

# Minutes of meeting of Hay Town Council held in the Downstairs Room, Council Offices at 6.30 pm on 2<sup>nd</sup> December 2019

**Present:** Cllr T Stedman (TS)                      Cllr J Pearson (JP)                      Cllr J Prothero (JPr)  
                 Cllr R Golesworthy (RWG)                      Cllr A Powell (AP)                      Cllr F Howard (FH)  
                 Cllr I Keith (IK)

**Apologies:** Cllr H Davies (HD)                      Cllr D Price (DP)                      Cllr S Morris (SM)

**In Attendance:** N Burdekin (NB)

*Cllr G Ratcliffe (GR) joined the meeting at 9.00 pm*

## **2448. Declarations of Interest & Code of Conduct.**

TS - Hay Woodland Group, Hay in Bloom  
AP - HADSCAL, The Warren, Hay Woodland Group  
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum  
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket  
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
JPr - Hay in Bloom

## **2449. Questions from the Public (5 mins allowed)**

Louise Money and Richard Greatrex asked HTC about the tree management scheme along the Old Railway Line and wanted to make sure the trees were not being cut down for the sake of it. *TS declared an interest as being a member of the Woodland Group.*

TS explained that the trees that are part of the management scheme were assessed by a professional arborculturalist and the BBNP's tree officer. Both officers agreed that the trees that have been marked needed treatment. Some have been identified as needing to be pruned, and some need to be cut down. All the trees are dying, diseased or dead. Louise and Richard asked if people were aware of why the trees were earmarked for treatment. TS said that there are leaflets along the Old Railway Line explaining the different markings on the trees. TS invited Louise to join the volunteer Woodland Group, but Louise declined and called for a public meeting. TS explained that HTC has many different key priorities at the moment, and the reason why the trees have been earmarked for treatment is clear. TS added that the advice from the experts is not to plant any more trees along Bailey Walk as natural regeneration is needed. JP suggested putting the reasons for the trees to be treated could be put on HTC's website and Facebook page. AP added that HTC is looking to plant more trees through Low Carbon Hay.

Michael Eccles said he has gained TPOs for all trees on the old library site.

Michael Eccles then asked about his request made by letter prior to the meeting for financial support for Hay Library CIC, particularly for 2020 onwards via the Precept. TS said that HTC is limited in the funding it can give to public/charitable causes by Section 137, which equates to £8.32 per person on the electoral roll. TS also explained that HTC is still looking at the finances before setting the Precept for 2020-2021, so HTC will contact Michael when the situation is clearer. AP asked Michael if he had contacted Powys CC yet. Michael said not yet.

Josh Green raised three issues. Firstly, Josh asked about card payment machines for Oxford Rd car park. His other two points related to this: the possibility of pedestrianising has been raised by several businesses in town, particularly once the Castle renovations are completed and some of the car parking spaces are lost; and car parking issues from the Winter Festival where the parking was not particularly adequate. To tie all these issues together, Josh asked if HTC, the CoC, Hay Castle and Hay Festival could work together to develop a Town Centre Transport/Car Parking plan, including consultation with local residents and businesses. HTC was supportive of this and TS said that town centre parking is in the Town Plan. HTC to work with Josh to look into this issue.

#### **2450. Police update**

Emma Jackson was not present, but AP said Emma has contacted him to ask if HTC would like her to contact the person in the yellow van that has been in the Gliss car park for some time. Cllrs asked AP to inform Emma that they would like her to speak to the van owner.

#### **2451. Minutes of the meeting dated 4<sup>th</sup> November 2019**

The minutes of the meeting dated 4<sup>th</sup> November 2019 were agreed as a true and accurate record.

#### **2452. Matters arising from minutes not listed on the agenda:**

##### **(a) Hay Shire Reserve held by Powys CC**

Nothing further to report at this stage as no response from Powys CC.

##### **(b) Community Bank – update from FH**

Nothing to report at this stage.

##### **(c) Citizen of the Year Board**

Rob reported that the Buttermarket Trustees have now asked that the Citizen of the Year board goes on the reverse side of the community noticeboard rather than on one of the internal pillars. NB to ask Frank Davies for a quote to install the board in this location.

