

# Minutes of meeting of Hay Town Council held in the Registrar's Room, Council Offices at 6.30 pm on 7<sup>th</sup> October 2019

**Present:** Cllr T Stedman (TS)      Cllr J Prothero (JPr)      Cllr R Golesworthy (RWG)  
Cllr S Morris (SM)      Cllr A Powell (AP)      Cllr F Howard (FH)  
Cllr I Keith (IK)

**Apologies:** Cllr J Pearson (JP)      Cllr H Davies (HD)      Cllr D Price (DP)

**In Attendance:** N Burdekin (NB)      Cty Cllr G Ratcliffe (GR)

## **2398. Declarations of Interest & Code of Conduct.**

TS - Hay Woodland Group, Hay in Bloom  
AP - HADSCAL, The Warren, Hay Woodland Group  
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket  
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
SM - The Warren, Cubs and Scouts Leader 1<sup>st</sup> Hay Scouts, Explorers  
JPr - Hay in Bloom

## **2399. Presentation by Fairtrade Hay Group – Renewal of Hay Town Fairtrade Status**

TS welcomed Louise Davies and Ange Grunsell from Fairtrade Hay. Louise explained that there are Fairtrade products available in Hay in certain shops, but they would like to encourage more shops/traders including Bed and Breakfasts to get involved. At the time of the Fairtrade Status renewal, they will send out surveys to businesses. Ange asked if HTC has connections with the business community. TS replied that HTC's main contact with businesses is through the Low Carbon Hay group.

Other activities Fairtrade Hay carries out include going into schools in Fairtrade Fortnight and linking with H2T. Ange added that the renewal will take place within 1 or 2 months.

FH suggested Fairtrade boxes for B&Bs would be helpful. GR added that Hay Co-op's 25<sup>th</sup> Fairtrade is coming up so they might be amenable to working together and to contact store manager, Josh, to discuss.

## **2400. Questions from the Public (5 minutes allowed)**

RWG made a comment as a member of the public, not as a Councillor. RWG made a complaint regarding the blocking of access to Mill Cottage via Mill Lane. He said that his civil rights have been affected. TS responded by saying that HTC has written a detailed letter to the BBN, Powys CC and the householder on this issue. GR asked for a copy of these letters. TS to send GR copies.

## **2401. Police update**

AP said he had been to the Police Station every day for a week and there was no one there. AP has asked NB to e-mail Emma Jackson (PCSO). NB has e-mailed Emma but no response as yet. NB was asked to write to the Police and Crime Commissioner in Camarthen about this situation. SM to supply the contact.

## **2402. Minutes of the meeting dated 2<sup>nd</sup> September 2019**

The minutes of the meeting dated 2<sup>nd</sup> September 2019 were agreed as a true and accurate record.

### **2403. Matters arising from minutes not listed on the agenda:**

#### **(a) Hay Swimming Pool**

NB reported that the £1,000.00 contribution from HTC for the swimming pool liner repairs (agreed at Full Council meeting 2<sup>nd</sup> September 2019) has been given to the school. FH said that the pool will re-open in November 2019, much sooner than anticipated.

#### **(b) Hay Shire Reserve held by Powys CC**

TS is still waiting for a response from Powys CC. TS will follow this up.

#### **(c) Blue Boar survey – update**

NB said he had received an e-mail today from Jo Lancey, Powys CC Highways. NB read out the key points of Jo's e-mail, which were as follows. The skid resistance is ok for current use, but falls below standard for pedestrian crossings. The visibility on the north east side is poor, particularly from the south western approach, due to the bend. Jo will now speak to her line manager to check the results before confirming, but it seems unlikely that the site meets all of the criteria required. Jo will send HTC further information after speaking with her line manager.

FH added that perhaps the pavement on Brecon Road could be widened near where the small central refuge is. GR said that this could be part of the 'Shared Spaces' review to be discussed under item 2410. (ii) below. Another idea proposed was a mini roundabout at the junction of Forest Road and Brecon Road to slow traffic.

