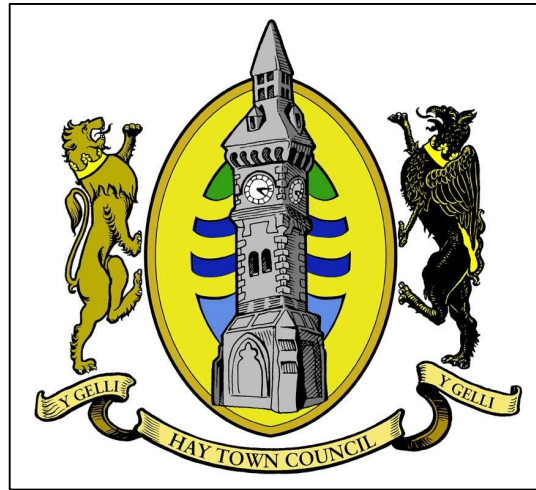


# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

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Draft Minutes for the meeting of Hay Town Council on Monday 3<sup>rd</sup> November 2025 at 6.00pm in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

1. Apologies for absence

Present: Cllr F Howard, Cllr S Morris, Cllr J Morgan, Cllr Alan Powell, Cllr G Williams, Cllr A Bielski, Cllr Wendy Bielska, Cllr T Owen.

Also present: Clerk C Bunton, Cllr G Ratcliffe and a member of the public.

2. Apologies for absence: Cllr P Jenkins, Cllr B Paul.

3. Declarations of Interest & Code of Conduct

None

4. Questions from Members of the Public

Cllrs invited Travelling Cabinet of Curiosities on 15<sup>th</sup> November, events all day including a walk, exhibition and film. The charity is personally funded at the moment, renting the house of a nominal peppercorn rent. Bus stop has been changed to a more convenient location after 10 months of pursuing. There has been 7 years without any proper timetables or information at the bus stop. Hay Town Council is very grateful to all the work Françoise has done. Plants have been updated and refreshed.

Member of the public left the meeting.

5. Minutes of the meeting dated 6<sup>th</sup> October

Signed as a true and accurate record.

6. 50 years Independence of Hay

There is a working group starting to form. Lots of different bits but sharing a calendar. Town Council need to decide what they would like to arrange. JM has been doing some research on the World Heritage status which will continue.

7. Social Media and Engagement plan

BP has been working on a strategy to be discussed next month. It was noted that Communications policy to be updated include WhatsApp. WhatsApp was only ever to be as information furthering, it was not as is not a discussion platform. As previously discussed and agreed all communication needs to go through the clerk. Members of the public are to be advised to email in.

8. Safety GR has started looking at the Town Plan.

9. Town Plan

CB to write to National Parks and ask them best way to update it. FH SM CB to meet and break up into smaller sections for working groups to work through.

10. Projects for 2026

Please consider any plans for 2026 need to be completed in 2026 as there will be elections in May 2027.

Easter Event £750

Consultation for Brecon Road Playground

Remembrance

Consultation for the Pavilion

CLlr Fiona Howard joined the meeting.

11. Cllr Projects

a) Play Area Team

i) Play Area update

Kompan have completed the work and have signed off. Harris fencing to be removed.

Concerns were raised that the grass is growing slowly if opened now would leave the area very muddy.

ii) Fencing, signage & hard standing

New fencing will cause additional upheaval. The existing fence does need some repairs however is not unsafe.

Proposal to leave fencing by AP, seconded by WB and unanimously agreed.

Grand Opening on Saturday 13<sup>th</sup> December to be announced at the winter weekend, ask the local schools if they can advertise. Everyone that donated should have an invite.

Signs to be ordered at A1 size

Hard standing needs to be done. CB to get 3 quotes.

iii) Picnic bench

Suggested to move as a project for next year.

FH proposed taking one of the picnic benches from Pavilion to Gipsy Castle Playground. AP seconded and unanimously agreed.

One to be also placed in Brecon Road playground.

b) Allotments

Hard standing to go ahead, 3 quotes have been received. There is still money available from the donations received. Grass needs to be cut, CB to get 3 quotes. JM thanked SM for saving the Oak tree. Canopy has been lifted but looks very nice.

c) Town Enhancements

FH, SM, GR had a meeting with Brilliant Basics. Currently working well. GR has written to Powys requesting permission and awaiting decision on it. Aim to complete before the next festival.

d) Remembrance Day

St Johns Ambulance have refused to attend. Adrian Bunton has offered and agreed for £50

AB to become parade Marshall. 3 volunteers needed at the church for the collection. AP, WB, GW, Standards to lead, Piper does know the route. RBL are doing tea and sandwiches.