##### **(d) Yellow-dog campaign**

JP showed Councillors a poster that is used nationally to highlight the “Yellow dog” campaign. JP said that she would like to print off several A4 metal signs and mount them in high profile sites. JP asked HTC if she could install the signs on HTC property, to which Councillors were in full support. JP will also ask the Warren Club trustees for permission to install signs on the Warren land. NB to get a quote for printing the poster onto metal signs.

##### **(e) Any other items from minutes not listed**

NB said that he had contacted NL’s son and explained that HTC would like to install a bench at the Recreation Facilities as a tribute to NL. NL’s son said that he, his brothers and his Mum were extremely moved by this gesture by HTC and said that the family was happy for HTC to choose the wording for the plaque to go on the bench. Cllrs agreed that the tribute should read: “In memory of Nigel Lewis, Hay Town Clerk (insert dates). A man who loved Hay-on-Wye.” NB to action.

TS said that the idea of planting fruit trees at Warren Close has been re-thought because fruit trees take considerable ongoing maintenance. However, an alternative idea had been put forward to plant native trees such as Rowans which will need far less maintenance and would also supply berries for birds.

TS showed Councillors a proof of the Christmas Lunch postcard. NB was asked to obtain a quote for printing and to action. JP will upload the postcard onto Facebook.

*IK left the meeting at 7.00 pm*

## **2453. Sub Committee Reports**

### **(a) Finance Sub Committee**

#### **(i) Admin Assistant – update on applications (deadline 25<sup>th</sup> Nov 2019) and agree next steps**

NB said that 6 applications had been received for the post. FH to read through all applications to assist the shortlisting process. TS had already read them. TS, FH, RWG and NB to agree the final shortlist and carry out the interviews. NB to arrange interview date, ideally before Christmas.

#### **(ii) Precept 2020/2021 – deadline for Precept request 24<sup>th</sup> Jan 2020**

TS said that she and NB had taken a look at last year's Precept and stated to project figures for 2020/2021. For example, income from rent in Council Offices is due to fall by about £5k from projections as several tenants have left following Powys CC's decision to serve a Notice to Vacate (May 2020). There is an approximate shortfall of £5k for toilet income. There is also now £20k earmarked for the office move and £40k for the cemetery. TS and NB to meet to go through the budget line by line before holding a Finance Sub Committee meeting to be held in December 2019.

### **(b) Fishing & Estates**

#### **(i) Date for next meeting inc grass cutting tender for 2020/2021**

AP said that clearance work has been started by residents at Mill Bank via the contractor OTM. AP and Jeff Morgan met with Sue Campbell-Felgate. Residents would like to clear the banks and plant native plants. However, the species they described, whilst native, are not wild species but more ornamental. AP was asked to re-visit the residents and to speak directly with OTM to make sure that the contractor works directly with HTC before carrying out any more work, as was stipulated in the letter from HTC to the residents. The work also needs to be approved by the BBNP's Conservation Officer.

AP also reported that the recent flood had moved gravel and deposited it further downstream at the Gliss. AP proposed getting a quote to fill-in the deepest hole that has been scoured out. FH seconded. *Unanimously approved.*

NB to arrange the next meeting of F&E.

### **(c) Town Events**

#### **(i) Community Christmas Lunch – update and outstanding actions**

AP has now received the menus, and the price has gone up by £1.00 from last year. The price for attending had already been agreed as £7.50 per head, the same as last year. FH and AP have contacted everyone who attended last year and 30 have already confirmed that they will be attending on 7<sup>th</sup> January 2020. NB to let Cllrs know when the postcards arrive to arrange delivery.

### **(d) Council Premises**

#### **(i) Minutes of meeting dated 18<sup>th</sup> November 2019**

RWG read out the Recommendation from Premises relating to the office move.

### **C172. Recommendation:**

(i) HTC agrees a budget of up to £20,000 to be made available to make alterations at the Recreation Facilities as part of the proposed office move.

JPr proposed accepting the recommendation; TS seconded. *Unanimously approved.*

## **(e) Communications**

### **(i) Next meeting 6<sup>th</sup> December 2019**

One of the main items to be discussed will be the content of the next Wye Local Article (500 words) due out in February, deadline of 14<sup>th</sup> January 2020.

