

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
Brecon Road
Hay-on-Wye
HR3 5DY

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Agenda for the meeting of Hay Town Council on Monday 3rd July at **6.00pm**
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from Members of the Public
4. Minutes of the meeting dated 19th June
5. Subcommittee Reports / Minutes

a) Finance

- I) Digital Places
- II) Xmas Lights 23
- III) Date of next meeting

b) Estates

- I) Cemetery
- II) Budget
- III) Cleaning Recycling area
- IV) Grass waste
- V) Sports clubs parking area
- VI) Paid Parking

Recommendation: The underspend of Tree Management money should be used to redevelop the parking area for the sports clubs. All clubs to contribute to the work or not be able to use the car park.

Recommendation: Council to discuss the cleaning of the recycling area beyond this date.

Recommendation: With the proposed development of the cattle market, Estates would like parking controls to be reconsidered.

VII) Date and time of next meeting

c) Premises

- I) Toilets
 - a) Door
- II) Pavilion Bookings
 - a) Pavilion toilets
- III) Date and time of next meeting

- d) Communications
 - I) Communications Guidance
Recommendation: PJ & JH to investigate
 - II) Newsletter
Recommendation: Wye Local Spring & Autumn, HTC produced Summer & Winter
 - III) Alternative social media
 - IV) Calendar of Hay events
 - V) Year to view calendar in the office
 - VI) Cllr Contact details on website
 - VII) Powys Communication website
- e) Events
 - I) Xmas Lights 2023
 - II) Remembrance Parade 2023
 - III) Date of next meeting
- 6. Report of the Clerk/ Responsible Financial Officer
 - I) Bank Reconciliations
 - II) Major Correspondence
 - III) Awards for All – Wales Grant process.
- 7. Report from County Councillor
- 8. HADSCAL
- 9. BBNP / Powys
- 10. Clermont Creans
- 11. Reports of HTC Representatives on other Bodies
 - a) Gwynne's Almshouses
 - b) Dial a Ride
 - c) Dyfed Powys Police
 - d) Hay School Governors
 - e) One Voice Wales
 - f) Cheesemarket
 - g) Hay2Timbuktu
 - h) BBNP
 - i) Chamber of Commerce
 - j) Hay Summer Show
 - k) Hay Markets
 - o) Hay Sports Clubs
 - p) Hay Youth Club
- 12. Date and time of next meeting:
Monday 4th September at 6.00 pm – to be confirmed.
- 13. Roles and remit of a Councillor.



Claire Bunton
Clerk to the Council

General Data Protection Regulations (GDPR) 2018

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: townclerk@haytowncouncil.gov.uk or by calling 01497 808019. Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).

Bank Reconciliation as of 28th June 2023.

Bank Reconciliation as of 28th June 2023

Main Account

Date	Amount	Sub Committ ee	Subcategory	Memo	Balance	Bank Statement Balance
01/06/2023	-11.28	Finance	Direct Debit	INTERNET FOR EVERY M58720210413130831 DD	43935.04	
06/06/2023	1.85	Income	Credit Payment	Loyalty Reward 13 APR - 14 MAY	43936.89	
06/06/2023	-50	Estates	Standing Order	M J EAGER STO M J EAGER STO	43886.89	
06/06/2023	-17.25	Finance	Credit Payment	CHARGES COMMISSION FORPERIOD	43869.64	
06/06/2023	-105.57	Premis	Direct Debit	BRITISH GAS BUSINE 602197451090916000 DD	43764.07	
08/06/2023	-183.6	Comms	Bill Payment	CARIADS LOCAL LTD 0015324 BBP	43580.47	43580.47
08/06/2023	-157.54	Premis	Bill Payment	PHS GROUP 69843591 BBP	43422.93	
08/06/2023	-472.61	Premis	Bill Payment	PHS GROUP 69843592 BBP	42950.32	
08/06/2023	-910	Premis	Bill Payment	SHARON STALEY MAY 23 BBP	42040.32	
09/06/2023	-127.61	Finance	Direct Debit	NEST IT000003841532 DDR	41912.71	
12/06/2023	-143.88	Finance	Cheque	103801 103801 Zoom Licence	41768.83	
13/06/2023	-220	Finance	Cheque	103799 103799 N Burdekin Backpay	41548.83	
13/06/2023	-127.41	Premis	Direct Debit	BRITISH GAS BUSINE 602197451090916000 DD	41421.42	
15/06/2023	-449.57	Finance	Cheque	103800 103800 HMRC	40971.85	
15/06/2023	1025.66	Income	Counter Credit	Nayax Europe UAB 2000796706 Payment BG	41997.51	
19/06/2023	-1290	Finance	Bill Payment	DAVID M JONES + PA DMJ/HH29/23048 BBP	40707.51	
19/06/2023	-17.6	Finance	Bill Payment	CLAIRE BUNTON STAMPS BBP	40689.91	
19/06/2023	-35	Finance	Direct Debit	ICO ZA408738FIRST DDR PAY	40654.91	
21/06/2023	20.83	Income	Standing Order	HOWARD FG PTE PARKING STO	40675.74	
23/06/2023	-34.8	Finance	Direct Debit	VODAFONE LTD 7078015488-1001 DDR	40640.94	
28/06/2023	-1451.28	Finance	Bill Payment	CLAIRE BUNTON CB JUNE 23 BBP	39189.66	39189.66

