

Minutes of meeting of Hay Town Council held in the Downstairs Room, Council Offices at 6.30 pm on 2nd March 2020

Present: Cllr T Stedman (TS) Cllr J Prothero (JPr) Cllr R Golesworthy (RWG)
 Cllr A Powell (AP) Cllr F Howard (FH) Cllr D Price (DP)
 Cllr S Morris (SM) Cllr D Landymore (DL)

Apologies: Cllr J Pearson (JP) Cllr I Keith (IK)

In Attendance: N Burdekin (NB) Cllr G Ratcliffe (GR)

2521. Declarations of Interest & Code of Conduct.

TS - Hay Woodland Group, Hay in Bloom
AP - HADSCAL, The Warren, Hay Woodland Group
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket
JPr - Hay in Bloom
SM - The Warren, Cubs and Scouts Leader 1st Hay Scouts, Explorers, Summer Show
DL - Owner of business in Hay, Charlotte's of Hay

TS welcomed DL to her first meeting of Full Council with Hay (DL had already attended Premises and Finance Sub Committee meetings). DL declared an interest in being the owner of the business Charlotte's of Hay. SM said to add Hay Summer Show to his declarations of interest.

2522. Questions from the Public (5 mins allowed)

None.

2523. Bronllys Wellbeing Park – Lydia Powell

LP sent Hay Town Council her apologies on Sunday 1st March 2020 and requested another date to present from Hay Town Councillors. NB said that Brecon to Hay Cycle Group is due to attend HTC's next meeting on 6th April 2020. As Hay Town Council has its AGM in May, NB was asked to invite Lydia Powell for the re-arranged presentation to the June 2020 meeting.

2524. Police Update

PCSO Emma Jackson gave a report before the meeting began as there was a missing person case in Talgarth that she needed to attend to. Emma reported that there have been two thefts reported, one in Glasbury, one in Three Cocks and that Shepherd's Plumbing in Talgarth has been targeted twice for burglaries. Emma added that there have been cases of fraud in relation to purported banks and HMRC. Emma said that if HTC lets her know when the next Full Council meeting is, she will invite her superintendent to attend. Also, if HTC would like a talk on cyber crime, Emma would be happy to do so. NB asked Emma about the yellow and blue van that has re-appeared on the Gliss car park. Emma will speak with the owner again.

2525. Minutes of the meeting dated 3rd February 2020

SM noted a typing error on point 2504 (iii) "that thee..." which should read, "that there...". Otherwise the minutes of the meeting dated 3rd February 2020 were agreed as a true and accurate record.

2526. Matters arising from minutes not listed on the agenda:

(a) Persimmon Play area

FH declared an interest as her grandchildren play in this area.

NB had prior to the meeting circulated a response from Amy Jervis, part of the East Wales Land Management Team for Persimmon. Amy's e-mail said that the pond attenuation area is designed to take excess rainwater. Amy added that some railings/fencing is due to be installed around the headwalls and the play area itself seeded at the end of March. FH said she had inspected the site following all the recent heavy rainfall and the level of water was actually very shallow and was satisfied that the attenuation pond is working effectively. NB said he had e-mailed Amy to ask for a timeframe for the installation of the fencing.

(b) Hay Ice Rink

NB said that he had asked David Pritchard, Powys CC, if they would give permission for the ice rink to be installed. David had asked if the installation would be permanent and NB had replied to say it would be a temporary installation from the start of the Hay Winter Festival to New Year's Eve. HTC is still waiting for a reply from Powys CC for permission. NB to ask David again. NB added that David had said that unfortunately there was no officer available from Powys CC that could help with H&S or the technical/planning side. SM raised the issue of insurance and that if the ice rink can be installed onto HTC's existing insurance, the cost could be absorbed. However, if specific, additional insurance cover is needed, this might be prohibitive. NB to contact HTC's insurance company to find out.

(c) 20 mph sign update

NB said that the 20 mph signs are nearly ready. The signs maker has raised the issue of what size clips will be needed, which is dependent on the thickness of rail that the sign will be installed on. NB suggested that when the signs have been delivered, 2 or 3 Councillors could take one of the signs around Hay to agree the best locations for the signs and, in doing so, which size railing they will be attached to. Then NB can order the correct size clips. NB to ask the sign company to deliver the signs without clips in the first instance.

GR added that Kirsty Williams AM has asked the Welsh Government Minister for Economy and Transport, Lee Waters, whether Hay-on-Wye can be part of a 20 mph trial for restricted roads. Kirsty has sent a subsequent e-mail to say she is still waiting on a response from the Minister.