#### **(d) Community Bank**

FH has not been able to contact HD's son as yet so nothing to report at this stage. FH is awaiting contact details.

#### **(e) Citizen of the Year**

NB has written to Tim Pugh to ask for permission to install the Citizens of the Year Board at the Buttermarket. RWG said that Tim has agreed. NB to arrange board to be fitted.

#### **(f) Yellow dog campaign**

JP not present – add to November's agenda.

#### **(g) Any other items from minutes not listed**

NB said he had 'adopted' the BT Kiosk on Broad Street electronically and is waiting for BT to respond.

NB reported that a letter has been sent to Mr Pratt dated 13<sup>th</sup> September 2019, but no reply as yet.

## **2404. Sub Committee Reports**

### **(a) Finance Sub Committee**

#### **(i) Meeting with TS/NB and internal auditor on Thursday 3<sup>rd</sup> Oct 2019**

TS informed Cllrs that the proposed meeting with Cusop's Internal Auditor did not take place, but might still be possible. FH asked if there are different laws relating to England and Wales. There are some differences which need to be noted. TS and NB have dealt with queries raised by the external auditor and been given an unqualified report by the external auditor.

## **(ii) VAT claim**

TS reported that NL had said that the next priority is to claim the VAT back. RWG said she thinks this needs to be done electronically now. NB to follow this up.

## **(iii) Admin support for Town Clerk**

TS proposed support for NB given NL's continuing illness. Cllrs were in support of TS' proposal, and agreed 8 hours a week on average, 32 hours a month in total for a new Admin Assistant. Cllrs asked TS/NB to pull together the job advert and person specification for the role. It was also agreed that this role would initially be for 6 months. In terms of where to advertise the role, IK suggested the B&R. SM said the advert will also have to be placed in the job centre. RWG asked what the pension implications are for this role working part-time hours. TS/NB to check.

## **(iv) Any other outstanding items**

None.

## **(b) Fishing & Estates**

### **(i) Minutes of meeting held on 6<sup>th</sup> September 2019**

AP said that there are no recommendations, but drew to the attention of Cllrs a few key comments. Three letters have been sent (to Powys CC, BBNP and the householder) regarding the closure of Mill Lane – awaiting responses. AP confirmed that the hedge at the Meadows is HTC's land and residents have thanked HTC for taking on the maintenance. Hay Community Woodland and Gardening (HCWGG) has said it will install the (x3) interpretation boards currently being stored in Council Offices.

TS said that the Woodland Trust is visiting Sue Felgate-Campbell at Mill Bank to discuss what should and should not be planted by residents. AP and TS have been invited to attend the meeting. SM added it's also important to make sure that what is to be cut back is to be agreed, as well as what can and can't be planted.

### **(ii) New cycle racks for Hay – site visit with Cllr GR, JPr & Powys CC**

GR and JPr went on a site visit around Hay town centre with Powys CC on 25<sup>th</sup> September 2019. Powys CC has offered HTC 7 sets of new bike racks, each which hold 2 bikes, so 14 individual bike racks in total. Possible locations suggested to Cllrs were:

Top of Oxford Road car park  
Old racks in Market Square (to be replaced)  
The Pavement  
Near the Chemist  
Phone box on Broad Street

Cllrs agreed the following for the (x7) sets available:  
(x3) new racks to be sited at the top of Oxford Road car park  
(x2) new racks to be sited in Market Square to replace the current racks, and in a different direction to maximise cyclists' ability to use them  
(x2) new racks to be sited near the phone box on Broad Street.

NB to confirm these locations with Powys CC and include GR in the e-mail.

### **(iii) Finger posts – powder coating eroding at bases**

RWG said the collars on a lot of HTC's finger posts are becoming eroded. They were installed within the past few years. AP agreed to take some photos, give these to NB and then NB to send them to the sign-makers Fitzpatrick Woolmer to see if there is anything that they can do.