### **(ii) DAS Legal Response re. Warren Steps – next/final step**

TS said that the response from HTC's legal team is that if HTC was making a claim against a third party for trespassing, our cover would include the legal costs. However, if it is a claim against HTC, the cover does not extend to this service. OVW has requested a copy of the plan and deeds for the property in question which TS has sent through. HTC is waiting for a response from OVW.

### **(iii) Mobile phone number for Clerk – need a separate business number?**

RWG raised the issue of the Clerk having a business mobile phone number so NB's personal mobile number need not be available to the public in case NB is not in the office. Councillors agreed to wait until NB starts full time hours from 1<sup>st</sup> January 2020 and the Admin Assistant starts, before his regular working hours are put up in hTC's noticeboard outside Council Offices. It was also agreed that only the landline number needs to be put with the hours, not a mobile number.

## **2454. HTC continued running of both sets of Public Conveniences**

### **(i) Freehold transfer from Powys CC**

HTC is still waiting for a meeting with Powys CC.

### **(ii) Cost comparison from 20p to 30p**

NB has been through some like for like data for Oxford Road toilets, and found that so far the additional 10p per visit has yielded approximately the same amount of money. This is not because more people are not paying, the ratio for non-payment is more or less the same both before and after the 10p rise. However, there have been considerably fewer people visiting the toilets according to the data. So at this stage, it would seem that anticipated income from the toilets will not increase much despite the 10p rise. It will largely depend on visitor numbers to Hay and the weather.

### **(iii) Costs of card machine payments**

NB said that the costs had been outlined in the previous Full Council meeting, and that Finance Sub Committee will look at the projected costings and income vs expenditure of introducing a card payment machine.

## **2455. HADSCAL**

### **(i) Update on Community Hall – covered under item 2469 below**

TS raised the point that she has signed up to a group trying to work alongside HADSCAL to get funding for a Community Hall, but is also a Town Councillor. All other Councillors said that this is fine, TS just needs to declare an interest in much the same way HTC Councillors who are Trustees of HADSCAL need to declare an interest when sitting for HTC and discussing matters relating to HADSCAL.

## **2456. Sports Management Committee**

### **(i) Lease from Powys CC- update from TS/NB**

NB said he had sent two signed and sealed copies of the lease to Powys CC but there has been no acknowledgement from Powys CC. NB will print off two more copies of the lease, TS will sign them again, NB will apply HTC's seal and the whole process will be repeated. It was agreed to ask Cllr GR to take them to County Hall and to get them signed and sealed in person. At least two HTC Councillors to go with GR.

## **(ii) Meeting with the Bowls Club – Friday 22<sup>nd</sup> November 2019**

TS and FH met with Rob Williams and Fred Lloyd from the Bowls Club at the Sports Pavilion on 22<sup>nd</sup> November 2019. TS said that a compromise on the proposed £1,000 sub lease rent was put forward, which was that the Bowls Club need only pay £500.00 at the start of their lease, and then a further £500.00 6 months later. This was to see what the running costs are once the Bowls Club moves out. It was also agreed between both parties that solicitors are not necessary and that the sub lease drawn up by TS/HTC is sufficient. NB will apply HTC's seal to the sub lease. RWG said that he thought that this was a fair compromise and that if HTC agrees to split the payment into two for the Bowls Club, then the other sports clubs should also be offered this opportunity.

## **(iii) Meeting with Sports Wales re. £15k grant – Friday 22<sup>nd</sup> Nov 2019**

Following on from the meeting with the Bowls Club, there was a meeting with Ceri Richards from Sports Wales. Ceri explained that the two remaining documents Sports Wales needs are: Signed and sealed lease to HTC from Powys CC; and signed sub lease between HTC and Hay Bowls Club. TS/NB explained to Ceri that the lease from Powys CC was very nearly completed. Once the Bowls Club signs their sub-lease and the lease from Powys CC comes through, NB will send electronic copies to Ceri as a matter of urgency. Rob Williams said that the contactor to build the Pavilion had been appointed and was ready to begin work, weather-dependent. Rob also said that the Pavilion could be built in 12-weeks. Ceri said that the money had to be spent by 31 March 2020 at the latest. Although HTC could hold the money legally, the money would still need to be spent by 31 March 2020.