(d) Garage repair at Recreation Facilities

TS said that Hay Community Woodland Group (HCWG) has received (x1) quote so far for carrying out repairs to the garage of £3,600.00. The specification is for: Replacing the roof, installing new double doors at the front of the garage and a door at the side, as well as work to repair the beam inside the garage. The HCWG will seek another 2 quotes before any decision is made. Item deferred until further quotes are obtained.

RWG asked if there is any asbestos in the roof. TS confirmed that there isn't any.

(e) Any other items from minutes not listed

SM expressed his thanks to the Fire Service for all their work during the recent flooding, particularly going to assist in Crickhowell. Councillors asked NB to write a letter of thanks to Hay Fire & Rescue Service.

2527. Sub Committee Reports

(a) Finance Sub Committee

(i) Minutes of the meeting dated 28th February 2020

DP took Councillors through the main issues raised in the meeting dated 28th February 2020.

FIN408. Recommendation:

(i) To award Hay Summer Show a recycling grant of £500.00

SM declared an interest and left the room whilst the vote took place.

JPr proposed accepting the recommendation, RWG seconded. *Unanimously approved*

FIN409. Recommendations:

- (i) To change HTC's current Financial Regulations to increase the limit required for normal works to be carried out without 3 quotes from £300 to £500.**
- (ii) To change HTC's current Financial Regulations to increase the limit required for emergency works from £500 to £700**
- (iii) To add to the existing 3 officers/Cllrs (Clerk, Mayor, Deputy Mayor), any 2 of 3 of which can authorise HTC spend on emergencies, to include the Chair of Finance. As a result, any 2 of the 4 named can authorise HTC spend on emergencies**

SM proposed accepting all three recommendations, AP seconded. *Unanimously approved*

FIN410. Councillor Responsibility Payments

DP said that Councillors were entitled to a payment of £150 to cover expenses, I.T. costs and a contribution to costs. If Councillors are to opt out, they need to put this in writing to the Clerk. This can be done either by e-mail or by completing an opt out form provided by NB. DP asked Councillors to let NB know in order for payments to be made in the current financial year.

FIN411. Recommendation

(i) That HTC appoints D M Jones Accountancy to carry out HTC's Internal Audit for 2019/2020

DP explained that NB had sought 4 quotes. One company hadn't replied, one had said that they were too busy to take on the work, and a third company said that they were unable to complete this type of work. DM Jones, who carried out HTC's Internal Audit last year and had provided the cheapest quote by a significant margin, had provided a quote for £750.00 plus VAT. The recommendation from Finance was to accept DM Jones as the Internal Auditor for HTC year ending 31st March 2020.

JPr proposed accepting the recommendation, AP seconded. *RWG declared an interest as his business uses DM Jones and did not vote. All other Councillors voted to approve the recommendation*

FIN412. Accounts expenditure against budget at 28th Feb 2020

DP said that there were no differences in the accounts as projected at the start of the financial year. Recycling grant income and the way forward was one particular item raised, covered by the next recommendation.

FIN412. Recommendation

(i) That Full Council discuss and agree the way forward regarding Recycling

DP said that in the Finance meeting, Councillors had discussed the best way to allocate monies in the recycling fund. TS said that there is currently around £10,000 in the recycling grant budget. TS added that the current Recycling Grant criteria includes that all grants must be to directly benefit Hay and its community. SM said that changing the criteria to be more flexible would be advantageous. After a discussion, Councillors felt that the Recycling Grant as it stands should be altered and different criteria should be drawn up for a General Grant application. RWG proposed changing the Recycling Grant to a General Grant. SM seconded. *Unanimously approved*

FIN415. Zurich Insurance. DP explained that currently HTC's insurance does not include Black Lion Green or Gipsy Castle play area. NB has been asked by Finance to contact Zurich Insurance to add these onto HTC's insurance schedule.

FIN416. VAT Claims 2017-2020

NB confirmed that Christine Watkins has put in HTC's VAT claims for 2017/2018 (£6827.77) and 2018/2019 (£8374.40) and so far the amount of VAT that can be re-claimed for 2019/2020 is £8749.17.

RWG suggested VAT claims moving forwards should be done a minimum of annually. TS agreed. NB to put VAT claims in annually from now on.

FIN418. Recommendation

(i) The Finance Sub-Committee be given authority to approve what they consider to be the most suitable offer available for the electricity contract renewal for the Clock Tower toilets.

