

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
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Agenda for the meeting of Hay Town Council on Monday 6th January 2025 at **6.00pm**
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Teams platform

1. Apologies for absence
Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr G Williams, Cllr J Prothero, Cllr P Jenkins, Cllr W Bielska; Cllr A Bielski.
Also present: Clerk C Bunton, Cllr G Ratcliffe;
Apologies: Cllr A Powell. Cllr J Hall.
2. Declarations of Interest & Code of Conduct
S Morris - Allotments
P Jenkins – Allotments
3. Questions from Members of the Public
None
4. Minutes of the meeting dated 2nd December
Agreed as a true and accurate record and signed
5. Cllr Resignation
Resignation has been received from Cllr Jade Hall, she has been promoted at work and running her own business and does not feel she has the time available to be a Cllr.

Procedure now to follow is Clerk to publish the notice of vacancy in “some conspicuous place or places within the community area” and send to Electoral Services, Powys CC. Following the publication of the Notice of Vacancy, 10 electors named on the Electoral Register (at the time of the request) for the electoral area in which the vacancy exists, can write to the Proper Officer of the Principal Area to request that an election takes place. They have to do this within 14 days from the date of publication of the Notice of Vacancy (publication date counts as day ‘0’).

If a request is not received in the 14 day period, Electoral Services will inform the Clerk that the Community/Town council must fill the vacancy by co-option as soon as practicable after the end of

the 14 days. If a request is received, then an election must take place (on a date decided by the Returning Officer) within sixty days of the date that the Notice of Vacancy was published.

Council would like to thank Jade for everything she has done for Hay Town. Clerk to write and thank.

6. RoSPA Report

Received and circulated. A few issues with Gipsy Castle playground, half round D rail needs replacing. This was discussed and as Gipsy Castle Playground is currently being looked at to revamp more will be known after the meeting about that on Wednesday 8th January.

7. First Aid Training

ST John's in Talgarth are happy to do a course. In light of the incident at Remembrance 24 it is felt that more people need to be first aid trained. GR Can arrange extra training for Cllrs. Gareth and Gordon are both Good SAMS and are doing additional training for drug overdoses. GR to provide dates.

8. Training Plan

Previous circulated, discussed and agreed. PH proposed to adopt, GW seconded and unanimously agreed.

9. Parking at Xmas Market

Representatives from Hay town council; Cusop parish Council; Local Member for Powys County Council, Hay Festival, Hay Tourism Information Centre, Hay Markets, Hay Chamber of Commerce and Dyfed Powys Police met to discuss parking at the Christmas marking.

Purpose of the Meeting

- To review and learn lessons from the past year on managing parking during events and busy weekends.
- Focus on minimising the impact on the town and exploring improvement opportunities.

Parking update by PCC

- Powys County Council shared a proposal for utilising the cattle market site as a parking area.
- An overview of current parking facilities was provided.

Enforcement and Community Engagement

Update on responsibilities for parking enforcement:

- obstructions: Police
- On-street parking and Off-street parking: Powys County Council
- Reviewed "Operation Snap" as a tool for residents to report dangerous parking incidents. The police emphasised the importance of residents reporting incidents to help build a case for action.

Parking Requirements

- Estimated the town needs approximately 400 extra parking spaces for busy periods (e.g., Winter Festival and market weekends).
- Noted positive feedback from the last market weekend, where stewards effectively directed visitors, and PCI parking was well-received.

Future Parking Options

- Discussed potential sites to support additional parking during busy periods, such as: PCI, Cusop village hall and sites like the sports fields but a lot are weather dependent as well.
- Private fields around town (subject to creating accessible pathways for vehicles).
- Explored the feasibility of a park-and-ride system, with potential locations like Clyro.

- All these sites identified challenges such as planning permissions, access issues, and highway constraints that would need investigating to see if viable options
- Possible sites in town**
- Discussed the old community centre site and its potential uses if it remains undeveloped.

Next Steps

- Developing a Community Parking Plan. Schedule a follow-up meeting in the new year. Engage additional stakeholders, such as Hay Castle, to collaborate on the parking plan.
- Present any plan to the community to address and engage overview before any finalised document

Action Points:

- Evaluate the feasibility of proposed parking sites.
- Address any planning, access, or highway-related issues.
- Continue to monitor and collect feedback from residents and visitors.

GR to arrange next meeting.

10. Cllr Projects

a) Play Area Teams

GW, SM and CB attended a site meeting with Kompan play equipment with a Teams meeting scheduled for Wed 8th Jan. Lots of ideas were shared including money saving, which would be if HTC remove and level off the existing playground, could save in the region of £6k - £8k.