## **2457. Town Councillor Vacancy – no applications**

NB said that there had been no applications for the Town Councillor vacancy. NB was asked by Councillors to re-issue the Co-option Notice with a deadline of mid-January 2020 for applications.

## **2458. Back Fold Alley white walls – update from FH**

NB said that there had been no expressions of interest to date. FH said that there had been a good level of responses on Facebook and lots of positive feedback. TS will ask a possible contact to see if there is any firm interest in taking part in the art project.

## **2459. Climate Change Emergency Action Plan**

### **(i) National Lottery "Climate Action Fund! Expression of Interest – Proposal by IK**

IK was not present.

### **(ii) Letter to Welsh Minister for Economy and Transport, Lee Waters – update from IK**

IK was not present.

### **(iii) Lint between Low Carbon Group and HTC – should there be a Cllr on the Low Carbon Hay CBS group?**

TS said that Low Carbon Hay (LCH) was originally set up through 'Shared Spaces' funded via Natural Resources Wales. But now LCH is predominantly looking at reducing energy usage. Councillors agreed to wait until new Councillor(s) are appointed to HTC to see if they would like to be one of the Directors of the proposed Community Benefit Society (CBS).

## **2460. Meeting with Jo Lancey, Powys CC Highways Monday 25<sup>th</sup> Nov 2019**

NB said that he had met with Jo Lancey on 25<sup>th</sup> November with IK and JPr. Jo Lancey has agreed in principle that a zebra crossing would meet Powys CC's conditions.

However, the crossing would cost a minimum of £30,000. Jo explained that she only had £50,000 for the whole of Powys CC for road safety schemes. IK had said to Jo that HTC is trying to gain Active Travel Settlement. If Hay receives this status, then there is a significant amount of funding available to be applied for. IK to continue to seek Active Travel Settlement.

*Cllr GR arrived in the meeting at approximately 9.00 pm*

#### **2461. Transfer of Assets update**

##### **(i) Login Dingle Motte and Bailey**

NB said that there has been no change, still awaiting a response from Powys CC.

##### **(ii) Hay Common**

NB said that there has been no change, still awaiting a response from Powys CC.

#### **2462. The Gliss**

##### **(i) Welsh Water Draft Licence update**

NB said that he is waiting for Welsh Water to e-mail a signed version of the licence, but that the slight amendments suggested by HTC have been made.

##### **(ii) Land Registry**

TS said that there was nothing further to report at this stage.

#### **2463. 'Shared Spaces' update**

NB said that there are no major updates at this stage.

#### **2464. Consultation:**

**(i) PAVO Stakeholder Feedback 2019 – Deadline 13<sup>th</sup> December 2019 (No nominated Cllr) – TS agreed to do.**

**(ii) Board of Community Health Councils – Priorities for 2020/2021 – No clear deadline (Cllrs JP and IK for response) – JP/IK to do.**

#### **2465. Play Areas**

##### **(a) Monthly Inspection**

AP said nothing of concern to report. TS added that she has been to the Persimmon site and water was pooling. GR met with Persimmon and the gas and electricity isn't locked. There are no barriers at the top preventing people / children from potentially sliding into the water. There are no grilles, either, which could cause people to get stuck in the pipes. GR agreed to arrange a site visit with Persimmon and will invite HTC to attend.

#### **2466. Report of the Clerk/Responsible Financial Officer**

##### **(i)**

###### **Dec 2019 Correspondence**

a	Sian Lewis-Davies Powys CC	E-mail: Confirming no election called for vacant Cllr role
b	OVW	E-mail: Model Financial Regulations (Wales) 2019
c	Neil Clutton Powys CC	E-mail: Thank HTC for resolving roof repairs invoice C. Offices
d	Colette Evans	E-mail: Confirm. waste will be collected Bear St 31 Oct 2019
e	Debbie Day Welsh Blood Serv.	E-mail: Poster for blood donating sessions
f	Sian Lewis-Davies Powys CC	E-mail: Co-option of Cllr information
g	OVW	E-mail: Letter re. importance of biodiversity future plan. apps.
h	M Trolley Powys Access Forum	E-mail: Big Lottery Funding - Countryside Access
i	Wayne Morris	E-mail: Ack. update re. speeding traffic in Hay