The renewal deadline for the Clock Tower toilets electricity supply is 16 April 2020. Utility companies' quotes usually only hold for 24-hours. Full Council was asked to give authority to Finance Sub Committee to approve the most suitable offer. RWG proposed accepting the recommendation, FH seconded. *Unanimously approved*

FIN419. Town Crier request for a pay rise

AP proposed that two Councillors meet the Town Crier and discuss this request in more detail. For example, how many cries does the Town Crier make on behalf of HTC, what a pay rise might mean in terms of number of cries to be carried out in the future. TS and FH agreed to meet with the Town Crier to discuss.

FIN420. Invoices to sports clubs for contributions to recreation facilities 2019/2020

NB to issue invoices at the Sports Management meeting on 6th March 2020.

FIN421. AOB

TS explained that in the Finance meeting under any other business she had discussed the Visit Wales Tourism Fund. HCWGG is ineligible to access this fund. However, HTC is eligible. TS explained that she has put in an initial Expression of Interest as the deadline was 28 February 2020 for a £96,000 project that is an extension of Miles Without Stiles. The project would involve re-surfacing the whole of the Old Railway Line (estimate £56k) and the installation of an actual-size wooden horse and carriage on the old Tram Line and interpretation materials. 20% match funding is required, although much of this can be provided by volunteer hours. TS estimated that approximately £10,000 would be

needed from HTC if the EofI and full application is successful. TS stressed that it is just an EofI at this stage.

RWG said that if this is successful, potentially further down the line the improvements could link to HTC-owned land beyond Warren Lane.

(b) Fishing & Estates

(i) 45 Warren Close tree cutting quote and decision

AP explained that he had sought a second quote and that OTM had provided the cheaper quote at £340.00 plus VAT. AP had also spoken to the owners' parents who agreed to make a £100.00 contribution which brought the works under the £300.00 threshold for 3 quotes, and had spoken to TS, who had approved the works given the above. AP said that Ollie and the OTM team had done a very good job in very poor weather. NB said that the owner of 45 Warren Close had e-mailed to thank HTC and OTM for doing such an excellent job. NB also confirmed that the £100.00 cheque had arrived.

(ii) Damage to the Gliss car park surface/fence/future flooding risk

AP reported that the latest flood had caused significant damage to the surface at the Gliss car park and large sections of wooden fencing have also been damaged or destroyed. RWG said that as a matter of urgency the following needs to happen:

- Clear the aggregate from fishing platform;
- Put the aggregate back onto the car park surface and roller down;
- Replace damaged/missing fenceline.

NB to seek 3 quotes for the above three items as a matter of urgency.

RWG also raised the question of whether HTC should install a sign saying something along the lines of, "Cars parked at your own risk." RWG suggested NB asks HTC's insurance company about the possible implications to HTC if such a sign were to be installed.

FH said that one of the issues raised in the Tourist Information office is that people say there is poor access to the riverside for those with mobility issues. AP said that now HTC has the additional area of land on licence from Welsh Water, the existing pathway at the disabled platform could be extended here. F&E Sub Committee was asked to put together a Mobility Access Plan for the Gliss / Riverside.

(c) Town Events

Nothing to report.

(d) Council Premises

(i) Minutes from meeting dated 17th February 2020

RWG said that there were two recommendations for Full Council:

C181 Recommendations:

- (i) That HTC stays with Healthmatic for a 12-month contract from April 2020 to March 2021 at a cost of £20,000.

HTC will meet Healthmatic on 16 March. TS asked RWG what his approach in the meeting would be. RWG said that the offer is for a £20,000 one-year contract and that this limit could not be broken. DP asked what the current receipts for the toilet income are. TS said around £18,000.

On this basis, DP proposed accepting the recommendation, AP seconded. *Unanimously approved*

TS asked who was attending the meeting with Healthmatic. TS, AP, RWG and FH.

- (ii) That Full Council approaches Healthmatic to discuss having one toilet at each of the two sites accessed by cash and card as a trial at a cost of £650.00 per machine plus ongoing costs

RWG said that each machine would cost £650, plus £11.50 per month to the contractor, plus 6% of every transaction. RWG clarified that one machine would be installed at the Clock Tower and one at Oxford Road, most likely at the paddlegate.