## **(c) Town Events**

### **(i) Walking Festival – Plan for 2019**

FH said the Festival had started with 9 or 10 people leading the festival, but one by one people have dropped out. No brochures have been given out this year. 21 walks have been arranged with 56 people booked onto them. FH highlighted two evening events: Friday 11<sup>th</sup> Oct – Talks in the Swan; Sat 12<sup>th</sup> Oct – quiz in the Three Tuns. FH to send TS flyer to be put on Facebook.

## **(d) Council Premises**

### **(i) Hay Community Woodland and Gardening Group (HCGWW) – request to use Room 4, Council Offices for storage**

*TS and AP declared an interest.*

RWG summarised the request by the HCGWW, which was a request to use the now empty Room 4 (ground floor nearest the car park at Council Offices). RWG proposed accepting the request. FH seconded. *Unanimously approved.*

SM lifting the carpet to avoid damage. TS said that the HCGWW are looking to install temporary, free-standing shelving. SM said he might have access to shelving.

### **(ii) Council Offices roof repair – any update from Cllr Phyl Davies?**

No response to date from Cllr Phyl Davies, Powys CC to HTC's request for Cllr Davies to speak to the contractor who carried out the roof repairs and the final invoice, which HTC is contesting and was requested by HTC Cllrs in the previous Full Council meeting, 2<sup>nd</sup> September 2019.

### **(iii) Meeting with Council Offices tenants – no progress to date**

There has still been no reply from Powys CC regarding a meeting with tenants. TS will call Cllr Phyl Davies regarding both the Council Offices roof repairs and the meeting with tenants.

TS raised the issue of Dial-a-Ride's rent/notice to vacate. Lesley Moore, Chief Exec of D-a-R has requested one month's notice rather than 3 months outlined in the lease. FH proposed giving them one month's notice, SM seconded. *Unanimously approved.*

SM suggested advertising the rooms on a short-term lease. TS replied that the rooms could be advertised on Facebook, website, possibly including hot-desking.

TS continued that with D-a-R leaving, HTC's access to WiFi via D-a-R will stop on 17<sup>th</sup> October 2019. RWG suggested asking D-a-R if HTC can take over their WiFi contract. FH will speak to Lesley about this.

### **(iv) Black Mountains College – Registrar's Room Hire 10<sup>th</sup> Oct 2019**

NB said that the Black Mountains College have booked the Registrar's Room on 10<sup>th</sup> Oct 2019 from 10.00 am to 1.00 pm for people to have their say on their proposed education facility in the area.

## **(e) Communications**

JP said that there had been no meeting. In terms of anyone having issues replying to e-mails via phones, TS said that the problem lies within the 'options' section of settings. TS has also set up HTC's .gov.uk account, but the laptop's software is out of date and not correctly licenced so at the moment it isn't operational. NB to speak to Tim Pugh to resolve the issue.

## **2405. Consideration of HTC to continue to maintain both sets of public**

**conveniences from Nov 2019** - HTC had previously agreed with Powys CC to continue running both sets of public conveniences until Oct 2019. There has been no update from

Powys CC in the meantime. TS to write a letter to Cllr Aled Davies, Powys CC, to see what their latest position is for the toilets moving forwards. TS said that the toilets had been offered to HTC in the past on a Freehold basis, not leasehold.

Card payments – NB was asked to find information already received from Healthmatic re. the costs associated with setting up card payments for the toilet(s). SM agreed to look into setting up payments via an App.

#### **2406. HADSCAL meeting 8<sup>th</sup> October 2019 – Update/Outstanding Actions**

HADSCAL trustees will be attending the meeting on 8<sup>th</sup> October and will deliver a presentation and outline the options identified in their letter. HTC will then continue running the meeting to see if anyone is interested in putting proposal(s) to HADSCAL to take the Community Hall project forwards.

RWG and AP will be going to a meeting on 9<sup>th</sup> October chaired by PAVO on funding options including Heritage, Lottery etc.

#### **2407. Sports Management Committee**

##### **(i) Lease from Powys CC- update from TS/NB**

TS said that there has been progress on the lease, and a new, 'clean' lease should arrive with HTC tomorrow, 8<sup>th</sup> October. There is a question to be answered as to whether Hay Tennis Club's lease has been surrendered. And the main outstanding issue now is the clause relating to Insurance. The contact HTC is working with is Zoe Tranter.

