

# Minutes of meeting of Hay Town Council held in the Registrar's Room, Council Offices at 6.30 pm on 2<sup>nd</sup> September 2019

**Present:** Cllr T Stedman (TS)      Cllr J Pearson (JP)      Cllr J Prothero (JPr)  
Cllr S Morris (SM)      Cllr A Powell (AP)      Cllr D Price (DP)  
Cllr F Howard (FH)      Cllr R Golesworthy (RWG)      Cllr Jade Hall (JH)

**Apologies:** Cllr H Davies (HD)      Cllr I Keith (IK)

**In Attendance:** N Burdekin (NB)      Cty Cllr G Ratcliffe (GR) GR arrived at 7.10 pm

## **2372. Declarations of Interest & Code of Conduct.**

TS - Hay Woodland Group, Hay in Bloom  
AP - HADSCAL, The Warren, Hay Woodland Group  
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum  
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket  
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
SM - The Warren, Cubs and Scouts Leader 1<sup>st</sup> Hay Scouts, Explorers  
JPr - Hay in Bloom

## **2373. Questions from the Public (5 minutes allowed)**

None

## **2374. Police update**

AP said he had spoken to Hay's new PCSO, Emma Jackson. Emma was hoping to attend this meeting, but was not able to. NB to invite Emma to next Full Council meeting.

## **2375. Minutes of the meetings dated 1<sup>st</sup> July 2019 and Special Council meeting dated 2<sup>nd</sup> August 2019**

The minutes of the meetings dated 1<sup>st</sup> July 2019 and Special Council meeting dated 2<sup>nd</sup> August 2019 were both agreed as a true and accurate record. TS reported that the first agenda item 2369. HADSCAL request for support to Hay Town Council regarding re-zoning of land at the Special Council meeting 2<sup>nd</sup> August 2019 was not quorate. This is because 5 Cllrs were present, but two were RWG and AP, both Trustees of HADSCAL The item was deferred until this meeting, Monday 2<sup>nd</sup> September 2019.

## **2376. Matters arising from minutes not listed on the agenda:**

### **(a) ATM at Yorkshire Building Society**

NB has spoken to staff at YBO and they will refer on the potential to install an ATM in their branch to Directors. However, they felt it was unlikely due to the fact that they don't own the building, and that there is very little room in which to install one.

FH raised the idea of possibly putting an ATM in the phone box, which is on the agenda under Item 19. (iii). TS added that the Chamber of Commerce (CoC) has also enquired regarding cash machines and TS has replied that we can only have an ATM that charges. SM asked if there is a charge to HTC running an ATM. NB/TS unsure. NB to find out if there would be a cost to HTC.

RWG raised the issue of all the problems stemming from the lack of a bank. TS and JP have also previously looked into the possibility of creating a new Community Bank with the CoC. However, setting one up involves a significant time commitment as well as considerable capital. FH agreed to ask HD's son to follow up the possibility of creating a Community Bank.

**(b) Hay Shire Reserve held by Powys CC**

TS has found some minutes which show that the £200k was earmarked for Hay's sole use. TS to draft a letter to Powys CC on this basis when times allows to collate all the information.

**(c) Blue Boar**

NB explained that Jo Lancey, Powys CC Highways, has e-mailed NB to say that she is still waiting for skid resistance information to go with all the other Blue Boar survey results. As soon as she has this information, Jo will contact HTC with the results.

**(d) Citizen of the Year Board – possible location(s)**

FH and AP said that there wasn't enough room at the Cheesemarket for the board. RWG has measured up the Buttermarket and there is just enough room to install the board there. NB to write to the Buttermarket Trustees formally to ask for permission.

**(e) Public Conveniences**

NB reported that an engineer from Healthmatic changed the toilet fees from 20p to 30p on 28<sup>th</sup> August 2019. The issue of a lack of change in local shops was again raised, particularly now people will need 30p not 20p. FH asked if HTC could give some of the toilet monies to Country Supplies or Tourist Information. RWG agreed with this idea. SM, owner of County Supplies, said it was a good idea in principle but hard to achieve in practice. NB was asked to work with Country Supplies and the Tourist Information to see if the scheme can be run. For example, if HTC gave £100.00 cash to either premise and 2 people in the business signed a receipt to say they had received the coins and exchanged for notes.

**(f) 2 benches for HTC to use from Old Library**

NB has told Frank Davies that HTC can relocate both benches at the Old Library. With one going to Brecon Road Recreation Facilities and one to Gipsy Castle Recreation Facilities. NB to contact Frank to meet on site and action this work. RWG said that one of the benches is dedicated so permission from the family will be needed.

**(g) Yellow-dog campaign**

JP asked if she could update this item in the next Full Council meeting.

**(i) Any other items from minutes not listed**

SM said that there have been some complaints from residents saying that fires were lit at the allotments over the Bank Holiday weekend. SM asked if there was anything HTC could do to remind allotment users of the regulations relating to fires on site. NB to draft a letter to allotment users to this effect.