SM proposed accepting the recommendation, DL seconded. *Unanimously approved*

(ii) Architect visit to Sports Pavilion 21 February 2020

AP, SM and NB visited Sports Pavilion on 21 February to explain possible new room layouts and improved accessibility to a local architect. The architect could foresee no particular issues and asked for a scaled plan of the Sports Pavilion from which to draw up proposed plans. Plans to follow.

(iii) EPC survey of Pavilion 22 February 2020

AP met the surveyor on 22 February to carry out an Energy Performance Certificate rating for the Sports Pavilion. Now just waiting for the report to be sent to HTC.

(iv) Fixed Electrical Testing Council Offices

NB had circulated the results of the Fixed Electrical Testing to Councillors prior to the meeting and had also forwarded the results to David Pritchard, Powys CC. NB asked Councillors about which rooms they would like to use on a month-by-month basis in the light of David Pritchard's e-mail which gave the option of £300 per month including use of the Clerk's room, or £220 per month for the downstairs room and downstairs toilet. *Councillors unanimously backed downstairs use only.* NB to inform David Pritchard.

(v) Possible options for funding Recreation Facilities

TS said that a Trustee of the British Legion had raised the possibility of hiring out the currently empty British Legion office/room space in Hay. *RWG declared an interest as a trustee of the British Legion.* GR said that a number of steps need to be undertaken with the British Legion Headquarters before the office/rooms could potentially be rented out. FH proposed HTC stays with its original plan of moving to the Recreation Facilities. DP agreed. It was agreed to put the potential British Legion on hold pending resolving of outstanding issues.

TS raised the possibility of installing private car parking spaces (bollard-per-space) on the Recreation Facilities' car park. FH proposed that HTC looks into this as a possibility, with all revenues raised being specifically for the running costs of the recreation facilities. RWG said the idea had merit, but asked what the demand was for the parking, and what the cost would be per space. FH said that bollards cost £57 plus VAT, installation costs not included. FH said that the spaces would have to be advertised and given on a first-come, first-served basis, with residents getting first choice. SM said that it wouldn't be possible to bollard all the car park. FH suggested approximately 25-30 spaces could be bollarded. TS and FH agreed to draw up a more detailed proposal to present back to Councillors, including a site plan with proposed bollarded areas marked on.

(e) Communications

There had been no meeting and nothing to report.

2528. Sports Management Committee

(i) Next meeting Friday 6th March 2020

The next meeting will be held on 6th March. AP gave his apologies.

2529. Hay Cemetery

TS had gone back to Powys CC after they had sent through the initial draft sub lease for the cemetery and asked for a final version to be provided. NB added that Nia Hughes had responded to say that "no dog fouling" signs will be erected in the cemetery in response to the issue being raised by SM.

2530. Town Councillor Vacancy

(i) To replace Helen Davies

NB explained that Powys CC has confirmed that no election has been called for Town Councillor. The role can now be filled by Co-option. Councillors agreed a deadline of 30 March 2020 for applications.

2531. Knighton to Hay Bus service – discussion topic JPr

JPr informed Councillors he had written to the Town Clerks of Presteigne, Knighton and Kington to see if they would support in principle the restoration of a bus service linking the three towns and communities on route to Hay. Presteigne is the only area to respond so far to say that they will discuss this at their next meeting. AP asked how it would be funded. JPr suggested possibly from small amounts from various partners. FH suggested speaking to Hay Ho! bus service (Drovers Cycles) for more information. JPr to carry out some more research about costs and so on.

DP left the meeting approximately 8.25 pm

2532. Low Carbon Hay Item deferred from previous meeting

NB explained that Low Carbon Hay will be holding a 'Green Festival' on Saturday 18 April, 1.00 – 4.00pm and that there is a form for stallholders to complete if they are able to attend. Several groups have so far agreed to attend including the Woodland Trust. GR asked if it would be helpful if the BBNP's electric car team attended. NB said it would certainly be of help. NB to send form to GR. NB invited all Councillors to attend if they were available on 18 April.

NB added that HTC has received a response from the Welsh Minister for Economy and Transport, Lee Waters, who has said that there is no reason why Hay cannot be joined with other areas in order to meet the Active Travel Settlement criteria and that Lee is very pleased that Hay is being so proactive on sustainable transport. IK to be asked to arrange a follow-up meeting with Powys CC to discuss.

2533. Transfer of Assets update Item deferred from previous meeting

(i) Login Dingle Motte & Bailey – update

NB reported that David Pritchard had contacted Brightwells to see if they will give permission for the slightly extended area HTC has requested for the Community Asset Transfer (CAT). David will inform NB when Brightwells has responded.

