

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

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Agenda for the meeting of Hay Town Council on Monday 5th June at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Invitation to Mr D Pope
4. Questions from Members of the Public
5. Minutes of the meeting dated 15<sup>th</sup> May
6. Subcommittee Reports / Minutes
  - a) Finance
    - i) Reserves Budgeting
    - ii) FOI on May Fair  
**Recommendation:** to request FOI on amount Powys receive for May Fair.
    - iii) Date of next meeting
  - b) Estates
    - i) Cemetery
    - ii) Date and time of next meeting TBC
  - c) Premises
    - I) Toilets Maintenance Assessment
    - II) Date and time of next meeting
  - d) Communications
    - i) Date and time of next meeting
  - e) Events
    - i) Xmas Lights 2023
    - ii) Freedom Parade

- iii) King Charles Coronation
- iv) Date of next meeting

7. Report of the Clerk/ Responsible Financial Officer

- i) Bank Reconciliations
- ii) Major Correspondence

8. Report from County Councillor

9. Clermont-Créans Twinning

10. Standing Orders

11. Sub Committee Terms of Reference

1. Reports of HTC Representatives on other Bodies

- a) Gwynne's Almshouses
- b) Dial a Ride
- c) Dyfed Powys Police
- d) Hay School Governors
- e) One Voice Wales
- f) Cheesemarket
- g) Hay2Timbuktu
- h) BBNP
- i) Chamber of Commerce
- j) Hay Summer Show
- k) Hay Markets
- o) Hay Sports Clubs
- p) Hay Youth Club

2. Date and time of next meeting:

Monday 3<sup>rd</sup> July 2023 at 6.00 pm - to be confirmed.



Claire Bunton  
Clerk to the Council

**General Data Protection Regulations (GDPR) 2018**

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: [townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk) or by calling 01497 820 219

Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).

Bank Reconciliation as of 31<sup>st</sup> May 2023.

Main Account

Date	Amount	Sub Committee	Memo	Receipt / Invoice	Balance	Bank Statement Balance
03/05/2023	300	Income	EVANS FIJ van parking BGC		59520.83	
03/05/2023	-27.84	Finance	VODAFONE LTD 7078015488-1001 DDR		59492.99	
03/05/2023	-11.28	Finance	INTERNET FOR EVERY M58720210413130831 DD		59481.71	
04/05/2023	-281.6	Finance	103798 103798		59200.11	
09/05/2023	-13.55	Finance	CHARGES COMMISSION FOR PERIOD		59186.56	
09/05/2023	-110.97	Finance	NEST IT000003841532 DDR		59075.59	
09/05/2023	-50	Estates	M J EAGER STO M J EAGER STO		59025.59	
09/05/2023	1.11	Income	Loyalty Reward 13 MAR - 12 APR		59026.7	
11/05/2023	-32.99	Finance	AMZNMktplace ON 11 MAY BDC		58993.71	
11/05/2023	-532	Premis	SHARON STALEY APRIL 23 BBP		58461.71	
11/05/2023	-4000	Events	HAY AND DISTRICT C XMAS LIGHTS 22 BBP		54461.71	
11/05/2023	-4047	Estates	OTM GROUNDSCARE LT INV.4795 PARTPAYME BB		50414.71	
11/05/2023	-258	Estates	OTM GROUNDSCARE LT INV.4817 APRIL 23 BBP		50156.71	
15/05/2023	930.96	Income	Nayax Europe UAB 2000796706 Payment BG		51087.67	
17/05/2023	-5.28	Premis	BRITISH GAS BUSINE 602197451090916000 DD		51082.39	
22/05/2023	20.83	Income	HOWARD FG PTE PARKING STO		51103.22	
24/05/2023	-34.8	Finance	VODAFONE LTD 7078015488-1001 DDR		51068.42	
24/05/2023	-4800	Premis	HEALTHMATIC LTD INV.NO.12642 BBP		46268.42	
24/05/2023	-42	Comms	GLOVERSURE LTD INV-24975 BBP		46226.42	
24/05/2023	-90	Premis	JACK BIGGS COOKER BBP		46136.42	
24/05/2023	-9.28	Premis	HUWS GRAY LIMITED INV NO IE 310651 BBP		46127.14	
24/05/2023	-101.76	Premis	PHS GROUP 69816304 BBP		46025.38	
24/05/2023	-90	Premis	JACK BIGGS HTC COOKER BBP		45935.38	
24/05/2023	-250	Finance	HAY-ON-WYE MARKETS CORONATION BBP		45685.38	
26/05/2023	-237	Premis	A J JENKINS WC CEILING BBP		45448.38	
30/05/2023	-1502.06	Finance	CLAIRE BUNTON CB MAY 23 BBP		43946.32	43946.32

Projects Account

Date	Amount	Memo	Balance	Bank Statement Balance
03/05/2023	254.7	POST OFFICE 4928-3228-3315-601 03M	12064.15	
09/05/2023	-27.03	CHARGES COMMISSION FOR PERIOD	12037.12	
09/05/2023	225	POST OFFICE 4928-3228-3315-601 08M	12262.12	
09/05/2023	3.71	Loyalty Reward 13 MAR - 12 APR	12265.83	
15/05/2023	175	POST OFFICE 4928-3228-3315-601 15M	12440.83	
22/05/2023	-300	POWYS CC CTAX 6000582287 DDR	12140.83	
22/05/2023	279.9	POST OFFICE 4928-3228-3315-601 22M	12420.73	
26/05/2023	185	POST OFFICE 4928-3228-3315-601 26M	12605.73	