NB raised the issue of the letter delivered to Sue Cambell-Felgate on behalf of HTC giving residents permission to cut back vegetation on land owned by HTC to the rear of properties on Mill Gate to the picnic site near Hay Bridge. Subsequently one resident has completely cleared the vegetation on a strip to the rear of their house. TS said she has visited Sue who explained that this is not her property and Sue was taken aback that this work had been carried out. TS will try and find out who carried out this illegal action. DP suggested approaching the Solicitors who are selling the properties on Mill Gate to ensure that they know that the land to the rear of the properties does not belong to the property, but to HTC.

## **2377. Sub Committee Reports**

### **(a) Finance Sub Committee**

There has been no meeting.

### **(b) Fishing & Estates**

#### **(i) Date and time of meeting to be arranged**

Meeting arranged for Friday 6<sup>th</sup> September 2019, 1.00 pm

#### **(ii) E-mail from Hazel Smith re. hedge maintenance outside 17 & 18 The Meadows**

NB said HTC has received an e-mail from Hazel Smith saying that her husband and a neighbour have been trimming the hedge in front of their properties for a number of years, but are now getting too elderly to continue. NB was asked to check the deeds to the site to see if the hedgerow is part of HTC's remit. Take issue to next F&E meeting.

TS added that a resident of Warren Close has raised the issue of access onto Warren Lane and the 'gap' in the hedge. The resident is aware that if the gap is plugged, it will simply reappear. However, the resident has asked HTC to write to residents to ask them to keep their own 'boundaries' secure. JP suggested that the resident could write to her neighbours herself.

### **(c) Town Events**

#### **(i) Walking Festival – Plan for 2019**

FH reported that the Walking Festival for 2019 will now be going ahead as there was a possibility it would not have taken place this year. The Festival will be between 22 and 24 walks. TS said that HCWGG had been asked to lead a walk, but didn't want to take on the Risk Assessment. FH said that the Walking Festival will complete the Risk Assessment for HCWGG.

### **(d) Council Premises**

#### **(i) Council Offices roof repair – invoice re-issued 27<sup>th</sup> August 2019**

TS said that Neil Clutton has re-issued the invoice for the Council Offices roof repair, which is for £10,734.74. HTC has 3 options:

- Reply to Powys CC and inform them that Cllr Phyl Davies said he would investigate this matter with the organisation that carried out the repairs to determine how the invoice was arrived at and whether the invoice is justified in its full amount,
- HTC to pay Powys CC what we think is fair amount for the works done; or
- HTC to pay the invoice in full

AP proposed HTC pays the invoice in full. RWG seconded.

FH counter proposed that HTC takes option one and goes back to Cllr Phyl Davies for a response. SM seconded. FH, SM, JP, TS, JH, DP and JPr voted for the counter proposal.

Counter proposal voted through. NB to contact Cllr Phyl Davies and ask for an update as a matter of urgency.

#### **(ii) Meeting with Council Offices tenants – no progress to date**

FH said that Hay Dial-a-Ride has been offered a meeting with Powys CC on a one-to-one basis, but there was no mention of a meeting with HTC and other tenants. NB confirmed that despite further e-mails to Cllr Phyl Davies requesting a meeting with Council Offices tenants, no replies have been received, not even any acknowledgements.

### **(iii) Quote for Clerk/Mayor's Office ceiling repairs**

NB had circulated quotes prior to the meeting from Chris Preece to repair the damaged ceiling in the Town Clerk/Mayor's Office. Quote one was £330.00 for overboarding the whole ceiling. Quote two was £170.00 for repairing the damaged patch only. Quote one for £330.00 was unanimously approved by Cllrs. NB to arrange works with Chris Preece.

### **(e) Communications**

JP said that there had been no meeting, but that the October 2019 Newsletter to go out in the Wye Local as an insert is now almost completed.

### **2378. HADSCAL letter dated 24<sup>th</sup> July (request for support from HTC regarding the re-zoning of land) and subsequent letter dated 22<sup>nd</sup> August 2019**

*RWG, AP and FH declared an interest as HADSCAL Trustees.*

RWG said that HADSCAL needed the town's support to make their plans for a Community Facility a reality. TS said that the letters relate to two separate items:

- i. Re-zoning of a specific area of HADSCAL land from yellow-zoned (*community-use only*) to white-zone (*open-use*)
- ii. 3 options HADSCAL has proposed to take the project forward

On issue i. the request by HADSCAL for HTC to support their request to re-zone the identified, residual land (i.e. that land not being used for football pitches or earmarked for the Community Hall), RWG, AP and FH left the room whilst remaining Cllrs voted. GR said that the residual land in question to be re-zone accounts for 40% of the land, with 60% remaining yellow-zoned.

TS proposed accepting the re-zoning that would give enough space to build 4 or 5 houses in the newly re-zoned area. JH seconded. *Unanimously approved.*

RWG, FH and AP returned to the room and were informed of the vote, for which RWG thanked HTC for their support.

