

Hay Town Council

Clerk: Mrs Claire Bunton

Hay Town Council

Council Offices

Recreation Facilities

Brecon Road

Hay-on-Wye

HR3 5DY

01497 808019

townclerk@haytowncouncil.gov.uk

www.haytowncouncil.gov.uk



Minutes of the Annual Meeting of Hay Town Council will take place on Monday 15th May 2023 at 6.00pm in the Council Offices, Brecon Road, Hay on Wye.

1. Election of Chairperson

RESOLVED that Councillor Fiona Howard be elected Chairperson for Hay Town Council for the year 2023/34.

a) Declaration of acceptance

RESOLVED: Cllr Fiona Howard signed the declaration in the presence of the clerk.

2. Vice chairperson

RESOLVED: Councillor Simon Morris be elected as Vice-Chairperson for the Council year 2023/24.

RESOLVED: that attending subcommittee meetings would be shared between the chairperson and vice chairperson.

3. Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr J Hall, Cllr P Jenkins, Cllr G Williams, Cllr A Bielski, Cllr W Bielska, Cllr J Prothero.

Also present: Cllr G Ratcliffe, Clerk C Bunton.

Apologies for absence

Councillor Alan Powell.

4. Declarations of Interest for 2023/24.

AP – HADSCAL, The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, Northwier Trust, Gwynne's Almshouses.

RG – The Warren.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Summer Show, owner of business in Hay, Country Supplies & Post Office, ATM.

JM – Hay Woodland Group, Hay Warren Anglers, Repair Café.

JH – Hay Pride.

PJ – Hay Primary School, Northwier Trust.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers.

Deferred: Clerk to collate form responses for business interests.

5. Minutes of the meeting dated 6th May 2022

RESOLVED: Minutes of the meeting were agreed and signed as a true and accurate record.

6. To acknowledge the recommendations for Remuneration to Members of the Town Council for 2023/2024.

Noted the amount has been set by the Remuneration Panel at £156. Councillors to let Clerk know if Cllrs do not want it.

7. To agree the dates, times and location of the Council Meetings for the Municipal year 2023/2024.

RESOLVED: That full Council meetings will be held the first Monday of the month excluding bank holidays and subcommittee meetings to be held as needed.

It was noted that the set date can be moved if Hay Town Council would not be quorate or in the event that a new Councillor would like to join but can not attend Monday meetings.

8. To approve the annual accounts 22 – 23.

RESOLVED: Having been previously circulated agreed figures and statements. Annual Accounts to be signed by Cllr F Howard and Clerk.

9. Review terms of reference for Sub Committees

RESOLVED: that the terms of reference for sub committees would be reviewed at the next ordinary meeting of the Council.

10. Appointment of Sub Committees

Current sub committees

- Finance: GW, RG, SM, PJ
- Estates: JM, AP, AB, JP
- Premises: SM, RG, JH, AP
- Communications: PJ, JH, JM, WB, JP
- Events: JH, AB, PJ, WB.

FH and SM to share sub committees between them. Chairs to be decided by the subcommittee. Suggested chairs GW, JM, SM, PJ, JH respectively.

11. To review the following:

- (a) Standing Orders (no changes made) – agreed.
- (b) Asset Register (updated) – agreed.
- (c) Risk Management Plan (updated) – agreed.
- (d) Code of Conduct (no changes made) - agreed.

12. Review of HTC Representatives on other Bodies and Appointment of Representatives

Dyfed Powys Police - AP
Gwynne's Almshouses -PJ
Dial a Ride - JH
Hay School Governors - JM
One Voice Wales - JP
Cheesemarket - RG
Hay2Timbuktu - JP
BBNP - AB
Chamber of Commerce - GW
HADSCAL Community Centre - Deferred.
Hay Markets - SM
Hay Castle Trust - WB
Hay Sports Clubs - AB

13. Review and appointment of HTC Councillors Consultation Areas

Police & Fire - AP, SM
Youth & Education - JH
Health & Social Services - WB, JH
Planning, Housing & Environment -SM, RG
Transport JP & AB
Powys CC PJ & AB
Others – To be nominated as and when required

14. Review of authorised signatories including on-line signatories

RESOLVED: GW to be added to online authorisation.

Meeting closed at 18.29.