##### **(ii) New Bowls Pavilion**

HTC continues to update the Bowls Club regarding the lease. Until the lease is signed by HTC, permission cannot be sought from Powys CC for the new Bowls Pavilion.

#### **2408. Councillor Vacancy**

NB has informed Powys CC of the resignation of Jade Hall on 30<sup>th</sup> September 2019. NB will post the Cllr Vacancy Notice on HTC's website and put in the noticeboard. Electors will have 14 days from the Notice being posted to call for an election. If no election is called, the next stage will be Co-option.

#### **2409. Back Fold Alley white walls – update from FH**

FH has spoken to Spar and they are happy for the white walls belonging to them to be painted. FH has spoken to an artist who is keen to take part. FH added that we need to agree a budget and then carry out a tender process. SM said the tender specification for the artwork should include what Hay represents, for example, the river, town of books, the castle and so on. TS proposed a budget cost of £2,000. IK seconded. *Unanimously approved.* FH will draw up a specification, included measuring the area of wall to be painted.

#### **2410. Climate Change Emergency Action Plan**

##### **(i) Consider Hay's Draft Vision**

*\*Item deferred to next meeting*

##### **(ii) Feasibility Study proposal from Powys CC regarding Shared Space Highway, Lion St, Hay**

GR met with officers from Powys CC to look at some issues regarding broken flags and poor pavement surfacing. There is a possibility of carrying out a 'Shared Spaces' pilot (similar to one already undertaken in Brecon) which would mean a more shared surface between road and pavement. Making part of Lion Street one-way was also discussed.

*RWG declared an interest as he owns a business on Lion Street.* RWG then asked if the pilot would cover the Blue Boar as this is where a need has already been identified for

traffic management. GR said that it would cover the Blue Boar as the Traffic Order would cover the whole of Hay. RWG added that making Lion St one-way in either direction has been tried and failed in the past as it creates a rat run and speeding traffic.

TS said that there are a few items that HTC is interested in improving, including traffic on Brecon Road/Forest Road, a speed sign outside PCI as well as the Blue Boar as already mentioned. GR added the double yellow lines on Castel Street. TS suggested a few Cllrs work with GR on this pilot scheme.

#### **2411. Transfer of Assets update**

##### **(i) Login Dingle and Motte and Bailey**

##### **(ii) Hay Common**

NB confirmed that he has posted and sent electronic copies to Powys CC for both CATs. If successful, the next step would be for HTC to be invited to put forward a Business Case.

#### **2412. The Gliss**

##### **(i) Welsh Water – draft licence received dated 2<sup>nd</sup> August 2019**

NB said that this was discussed at the last meeting of Fishing & Estates and a few amendments were made and sent back to Welsh Water. Awaiting the new 'clean' licence to be signed/dated by HTC.

##### **(ii) Land Registry**

TS is still waiting for a response from Land Registry.

#### **2413. 'Shared Spaces' update**

*\*Item deferred till next meeting*

#### **2414. Consultations**

##### **(i) Welsh Government National Development Framework deadline 1<sup>st</sup> Nov 2019**

Cllr were invited to send in their own comments on this draft framework.

Cllr GR reported that the BBNP praised HTC's consultation response regarding their Local Development Plan Review. TS added that the BBNP has acknowledged receipt of TS' e-mail regarding re-zoning HADSCAL's land.

#### **2415. Play Areas**

##### **(a) Monthly Inspection**

AP said nothing of concern to report.