Timber could be salvaged and used at another site or make benches. Play areas need to be promoted with TI.

Hoping to complete Gipsy Castle play area within 18 months.

Brecon Road equipment is in a better condition and will be a much bigger project.

Cllr Ratcliffe left

b) Land at Warren Close

Responses to the questionnaire were examined.

Are we happy to go ahead?

AB, proposed yes we should make use of the area, WB seconded, 2 abstained 5 agreed.

If Council go ahead with the project who will be the people that run it? It could be run by the Council or handed over to an allotment society on a peppercorn rent. This was discussed.

GW propose allotment society, JM seconded unanimously 2 abstained 5 agreed.

Parking may be an issue, however access can not be grated from the road on the far side.

Warren Close road way is Powys CC maintained.

Could investigate the option of installing a hard standing area on site.

What is the best use of the land for the community, there are already 3 play areas in the locality. Allotments are proven to be good for mental health.

Looking for second hand IBC's for water storage. Approx. 20 medium plots and some raised beds but to be measured.

Cllr Ratcliffe joined the meeting.

- c) Town Enhancements
Approved subject to sign off, looks like £12k will be approved, there is already a digital sign available.
A member of public has requested that bus stops are enhanced, one is owned by Powys, one by HTC. Historically they have been vandalised a number of times.
Fi & Syd meeting Wholey Cow Wednesday 8th
- d) Future Remembrance Events
VE in Europe. AB to investigate. GR and AB will meet up.
AB to check the band has been confirmed for next years Remembrance Parade.

11. Subcommittee Reports / Minutes

- a) Finance
 - I) To be Confirmed Date of next meeting
- b) Estates
 - I) Estates survey – Reports in from RG and JM.
 - II) Trees by pumping station – JM followed up with WW. They are investigating where they can fund it from and clean up the fishing platform. Most gravel has been washed away so river has done it.
 - III) Bailey Walk steps – work started today, timber work on steps and part of the vestment has been completed.
 - IV) Railway footpath – JM had a meeting with contractor, suggested a rigid pipe 45 degrees across the track and a shallow channel to direct the water. Water does run across Bailey Walk and down into the river. Quote received for approx. £600 plus materials. It is noted that this is a spring and may move.
Proposed GW,
 - V) Warren Steps – scaffolding pipes have been approved to provide a semi permanent hand rail.
 - VI) Daffodils at car park – Completed. Thank you and well done to Cllr Morgan. Will monitor during spring.
 - VII) Rec facilities sign – Has been delivered.
 - VIII) Date and time of next meeting to be confirmed.
- c) Premises
 - I) Clock Tower Toilets
 - II) Oxford Road Toilets
Powys employees have been seen not paying for toilet entry. GR to contact Portfolio holder.
Paddlegates are broken again, were having to be reset twice a day every day before Xmas. Danfo visit was requested before Xmas. There has been no confirmation via email however a Danfo sticker has appeared on 24 hr toilet.
Clerk to contact Powys again about meeting.
AB proposed give Powys a month to reply and if not consider closing toilets at Oxford Road. Seconded GW, unanimously agreed.
 - III) Pavilion
 - a) Emergency Lights quote has been received FH proposed to accept and book the work, JP seconded and unanimously agreed
 - IV) Utilities – HTC have been approached by an independent company offering to explore utilities costs. This was discussed and decided to leave for now.
 - V) Date and time of next meeting TBC

12. Report of the Clerk / RFO

- a) Major Correspondence
No Questions.
- b) Bank Reconciliations
No Questions.

13. Reports of HTC Representatives:

- a) Gwynne's Almshouses – none.
- b) Dial a Ride – none.
- c) Dyfed Powys Police – none.
- d) One Voice Wales – none.
- e) Cheesemarket – none.
- f) Hay2Timbuktu – none.
- g) BBNP– none.
- h) Chamber of Commerce– none.
- i) Hay Summer Show – lovely turn out for the Santa Run, thank you to everyone that attended.
- j) Hay Markets – none.

Date and time of next meeting: 3rd February 2025

15: AOB

Congratulations to Cllr GR for MBE Award.

GR has been raising a number of questions.

Dog fouling in Cemetery - all dogs legally should be on a lead as part of the Cemeteries act. Signage is being investigated.

Emergency Planning – Trying to engage with Communities far more, extra dialogue needed, need a plan for emergency situations eg flooding.

Houses in Newport Street, 55 flood, Powys have installed a number of pumps.

Warm Spaces, there is money available, that groups can apply to.

Smart phones in schools, primary and secondary schools, HTC may wish to discuss so that we have a collective point of view.

Meeting closed 7.40pm