On issue ii. TS suggested HTC holds a meeting with different community groups / organisations in Hay to see if they would be interested in taking the HADCAL project forward and to become part of a Community Benefit Society (CBS). After a discussion, it was agreed that HTC would invite 1 or 2 representatives from groups/organisations with a potential interest, including those that HADSCAL had already sent a copy of the letter too listing the possible 3 options. The date for this meeting was set as: Tuesday 8<sup>th</sup> October 2019, 7.00 pm, Sports Pavilion (NB to check venue availability). TS/NB to draft invitation letter and send out as a priority. The letter to emphasise that this is not a public meeting, it is a meeting by invitation only.

GR recommended that HADSCAL representative(s) attend the start of the meeting to carry out a presentation to give background information / context to the audience, and then leave to allow the remaining community representatives a chance to discuss the way forward in detail. One HADSCAL have left, HTC will lead the meeting itself.

### **2379. Sports Management Committee**

#### **(i) Lease from Powys CC- update from TS/NB**

TS reported that Powys CC has informed her that they can't grant permission to the Bowls Club to build their new pavilion. Only HTC can do this, but this relies on HTC being satisfied with the lease and therefore able to sign the lease. TS/NB added that the lease is back with Powys CC following a list of amendments being requested by HTC after advice from Williams Beales & Co. Philip Sherrard has told TS that the list of amendments is not unreasonable and is with an outsourced company now to complete the amendments due to a large workload for Powys CC. TS will contact Philip again to check progress.

## **(ii) AGM request by Scouts to use Recreation Facilities Thursday 19<sup>th</sup> September 2019**

NB said that Hay Scouts has requested use of the Recreation Facilities on Thursday 19<sup>th</sup> September 2019, 6.00 pm. The scouts only need to use outdoor space and have access to the toilets. NB was asked to check with the sports clubs, but otherwise Cllrs had no objections.

### **2380. Warren Steps – ongoing issues**

JP met with Mr Pratt in Council Offices on Tuesday 20<sup>th</sup> August 2019. DP also attended, but Mr Pratt refused to let DP into the room. JP took photographs of Mr Pratt's deeds which do show Mr Pratt has some joint maintenance issues over a specific area of land highlighted on a site plan with the deeds. FH proposed that HTC will take on the maintenance of the shared area on the site plan referred to in the deeds for joint maintenance issues that accompany Mr Pratt's property. NB to draft letter as a matter of priority. JP said that Mr Pratt had been verbally given the answer to the two questions he had previously raised (1. Who installed the steps?; 2. When were the steps installed?) but has requested this be put in writing to him. NB to add this into the letter.

### **2381. Hay Swimming Pool - £1,000 grant agreed Special Council meeting 2<sup>nd</sup> August 2019**

TS said that at the Special Council meeting on 2<sup>nd</sup> August 2019 Cllrs agreed to donate £1,000 to Hay Swimming Pool in order to carry out repairs to the pool's lining (the total cost of repairs is approximately £15,000). GR added that he had just been to a meeting about the pool, and so far their group has raised between £5,000 and £6,000. The pool has now been closed due to a Health and Safety incident at the pool where someone cut themselves.

RWG asked if there was any possibility of a loan if the money is needed quickly and can't be immediately raised. GR said that discussions for a loan had already begun with Powys CC. GR will follow this up and share with HTC. RWG added that it might be that HTC could consider making a loan from HTC. TS said that this idea couldn't be discussed at this meeting as it is not an agenda item. It was agreed to wait to see what Powys CC position is regarding the loan and if the school can raise the required funds through grants/donations.

*Cllrs unanimously backed the decision taken on 2<sup>nd</sup> August 2019 to award Hay Swimming Pool £1,000.00*

### **2382. Consideration of hours for Hay Town Clerk and Responsible Financial Officer**

This agenda item was linked to agenda item **2385. Hay in Bloom & Hay Community Woodland Group – merger and impact on Clerk's hours**

NB was asked to leave the room whilst the Clerk's hours were discussed. Regarding additional hours to cover the RFO's sickness leave, Cllrs discussed and unanimously agreed to give the Clerk an additional 7 hours a week for a 6-month period. To be reviewed toward the end of the 6-month period. The 7 hours will comprise of approximately of 3.5 hours with the RFO, and 3.5 hours follow-up work in the office on financial issues relating to HTC. NL had met with TS and NB to discuss this prior to the meeting and was happy with this arrangement.

TS then raised the issue of the Town Clerk having been given (x50) hours a year to carry out work related to Hay in Bloom. TS said that Low Carbon Hay, which has recently agreed 8 Action Plans with Co-ordinators, should be driven by Cllrs, not the Town Clerk. As Hay in Bloom has now merged with the Hay Community Woodland Group to form the Hay Community Woodland and Gardening Group (HCWGG). On balance, it

was felt that NB should retain the (x50) hours admin support only for HCWGG, not have the hours transferred to Low Carbon Hay work.