#### **2416. Report of the Clerk/Responsible Financial Officer**

##### **(i)**

##### **Oct 2019 Correspondence**

a	Hay Tourist Info	E-mail: Complaint about lack of footpath signs Hay/Cusop
b	Cllr TS	E-mail: Response to Lisa Hughes re cemetery
c	CoC	E-mail: Confirming Richard Booth parade
d	BBNP	E-mail: Opportunity to become a BBNP Ambassador
e	Hay Dial-a-Ride	E-mail: Request for portable ramp for new office base
f	Lisa Hughes BBNP	E-mail: Follow up info tree consultant recommend's Hay Cemetery
g	Jo Lancey Powys CC	E-mail: Blue Boar survey - needs skid resistance results
h	Cllr JH	E-mail: Re. Wales becoming a pollinator nation/in Bloom idea
i	NALC	E-mail: Chief's Executive's Bulletin
j	Powys CC	E-mail: 2nd copy invoice for Council Office roof repairs

k.	Wye Local	E-mail: Reminder re. Wye Local deadline for inserts
l.	PAVO	E-bulletin Sept 2019
m.	Lydia Powell Bronllys W. Trust	E-mail; Public Event days re Health and Wellbeing
n.	Mark Robinson	E-mail: Request to join Low Carbon Hay group
o.	Chris Lewis	E-mail: Answer to external auditor request
p.	Davina Powell BBNP	E-mail: Planning app 19/17708/FUL
q.	Zurich Insurance	E-mail: Confirming what is and isn't covered by insurance
r.	BT	E-mail: Invoice for phone Sept - Nov 2019
s.	Gayle Frewin Powys CC	E-mail: Planning decision notices 1-30th Aug 2019
t.	OTM	E-mail: Quote for hedgework at 18-20 The Meadows
u.	Joan Lockett Welsh Government	E-mail: Minister visit 3rd Oct cancelled
v.	Sue Ling Powys CC	E-mail: Re. Powys CC budget review for 2020/2021
w.	Jane Pashley BBNP	E-mail: Wkly planning apps 23rd August 2019
x.	Cllr TS	E-mail: Forwarded Welsh Gov'n't National Develop. Framework
y.	PAVO	E-mail: Workshop 2nd Oct re. Welsh Language access
z.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 5th-1th Aug 2019
aa.	Mike Higgins BBNP	E-mail: Arboricultural issues relating to Hay Cemetery Plann. App
ab.	Opus Energy	E-mail: Requests for meter readings for C. Offices
ac.	Chamber of Commerce	E-mail: Request help for swimming
ad.	Barclays	Latest statements
ae.	Joan Lockett Welsh Govnt	E-mail: Request confirmation of meeting Minister 20th Nov 2019
af.	BOSS	E-mail: Invoice for paper
ag.	Corona	E-mail: Invoices for gas at Sports Pavilion
ah.	NALC	E-mail: Chief's Executive's Bulletin Oct 2019
ai.	BBNP	E-mail: Wkly planning apps 30th August 2019
aj.	Cllr GR	E-mail: To Shane Thomas Powys CC re. grass cuts at cemetery
ak.	Frank Davies	Invoice for repairing rotten gate & post at the Gliss
al.	Powys CC	Rates for Registrar's, Chamber & Clerk's Office
am.	Shane Thomas Powys CC	E-mail: Re. Concessionary Bus Passes 2019
an.	Mr Pratt	Most recent letter dated 9th Sept re. Warren Steps
ao.	Hay Cricket Club	Payment for Sports Facilities 2018/2019
ap.	Pensions Regulator	Re-declaration notice deadline 1st June 2020
aq.	Npower	Statement electric toilets Oxford Rd June - Sept 2019
ar.	GloverSure Ltd	E-mail: Invoice for year's web site hosting
as.	Newtown Town Council	E-mail: Woodland Trust Tree of the Year nomination 2019
at.	Chamber of Commerce	E-mail: Requesting photos/info from local businesses for display
au.	1st Hay Scouts	E-mail: Request to hold AGM Rec. Facilities 19th Sept 2019
av.	BOSS	E-mail: Invoice for ink
aw.	Dawne Shepherd Brecon Mind	E-mail: Confirm room booking for patient meeting C. Chamber
ax.	Kathie Hughes Powys CC	E-mail: Update on paying C. Offices rates
ay.	Jane Pashley BBNP	E-mail: Wkly planning apps. 6th Sept 2019
az.	Chris Voyle	E-mail: Cricket club agrees £100 donation to Hay Swimming Pool
ba.	Julian	E-mail: Agrees with £100 donation to Hay Swimming Pool
bb.	Sally Carmody/Cllr TS	E-mail: Follow up response re. access issues Mill Lane
bc.	OVW	E-mail: Agenda for 5th Oct 2019
bd.	Ross Evans	E-mail: Request for HTC to maintain hedge rear of 46 Warren Close
be.	Barclays	E-mail: Project Account latest statement
bf.	PowerPrint	Invoice for October 2019 newsletters
bg.	Black Mountains College	E-mail: Requesting room hire C. Offices for new college
bh.	Gayle Fewin Powys CC	E-mail: Comm. Decision notices 2nd to 13th Sept 2019

