

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
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Mayor - Cllr D Landymore

Draft Minutes from Hay Town Council from Monday 6th February 2023 at **6.00pm** in the Council office, Brecon Road, Hay on Wye.

1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr J Hall, Cllr A Powell, Cllr J Prothero, Cllr P Jenkins, Cllr A Bielski, Cllr G Williams.

Also in attendance: C Bunton and a member of the public.

Apologies: Cllr D Landymore, Cllr G Ratcliffe;

2. Declarations of Interest & Code of Conduct

AP - HADSCAL, The Warren, Hay Woodland Group

FH - HADSCAL, Cheesemarket Trustee, Castle Trust, The Warren & proposed cycleway, Christmas lights testing.

RG - The Warren, the Buttermarket

JPr - Hay Woodland Group, Member of St Mary's Church

SM - Hay Post Office, The Warren, 1st Hay on Wye Scout Group, Radnor Explorers, Summer Show, owner of business in Hay, Country Supplies & Post Office. ATM.

DL - Owner of business in Hay, Charlotte's of Hay, Vice Chair of Brecon & Radnor Area Committee for OVW

JM - Hay Woodland Group, Hay Warren Anglers

3. Presentation from Oliver Cllr G Ratcliffe, Dementia Awareness has been postponed due to such a large agenda.

4. Questions from Members of the Public

None

5. Minutes of the meeting dated 9th January 2023

Agreed as a true and accurate record.

6. Matters Arising

None that are not agenda items.

7. Letter from Debbie

Letter from Cllr Landymore was previously circulated. Council would like to wish Debbie their thoughts and concerns hoping that she is feeling much better soon. It was noted that DL has verbally said she wishes to resign to 3 Cllrs on two separate occasions although this has not been received in writing.

CB to ask for advice.

8. Subcommittee Reports / Minutes

a) Finance

i) HADSCAL exhibition

Recommendation: to cover the costs of room hire, posters and refreshments to the value of £136

Proposed JP, Seconded JH

Unanimously agreed.

ii) PAT Testing

JM declared an interest.

Recommendation: To exchange the value of PAT testing with room hire for the repair café.

Proposed PJ, Seconded AB

Unanimously agreed.

iii) Finance Regulations

Recommendation: To approve the Finance Regulations.

Proposed JM, Seconded PJ

Unanimously agreed.

Cllr G Williams to join Finance.

iv) Date and time of next meeting TBC

b) Estates

i) Dog Bins

Recommendation: Dog bins to be left as they are providing an essential service to the community.

Proposed JH, Seconded JP

Unanimously agreed.

ii) Ash Die Back

Recommendation: Proceed with cheapest quote to be paid using reserves, repaid in future years.

Concerns were raised over every day rising costs and levels of reserves ensuring that a minimum of 3 months running costs are protected as is legislation. It was noted that council have a duty of care responsibility as a risk has been identified. If there are no other options council may have to consider closing the footpath.

New Recommendation that Finance meet in the coming week to look at budgets and secure the money.

Proposed FH, Seconded AB

Unanimously agreed.

iii) Oak Tree Birch Close

Recommendation: Option C - Bough to be removed by residents at no cost to HTC

Proposed AB, Seconded JH

Unanimously agreed.

iv) Cemetery

There has been no reply from BBNP. CB to contact and raise with GR to investigate.

v) Gliss Signage

Recommendation: To accept EA Canoe sign with amendment.

Proposed RG, Seconded FH

Unanimously agreed.

Recommendation: Install Bilingual flooding “Beware this area floods”. Discussed RG to investigate.

vi) Paid parking / pay and display

Brecon Road Car Park **Recommendation:** Bilingual sign “This car park is reserved for persons using these facilities”

Proposed JP, Seconded RG

Unanimously agreed.

vii) Park Run

Letter has been received asking HTC to sign to agree to Park Run using specified HTC land.

Concerns were expressed over other users of the area, Insurance and Risk Assessments. JM and CB to respond.

Proposed JH, Seconded PJ

Unanimously agreed.

viii) Garage Brecon Road

It was noted that HTC are tenants to Powys CC for the area in question and this should be returned to the Land owners.

JM and CB to write to Powys solicitor

Proposed PJ, Seconded AB

Unanimously agreed.

ix) Date and time of next meeting TBC

c) Premises

l) ATM

Recommendation: to remove the sign.

Proposed JH, Seconded GW

Unanimously agreed.

- II) Healthmatic
Have accepted liability for the repair work of the accessible toilet as the lock had not been fixed.
Have asked if a Cllr can lock up the toilets as they are currently cleaning at 2pm. CB to contact.

Recommendation: Cleaning, Service and Maintenance contract is put out to tender.

Proposed JM, Seconded JP

Unanimously agreed.

- III) Pavilion
a) Grant applications for development - postponed.
b) Future of Pavilion - postponed.

Emergency Full Council meeting to be arranged to discuss:

- i) Ash Die Back
ii) Toilets Tender
iii) Pavilion future / HTC part of HADSCAL development

- IV) Alarm System
Awaiting installation.

- V) Keys
a) New Locks
CB to contact Window Wizard. If not able to fit by Friday
CB to investigate others.

- b) Key safe

Recommendation: Key safe is bought and installed

Proposed AB, Seconded PJ

Unanimously agreed.

- VI) Water damage
a) Council Offices, Brecon Road - ceiling is still holding moisture, mould has developed in the ceiling.
b) Toilets next to clock tower - Sheppards have been contracted to fix.
CB to contact Insurers. Both were due to variable water pressure. Welsh Water have been contacted and advise claiming through their insurance.