On the issue of the Town Clerk's workload. FH said that previous Town Clerk's have had admin support. DP added that support is needed for the finance side to make sure HTC meets its financial obligations. Cllrs agreed to ask NB to put together a list of possible areas of work/hours of work that an assistant to the Clerk could do and provide this to Cllrs for comment/decision.

NB was then asked to come back into the room.

### **2383. Back Fold Alley white walls – proposal FH**

FH suggested using local artists to paint the walls on Back Fold Alley on Spar's property. For example, FH said in Cardiff a series of spines of books has been painted and is very effective. Cllrs agreed that this was a good idea and FH agreed to contact Spar to see if they would give permission for such a project.

### **2384. Climate Change Emergency Action Plan – Feedback from meeting on 27<sup>th</sup> June 2019 & Vision / Mission**

*\*Item deferred to next meeting*

### **2385. Hay in Bloom & Hay Community Woodland Group – merger and impact on Clerk's hours**

Covered under item 2382 above.

### **2386. Transfer of Assets update**

#### **(i) Login Dingle and Motte and Bailey**

NB reported that he has now almost completed the CAT for Login Dingle/Motte and Bailey. This CAT will accompany the Hay Common CAT as a natural extension of the land from Hay Common to the Login Dingle. NB to complete when time.

#### **(ii) Hay Common**

NB said that this CAT had been completed for some time, but he was waiting to complete the Login Dingle/Motte and Bailey CAT in order to send them both in together. However, after a discussion, Cllrs agreed that NB should send in the Hay Common CAT now to Powys CC.

### **2387. The Gliss**

#### **(i) Welsh Water – draft licence received dated 2<sup>nd</sup> August 2019**

NB said that a draft licence for the area of land belonging to Welsh Water has now been received. NB to add to next F&E meeting to identify any amendments.

#### **(ii) Land Registry**

TS is still waiting for a response from Land Registry but said that getting the licence from Welsh Water should help.

### **2388. 'Shared Spaces' update**

*\*Item deferred till next meeting*

### **2389. Consultations**

#### **(i) BBNP Local Development Plan Review – 4 elements. Deadline 27 Aug 2019**

SM visited NB in the office and gave NB a series of comments/feedback, mainly on the issues relating to sustainability moving forwards. NB submitted SM's comments.

#### **(ii) Powys CC potential Traffic Regulation Order for Hay Cattle Market – Cllrs responsible TS and JPr (consultation not started to date)**

This potential consultation was raised by GR via e-mail. TS and JPr to draft a response as and when the consultation comes online.

### **(iii) BT programme of payphone adoption – deadline 23<sup>rd</sup> September 2019**

BT is going to close the BT Payphone on Broad Street due to the fact only 95 calls were made on the phone over the past 12 months. BT is offering communities the opportunity to 'adopt' the phone boxes and make use of them. Cllrs discussed what the BT phone box could be used for. DP suggested putting in WiFi. An ATM could be installed. Cllrs unanimously agreed to 'adopt' the phone box. NB to arrange.

## **2390. Play Areas**

### **(a) Monthly Inspection**

AP said nothing of concern to report.

NB said that he had read the RoSPA reports for both Brecon Road and Gipsy Castle Estate Play Areas, and no urgent issues have been identified. However, there are several moderate actions that could be resolved. AP and RWG to visit both play areas with the reports' findings when AP return from holiday.

## **2391. Report of the Clerk/Responsible Financial Officer**

### **(i)**

#### **Sept 2019 Correspondence**

a	OVW	E-mail: AGM/conference 5th Oct 2019 inc booking form
b	BBNP Jane Pashley	E-mail: Wkly planning apps 5th July 2019
c	BBNP Davina Powell	E-mail: Planning app 19/17524/FUL
d	Ben Whittle	Hay Solar Canopy proposal
e	R Vaughan Llanigon TC	E-mail: Request for HTC's Standing Orders/Financial Regs
f	Westminster Williams Egan	E-mail: Local councils re service provision in the future
g	Utility Aid	E-mail: Possible way to align all energy budgets/costs
h	Bowls Club Fred Lloyd	E-mail: Request update on Bowls Club Pavilion
i	Balfour Beatty	Road works in the area
j	Mr Pratt	Follow up letter re. Warren Steps
k	OVW	E-mail: Removal of telephone box
l	NALC	E-mail: Chief Exec's Bulletin
m	BBNP Jane Pashley	E-mail: Wkly planning apps 12th July 2019
n	Bronllys Wellbeing Park	E-mail: Updated list of meetings
o	Powys CC Gayle Frewin	E-mail: Planning decision notices 8-19th July 2019
p	BBNP Jane Pashley	E-mail: Agenda Planning, Access ProW meeting 20 July 2019
q	Cllr GR	E-mail: To Jo Lancey re. traffic concerns junc'n Warren Lane
r	Hay Dial-a-Ride	E-mail: Forwarded to HTC re .possible meeting Powys CC
s	HADSCAL	Letter requesting support from HTC
t	Wye Local	E-mail: Confirm HTC articles/newsletters booked 12 months
u	Stephen Butcher Powys CC	E-mail: Re. 2 benches for HTC at Old Hay Library
v	R Vaughan Llanigon TC	E-mail: Ack receipt of HTC's Standing Orders/Financial Regs
w	Pension Regulator	E-mail: Pensions re-enrolment
x	Ceri Richards Sports Wales	E-mail: Re. funding for Bowls Pavilion
y	Jessica Watkins	E-mail: First draft Miles Without Stiles sign
z	Phillip Sherrard Powys CC	E-mail: Confirming Cemetery Lease is being drawn up
aa	Wye Local	E-mail: Invoice for August 2019 article
ab	BBNP	E-mail: Permission for app. 19/17445/CON Bear St
ac	Want to Canoe?	E-mail: Offer of donation to Hay in Bloom

