

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

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Draft Minutes of the meeting of Hay Town Council on Monday 19th June at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

## 1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr J Hall, Cllr P Jenkins, Cllr G Williams, Cllr J Prothero, Cllr Alan Powell.

Also present: Clerk C Bunton.

Apologies for absence: Cllr A Bielski, Cllr W Bielska, Cllr G Ratcliffe

## 2. Declarations of Interest & Code of Conduct

AP – HADSCAL, The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, North Wier Trust, Gwynne's Almshouses.

RG – The Warren.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Summer Show, owner of business in Hay, Country Supplies & Post Office, ATM.

JM – Hay Woodland Group, Hay Warren Anglers, Repair Café.

JH – Hay Pride.

PJ – Hay Primary School, North Wier Trust.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers, Payroll.

## 3. Questions from Members of the Public None.

## 4. Minutes of the meeting dated 15<sup>th</sup> May

Were signed as a true and accurate record with the addition on page 1295 terms of office ended as chair of Powys CC.

## 5. Subcommittee Reports / Minutes

### a) Finance

#### i) Reserves Budgeting

Recommendation: Sub Committees to report back to Finance on budgets before 3rd July.

Resolved: Proposed JH, seconded PJ

Unanimously agreed.

Citizen of the year

Certificate costs to be capped at £50 moving forward. Will be launched at Hay Summer Show. Award grant to be capped at £100

- ii) FOI on May Fair & Festival  
Clerk to write to Powys CC and ask.  
Resolved: Proposed PJ, seconded JP

iii) Unanimously agreed.

- iv) Tesco, Groundworks UK Grant  
£500 has been awarded to be spent by June 2024. Agreed that it to be spent for the community. PJ to investigate and post on facebook. Pavilion available as a community space free of charge for self organised groups.

Cooker has been installed in Pavilion, awaiting heat resistance strips to be installed before it can be used.

- v) Annual Accounts report from Internal Auditor & Governance Statements.  
Accounts have been audited and back from the accountant, they are happy with them. Governance statements were confirmed as being accurate.  
Resolved: Proposed FH, seconded RG

Unanimously agreed.

- vi) How the light gets in  
After the emergency bridge events we feel it would be beneficial to hold a meeting to ensure there is not a repeat. Some residents were concerned by the bridge.

**Recommendation:** Meeting to be arranged. CB to arrange.

Resolved: Proposed JP, seconded AP

Unanimously agreed.

- vii) Date of next meeting - TBC

## b) Estates

- i) Cemetery  
Still waiting to hear from BBNP. The ecologist and tree consultant have signed off the requirements they cover. Still waiting for the planning officer to sign it off.  
JM & CB to write to BBNP.

- ii) EA sign at The Gliss  
Was agreed at February Council meeting. Has been put in place.

- iii) HRA update  
Waiting to see what decisions are made regarding the Bont. May need to deal with Natural England.

- iv) Bench & planter moved

JM & AP With help from OTM moved the planter. New siting for the bench is temporary until a permanent site can be found.  
It was noted that the planters on Memorial Square are also looking scruffy.  
AP to discuss with shop owners regarding maintaining them.

- v) Sticky pavement, Broad Street  
Excretions from the aphids are making a lot of mess. Residents have been cleaning the area outside their properties.
  - vi) Fly Tipping  
Historically sports clubs have been able to leave horizons on the pile however public are now leaving rubbish there including bin bags.  
JM and CB to write to sports clubs. Underneath the mound of grass cuttings there is good quality compost.  
Resolved: Proposed JH, seconded FH  
Unanimously agreed.  
  
Fly tipping has also been an issue on the Gliss. Grass cuttings being left.
  - vii) Bollard  
Bollard to be provided to additional space.  
Resolved: Proposed FH, seconded JH  
Unanimously agreed.
  - viii) Date and time of next meeting TBC
- c) Premises
- I) Toilets Maintenance Assessment  
New Engineer has been appointed and due in attendance 20<sup>th</sup> June.  
Quarterly sharps collection quote has been received for toilets on Broad Street.  
Both disabled toilets are out of action on Oxford Road, 2 complaints received recently regarding disabled access. Meeting due with engineer to fix items as a matter of urgency.  
Coin validator shoot has been broken again.  
Discussed possibility of trialling card only access but decided it was decided this was not a good idea at this time.
  - II) Date and time of next meeting TBC  
  
Cllr A Powell Left the meeting.
- d) Communications
- i) Date and time of next meeting  
Tuesday 27<sup>th</sup> June 6pm  
Fantastic engagement on the facebook page.  
Social Media Policy to be written.
- e) Events
- i) Xmas Lights 2023 - meeting to be organised.  
JH to arrange with Emily.

- ii) Freedom Parade - HTC to ask why HTC representative was not asked to inspect second rank of troops. It was noted that there was no press coverage.
- iii) King Charles Coronation - certificates are going out this week.
- iv) Turn out for Pride was fantastic.
- v) Events team to look at creating a Town Calendar of events.
- vi) Date of next meeting - TBC

6. Report of the Clerk/ Responsible Financial Officer

- i) Bank Reconciliations - previously circulated. No Questions  
Comparison spend vs precept to be shared from 6 months.
- ii) Major Correspondence - previously circulated. No Questions
- iii) Qualification - going well but is hard work. Unit 1 has been submitted.
- iv) Grant - as part of qualification CB needs to write a grant application as part of qualification.  
Requested that grant to be written for play equipment Awards for All - Wales.  
Resolved: Proposed PJ, seconded JH

Unanimously agreed.

- v) Achieve room - TBC

7. Report from County Councillor - None Provided

8. Clermont-Créans Twinning  
FH & RG will investigate.

9. Standing Orders

New model standing orders that have been amended for HTC have been circulated.  
Resolved to adopted new standing orders.  
Resolved: Proposed JP, seconded GW

Unanimously agreed.

10. Sub Committee Terms of Reference

Historic ones have been sent out; they need to be updated. To be looked at by sub committees.

11. Reports of HTC Representatives on other Bodies

- a) Gwynne's Almshouses - PJ to contact.
- b) Dial a Ride - FH is a new driver.
- c) Dyfed Powys Police - Newsletter received and read out.
- d) Hay School Governors - JM attended the refugees night. Fantastic evening. JM to write to school and congratulate.

JM to attend Hay School bake off.

e) One Voice Wales - None.

f) Cheesemarket - None.

g) Hay2Timbuktu - None.

h) BBNP - None.

i) Chamber of Commerce - None.

j) Hay Summer Show - Advertising and programme are out.

k) Hay Markets - None.

o) Hay Sports Clubs - All Clubs raised reasonable amounts from the festival parking.

p) Hay Youth Club - concerns raised for space over winter.

12. Date and time of next meeting:

Monday 3<sup>rd</sup> July 2023 at 6.00 pm

13. August Meeting.

Historically HTC does not meet during August.

Resolved not to meet in August

Resolved: Proposed PJ, seconded FH

Unanimously agreed.

14. Any other Business.

JM is now a trustee so new rep needed with RG. HADSCAL would like to have a meeting.

JM to ask them for dates.

Meeting Closed 8.07pm