30/05/2023	90	BIGGS J J	REFUND FT	12695.73	
30/05/2023	160	POST OFFICE	4928-3228-3315-601 29M	12855.73	12855.73

#### Business Saver - Deposit Account.

Date	Amount	Subcategory	Memo	Receipt / Invoice	Balance	Bank Statement Balance
06/06/2022	1.12	Credit Payment	INTEREST PAID GROSS FOR PERIOD 7MAR/ 5JUN	Bank	14830.04	14830.04
05/09/2022	4.57	Credit Payment	INTEREST PAID GROSS FOR PERIOD 6JUN/ 4SEP	Bank	14834.61	14834.61
05/12/2022	8.27	Credit Payment	INTEREST PAID GROSS FOR PERIOD 5SEP/ 4DEC	Bank	14842.88	14842.88
06/03/2023	18.42	Credit Payment	INTEREST PAID GROSS FOR PERIOD 5DEC/ 5MAR	Bank	14861.3	14861.3

#### Communication List May 2023

When	What	Who	How
	Gas bill		Letter
Numerous	Planning Registers	BBNP	Email
Numerous	Planning decisions	Powys CC	Email
Numerous	Freedom Parade	Liz Trow	Email
Numerous	Toilet Contract	Mal Holt	Email
Numerous	Temporary Road Closures	Ian Mills	Email
02/05/2023	Traffic concerns	Jackie Griffiths	Email
02/05/2023	St Marys Church	Dr Watson	Email
03/05/2023	Charity Car Parking	Steve Jenkins	Email
03/05/2023	Park Run	Heather Bovill	Email
03/05/2023	Dance Classes	Emily George	Email
03/05/2023	Blood Donation Session	Alina Hussain	Email
03/05/2023	Back pay	Nick Burdekin	Email
04/05/2023	Hay Digital Place Plan	Chris Kemp	Email
04/05/2023	Play Wales Update		Email
04/05/2023	Tesco Groundwork UK Grant	Tesco	Email
05/05/2023	Pavilion Booking	Dial a ride	Email
05/05/2023	Support	Nayax	Email
05/05/2023	19 Brecon Road	Rachel Mole, Powys	Email
05/05/2023	Damaged Trees	Mark Chester	Email
06/05/2023	Electrical Work	Jack Biggs	Email
06/05/2023	Photos	Gill Perkins	Email
06/05/2023	High Sheriff of Powys	Reg Cawthorne	Email
06/05/2023	The Globe proposal 23/21772	Confidential	Email
09/05/2023	Public Bench	James Faulks	Email
10/05/2023	Developments of National Significance	Claire Jones	Email
10/05/2023	Audit Wales Completion Notice	Deryck Evans	Email
10/05/2023	Oaklands Villas	Geoff Maynard	Email
12/05/2023	Thanks for 20	Rod King	Email
15/05/2023	Coronation	Emily Daw	Email
15/05/2023	Bronllys Well Being Park newsletter	BWBP	Email
17/05/2023	FOI - Bannau Brycheiniog consultation	Iain McIntosh	Email
19/05/2023	Minutes of PCC Town & Community Council	Monika Rogowka	Email
19/05/2023	Network Meeting	PAVO	Email
20/05/2023	Invoice	Gloversure	Email

22/05/2023	Various	PHS	Email
22/05/2023	Back Pay	Nick Burdekin	Email
22/05/2023	Hay Cemetery	Nia Hughes	Email
23/05/2023	Lighting Oxford Rd car park	Jo Rodell Jones	Website
23/05/2023	Lighting Oxford Rd car park	Clr G Ratcliffe	Email
23/05/2023	Sports Clubs Grant	Clr G Ratcliffe	Email
23/05/2023	Payroll	Marian Lally	Email
23/05/2023	Support	Nayac	Email
23/05/2023	HTC Accounts	Owen Jones	Email
24/05/2023	Allotments	B & L Crook	Email
24/05/2023	Grant Scheme	OVW	Email
24/05/2023	Powys Town & Community Council Environment	Powys CC	Email
25/05/2023	Newsletter	PCSO Emma Jackson	Email
25/05/2023	OVW Conference	OVW	Email
25/05/2023	Canals Communities & Wellbeing	Powys CC	Email
25/05/2023	Smart Device stay safe	OVW	Email
25/05/2023	Temporary Bridge	HTLGI	Email
26/05/2023	Temporary Bridge	Mr Grafton	Website
26/05/2023	Sports Representatives	Bowls Club	Email
26/05/2023	Sharing of FOI request re Hendy Wind Farm	Clive East	Email
27/05/2023	MPJ Bakery Confections	Confidential	Email
28/05/2023	Invoice	OTM	Email
29/05/2023	Wanting to visit	Joan McKee	Website
30/05/2023	Bill	British Gas	Email
31/05/2023	Liaison with HTC over SSSI advice AD002079	Ken Perry	Email
31/05/2023	The Warren contact details request	A Profy	Email
31/05/2023	Toilets Maintenance	T Purbrick	Email
31/05/2023	CA Powys Impact Report	CA	Email