j.	Chamber of Commerce	E-mail: Next meeting 4th Nov 2019
k.	NALC	E-mail: Chief Exec's Bulletin
l.	Lisa Hughes BBNP	E-mail: Permission given for planning app new Hay Cemetery
m.	Marian Lally	E-mail: Payroll
n.	David Allday Powys CC	E-mail: Confirm 6 bike racks available not 7
o.	Clyro Clerk	E-mail: Re. working together to get Active Travel Settlement
p.	H2T	E-mail: Fundraiser Booths Bookshop 6th Dec 2019
q.	Gareth Ellis Green Valleys	E-mail: Confirming energy champions training 18th Nov 2019
r.	Cllr TS/Zoe Tranter	E-mail: Clean & final lease for Rec. Facilities
s.	Jed Needs	E-mail: CBS Director Form for signing
t.	Shan Bowden OVW	E-mail: NALC guidance on pension eligibility
u.	Jo Lancey Powys CC	E-mail: Blue Boar survey results
v.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 25th Oct 2019
w.	Opus	E-mail: Request for meter readings
x.	Cllr TS/Zoe Tranter	E-mail: List of fixtures and fittings for Rec. Facilities
y.	BT	E-mail: Kiosk on Broad St not eligible for adoption
z.	OVW	E-mail: Minor amendment to SuDS legislation
aa.	OVW	E-mail: Reminder to send in Cllr payments for 2018/2019
ab.	Powys CC	Rates for Registrar's Room/Clerk's Room/Chamber
ac.	Huws Gray	Invoice for concrete install interpretation boards
ad.	BBNP	E-mail; Local Access Area Forum agenda 12th Nov 2019
ae.	Sue Hankey Llangynidr	E-mail: Request for help with Town Plan
af.	Cllr GR	E-mail: Plan of new parking area 1-30 Wyeside Gardens
ag.	PAVO	E-mail: Consultation PAVO stakeholder feedback 2019
ah.	DAS Legal (HTC insurance)	E-mail: Unable to help defend HTC re claims on property
ai.	Ann Owen Powys CC	E-mail: Requesting Precept for 2020/2021
aj.	OVW	E-mail: Consultation on NHS priorities 2020/2021
ak.	Cllr JP/TS/GR/Adrian/Janice	E-mails: Re. proposed closure of Cattle Market car park
al.	David Pritchard Powys CC	E-mail: Request info re. C. Offices/tenants/fire safety etc.
am.	British Legion	Invoice for wreath
an.	British Gas	Invoice for electric Clock Tower toilets
ao.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 1st Nov 2019
ap.	Kate Clarrke	E-mail: Request o'hanging branches cut back Church St/Forest Rd
aq.	OVW	E-mail: Overview of S.6 biodiversity req's for Town Councils
ar.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 28th Oct-8th Nov 2019
as.	David Pritchard Powys CC	E-mail: Clarification re. CAT area for Login Dingle
at.	Rhodri Clark History Points	E-mail: Ask HTC permission/contribution War Memorial QR code
au.	Ceri Richards Sports Wales	E-mail: Confirm. Need signed copies of leases re Bowls Pav.
av.	Jane Errington Bronlly W. Park	E-mail: Invite to HTC to attend meeting 18th Nov 2019
aw.	Wye Local	E-mail: Proof of Dec 2019 article
ax.	Cllr TS	E-mail: Refill Hay potential scheme for Low Carbon Hay
ay.	OVW	E-mail: Minutes of Larger Council meeting
az.	B&R Express	Invoice for Admin Assistant job
ba.	Citizens Advice Bureau	Request for donation from HTC
bb.	Barclays	Latest bank statement
bc.	Applicant for Admin role	E-mail: Request Admin Asst application form
bd.	Applicant for Admin role	E-mail: Request Admin Asst application form
be.	Sarah Powell	E-mail: Expressing interest in leased land Peter Howells
bf.	Applicant for Admin role	E-mail: Request Admin Ass application form
bg.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 8th Nov 2019