bi.	Sue Ling Powys CC	E-mail: Confirming HTC is invited to Powys CC budget meeting
bj.	Lisa Hughes BBNP	E-mail: Clarifying addition info needed for Hay Cemetery app.
bk.	Opus Energy	E-mail: Invoices for electric C. Offices July/Aug - Sept 2019
bl.	<b>OTM</b>	<b>E-mail: Suggest extra grass cuts at Hay Cemetery</b>
bm.	Lisa Hughes BBNP	E-mail: 2 examples of Ecological Method Statements
bn.	Hazel Smith	E-mail: Thanking HTC for maintaining hedge at 18-20 The Meadows
bo.	Npower	Invoice for electric for the Annexe June to Sept 2019
bp.	NALC	E-mail: Bulletin Sept 2019
bq.	Marian Lally	Payroll for September 2019
br.	David Jackson	E-mail: Request funding/general grant for Carbon Capture CBS
bs.	Jane Pashley BBNP	E-mail: Wkly planning apps 13th Sept 2019
bt.	PAVO	E-mail: Invite to AGM/Conference 19th Nov 2019
bu.	<b>Wayne Morris</b>	<b>E-mail: Expressing concern around speed of traffic in Hay</b>
bv.	Andrew Meredith	Invoice for painting/repairing Gateway to Wales frame
bw.	Joan Lockett Welsh Government	E-mail: Confirming Minister Julie James' visit 20th Nov 2019
bx.	OVW	E-mail: Agenda for Brecon/Radnor Area meeting 4th Oct 2019
By.	Cllr JP	E-mail: Confirm Sports Clubs donation to Hay Swimming Pool
bz.	Presteigne Town Clerk	E-mail: Update re. OVW motion re rates relief
ca.	Cllr GR	E-mail: Feasibility study for 'Shared Spaces' Lion Street
cb.	BBNP	E-mail: 19/17641/Ful approved - Equestrian land Gipsy Castle Lane
cc.	Matthew Griffiths BBNP	E-mail: Planning app: 9/17843/ADV
cd.	Barclays	Latest statements
ce.	Cllr TS	E-mail; Request to use C. Offices for storage of HCWGG equip.
cf.	Eleanor Davey Grant Thornton	E-mail: Copy of Annual Accounts 2018/2019
cg.	Gayle Fewin Powys CC	E-mail: Comm. Decision notices 15-27th Sept 2019
ch.	Grant Thornton	Request HTC to issue Accounting Statements
ci.	Frank Davies	Invoice for painting benches Old Railway Line
cj.	Barclays	Latest statements
ck.	Npower	Invoice for electric Sports Pavilion Aug-Sept 2019
cl.	Cllr Jade Hall	E-mail: Tendering Cllr JH's resignation
cm.	Jane Pashley BBNP	E-mail: Wkly planning apps 20th Sept 2019
cn.	OVW	E-mail: Proforma for Statement of Payments to Cllrs
co.	Rachel Davies Hay Bowls	E-mail: Request running costs at Sports Pavilion
cp.	BBNP	E-mail: Planning app. 19/17871/FUL
cq.	Cariads	E-mail: Invoice outstanding amount Oct newsletters
cr	<b>Late correspondence</b>	

