

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
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Agenda for the meeting of Hay Town Council on Monday 3<sup>rd</sup> February 2025 at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Teams platform

## 1. Apologies for absence

Present: Cllr F Howard, Cllr S Morris, Cllr J Morgan, Cllr G Williams, Cllr J Prothero, Cllr P Jenkins, Cllr W Bielska; Cllr A Bielski.

Also present: Clerk C Bunton, 2 members of the public.

Apologies: Cllr G Ratcliffe, Cllr R Golesworthy, Cllr A Powell.

## 2. Declarations of Interest & Code of Conduct

SM – Access for Cash.

## 3. Questions from Members of the Public

Concerns raised about the bus stops as the information is often incorrect on it. What's needed is a board with the information on. GR have spoken to the bus companies who has said they are updating timetables. Second problem is that the buses are not regularly turning up. The bus shelter also needs fixing. Concerns were raised about a small wooden hut.

## 4. Minutes of the meeting dated 6<sup>th</sup> January

Agreed as a true and accurate record and signed.

## 5. Garage Usage

Clerk left meeting

Cricket Club have previously requested and been agreed new container(s) to be sited by there practice netted area. Hay Scouts have agreed with Cricket they will take on the old container. Hay Youth Club have also requested a container, which was previously agreed and existing containers would need to be rotated.

Hay Scouts have offered the idea of renting the garage taking on making the garage useable. which would allow HYC the other container.

Conversation between councillors covered range of issues such as future development of the site, the lease that would be needed in regards to works, sub leasing and if permissible, other groups

usage and other issues. Due to the many questions that were brought up it was suggested that another meeting be held. Provisional date and time of Tuesday 11th at 6pm, to be confirmed.

Clerk rejoined meeting.

6. Bus Shelter – Proposed that request handyman to re-paint. Agreed. The glass and Perspex has been repeatedly broken or vandalised. CB Find the metal notice board that locks and paint it and update the bench. CB to write to Traws Cymru for site meeting.
7. Welsh Water Roadworks meeting arranged for Friday 7<sup>th</sup> February, 10am Council Offices. Meant to be finishing this week. Cllrs F Howard and S Morris will be in attendance. Letter received from Cllr G Ratcliffe company via GR is factually inaccurate. Also concerns raised where road has collapsed outside of Tourist information is still very damaged. Road down to Co-op is starting to sink. Concerns raised with people speeding through.
8. Parking at Xmas Market  
Meeting being arranged for next week. Old Community Centre land has been sold again. Lots of motorhomes / campervans being parked down there.
9. Cllr Projects
  - a) Play Area Teams  
3 different play area providers have been met with. Proludic, Kompan and Adventure Play Wales. The spec given to all 3 companies was Similar to what we've got now however replacing wood for metal.

Met with Proludic around 3rd October. French company, offered some designs and shared a catalogue. Grants need quotes before going ahead. Didn't mention any legislation etc. They were big on accessibility and made a note of the floor, suggested levelling. Time frame of 18 months given. Invoice after completion, quote lasts for 90 days. Working on a 40-50k budget. Suggested that the playground sign was a design competition.

Met with Daffydd from Kompan for site visit followed up with online design meeting. Kompan is a Scandinavian company part owned by Lego. Daffydd was very helpful and informative on the detail of how the park is installed and how we can optimize the park to get the best value for money while keeping compliant with all relevant safety regulations. He was also able to give advice on navigating grant applications with a view to accessibility and inclusivity. They are targeting the premium end of the market with long life high standard engineering but this makes them relatively expensive. They manufacture all of the equipment but contract out the installation. Would like follow up meeting

Met in person with APW January 21st. APW have done local projects such as Llangors and Folly Park. They don't import and do the work in house. Suggestion was to flatten the side, wet pour, and then have a mixture of ground designs, stationary equipment and walls. Suggestion was made to ask for individual donations for certain equipment. Discussion around groundworks being done separately. They offered help to speak with someone within PCC who might be able to help with grants . They also offered to fix repairs in the metal park for remedial works. Some knowledge of regulations.

Designs from Proludic and Kompan were shared with Cllrs and are available on the walls in the office if members of the public would like to see them.

PJ, GW and clerk to have a meeting 7<sup>th</sup> February. PJ and GW would like to complete additional canvassing of opinion from young people at local schools.

By next month all 3 plans to be provided and additional consultation to be completed.

b) Land at Warren Close

Have emailed BBNP to ask if planning permission is needed, request for info has been acknowledged but not answered yet. SM wants to talk to Steve Butcher. CB to arrange a meeting.

c) Town Enhancements

FH, SM and GR have broken down and done full costings on the town enhancement plans. The QR codes, a bench and a few other items, came to £10k. Forms are all in to Welsh Government by last Friday.

i) Wholy Cow Milk Bar

We had a meeting with them, its their own milk, we would like to site a mobile horsebox that they have done up, we would like to site in the park at Brecon Road. Open 24 hr.