bh.	Applicant for Admin role	E-mail: Request Admin Ass. Application form
bi.	NB/Joan Lockett Welsh Govnt	E-mail: Cancellation of Julie James AM visit
bj.	Paul Egan OVW	E-mail: HTC can hold grants for other bodies
bk.	Lee Evans Powys CC	E-mail: Invite to Schools Vision 2019 workshops
bl.	Applicant for Admin role	Admin Assistant completed app form
bm.	Barclays	E-payment charges
bn.	BBNP	E-mail: Permission granted 17/14686/OUT
bo.	Opus	E-mail: Invoices electric C. Offices 18 Oct to 16 Nov 2019
bp.	Applicant for Admin role	Admin Assistant completed app form
bq.	BBNP Helpdesk	E-mail: Planning permission granted 17/14686/OUT
br.	Zoe Tranter	E-mail: Explaining HTC lease needs Fixtures & Fittings added
bs.	Claire Bunton Scouts	E-mail: Possible 6km painrunner for Summer Show
bt.	Applicant for Admin role	Admin Assistant completed app form
bu.	BOSS	E-mail: Invoice for ink/dividers
bv.	Gareth Ellis Green Valleys CIC	E-mail: Notes from Energy Saving Champions training
bw.	Ian Mills Powys CC	E-mail: Road closure Winter Festival/X-mas light w/end
bx.	Cllr IK	E-mail: National Lottery Fund opportunity
by.	Fiona Games Registrar's	E-mail: Remove safes etc. on 16th Dec 2019
bz.	Welsh Government	E-mail: Confirm receipt Cllr payments 2018/2019
ca.	Welsh Government	E-mail: Consult. deadline 17 Jan 2020 More Equal Wales
cb.	NALC	E-bulleting Nov 2019
cc.	Josh Green CofC	E-mail: Issue of lack of card payment Ox. Road car park
cd.	Applicant for Admin role	Admin Assistant completed app form
ce.	Hay T.I./Lazare Mohamed	E-mail: Virtual art display of Timbuktu request
cf.	Applicant for Admin role	Admin Assistant completed app form
cg.	Paul Egan OVW	E-mail: Will ask for legal advice re. vexatious complaint
ch.	CoC	E-mail: Christmas Lights turn on 29th Nov 2019
ci.	Jane Pashley BBNP	E-mail: Wkly planning list 15th Nov 2019
cj.	Paul Egan OVW	E-mail: Vexatious complaint update
ck.	Wye Local	E-mail: Invoice for Dec 2019 article
cl.	Martin Bull Welsh Govnt	E-mail: Spending limit 2020/2021 S137 monies
cm.	BBNP Helpdesk	E-mail: Planning granted for 19/17871/FUL Brook Street
cn.	Ruth Stafford Welsh Govt	E-mail: Request for allotment site(s) managed by T.Councils
co.	<b>Late Correspondence</b>	

**h. Powys Access Forum** – IK reported that she is trying to arrange a meeting to discuss this funding opportunity in order to put together HTC's Expression of Interest. JP said that the footpath from Hay to Clyro could be improved to become a safe cycle route. IK, JP and NB to draft the EofI.

**cn. Request for information about allotments** – JP asked about this request. HTC doesn't actively manage any allotment sites, so doesn't need to respond to this request.

**at. War Memorial QR code** – Rhodri Clark from History Points has written to HTC asking for permission to install a QR code at the War Memorial in Hay as part of a Powys-wide project. Rhodri has also asked for £50.00 contribution to the costs. JP proposed supporting the project, TS seconded. *Unanimously approved.* FH added that the funding has already been agreed so HTC doesn't need to contribute financially. NB to inform Rhodri.

**bi. Cancelled meeting (3<sup>rd</sup> time) with Julie James AM** – Cllrs were dissatisfied by the Minister for Local Community and Housing cancelling a proposed meeting with HTC

for a third time. The meeting was largely to discuss how difficult is to communicate and old meetings with Powys CC. And now the Welsh Assembly has done exactly the same. Two options have been given to HTC. Meet with Julie's deputy, or re-arrange the meeting. HTC Cllrs did not particularly wish to do either. TS to write directly to Julie James to express HTC's disappointment.

**ce. Hay2Timbuktu Visual Art request** – NB explained that the Tourist Information office had sent through a request by Lazare Mohamed to put together a virtual art display of Timbuktu and display in Hay. JPr asked NB to forward the e-mail to him and he will share with the H2T group.