Cllrs asked to also attend on 11<sup>th</sup>.

12. Subcommittee Reports / Minutes

a) Finance

No meeting, however we are starting to look at the precept so will need a meeting.

b) Estates

- I) Estates survey  
Only 2 completed. It was emphasized how important the surveys are. GW has offered to cover PJ's areas.
- II) Watkins Trough  
Powys CC are adamant that it is HTC responsibility. 3 quotes requested, 1 received. FH propose that we go with this person, WB seconded, 1 declaring an interest, rest agreed. Needs to be added to our Risk Register.
- III) Brecon Road Play area – swings  
Reported on Sunday 12<sup>th</sup>, one of the links broken and wrapped up with hazard tape. Quote from company that put the swings in, all moving parts need replacing. There is also concerns with the flooring of the same bay. To be added to projects for next year.
- IV) Grass Cutting Tenders  
Suggested that grass cutting is done “as and when needed” rather than every fortnight. Only 1 tender document was received. Unanimously agreed that we should go with that. CB to email and confirm. JM to discuss with them on demand cutting.
- V) Parking Bollard  
Someone drove into it on 19<sup>th</sup> Oct. SM proposed fill with scalping's temporarily. SM to fill. CB book a bag of scalping's.
- VI) Duty of care tree survey is in and been shared. Concerns raised over trees on Black Lion Green. There are a couple of trees with not great branches. Unanimously agreed that are happy with recommendations. Discussion on Black Lion Green for Cllrs to agree. JM to request planning permission

c) Premises

I) Clock Tower Toilets

Quite good at the moment.

II) Oxford Road Toilets

a) Welsh Water

Leek was fixed. Slabs were re-laid, w of the slabs have been left sticking up as it's a trip hazard. Also report to Powys CC Highways.

b) Development

Lock on 24 hr has been showing as shut all day. May need to get an engineer out again.

1 quote has been received for development, have met 1 needs to be chased up.

Meeting needs to be arranged with Powys CC as toilets are currently on a license and grants are not available.

III) Pavilion

i) Foodbank cupboard lock

They are really struggling to unlock all the time. AP to investigate.

ii) CCTV Camera

No legal reason that we could not have CCTV. Data policy would need to be updated.

13. Report of the Clerk / RFO

a) Major Correspondence

i) Dog Fouling on Sports Grounds – cctv may help.

ii) Code of Conduct Training

Agreed that every 5 year cycle would book someone from OVW to visit and deliver the training and in the interim use the video training at a one of cost of £60

iii) Masonic Lodge

CB to write a letter inviting to come to a meeting.

IV) Grant applications

We don't currently do grants.

14. Reports of HTC Representatives:

- a) Gwynne's Almshouses - none
- b) Dial a Ride - none
- c) Dyfed Powys Police - none
- d) One Voice Wales - none
- e) Cheesemarket – none
- f) BBNP - none
- g) Chamber of Commerce – Xmas lights, could help with Santa and steam engine. Santa has resigned. FH and TO meeting tomorrow. Confirmed £1500 donation from HTC. To was invited by COC to Lib Dems meeting last week. To meeting church tomorrow to discuss the Parish Hall.
- h) Hay Summer Show - None
- i) Hay Primary School - None

15. Report from County Cllr

Number of questions into Powys around Care Line concerns around power cuts will they work.

Contacted by a resident where Powys CC does work and causes damage what is the process.

Recycling – went to depot regarding fly tipping, and recycling. Couple of complaints re bins.

Digital support Powys CC trying to encourage people to go digital. GR pushing training to help people with that.

Fireworks are not a town Council issue. GR has written to Powys CC.

Concerns raised about Tourist Tax. Powys are consulting on it.

16. Date and time of next meeting:

1<sup>st</sup> December 2025

17. IN CAMERA:

Councillor Co-option - Unanimously agreed.

Councillor Sabbatical – CB to confirm council decision

Meeting ended 8.45pm