**bd. Ross Evans request for HTC to maintain hedge rear of 45 Warren Street -** RWG said he has cut this hedge in the past. RWG suggested HTC writes to Mr Evans suggesting if any branches from HTC cause him an issue he can cut them back to the line of his property. FH suggested finding the legal reference to being able to cut overhanging braches from trees growing on adjoining land. GR suggested HTC writes to Mr Evans and **agrees to carry out general maintenance.**

**bl. OTM suggesting additional grass cutting at Hay Cemetery** – TS and GR met with OTM at Hay Cemetery with the officer from Powys CC who is responsible for grass cutting across Powys. Powys CC currently pays for (x14) grass cuts a year at Hay Cemetery. However, OTM says that the growing season is extending and further cuts are needed to maintain the high standards required. OTM has suggested HTC pays for an extra 2 – 4 cuts. Ollie has suggested some Cllrs meet him at the cemetery to walk the site. TS agreed to ask Powys CC how they monitor the (x14) cuts.



**bu. Wayne Morris expressing concern around speeding traffic in Hay – NB** was asked to forward Wayne’s concerns onto Powys CC.

*Cllr IK left the meeting at 9.30 pm.*

**ii. Balances & issue of cheques**

Main account £48,171.73

Council Offices £47,595.26

Project account £13,909.99

Deposit £14,806.67

After a discussion with Cllrs at RWG’s suggestion, it was agreed to transfer £20,000 from the Council Offices budget into the Main Account. NB to add to next Finance Sub Committee meeting.

**iii. Bank account reconciliations**

The bank reconciliations were not signed off by DP due to NL’s ongoing illness.

Schedule of Cheques Issued/to be Issued					
Period		3/9/2019 - 07/10/2019			
Date	Cheque Number	Payee	Details	Sub-total £	Amount £
<b>Main Account - Cheques Issued</b>					
06/09/2019	103283	HCWGG	Annual grant to empty dog fouling bins Old R. Line		1500.00
13/09/2019	103284	GloverSure Ltd	Web hosting 2019/2020		298.80
25/09/2019	103285	HMRC	PAYE July - Sept 2019		1299.85
01/10/2019	103286	<i>M Budd</i>	<i>Sept Salary</i>		187.85
01/10/2019	103287	<i>N Lewis</i>	<i>Sept Salary</i>		457.65
01/10/2019	103288	<i>G Tofarides</i>	<i>Sept Salary</i>		49.90
01/10/2019	103289	<i>N Burdekin</i>	<i>Sept Salary</i>		1278.04
01/10/2019	103290	<i>T Stedman</i>	<i>Mayor's Allowance</i>		400.00
02/10/2019	103291	Friends of Hay Pool	Grant for pool repairs		1000.00
<b>Main Account - Cheques to be Issued</b>					
07/10/2019	103292	<i>Cariads Ltd</i>	Wye Local Article Oct 2019		16.20
07/10/2019	103293	Frank Davies	(x4) benches repaired		250.00
07/10/2019	103294	Andrew Meredith	Gateway to Wales sign repairs 'Shared Spaces'		200.00
07/10/2019	103295	PowerPrint	1,100 A5 inserts for Wye Local Oct 2019		220.00
07/10/2019	103296	Chrsitina Watson	Hay in Bloom logo design 'Shared Spaces'		105.00
07/10/2019	103297	BOSS	Inv. 158384 & 158234		68.91
07/10/2019	103298	Frank Davies	Replace rotten wooden gate The Gliss		202.91
07/10/2019	103299	David Brown	Clock Winding July - September 2010		100.00
<b>For information - Standing Orders/Direct Debits</b>					
05/09/2019	DD	Barclays	Charges 15/07/19 - 12/08/19		33.16
06/09/2019	SO	M. Eager	Tidy Recycling Area		50.00
06/09/2019	DD	NEST	Pension contributions Aug 2019		90.30
16/09/2019	DD	BT	Telephone rent Sept - Nov 19 and calls		51.38
19/09/2019	DD	Npower	Electricity - Oxford Rd toilets June - Sept		127.65
30/09/2019	SO	OTM	Grasscutting Sept 2019		180.00
07/10/2019	DD	NEST	Pension contributions Sept 2019		107.52

