

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

01497 820 219  
townclerk@haytowncouncil.gov.uk  
[www.haytowncouncil.gov.uk](http://www.haytowncouncil.gov.uk)



Mayor - Cllr D Landymore

Draft Minutes from Hay Town Council from Monday 9<sup>th</sup> January 2023 at 6.00pm in the Council office, Brecon Road, Hay on Wye.

1. Apologies for absence  
Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr J Hall, Cllr A Powell, Cllr J Prothero, Cllr P Jenkins, Cllr A Bielski, Cllr G Williams.  
Also in attendance: Cllr G Ratcliffe; C Bunton and a member of the public.  
Apologies: Cllr D Landymore.
2. Declarations of Interest & Code of Conduct  
AP - HADSCAL, The Warren, Hay Woodland Group  
FH - HADSCAL, Cheesemarket Trustee, Castle Trust, The Warren & proposed cycleway, Christmas lights testing.  
RG - The Warren, the Buttermarket  
JPr - Hay Woodland Group, Member of St Mary's Church  
SM - Hay Post Office, The Warren, 1st Hay on Wye Scout Group, Radnor Explorers, Summer Show, owner of business in Hay, Country Supplies & Post Office. ATM.  
DL - Owner of business in Hay, Charlotte's of Hay, Vice Chair of Brecon & Radnor Area Committee for OVW  
JM - Hay Woodland Group, Hay Warren Anglers
3. Presentation from Oliver Bullough - Bathing Status at the Warren.  
A very informative and thought provoking presentation was delivered regarding the possibility of making the Warren official bathing status from May to September.

Concerns were raised by Councillors over increased usage, lack of infrastructure, increased litter. Questions were raised over the validity of the data capture.

4. Questions from Members of the Public  
None

5. Minutes of the meeting dated 12<sup>th</sup> December 2022  
Agreed as a true and accurate record.

6. Matters Arising  
None that are not agenda items.

7. Subcommittee Reports / Minutes

a) Finance

i) Precept

A precept proposal that had been prepared by Finance subcommittee and previously shared was discussed at length.

A 5% increase was proposed bringing the precepted total for 2023 - 2024 to £70,008.63 . Proposed AB, seconded AP.

**Unanimously agreed.**

Questions were raised over the paying of the clock winding.  
Cllr G Ratcliffe to investigate.

ii) Date and time of next meeting TBC

b) Estates and Premises

I) Split to 2 separate sub committees.

Suggestion for split was discussed. Estates: JM, AP, AB, FH.  
With JM chairing. Premises: RG, PJ, SM, FH with RG chairing.  
Proposed JM, Seconded PJ

**Unanimously agreed.**

II) ATM

Report of faults and issues previously circulated. Questions were raised of the report. CB to arrange a meeting with NoteMachine.

III) Cemetery

Final form with plan for bird and bat boxes have been sent. Updated tree survey that reflects work done has been completed.

Communication from Powys has been received today. CB to forward email on from JM with all information to Powys. Powys to update Land Registry.

Discussion ensued regarding getting the ground consecrated. FH to discuss with Father Richard options.

IV) Paid parking

a) Pay and display

CB to follow up with Ringo to get information.

V) Healthmatic

Meeting held with Lyn Taylor, Area Manager.

Lyn noted that there were a number of things/ repairs that had not happened over the last few months that should. All repairs will be completed by our next meeting on 20<sup>th</sup> Feb.

Contract is due for renewal on 31<sup>st</sup> March. Healthmatic will be offering 3 options for consideration. 1. Updated version of current contract, 2. A 70/30 option where is it shared between Healthmatic and HTC and 3. Whole toilets project signed over to Healthmatic.

Disabled toilets were significantly damaged Friday night into Saturday 7<sup>th</sup> January. Toilets have been closed until repairs can be completed. It has been reported to the Police.

GR to ask Morelli Trust if there is CCTV coverage. Discussion regarding own CCTV for the area. Finance to investigate.

VI) Pavilion

Comms team to start advertising potential usage. Cllrs to consider what do we want for the room.

Discussion around to provide permanent Wifi or mobile hotspot from a potential Council mobile phone.

PJ proposed constant Vodafone Wifi, seconded JH

**Unanimously agreed.**

VII) Alarm System

Quotes were compared from 3 different companies.

AKS Systems Ltd was proposed FH, Seconded AB

**Unanimously agreed.**

VIII) Keys

RG to contact and ask for date.

IX) Ash Die Back

Planning permission has been approved. Hay Woodland Group made a start on clearing the affected trees.

