

Hay Town Council

Clerk: *Mrs Claire Bunton*
Hay Town Council
Council Offices
Recreation Facilities
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The Annual Meeting of Hay Town Council will take place on Monday 11th May 2026 at 6.00pm in the Council Offices, Brecon Road, Hay on Wye.

Please note that, in accordance with the Local Government and Elections (Wales) Act 2021, the Council is required to provide remote access to meetings for members of the public and the press. Details on how to join the meeting via Microsoft Teams are provided at the end of this agenda.

AGENDA

1. **Election of Chair**
 - a) **Declaration of Acceptance of Office**
2. **Election of Vice Chair**
3. **Apologies for Absence**
4. **Declarations of Interest**
5. **Approval of Minutes**

To approve the minutes of the meeting held on 12 May 2025
6. **Public Participation**
7. **Member Remuneration 2026/27**
 - a) To consider and agree recommendations for Member remuneration
 - b) To consider and agree the Chair's Allowance
8. **Annual Report**

To review and adopt the Council's Annual Report
9. **Meeting Schedule 2026/27**

To agree dates, times and locations of Council meetings for the municipal year
10. **Annual Governance Review**

To review and approve the following:

 - Insurance arrangements for all insurable risks
 - Subscriptions to other bodies
 - Complaints procedure
 - Policies relating to Freedom of Information and Data Protection
 - Press and media policy
 - Scheme of Delegation

11. Appointment of Sub-Committees

Current sub-committees:

- Finance
- Estates
- Premises
- Human Resources
- Events
- Play
- Town Enhancements
- Light Up Hay

12. Monthly Estates Surveyor (Councillor Representative)

13. Adoption of Council Policies and Documents

To review and adopt:

- a) Standing Orders (no changes)
- b) Asset Register (updated)
- c) Risk Management Plan (updated)
- d) Business Continuity Plan (updated)
- e) Code of Conduct (no changes)
- f) Financial Regulations (updated)
- g) Training Plan (updated)

14. Appointment of Council Representatives to External Bodies

- Dyfed-Powys Police Authority (BBNPA)
- Gwynne's Almshouses
- Dial-a-Ride
- Hay Primary School
- One Voice Wales
- Cheesemarket
- Brecon Beacons National Park
- Chamber of Commerce
- HADSCAL Community Centre
- Hay Markets
- Hay Summer Show
- Hay Allotments

16. Appointment of Councillor Consultation Roles

- Police & Fire
- Youth & Education
- Health & Social Services
- Planning, Housing & Environment
- Transport
- Powys County Council
- Other roles as required

17. Review of Authorized Signatories



Including online banking signatories

Claire Bunton

Clerk to the Council

General Data Protection Regulations (GDPR) 2018

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: townclerk@haytowncouncil.gov.uk or by calling 01497 808019

Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).