SM seconded FH unanimously agreed.

11. Subcommittee Reports / Minutes

a) Finance

I) Cllr Remuneration

Cllr remuneration for the year will be issued during December. If anyone would like to opt out please notify Clerk confidentiality.

II) Date of next meeting

to be confirmed.

b) Estates

I) Cemetery

Container is now in situ in the corner. Powys have been notified. All HTC actions have been completed.

II) Estates Survey

- i. Warren Close & The Meadows – completed and signed.
- ii. Old Railway & Bailey Walk Footpaths – completed and signed.
- iii. The Gliss – completed and signed.
- iv. Black Lion Green – completed and signed.
- v. Gypsy Castle Playground – completed and signed.
- vi. Brecon Road playground & Tennis Courts – completed and signed.  
FH has met a member of Tennis Club who are interested in having a meeting to discuss equipment.
- vii. Cricket/football field & Carpark – completed and signed.
- viii. Benches & Bins – completed and signed.  
Add comments box to the form.  
Concerns raised regarding littering on the playing fields and benches by Pavilion.

iii) RoSPA report

2 swings due to rot in posts on Gipsy Castle have been identified as high risk and will need to be removed.

RG proposed stainless swings. Intending to apply to Awards for All Wales. Currently looking for builders to install to quote.

Quote has been received to repair the items.

GR suggested offering parents to form a committee to investigate “Friends of Hay Park”. GR to pursue with a view to form a play strategy.

Swing on Brecon Road is coming to the end of its working life and needs new bearings.

Both playgrounds are regularly used and fantastic facilities.

Investigate who owns the Gipsy Castle park area.

iv) Date and time of next meeting – to be confirmed.

C) Premises

I) Oxford Road Toilets. Metro Rod have had to be called again. New sanitary collection contract is being organised for 26 collections a year. Sanitary bins need to be fixed into place.

II) The transformer has been repaired at the Town Clock.

III) Office

2 quotes for carpets have been received.

There has been some questions regarding carpeting the office, however there is a duty of care as an employer to provide reasonable working conditions. The room is very cold and the tiled floor does not help that. Daily temperatures are being kept 6.8 degrees centigrade this week. Highest daily starting temp of 10 degrees.

AP proposed CB to investigate carpet tiles. JH seconded

unanimously agreed.

IV) PAT Testing will be happening in the next week.

V) Date and time of next meeting

to be confirmed

D) Communications

i) Newsletter

Finance Precept, Estates Cemetery, Premises Toilets, Events Remembrance & Lights. Articles to be in by 10<sup>th</sup> December. To then be compiled by CB.

Question was raised on facebook procedures however this was discussed less than 6 months ago so can not be discussed presently.

Date and time of next meeting – to be confirmed.

E) Events

- a. Citizen of the Year  
Sue was very pleased to receive.
- b. Xmas Lights  
Number of people have commented how fantastic the switching on of the lights this year.  
During the year there is a lot of meetings and organisation between HTC, Castle, Markets and Festival.  
Everyone has been thanked. Spar to be written to with Thanks for providing sweets for Santa.  
If anyone would like to join that committee please do, it is significant work.
- c. Date and time of next meeting  
to be confirmed.

12. Report of the Clerk / RFO

- i) Bank Reconciliations  
Previously circulated. No questions were raised.
- ii) Major Correspondence
  - a) High Sheriff  
Agreed on who would like to nominate. RG to do a write up.
  - b) Crickhowell Town Council have requested a meeting to be arranged.

13. Response to Powys Consultation lead by GR

Car Parking Strategy across Powys. Had a meeting, GR to feedback HTC comments. Have added that part of the car parking charges should be returned to HTC. Approx £7000 a year for Hay. Toilets are linked to car parks. Most toilet use is by visitors.

Permits – should have different rates supporting locals with discount.

Where parking is used for community events the community should not be penalised for parking.

Disabled parking is an issue.

14. Report from County Councillor

Very busy with lots of individual residents concerns.

15. Reports of HTC Representatives:

- a) Gwynne's Almshouses – none.
- b) Dial a Ride – newsletter distributed, bus has recently broken down.
- c) Dyfed Powys Police – none.
- d) Hay School Governors – Problems with plumbing, Powys are investigating.
- e) One Voice Wales – none.
- f) Cheesemarket – none.
- g) Hay2Timbuktu – none.
- h) BBNP – none.

i) Chamber of Commerce – none.

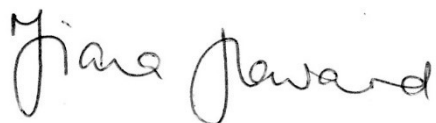
j) Hay Summer Show – Good quiz night, lots of positive feedback. Santa run will be on later in the month. 17<sup>th</sup>

o) Hay Youth Club – received a 2 grants. Closing on 17<sup>th</sup>.

16. Date and time of next meeting:

Monday 8<sup>th</sup> January at 6.00 pm – agreed.

Meeting closed 8.15pm

Handwritten signature of Jane Howard in cursive script.