- VII) Date and time of next meeting - Friday 10th February 9.30am
To discuss specification requirements for lighting.

- d) Communications
i) Minutes of meeting

PJ is heading up the facebook page with JH deputy. There has been 1000% increase in engagement over the last 2 weeks. Can all Cllrs please email PJ of anything relevant to share.

ii) Citizen of the year

Recommendation: To launch at Hay Summer Show and run to end of October for presentation of switching on of the lights.

Proposed FH, Seconded JP

Unanimously agreed

iii) Social Media

Recommendation: That the public are encouraged through social media to contact the clerk to have their say.

Proposed RG, Seconded FH

Unanimously agreed

iv) Wye local articles

Recommendation change: Wye local adverts change to 6 monthly and an additional annual report.

Proposed FH, Seconded SM

Unanimously agreed

v) Published format styles

Recommendation: All items are published as a pdf document on website or social media.

Proposed AB, Seconded FH

Unanimously agreed

vi) Website - postponed

vii) Date and time of next meeting tbc

e) Events

i) Set Committee members

Cllrs JH, GW, PJ, AB and FH to run events subcommittee.

Variable chair relevant to interests and experiences.

ii) King Charles Coronation

It was noted that the town clerk email has not received any official information about the Coronation. CB to email Talgarth Clerk.

iii) Date of next meeting tbc

f) Environmental Sub Committee

Possibility of starting this was discussed however it is felt that Estates already covers it. Comms subcommittee to look at what the council is doing on environmental issues and draw up a charter.

Cllr Gareth Ratcliffe joined the meeting.

9. DL & FH priorities for the year #

i) HADSAL/ HTC build

To be removed as a priority for HTC.

ii) Accessible for all Council

Marches Meeting will start with training.

iii) Foodbank

Keys have been handed over. Foodbank have ordered their cupboards.

10. Report of the Clerk/ Responsible Financial Office.

- i) bank reconciliations
previous circulated.
- ii) Major Correspondence
Full list circulated.

11. Report from County Councillor

Its been a busy month looking at budgets. Overall increase of 5%.

Meeting at Sheeps Bend to look at speed on 15th February. SM and PJ to attend.

As part of Powys CC GR has joined 2 scrutineer review groups; failings of fitting and highways & transport.

12. Report from Chairman

These last few months the Council as a whole has been working well together. FH thanked everyone for their continued hard work. An idea for the forthcoming year that could Cllrs please consider would be that we end the role of Mayor. We would still have an overall chair, and chairs of subcommittees, but the Chain would become representative of Hay Town Council. Then relevant chairs could attend relevant things wearing the chain. CB to check legalities.

Forthcoming events: Foodbank Opening - JH; Squirrels 1st Birthday - PJ; Dorstone Crown Bowls opening - FH.

13. Reports of HTC Representatives on other Bodies

- a) Gwynne's Almshouses - 2 properties have been filled.
- b) Dial a Ride - In a big development for DaR we now have our own Midas trainer so we don't have to rely on or wait for PAVO to deliver our driver training. This has cost us £780 but believe the benefits of this new service are substantial.

Since September 2022 we have recruited, or had returning, 13 volunteer drivers and so there is a lot of work going on with training and induction. We don't need any more community car drivers, but still need a few more minibus/VW drivers. Do you have a noticeboard there where you could put a poster for us please?

Membership is continuing to rise, and we're up to 279 now.

Our hardship funding, where DaR covers the costs of fares and/or membership for those who are struggling financially, or who are carers, is anticipated to come out at around £1000 this year. It is rising steeply and we've forecast expenditure of £2k next year.

The delivery of winter care packs to members is starting now. This is a Winter Care project funded by the National Grid and means we can give each member household a hot water bottle, radiator foils and keys.

- c) Dyfed Powys Police - None
- d) Hay School Governors - Strikes on 1st February & 14th Feb. Hay Forest School development has been completed.
- e) One Voice Wales - None
- f) Cheesemarket - None
- g) Hay2Timbuktu - None
- h) BBNP - Have 4 new members. EGM 7/02/2023
- i) Chamber of Commerce -

Would like to discuss with HTC possibility of food festival. Suggested this might be better to discuss with Markets.

Chamber would like to release a joint statement regarding the signal for Oxford Road car park. GR has been pushing for new technology. JH to advise Chamber to talk to GR.

- j) Hay Summer Show - This year we are going BIG, it will be an extravaganza spectacular!
- k) HADSCAL Community Centre -

Last week HADSCAL, architect and BBNP had a very constructive meeting. Topographical survey has been completed in preparation for outline planning permission to be submitted.

It was noted that HTC have not ever agreed to move into the Community Centre once it is built. Council will need to meet and discuss.

- l) Hay Markets - None
- o) Hay Sports Clubs - None
- p) Hay Youth Club - constantly steady numbers with some of the older ones returning now that the pool table is in situ.

14. Any Other Business

- a) Social - table has been booked. Cllrs will be paying their own costs.
- b) Car Park Oxford Road - information has been found, to be an agenda item for next meeting.
- c) Painscastle Wind Farm - CB to contact Painscastle & Rhosgoch Parish Council
- d) Estates to investigate report of trees being cut and left near water monitoring station.

e) Date and time of next meeting:

Monday 6th February 2023 at 6.00 pm - to be confirmed

Meeting Closed at 9.58pm

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