07/10/2019	SO	M. Eager	Tidy Recycling Area		50.00
			<b>TOTAL</b>		<b>1853.03</b>
<b>Council Offices Account - Cheques Issued</b>					
<b>Council Offices Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
05/09/2019	DD	Barclays	Charges 15/7/19 - 12/8/19		8.00
23/09/2019	SO	Powys CC	Council Offices - Business Rates		371.00
01/10/2019	DD	Npower	Electricity - The Annexe - 11 June to 9th Sept 2019		133.58
07/10/2019	DD	Barclays	Charges 15/8/19 - 12/9/19		9.50
			<b>TOTAL</b>		<b>522.08</b>
<b>Project Account - Cheques Issued</b>					
<b>Project Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
05/09/2019	DD	Barclays	Charges 15/7/19 - 12/8/19		7.35
16/09/2019	DD	Corona Energy	Gas - Aug 2019 - Sept 2019		15.80
23/09/2019	DD	Powys CC	Pavilion Rates		316.00
01/10/2018	DD	N Power	Electricity Sports Pavilion Aug - Sept 2019		90.11
			<b>TOTAL</b>		<b>429.26</b>

#### **2417. Report from County Councillor**

GR has put forward 2 questions to Powys CC. 1. Can Powys CC use their loan funds for community groups, but Powys CC said that they can't. TS said that there is the Hay Shire Reserves. 2. There is an issue with Gwernyfed High School with Powys CC having budgeted £7.2 million for building a new block at the school. However, it seems that £600,000 of this has been ear-marked to bolster financial sales. GR has asked a question to clarify this.

GR added that plans have now been submitted for Wyeside Gardens to put in additional car parking. Gr has asked for an update on the Library Service review.

#### **2418. Report from Chairman**

Nothing further to report.

#### **2419. Reports from representatives**

- a. Dyfed Powys Police** – Nothing to report.
- b. Gwynne's Almshouses** – Nothing to report.
- c. Dial-a-Ride** – FH said that D-a-R will be hosting a 25<sup>th</sup> Silver Anniversary Celebration at Hay Primary School on Saturday 2<sup>nd</sup> November 2019, 3.00 pm start.
- d. Hay School Governors** – JP absent.
- e. One Voice Wales** – Nothing to report.
- f. Bronllys Wellbeing Trust** – Nothing to report.
- g. Cheesemarket** – Nothing to report.
- h. Hay to Timbuktu (H2T)** – Nothing to report.
- i. BBNP** – Nothing to report
- j. Chamber of Commerce** – Nothing to report.
- k. HOWLS** – Nothing to report.

- I. HADSCAL Community Centre** – Covered under item 2406 above.  
**m. Hay Summer Show** – Nothing to report.

**2420. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17708FUL**– Address: *4 Bridge Street, Hay-on-Wye, Hereford HR3 5DR* - Partial demolition and replacement of existing first floor rear extension to Grade 2 Listed Building to accommodate a café business - *Cllrs made no objections, but raised issues of the difficulty of safe access/egress, ensuring the building work is done sympathetically as it is a Listed Building, and potential damage to the external walls and buttresses.*

(b) Planning Applications for Comment

(i) Application Ref: **19/17871/FUL** – Address: *Ice House, Shop and Premises, 8 Brook Street, Hay-on-Wye, Hereford HR3 5BQ* – Change of use from A1 to C3 of the ground floor of the property – *no objections*

(ii) Application Ref: **19/17843/ADV** – Address: *Hay Castle* – New information / orientation / welcome signage – *no objections*

**2421. Motion to Exclude Members of the Public and Press**

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

Topic: Cemetery

**2422. Date and time of next meeting**

Monday 4<sup>th</sup> November 2019, 6.30 pm

There being no further business, the meeting closed at 10.00 pm.

Signed:

*T. Shedman,*

Date: 4<sup>th</sup> November 2019