(ii) Hay Common – update

NB said that David Pritchard has said that Powys CC would prefer HTC to speak with the local graziers prior to granting HTC a CAT for Hay Common. NB said that David had sent him contact details for Claire Lewis in Powys CC and that Claire has sent him the address list for all the current graziers as well as supporting information. NB to write to all graziers seeking their views on HTC's proposed CAT.

2534. The Gliss Item deferred from previous meeting

TS said that she has forward the signed/dated licence from Welsh Water for the area of land at the Gliss to Land Registry. Awaiting response from Land Registry.

2535. 'Shared Spaces' update *Item deferred from previous meeting*

NB said that 'Shared Spaces' was now effectively completed, and the last grant claim has been put in to Natural Resources Wales (NRW). The claim is for just over £5,000. NB has also completed a Final Report, which was sent to NRW and put on HTC's website. There will be an official 'launch' of Miles Without Stiles on Saturday 18 April as part of the Green Festival. NB is currently working with JP on producing a Walking Booklet that will be in English and Welsh.

FH said that now the route is completed, it would be helpful to look at a long-term plan to encourage all mobility groups to access the route. RWG suggested information posts which hold audio information. GR added that if these posts were installed, they could be used in conjunction with GP's/surgeries and prescription walking which encourages people to walk incrementally further. The posts could be Step 1, Step 2 and so on. DL added that audio information is excellent. TS added that Tim Organ/Strokes Society could also be informed of the route to help medical recoveries.

2536. Consultation:

(i) Hay & Cusop War Memorial Proposal for Listed Building Status – deadline 24th March 2020

Although the consultation is aimed at the landowner, Powys CC, Councillors felt strongly that HTC should support making Hay War Memorial a Listed Building. NB to contact Powys CC to see who is responding to the consultation to add HTC's support.

2537. Play Areas

(a) Monthly Inspection

AP said no major issues to report. RWG added that the hedge along Brecon Road needs cutting as a matter of priority. NB to ask OTM to action.

2538. Report of the Clerk/Responsible Financial Officer

(i)

March 2020 Correspondence

| | | |
|---|--------------------------------|---|
| a | Welsh Water | Invoices for Sports Pavilion Public Conveniences Ox Rd. |
| b | Wales in Bloom | E-mail: Info on Wales in Bloom process |
| c | Sian Lewis-Davies Powys CC | E-mail: Electoral Roll register |
| d | Hay Summer Show Claire Bunton | E-mail: Recycling Grant application Summer Show 2020 |
| e | Lisa Williams BBNP | E-mail: Planning App. 20/18227/FUL Laurel Cottage |
| f | HCI Data | E-mail: HTC needs to renew domain hosting |
| g | Marion Bufton Powys CC | E-mail: Play inspections request form |
| h | Michael Eccles Hay Library CIC | E-mail: Update HTC re. 5-yr funding plan Hay Library |
| i | David Pritchard Powys CC | E-mail: Update on Hay Common CAT/Graziers |
| j | Gayle Frewin Powys CC | E-mail: Community Plann. decisions 20th-31st Jan 2020 |
| k | Lisa Williams BBNP | E-mail: Planning App: 20/18250/FUL |
| l | Jane Pashley BBNP | E-mail: Wkly planning apps 31 Jan 2020 |
| m | Opus | E-mail: Submit meter readings Council Offices |
| n | Huws Gray | Invoice |
| o | Minister Ken Skates | E-mail response to Cllr JPr re T14 bus service |
| p | Wales in Bloom | E-mail: Entry fee |
| q | Cllr JPr | E-mail: Brecon Town Council looking for Youth Reps |
| r | Kirsty Williams AM | E-mail: Re. Hay as a 20 mph zone |
| s | Brecon & Radnor Area Committee | E-mail: Agenda for 21st February 2020 |
| t | David James B.M Lions | E-mail: £200 contribution to Hay in Bloom |