ad.	Jed Needs	E-mail: CBS articles of constitution
ae.	Barclays	Latest payment plan charges
af.	Welsh Water	Invoice for toilets Clock Tower Jan-Jul 2019
ag.	OTM	Invoice for grass cutting July 2019
ah.	OTM	Invoice for works at Gypsy Castle play area
ai.	Jane Pashley BBNP	E-mail: Wkly planning appls 19th July 2019
aj.	Joan Lockett Welsh Govnt	E-mail: Request Briefing Note for Minister on 23rd Sept 2019
ak.	Barclays	Latest bank statements
al.	BBNP Lisa Hughes	E-mail: Confirming receipt of additional info Hay Cemetery
am.	BOSS	E-mail: Invoice for staples
an.	Dial-a-Ride	E-mail: Copy of e-mail to Shane Thomas Powys CC
ao.	Nick Blaney Cusop Trustee	E-mail: Looking at installing electric car charging point
ap.	POSW	E-mail: Consultation results re. accessibility of Planning
aq.	Fred Lloyd Bowls Club	E-mail: Requesting update on Lease for Rec. Facilities
ar.	S Goddard Tenant C. Offices	E-mail: Confirming 8-month lease till 31st March 2020
as.	Peter Hurn	E-mail: Draft licence for land at the Gliss
at.	Hay Dial-a-Ride	E-mail: Withdrawing request for a Recycling Grant
au.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 26th July 2019
av.	Jamie Howard electrician	E-mail: Invoice for call out to C. Offices
aw.	Marian Lally	Payroll for July 2019
ax.	BBNP Lisa Hughes	Confirmation Start Hay Cemetery planning app consultation
ay.	OVW	E-mail. Long Forest app - measuring hedgrow lengths
az.	OVW	E-mail: New guidance for Clerks
ba.	Cllr TS	E-mail: HTC's response Rec. Facilities lease sent to Powys CC
bb.	Cllr TS	Copy e-mail to Philip Sherrard with plans of Bowls Pavilion
bc.	BOSS	E-mail: Invoice for ink
bd.	Ros and Geoff Garratt	E-mail: Invite to Open Day Racquety Farm 3rd Sept 2019
be.	Mal Holt Healthmatic	E-mail: Confirming 30p changeover parts ordered
bf.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 3rd August 2019
bg.	OTM	Invoice for Gypsy Castle Play area works
bh.	Welsh Water	Invoices for Sports Pavilion & C. Offices Jan-Jul 2019
bi.	British Gas	Invoice for electric Clock Tower toilets
bj.	Huws Gray	Invoice for treated timber HiB 'Shared Spaces project
bk.	Dyfed Police	Police Commissioner Annual Report
bl.	Frank Davies	Quotes for installing 3 interpretation
bm.	Zurich Insurance	E-mail: Renewal documents for 2019/2020
bn.	Npower	Invoice for electric Sports Pavilion May to Aug 2019
bo.	Barclays	Latest current account statement
bp.	Chris Preece	E-mail: Quote for repairs to Clerk's Office ceiling
bq.	NALC	E-mail: Updated model Financial Regs
br.	Grant Thornton auditors	E-mail: Request for clarifications for HTC's audit 2018/2019
bs.	Cllr GR	E-mail: Forward Powys CC potential charges Cattle Market
bt.	Powys CC	E-mail: Consultation/adoption of BT phone boxes
bu.	Opus	E-mail: Invoices for electric Council Offices
bv.	Kittie Powell BBNP	E-mail: Wkly list of planning apps 9th August 2019
bw.	Alan Kiddle	Letter to HTC request annual grant emptying dog fouling bins
bx.	Zurich Insurance	E-mail: Confirm receipt payment/next 12months insurance
by.	David Pritchard Powys CC	E-mail: Property officers visit to C. Offices 17th Sept 2019
bz.	Healthmatic	E-mail: Confirming change of 20p to 30p on 28th Aug 2019
ca.	HADSCAL	Follow-up letter suggesting to HTC 3 potential options