We get 5% depending on usage and they are responsible for restocking.

Profit could go towards the play area.

WB Proposed JP seconded, unanimously agreed.

d) Future Remembrance Events

AB has messaged GR, will follow up for next meeting. May VE day Scouts and Cadets be involved. YP to read an extract. AB to do the Beacon.

AB will check with David.

e) Easter Event

CB to contact the Castle and see what availability they have.

## 10. Subcommittee Reports / Minutes

a) Finance

I) Precept request has been submitted.

II) Play Equipment Grants we will be going forward.

b) Estates

I) Estates survey none received. Few small ivy covered trees came down in Storm Eowen. Broken glass down the Gliss has been tidied up.

II) Trees by pumping station – WW have been contacted and not replied, still in same position as last month.

III) Bailey Walk steps – done and completed. Grant money due tomorrow.

IV) Railway footpath – done and completed

V) Warren Steps – done and completed.

VI) Rec facilities sign – Thanks to CB & AB done and installed.

VII) Tree Poppers to be bought from the remaining grant from BBNP. Woodland Group make up the difference.

Would be on HTC asset register.

JP proposed, WB seconded unanimously agreed.

- VIII) Pedestrian Gateway – Request has been received asking if we can put a small pad of gravel through the gateway. Rubber matting to be installed with handyman.  
FH proposed, PJ seconded, unanimously agreed.
- IX) Gipsy Castle Play Area  
Thanks to Ade for the job, its all clear and cleaned back properly to the fence line.
- c) Premises
  - I) Clock Tower Toilets  
Fan out in clock tower toilet.
  - II) Oxford Road Toilets  
We are receiving quite a lot of comments about the toilets.
    - a) Ask Powys to complete the asset transfer that was previously agreed.  
If agreed, we refurb for 3 toilets on one side and utilise main block at a future date.  
JP proposed AB seconded unanimously agreed.
  - III) Pavilion
    - a) Recommendation to buy 2 new heaters and remove overhead heater.  
JM proposed PJ seconded unanimously agreed.
    - b) Recommendation to request quotes for full solar panels on top of Pavilion.  
PJ proposed, GW seconded, unanimously agreed.
    - c) Handyman – we have been using Mac to do odd jobs.  
A list of current jobs needing was compiled and will be shared.

## 11. Report of the Clerk / RFO

### a) Major Correspondence

Future correspondence to be sent to chairs of sub coms.

- i) Hay St Mary's Football Club – pay the bill the end of the month to discuss it, we are prepared to reduce invoice £25 however we do need to meet.
- ii) Walking Festival – discussed possibility of anyone getting locally to run it. No Cllrs were interested.
- iii) Dog Fouling in Cemetery – Discussed buying additional signage for the play area and recreation field. Dogs to be kept on leads and please pick up after your dog. 6 signs to be bought.  
WB proposed GW seconded unanimously agreed.
- iv) Access for cash – NoteMachine count being able to check balance as a working machine regardless of if there is no money in it. HTC are receiving numerous emails. SM was with engineer on Friday, needed to order a part. Keys were left in Country Supplies for the engineer to collect, however no one came to collect.  
Need to discuss with Chamber would they be willing to restart access for cash. Post Office is not financially viable to open on a Saturday. Markets are struggling due to lack of signal. Another option would be the possibility of someone else getting another ATM.
- v) Long Term Rental houses – advise to bring up with the CC.
- vi) Kelyvn Bench – WW2 remembrance Bench at the top of Oxford Road. It is not HTC's position to authorise or reject bench placements.

- vii) Leaf – Request from Leaf Arbocultural resident has requested that the ash tree can be faced off in Warren Close, most logical thing would be to remove it completely. JM to discuss.
- b) Bank Reconciliations  
None.

12. Reports of HTC Representatives:

FH & SM met with another group, it is not clearly understood that HTC representatives attend to represent the Council not to answer questions, but to feedback to the Council. FH CB to send out a letter to explain to all.

- a) Gwynne's Almshouses – None.
- b) Dial a Ride – new bus.
- c) Dyfed Powys Police – None
- d) One Voice Wales Area Meeting minutes were circulated.
- e) Cheesemarket – Meeting this week.
- f) Hay2Timbuktu – Remove from list.
- g) BBNP – None
- h) Chamber of Commerce – None
- i) Hay Summer Show Charity stalls are always welcome. Bingo 22<sup>nd</sup> Feb, Parish Hall. Elvis the Pelvis 22<sup>nd</sup> March parish Hall.
- j) Hay Markets – None
- k) Hay Primary School WB attending on Thursday sort school email.

13. Date and time of next meeting:

3<sup>rd</sup> March 2025

14. In Camera: Co-option of Councillor

Unanimous.

15. AOB

NHS Dental Wagon – moving 10th Feb back June or August to arrange a meeting with FH and SM.  
PAT Testing to be arranged.