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|----|-----------------------------------|--|
| u | Barclays | Latest statements |
| v | Huws Gray | Invoice no. IA197154 |
| w | Mike Harris Hay Cricket Club | Request for info re. Sports Pavilion |
| x | Claire Bunton 1st Hay Scouts | E-mail: Request for paint runner Hay Common |
| y | NALC | E-mail: Chief Exec bulletin |
| z | Welsh Audit Office | E-mail: Invoice |
| aa | OTM | E-mail: Invoice for Jan 2020 grass cutting |
| ab | Chamber of Commerce | E-mail: Mins from meeting 3rd Feb 2020 |
| ac | HCI Data Ltd | E-mail: Invoice for 2 years domain hosting |
| ad | OVW | E-bulletin |
| ae | OVW | E-mail: Annual Membership renewal |
| af | Paul Morgan | E-mail: Re fences installed nr River Wye footpath/the Warren |
| ag | Jane Pashley BBNP | E-mail: Wkly planning apps 7th Feb 2020 |
| ah | David Pritchard Powys CC | E-mail: Request HTC rooms for C. Offices lease |
| ai | Hay Bowls Club | Recycling Grant application |
| aj | British Gas | Invoice: Electric - Clock Tower toilets Nov 2019 to Feb 2020 |
| ak | OVW | OVW subscription/invoice for 2020/2021 |
| al | OVW | E-mail: Big Spring Clean 20 March - 13 April 2020 |
| am | Emma Jackson PCSO | E-mail: Confirming new PCSO for Hay |
| an | Sian Lewis-Davies Powys CC | E-mail: Ack Helen Davies resignation |
| ao | Andrew Bevan AB Planning | E-mail: Possible further consultation mixed-use site |
| ap | BOSS | E-mail: Invoice for stationery |
| aq | Corona | E-mail: Invoice for gas sports pavilion |
| ar | David Jones | E-mail: Quote for EPC for sports pavilion |
| as | The Pension Regulator | Pension Regulator confirm HTC's re-declaration |
| at | Lee Waters Minister for Transport | Letter in response to HTC's request for Active Travel status |
| au | Hay Dial-a-Ride | E-mail re. potential for office at Sports Pavilion |
| av | Claire Lewis Powys CC | E-mail: Info on Common Land |
| aw | Shane Thomas Powys CC | E-mail: Invite to Clerks to attend meeting Wed 11 March |
| ax | Opus | E-mail: Invoices Council Offices electric Jan-Feb 2020 |
| ay | OTM | E-mail: Quote for works to rear of 45 Warren Close |
| az | British Gas | Renewal reminder Clock Tower toilets 16 April 2020 |
| ba | Roy Minter C. Offices tenant | E-mail: Ack notice to vacate 4th May 2020 |
| bb | Karen Greenfield Healthmatic | E-mail: Quote for repairs to toilets |
| bc | Peter Hurn Welsh Water | E-mail: Signed licence for the Gliss |
| bd | IRPW | E-mail: Latest IRPW Annual Report |
| be | BOSS | (x2) invoices for ink and stationery |
| bf | Government | E-mail: HTC domain name needs to be .gov.uk |
| bg | Wales in Bloom | E-mail: Ack. receipt of Hay in Bloom entry fee |
| bh | Tim Pugh | E-mail: Invoice for new I.T. equipment Clerk's office |
| bi | Paul Golding | E-mail: German motorbikes not visiting Hay now |
| bj | Powys CC | E-mail: Recycling fund remittance |
| bk | Kittie Powell BBNP | E-mail: Wkly planning apps 21st Feb 2020 |
| bl | Hay Primary School | E-mail: Request de-fib storage container from HTC |
| bm | Christopher Thomas | E-mail: Consultation re. Listed Building status War Memorial |
| bn | HMRC | New paying in book for 2020/2021 |
| bo | Welsh Water | Signed hard copy of licence for the Gliss |
| bp | IMD | Quote for 45 Warren Close tree maintenance |
| bq | Amy Jervis Persimmon | E-mail: Response re. play area off Birch Close H&S issues |
| br | Paul Egan OVW | E-mail: Legal response re. funds for Hay Library CIC |

bs Birch Electricals

E-mail: Invoice for Fixed Electrical Test C. Offices

bt OVW

E-mail: OVW Conference invite 20 May 2020

bu Sarah Powell

E-mail: Request info on tender process for land nr Railway Line

bv LATE CORRESPONDENCE

x. Claire Bunton request for paint runner Hay Common – Although HTC is seeking a Community Asset Transfer of Hay Common, currently the land is maintained by Powys CC. NB to inform Claire of this.

aw. Invite for Clerks meeting with Powys CC – NB asked Councillors if he could attend a meeting with Powys CC and fellow Clerks in Llandrindod Wells on 11th March. Councillors agreed NB should attend.

af. Paul Morgan re. fences installed on River Wye footpath near the Warren – TS and JP said that the landowner is perfectly entitled to install these fences on their land. NB to inform Paul of this.