The Council noted the work that had gone into this and Thanked Cllr Jeff Morgan.

Question was raised as to what was happening with the timber. It was agreed that it should be given to elderly people locally with the understanding that it will be freshly cut green wood that is not seasoned.

X) Oak Tree Birch Close

Cllrs PJ & JP declared an interest.

Cllrs JM and AP are attending a meeting 10<sup>th</sup> Jan to discuss.

XI) Warren Close

Cllr GR declared an interest and left the room.

A request has been made to purchase some of the green space by a resident. After some discussion it was felt that a previous precedence had been set refusing applications. It is felt that open

spaces are important on the estate. It was proposed that the Council would honour the previous precedent set.

Proposed RG, Seconded AP

**Unanimously agreed.**

GR re-entered the room.

- XII) Western Red Cedar seedlings  
RG has 4 seedlings to be homed when a little more mature.  
Powys CC have noted they do not want trees that can cause any issues planted in the cemetery.  
Suggestion of Black Lion Green.
  - XIII) Water damage
    - a) Council Offices, Brecon Road  
Fitting blown off in pipes above ceiling of toilets at Council Offices. Water was pouring through the light fittings.  
Friday 16<sup>th</sup> December. Cllrs RG, FH, SM attended to the call out. Currently waiting to evaluate the damage. Electrician Jack Biggs has checked the electrics and they are ok. 2 light fittings will need to be replaced. Ceilings are still damp and soft.
    - b) Toilets next to clock tower  
Pressure water leak leading to the boiler in the storage cupboard. Has been repaired and now working fine.  
Question was raised about the boiler being replaced. CB to investigate.
  - XIV) Cleaning  
On hold pending conversations with Healthmatic.
  - XV) Date and time of next meeting TBC
  - c) Communications
    - i) There has not been a meeting this month.
    - ii) Date and time of next meeting TBC
  - d) Events
    - i) Remembrance  
Meeting to discuss Remembrance 2023 to be planned.
    - ii) Christmas lights, Market, Winter weekend  
Meeting Friday 13<sup>th</sup> January.
    - iii) Date of next meeting TBC
8. DL & FH priorities for the year #
- i) HADSAL/ HTC build  
Topographical survey has been undertaken.
  - ii) Accessible for all Council  
February's Meeting will start with training.

iii) Foodbank

Have agreed a 6 month contract initially, to start on 20<sup>th</sup> Jan. Will use the Pavilion Fridays 1pm - 4pm. AP has replaced the Kitchen cupboard lock.

9. Report of the Clerk/ Responsible Financial Officer

Facebook. A HTC profile has been created that can then update the Communications FB page.

PAT testing is a legal requirement as HTC are employers.

i) bank reconciliations

previous circulated. Clerk now as of today has online banking access. Invoices to be pdf'd and sent to Finance for dual authorisation log in.

ii) Major Correspondence

Full list circulated.

10. Report from County Councillor

Will be reviewing gritting routes in the spring. If anyone notices any grit bins missing please let him know.

Adult social care across Powys has been struggling with 12.5% of carers off with flu and covid.

459 adults are currently waiting social care

6 care homes have been temporarily closed

8 delays in hospital discharges

30 in county hospitals with delays

A homeless gentleman was helped before Christmas and found emergency housing.

Budget paper for this year will be released 10/01/23

11. Report from Chairman

FH has been into hospital to see DL who is on the mend.

12. Reports of HTC Representatives on other Bodies

a) Gwynne's Almshouses - 2 properties have been vacated and filled.

b) Dial a Ride - None

c) Dyfed Powys Police - None

d) Hay School Governors - None

e) One Voice Wales - None

f) Bronllys Wellbeing Trust - to be removed

g) Cheesemarket - None

h) Hay2Timbuktu - None

i) BBNP - None

j) Chamber of Commerce - None

- k) Hay Summer Show - taking bookings for stalls. Looking for Main ring demonstrations.
- l) HADSCAL Community Centre - previous agenda item
- m) Hay Markets - None
- o) Hay Sports Clubs - None
- p) Hay Youth Club - Starts back on 10/01/23 Xmas party at the Globe was very well attended with 49 young people.

13. Any Other Business

Town Council Social to be arranged.

14. Date and time of next meeting:

Monday 6<sup>th</sup> February 2023 at 6.00 pm - to be confirmed

**General Data Protection Regulations (GDPR) 2018**

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: [townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk) or by calling 01497 820 219

Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).