cb	Old Forest Arts	Invoice for A4 certificate frame Hay in Bloom
cc	Mal Holt Healthmatic	E-mail: Confirm toilet charges from 20p to 30p - 28 Aug 2019
cd	Ben Whittle	E-mail: Positive reply Powys CC Solar Canopy Ox.Rd car park
ce.	Adam Parry Powys CC	E-mail: Hay Bridge parapets repairs delayed
cf.	Cllr GR	E-mail: Hedge maintenance at the Meadows
cg.	CN Trophies Hereford	Invoice for Silver Salver for Hay in Bloom winner
ch.	Eibe Sports	E-mail: Quote 2 for play equipment
ci.	Micky Day	E-mail: Dangers at Castle St – possible to pedestrianise?
cj.	Josh Green CoC	E-mail: Is Powys CC installing card payment Ox. Rd car park?
ck.	Kittie Powell BBNP	E-mail: Wkly list of planning apps 16th Aug 2019
cl.	Lisa Hughes BBNP	E-mail: Requesting further info for Hay Cemetery
cm.	Christina Watson	E-mail: Amended Hay in Bloom logo
cn.	Neil Clutton Powys CC	E-mail: Re-issuing of invoice for C. Office roof repairs
co.	CoC	E-mail: Details of the parade for Richard Booth's funeral
cp.	Corona	E-mail: Invoices for gas at the Sports Pavilion
cq.	Late Correspondence	

**aj. Joan Lockett Welsh Govnt** – The Minister has cancelled her visit but has provisionally re-arranged for 20<sup>th</sup> November 2019.

**bw. Alan Kiddle letter to HTC to request annual grant to empty dog fouling bins for Hay Community Woodland (& Gardening) Group** – AP/TS declared an interest as members of HWCG(G). The grant request was for £1,500.00 and an annual grant to HWCGG was agreed in the Full Council meeting on 5<sup>th</sup> November 2018. FH proposed accepting, JH seconded – all Cllrs bar AP/TS approved the payment.

**by. David Pritchard Powys CC visit to Council Offices 17<sup>th</sup> September 2019** – Cllrs asked why Powys CC were visiting the building. NB has asked but not received a specific response. However, it seems likely Powys CC are coming to see the building in its current condition prior to taking the building back on 4<sup>th</sup> May 2020.

**ci. Micky Day** – FH asked about this item relating to dangers posed at Castle Street. Micky has sent in an e-mail explaining near misses on Castle Street and has enquired as to whether it could be pedestrianised. SM said if you stop parking, there is the danger of increasing speed and so no easy answer. This issue to be considered by the Sustainable Transport Sub Group as part of Low Carbon Hay with IK.

*Cllr JH left the meeting at 8.45 pm.*

**ii. Balances & issue of cheques**

Main account £48,987.83

Council Offices £47,867.84

Project account £14,684.70

Deposit £14,799.29

**iii. Bank account reconciliations**

The bank reconciliations were not signed off by DP due to NL's ongoing illness.

Schedule of Cheques issued/to be Issued					
Period		2/7/2019 - 2/9/2018			
Date	Cheque	Payee	Details	Sub-total	Amount