bu. Sarah Powell request information on tender process for HTC land – AP has spoken to Peter Howells and Peter will put in writing to HTC that he intends to give up his lease on the land near the Old Railway Line. Once this has been received in writing, HTC will put the land up for tender.

bl. Hay Primary School – NB said that the school has put in a request for help in purchasing a storage container to hold the defibrillator, which the school already has. Councillors advised that the school ask Black Mountain Lions for assistance.

bw. Late Correspondence – SM asked whether Hay Summer Show could have a fundraiser at the Sports Facilities on Saturday 11th April. NB to add to Sports Management Committee meeting agenda – meeting scheduled for 6th March 2020.

ii. Balances & issue of cheques

Main account £19,777.35

Council Offices £47,507.50

Project account £11,700.97

Deposit £14,814.05

iii. Bank account reconciliations

The bank reconciliations for August to December 2019 and January 2020 were signed off by DP in the Finance Sub Committee held on 28 February 2020.

Schedule of Cheques Issued/to be Issued

| Period | | 4/2/20 - 02/03/20 | | | |
|--------------------------------------|---------------|-------------------|--|-----------------|-------------|
| Date | Cheque Number | Payee | Details | Sub- total £ | Amount £ |
| Main Account - Cheques Issued | | | | | |
| 06/02/2020 | 103350 | Powys CC | RoSPA play inspections (x2) play areas | | 144.00 |
| 06/02/2020 | 103351 | Hay Dial-a-Ride | Xmas Lunch 7th January 2020 transport | | 31.50 |
| 06/02/2020 | 103352 | Pugh's | Christmas Lunch 7th January 2020 lunch | | 78.00 |
| 06/02/2020 | 103353 | Wales in Bloom | Hay in Bloom entry fee Summer 2020 | | 85.00 |
| 10/02/2020 | 103354 | HCI Data | 2 years' web domain hosting fee | | 86.40 |
| | | | | | |
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| Main Account - Cheques to be Issued | | | | | |
|--|--------|------------------|---|---------|----------------|
| 02/03/2020 | 103355 | M Budd | February salary | | 187.65 |
| 02/03/2020 | 103356 | N Burdekin | February salary | 1516.65 | |
| 02/03/2020 | 103356 | N Burdekin | February expenses | 12.60 | 1529.25 |
| 02/03/2020 | 103357 | C Watkins | February salary | | 338.73 |
| 02/03/2020 | 103358 | One Voice Wales | Annual membership fee for 2020/2021 | | 336.00 |
| 02/03/2020 | 103359 | BOSS | Invoices 168490, 16849 & 168221 | | 67.80 |
| 02/03/2020 | 103360 | Huws Gray | Invoice 197154 100 mm 4' | | 2.82 |
| 02/03/2020 | 103361 | HCWGG | Tree Survey for Railway Line/Bailey Walk | | 500.00 |
| | | | | | |
| For information - Standing Orders/Direct Debits | | | | | |
| 05/02/2020 | DD | NEST | Pension contributions Feb 2020 | | 133.65 |
| 05/02/2020 | DD | Npower | Oxford Rd toilets electric 4/9 - 13/10/20 | | 126.09 |
| 06/02/2020 | SO | M Eager | Tidy recycling area | | 50.00 |
| 21/02/2020 | DD | British Gas | Electric Clock Tower toilets 2/11/19 - 1/2/20 | | 112.37 |
| 27/02/2020 | DD | NPower | Electric Ox Rd toilets 11/12/19 - 31/1/20 | | 135.19 |
| 02/03/2020 | SO | OTM | Grass cutting February 2020 | | 180.00 |
| | | | | | |
| | | | TOTAL | | 3699.55 |
| Council Offices Account - Cheques Issued | | | | | |
| 03/02/2020 | 100152 | Welsh Water | Council Offices water Aug 2019 - Jan 2020 | | 92.43 |
| 03/02/2020 | 100153 | Welsh Water | Toilets - Oxford Rd July 2019 - Jan 2020 | | 465.94 |
| 03/02/2020 | 100154 | Welsh Water | Toilets - Broad Street July 2019 - Jan 2020 | | 247.62 |
| | | | | | |
| Council Offices Account - to be Issued | | | | | |
| 02/03/2020 | 100155 | Birch Electrical | Fixed Electrical Test Council Offices | | 520.00 |
| 02/03/2020 | 100156 | Eric Pugh | Lap top/desk top/monitor Clerk & Assistant | | 1133.99 |
| | | | | | |
| For information - Standing Orders/Direct Debits | | | | | |
| 02/03/2020 | DD | Opus Energy | mpan 435 and mpan 426 Jan - Feb 2020 | | 957.07 |
| | | | | | |
| | | | TOTAL | | 3417.05 |
| Project Account - Cheques Issued | | | | | |
| | | | | | |
| Project Account - to be Issued | | | | | |
| | | | | | |
| For information - Standing Orders/Direct Debits | | | | | |
| 03/02/2020 | DD | Barclays | Charges 13/12/19 to 12/01/20 | | 7.44 |
| 24/02/2020 | DD | Corona | Gas | | 32.32 |
| | | | | | |
| | | | TOTAL | | 39.76 |