Projects Account

Date	Amount	Subcategory	Memo	Balance	Bank Statement Balance
02/06/2023	160	Cash Withdrawal	POST OFFICE 4928-3228-3315-60102J	13295.73	
05/06/2023	180	Cash Withdrawal	POST OFFICE 4928-3228-3315-60105J	13475.73	
06/06/2023	2.81	Credit Payment	Loyalty Reward 13 APR - 14 MAY	13478.54	
06/06/2023	-22.53	Credit Payment	CHARGES COMMISSION FORPERIOD	13456.01	
08/06/2023	20	Cash Withdrawal	POST OFFICE 4928-3228-3315-60108J	13476.01	
12/06/2023	245	Cash Withdrawal	POST OFFICE 4928-3228-3315-60112J	13721.01	
19/06/2023	330	Cash Withdrawal	POST OFFICE 4928-3228-3315-60119J	14051.01	
20/06/2023	-799.09	Direct Debit	E.ON NEXT A-0FCBA8DA-001 DDR	13251.92	
21/06/2023	-300	Direct Debit	POWYS CC CTAX 6000582287 DDR	12951.92	
26/06/2023	290	Cash Withdrawal	POST OFFICE 4928-3228-3315-60126J	13241.92	13241.92

Business Saver – Deposit Account.

Date	Amount	Subcategory	Memo	Balance	Bank Statement Balance
05/06/2023	30.98	Credit Payment	INTEREST PAID GROSS FOR PERIOD 6MAR/ 4JUN	14892.28	
28/06/2023	500	Counter Credit	GROUNDWORK UK - TE GWUK BGC	15392.28	15392.28

Pending Transactions

Income – Pavilion Hire	£120 Youth Club
Outgoing - Town Crier	£100.00
Outgoing – HMRC, NEST, Student Loans	£849.40
Outgoing – Container / Shed	£2800 (budgeted)
Outgoing – Grass Cutting	£516
Outgoing – Ash Die Back	£4047
Outgoing – Bird, Owl, Bat Boxes	£311.87

Outgoing – Ink £15.99
 Outgoing – New Cllr Training £38.00
 Outgoing – PHS £88.32