	Number			£	£
<b>Main Account - Cheques Issued</b>					
08/07/2019	103247	Hay Summer Show	Grant contribution to Summer Show Summer 2019		1000.00
22/07/2019	103248	Big Skill CIC	£50 Grant fund £50 Mayor's Fund for workshops		100.00
22/07/2019	103249	Nature Sign Design	(x1) A1 oak lecturn directional sign for the Gliss		1068.00
22/07/2019	103250	Wales Audit Office	Inv 1457 - Audit of Accounts 2017/18		246.50
22/07/2019	103251	Post Office/Powys CC	Playground inspections		144.00
22/07/2019	103252	<i>I Keith</i>	<i>Reimbursement child care fees - 24th June meeting</i>		15.00
22/07/2019	103253	<i>David Brown</i>	Clock winding Apr - June 2019		100.00
22/07/2019	103254	I.M.D.	Ground work, remove shrubs, top soil, seed Ox. Rd		420.00
22/07/2019	103255	SLCC	Inv 129135 - delegate fee Llandod Wells Conf.		63.00
22/07/2019	103256	BOSS	Inv 154500 & 154501 - Ink		57.76
22/07/2019	103257	Healthmatic	Toilet cleaning 1/4/19 - 30/6/19		6164.40
22/07/2019	103258	BBNP	Planning Application fee Hay Cemetery		190.00
22/07/2019	103259	Black M. ChamberMusic	Recycling grant for Festival 27-30 Sept 2019		187.85
22/07/2019		<i>T Stedman</i>	<i>Expenses Swedish Ambassador visit - Mayor's Fund</i>	45	
23/07/2019		<i>T Stedman</i>	<i>South Korean visit gifts - Mayor's Fund</i>	76.45	
24/07/2019		<i>T Stedman</i>	<i>Hay Show - Hay in Bloom seeds for public</i>	97.04	
25/07/2019	103260	<i>T Stedman</i>			218.49
12/08/2019		<i>M Budd</i>	<i>July salary</i>	187.65	
12/08/2019	103261	<i>M Budd</i>	<i>July expenses - Toilet cleaner</i>	8.69	196.34
12/08/2019	103262	<i>N Lewis</i>	<i>July salary</i>		457.65
12/08/2019		<i>N Burdekin</i>	<i>July salary</i>	1120.31	
12/08/2019	103263	<i>N Burdekin</i>	<i>July expenses - stamps, battery, A4 laminates</i>	17.23	1137.54
12/08/2019	103264	OTM	Inv 1438 - Gipsy Castle Play Area		354.30
12/08/2019	103265	<i>I Keith</i>	<i>Reimbursement child care - 1st July meeting 2019</i>		35.00
12/08/2019	103266	Cariads	Wye Local August 2019 article		55.80
12/08/2019	103267	BOSS	Inv 151023, 156430 & 155467 - ink & staples		78.63
12/08/2019	103268	<i>A Powell</i>	<i>Expenses - photos/A1 card for cemetery plans</i>		9.50
12/08/2019	103269	Zurich Municipal	Insurance 14/8/19 - 13/8/20		1400.50
20/08/2019	103270	Dwr Cymru Cyf	Water - Broad St Toilets 09/1/19 - 22/7/19		285.62
20/08/2019	103271	Dwr Cymru Cyf	Water - Oxford Rd Toilets 10/1/19 - 24/7/19		656.82
<b>Main Account - Cheques to be Issued</b>					
02/09/2019		<i>T Stedman</i>	South Korean flag badges (x15)	59.85	
02/09/2019		<i>T Stedman</i>	6 bags compost Hay in Bloom 'Shared Spaces'	18.00	
02/09/2019	103272	<i>T Stedman</i>	Extra compost/plants Hay in Bloom 'Shared Spaces'	25.98	103.83
02/09/2019		<i>M Budd</i>	<i>August salary</i>	187.65	
02/09/2019	103273	<i>M Budd</i>	<i>August expenses - toilet cleaner</i>	5.89	193.54
02/09/2019	103274	<i>N Lewis</i>	August salary		457.65
02/09/2019		<i>N Burdekin</i>	August salary	1120.31	
02/09/2019	103275	<i>N Burdekin</i>	August expenses - stamps, battery, laminate sheets	17.23	1137.54
02/09/2019	103276	Cariads	Part payment for Oct 2019 newsletter inserts		55.80
02/09/2019	103277	<i>Huws Gray</i>	Wood for (x4) planters HiB/'Shared Spaces'		49.57
02/09/2019	103278	CANCELLED			
02/09/2019	103279	CANCELLED			
02/09/2019	103280	C.N. Trophies	Silver Salver HiB winning business 'Shared Spaces'		45.00
02/09/2019	103281	Old Forest Arts	Wooden frame for HiB certificate 'Shared Spaces'		12.99

02/09/2019	103282	David Jones Accounts	Internal Audit 2018/2019		780.00
<b>For information - Standing Orders/Direct Debits</b>					
05/07/2019	DD	Barclays	Charges 13/05/19 - 12/06/19		40.46
05/07/2019	DD	NEST	Pension contributions June 2019		90.30
08/07/2019	SO	M Eager	Tidy Recycling Area		50.00
31/07/2019	SO	OTM	Grass cutting July 2019		180.00
05/08/2019	DD	Barclays	Charges 13/6/19 - 14/7/19		30.07
06/08/2019	DD	NEST	Pension contributions July 2019		90.30
06/08/2019	SO	M Eager	Tidy Recycling Area		50.00
21/08/2019	DD	British Gas	Electricity - Pavement toilets		75.88
02/09/2019	SO	OTM	Grass cutting Aug 2019		180.00
			<b>TOTAL</b>		<b>3622.93</b>
<b>Council Offices Account - Cheques Issued</b>					
20/08/2019	100148	Dwr Cymru Cyf	Water - Jan - July 2019		170.08
<b>Council Offices Account - to be Issued</b>					
02/09/2019	100149	Jamie Howard	Electricity call out to Council Offices		36.00
<b>For information - Standing Orders/Direct Debits</b>					
02/07/2019	DD	Npower	Electricity the Annexe March - June 2019		133.33
02/07/2019	DD	Opus Energy	Electricity - mpan 435 March - June 2019		
02/07/2019	DD	Opus Energy	Electricity - mpan 426 May - June 2019		127.95
05/07/2019	DD	Barclays	Charges 1/5/19 - 12/6/19		9.50
22/07/2019	SO	Powys CC	Council Offices - Business Rates		406.90
02/08/2019	DD	Opus Energy	Electricity - mpan 435 - June 2019 - July 2019		
02/08/2019	DD	Opus Energy	Electricity - mpan 426 - June 2019 - July 2019		377.17
05/08/2019	DD	Barclays	Charges 13/6/19 - 14/7/19		8.00
21/08/2019	SO	Powys CC	Council Offices - Business Rates		371.00
02/09/2019	DD	Opus Energy	Electricity - mpan 435 - July 2019 - Aug 2019	310.24	
02/09/2019	DD	Opus Energy	Electricity - mpan 426 - July 2019 - Aug 2019	136.33	446.57
			<b>TOTAL</b>		<b>2086.50</b>
<b>Project Account - Cheques Issued</b>					
20/08/2019	100103	Dwr Cymru Cyf	Water - Jan - July 2019		911.12
<b>Project Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
05/07/2019	DD	Barclays	Charges 13/5/19 - 12/6/19		6.70
30/07/2019	DD	Npower	Electric - Apr 2019 to June 2019		145.46
22/07/2019	DD	Powys CC	Pavilion Rates		316.00
26/07/2018	DD	Corona Energy	Gas - June 2019 - July 2019		16.82
05/08/2019	DD	Barclays	Charges 13/6/19 - 14/7/19		9.06
21/08/2019	DD	Powys CC	Pavilion Rates		316.00
28/08/2019	DD	Npower	Electric - May 2019 to Aug 2019		186.87
28/08/2018	DD	Corona Energy	Gas - July 2018 - Aug 2018		15.80
			<b>TOTAL</b>		<b>1923.83</b>