2539. Report from County Councillor

GR said that the pavements at Cae Pound are scheduled to be re-surfaced during 2020/2021. There is an issue at Booths Gardens with roots growing through gaps in the surfacing. Residents are looking at resolving the issue. Some of the area is managed by Powys CC, and some by HTC. GR to send a map of the ownerships to HTC. GR added that the pavements at Forest Road have been cleared, but not the kerb line. Safe Routes to School – sits within car parks, not highways, and as a result has been missed off Powys CC's routes. This has been added on now to be cleared. Last week GR attended a budget meeting with Powys CC. A last-minute proposal went through for a

4.5% Council Tax increase. For 2020/21 a £30,000 reduction in budgets is proposed. However, for 2021/22 £250,000 would be the reduction. GR asked HTC Councillors for any supporting comments backing the library service against these cuts.

Flooding – 7 homes in Newport Street were flooded during the recent storms. The residents are looking to set up a group with Herefordshire and Powys CC to look at flood alleviation moving forwards.

In terms of GR's BBNP work, he is looking to arrange a meeting with Rosemarie Harris to see if Powys CC and BBNP can work more strategically together moving forwards. It is looking possible that Powys CC will drop Travellers' from their LDP, so this might fall to the BBNP.

AP asked GR about parking on junctions as an issue on Gipsy Castle Lane. AP has contacted the police, but they have responded to say it's only an offence to park opposite a junction. The Highway Code says you can't park within 10 metres of a junction. GR to write to the police/PCSOs for clarification.

2540. Report from Chairman

TS said nothing further to report.

2541. Reports from representatives

a. Dyfed Powys Police – Nothing further to add to Emma's report above.

b. Gwynne's Almshouses – No meeting.

c. Dial-a-Ride – FH said D-a-R will be having a pop-up shop at the front of their offices on 14 Castle Street from the 9th – 14th April and are asking for any donations e.g. bric a brac. D-a-R are also advertising a 7-hr a week Finance Officer post. They are aware that they still have a few items still in Council Offices that need removing.

d. Hay School Governors – JP was absent. GR said the school is due a safeguarding inspection visit the following week.

e. One Voice Wales – JPr had sent NB a link to possible National Lottery funding which NB had circulated to all Cllrs. OVW is exploring the possibility of Town Councillors being paid on a similar line to County Councillors. OVW is working with the IRPW on this issue.

f. Bronllys Wellbeing Trust – Lydia Powell will be invited to attend the June 2020 meeting having given apologies for today's meeting.

g. Cheesemarket – FH said there will be a meeting on 14th March 2020.

h. Hay to Timbuktu (H2T) – JPr said nothing to report.

i. BBNP – Nothing to report.

j. Chamber of Commerce – IK was absent.

k. HOWLS – TS said that there has not been a meeting.

l. HADSCAL Community Centre – RWG said that there is a meeting with trustees tomorrow night. There have been some difficulties dating back to Leon Morelli's death. The trustees had been busy putting into place the necessary steps with Companies House and the Charities Commission in order to resolve these issues. Once these issues have been dealt with, things can move forward.

m. Hay Summer Show – SM the pizza and quiz night at the Three Tuns had been very successful. There are other fundraisers in the planning, including a proposed painrunner on Hay Common and the Easter egg hunt. SM added that the Welsh Axemen will be attending this year's show.

2542. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **20/18227/FUL** – Address: *Laurel Cottage, Church Street, Hay-on-Wye HR3 5AN* - Single-storey conservatory to side. Skylights and alterations to patio - *no objections*

(b) Planning Applications for Comment
None

2543. Date and time of next meeting

Monday 6th April 2020, 6.30 pm

There being no further business, the meeting closed at 9.25 pm.

Signed: *T. Shedman,*

Date: 6th April 2020