Total in all accounts after pending reconciled £ 59,177.28

Communication June 2023			
When	What	Who	How
	Gas bill		Letter
Numerous	Planning Registers	BBNP	Email
Numerous	Planning decisions	Powys CC	Email
Numerous	Sanitary waste & products	PHS	Email
Numerous	Toilet Maintenance	Mal Holt / Tony Purbeck	Email
Numerous	Temporary Road Closures	Ian Mills	Email
01/06/2023	Bronylls Well Being Park	OVW	Email
01/06/2023	Powys Climate Change	Cllr G Ratcliffe	Email
01/06/2023	Grant application	Groundwork UK	Email
01/06/2023	Office Space	Lorna Ross	Email
01/06/2023	Area behind Birch Close	Sarah Powell	Email
02/06/2023	Environment & Nature Event	Richard Morgan	Email
02/06/2023	Social Value Forum	PAVO	Email
02/06/2023	Quarterly PCC	Monika Rogowska	Email
03/06/2023	Planter on Castle Street	Anna Cheverton	Email
04/06/2023	Billing	Zoom	Email
04/06/2023	Zoom	Trudy Stedman	Email
05/06/2023	Billing	Eon	Email
05/06/2023	OVW AGM	OVW	Email
05/06/2023	HTC Rep	Hay Dial a Ride	Email
05/06/2023	Notes on PCC	OVW	Email
05/06/2023	Revitalizing mid Wales	MWT Cymru	Email
05/06/2023	Land Contract	Dave Pope	Email
06/06/2023	Green Gen Development	OVW	Email
06/06/2023	ITEC & Chwarae Teg Training	OVW	Email
06/06/2023	Community Ownership fund	OVW	Email
06/06/2023	20mph Communication	OVW	Email
06/06/2023	Offa's Dyke Race	Allison Joyce	Email
06/06/2023	HTC Rep	Josh Boyd Green	Email
06/06/2023	Foodbank	Tracy	Email
06/06/2023	Great Big Green Week	Christina Resch	Email
07/06/2023	Cricket Club	Tim Davies	Email
07/06/2023	One Voice Wales	OVW	Email
07/06/2023	Canoe Launching Glas y bont	Sian Barnes	Email
07/06/2023	Hay Digital place plan	Chris Kemp	Email
07/06/2023	St Marys Church	Terry Watson	Email
07/06/2023	Grant funding	Lesley Moore	Email
07/06/2023	Marriage venue	Jon Williams	Email
08/06/2023	Hay Digital place plan	Chris Kemp	Email
08/06/2023	Nayax Support	Nayax	Email
Numerous	Plans for Oxford Road Toilets	Powys CC	Email
08/06/2023	Motorhome parking	Fiona Evans	Email

08/06/2023	Internal Auditors	Owen Jones	Email
09/06/2023	SSSI Advice	Lynn Bulbeck	Email
09/06/2023	Cricket practice nets	Tim Davies	Email
09/06/2023	Backpay	Nick Burdekin	Email
09/06/2023	Training	OVW	Email
11/06/2023	Missing boards query	Emma Bevan Henderson	Email
12/06/2023	Support	Nayax	Email
12/06/2023	Quarterly PCC	Powys CC	Email
12/06/2023	Thanks for 20	Rod King	Email
13/06/2023	Concerns re graffiti on Castle	Jim Milner	Website
13/06/2023	Building Back Better High Streets	Daniel Weston	Email
13/06/2023	Connectivity Survey	Wendi Patience	Email
13/06/2023	Offices	Luka Price	Email
13/06/2023	Stakeholder Update	Air Ambulance	Email
13/06/2023	Newsletter	PCSO Emma Jackson	Email
13/06/2023	Innovative Practice	OVW	Email
13/06/2023	Audit Notice	Deryck Evans	Email
14/06/2023	Free Garden Places	OVW	Email
14/06/2023	Motorhome parking	Fiona Evans	Email
14/06/2023	Billing	Vodafone	Email
15/06/2023	Care Inspectorate	OVW	Email
15/06/2023	Infrastructure Wales Bill	OVW	Email
15/06/2023	Complaint disabled spaces Oxford Rd	Marian Sage	Website
17/06/2023	Hay, Brecon, Talgarth Refugees	Ailsa	Email
18/06/2023	School Summer Fayre	Sam	Email
18/06/2023	Grant	CLlr G Ratcliffe	Email
19/06/2023	Public Footpaths	Ann Jackson	Website
20/06/2023	Minutes B&R Area	OVW	Email
Various	Onsite meeting visitor parking	Powys CC	Email
20/06/2023	D Day Anniversary Guide	Amber Page	Email
21/06/2023	Independent play advice	Michael Carter	Email
21/06/2023	Pavilion Booking	Annaleise Jenkins	Email
21/06/2023	Office Space	Lorna Ross	Email
21/06/2023	Get Ready for 20	OVW	Email
22/06/2023	Powys Volunteering Network	PAVO	Email
22/06/2023	Foodbank	Tracy	Email
23/06/2023	Sharps removal contract	PHS	Email
23/06/2023	Community Buildings	PAVO	Email
26/06/2023	Audit Process	OVW	Email
26/06/2023	Pavilion Hire	Melody Harper	Email
26/06/2023	Offa's Dyke Race	Allison Joyce	Email
26/06/2023	National Park Grant	PAVO	Email
26/06/2023	Missing boards query	Emma Bevan Henderson	Email
27/06/2023	LGBTQ+ Action Plan	Senedd	Email
27/06/2023	Cemetery Planning	BBNP	Email
27/06/2023	Cemetery Planning	Powys CC	Email
27/06/2023	Payslips	Marian Lally	Email
27/06/2023	Bronllys Well Being Park AGM	BWBP	Email