### 2392. Report from County Councillor

GR informed Cllrs that Powys CC has agreed to provide Hay with a new bike rack. The bike rack will be located at the top of Oxford Road car park. GR asked NB to e-mail him to confirm that HTC is happy with this suggestion, and that Low Carbon Hay would also welcome the idea.

GR added that Powys CC has tweeted about the Solar Canopy proposal for Oxford Rd car park and that this will support the school and the swimming pool by providing thermal heating for the pool's water. TS said that Powys CC has confirmed it will not be a barrier to this project.

RWG asked GR about the issue of dead flowers being left behind at the top of Hay Cemetery and if there was a possibility of a sign being installed. GR to ask.

### **2393. Report from Chairman**

TS has updated the Bowls Club regarding the latest position in terms of the Lease for the Recreation Facilities informing them that HTC has sent Powys CC a number of suggested amendments and is still waiting for a reply.

TS took part in an interview for South Korean T.V. in terms of Hay as a Town of Books, and also went on a tour of Hay with the cameras giving pieces to camera as she went.

TS attended Richard Booth's funeral in her capacity of Mayor of Hay. DP and JPr also attended so HTC was well represented at Richard's funeral.

### **2394. Reports from representatives**

**a. Dyfed Powys Police** – Nothing to report.

**b. Gwynne's Almshouses** – FH attended a meeting – nothing significant to report

**c. Dial-a-Ride** – FH said that they are looking for 2 new Trustees. If anyone is interested, please contact D-a-Ride's office. FH reported that D-a-R will be holding a Jumble sale at Hay Primary School on 14<sup>th</sup> September 2019. FH added that D-a-R will be hosting a 25<sup>th</sup> Silver Anniversary Celebration at Hay Primary School on Saturday 2<sup>nd</sup> November 2019, 3.00 pm start.

**d. Hay School Governors** – JP said that there will be a meeting next week to discuss Hay Swimming Pool. Cllrs asked JP to suggest to the school that they apply to HTC for potential support with funding

**e. One Voice Wales** – Nothing to report.

**f. Bronllys Wellbeing Trust** – Nothing to report.

**g. Cheesemarket** – Nothing to report.

**h. Hay to Timbuktu (H2T)** – Nothing to report.

**i. BBNP** – Nothing to report

**j. Chamber of Commerce** – Nothing to report.

**k. HOWLS** – Nothing to report.

**l. HADSCAL Community Centre** – Discussed in detail in item 2378 above.

**m. Hay Summer Show** – SM thanked HTC for the contribution of £1,000.00. SM added that the Show will still need support in the future, but the first year back for the Show was a very good start. TS asked NB to minute the success of Hay Summer Show, Summer 2019 (first year back).

### **2395. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17593/TPO** – Hay Castle, Oxford Road, Hay-on-Wye

A selection of trees and shrubs in the grounds of Hay Castle, to South of castle & along Oxford Road - *Cllrs had no substantial objections, but careful consideration when cutting trees back and shaping them was asked for*

(ii) Application Ref: **19/17524/FUL**– Address: 1-32 Wyese Gardens, Hay-on-Wye, Hereford HR3 5QR - Resurfacing and extension of car parking area (from 12 spaces to 27 spaces). Resurfacing of existing footway sections and construction of new footway route. Remove existing pedestrian and vehicle gateways, installation of fenced bin stores - *Cllrs*

*main comment requested minimum width of pavements to be 2m and dropped kerbs to be installed*

(b) Planning Applications for Comment - None

**2396. Motion to Exclude Members of the Public and Press**

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

Topic: Cemetery

**2397. Date and time of next meeting**

Monday 7<sup>th</sup> October 2019, 6.30 p.m.

There being no further business, the meeting closed at 9.10 pm.

Signed: 

Date: 7<sup>th</sup> October 2019