### ii. Balances & issue of cheques

Main account £22,155.23

Council Offices £48,972.99

Project account £13,217.24

Deposit £14,806.67

NB reported that he had accidentally paid the £10,700.00 Council Offices roof repair out of the Main account, not Council Offices account. So effectively, the Main account has £10,700.00 more in it, and Council Offices £10,700.00 less. NB also pointed out that £14,000.00 is due from the Precept at the end of December 2019, and there is approximately £7,000.00 VAT to be reclaimed.

### iii. Bank account reconciliations

The bank reconciliations were not signed off by DP as NB still needs to complete.

Schedule of Cheques Issued/to be Issued					
Period	5/11/2019 - 02/12/2019				
Date	Cheque Number	Payee	Details	Sub- total	Amount
				£	£
<b>Main Account - Cheques Issued</b>					
12/11/2019	103316	Wild Flower Shop	Wildflower bulbs part of 'Shared Spaces'		362.95
<b>Main Account - Cheques to be Issued</b>					
02/12/2019		M Budd	November salary	187.65	
02/12/2019	103317		November expenses	7.89	195.54
02/12/2019		N Burdekin	November salary	1351.52	
02/12/2019	103318		November expenses	5.59	1357.11
02/12/2019	103319	Cariads Local	Wye Local 500-word article Dec 2019		33.00
02/12/2019	103320	BOSS	Inv 62671 Ink and dividers		37.99
02/12/2019	103321	Tindle Newspapers	Inv for Admin Assistant B&R Nov 2019 advert		218.88
02/12/2019	103322	Royal British Legion	Wreath for Remembrance Sunday		20.00
02/12/2019	103323	Huws Gray	Invoice concrete for (x3) interpretation boards		42.98
02/12/2019	103324	Chamber of Commerce	General grant for Xmas lights Dec 2019		1000.00
<b>For information - Standing Orders/Direct Debits</b>					
06/11/2019	DD	NEST	Pension contributions Nov 2019		115.59
06/11/2019	SO	M Eager	Tidy Recycling Area		50.00
21/11/2019	DD	British Gas	Electricity Pavement toilets		98.96
02/12/2019	DD	OTM	Grasscutting - Nov 2019		180.00

			<b>TOTAL</b>	<b>3713.00</b>
<b>Council Offices Account - Cheques Issued</b>				
<b>Council Offices Account - to be Issued</b>				
<b>For information - Standing Orders/Direct Debits</b>				
21/11/2019	SO	Powys CC	Council Offices - Business Rates	371.00
02/12/2019	DD	Opus Energy	mpan 435 and mpan 426 Sept to Nov 2019	296.41
			<b>TOTAL</b>	<b>667.41</b>
<b>Project Account - Cheques Issued</b>				
<b>Project Account - to be Issued</b>				
<b>For information - Standing Orders/Direct Debits</b>				
05/11/2019	DD	Barclays	Charges 13/09/19 - 12/10/19	6.16
21/11/2019	DD	Powys CC	Pavilion Rates	316.00
25/11/2019	DD	Corona Energy	Gas - Oct - Nov 2019	22.18
			<b>TOTAL</b>	<b>344.34</b>

#### **2467. Report from County Councillor**

GR reported that work on the lane to the rear of Hay Primary School has made a big difference. GR added that the Welsh Government has put back its budget until 16<sup>th</sup> December 2019, so Powys CC can't finalise its own budget for 2020/2021 until mid-February 2020. GR added that delays at Gwernyfed School appear to be encouraging pupils to leave.

In his BBNP role, GR said that they are presently going through a restructure of staffing. There are currently 119 staff with 9 scheduled as 'vulnerable'. It is possible that there will be a 10% cut in the BBNP's budget for 2020/2021/ DP asked where the funding for BBNP comes from. GR replied that funding comes from the Welsh Assembly and a levy from Powys CC.

Actions for GR:

- (i) Accompany 2 or 3 HTC Cllrs to County Hall to get Sports Pavilion lease signed and sealed in person on 5<sup>th</sup> December 2019
- (ii) Arrange a site visit with Persimmon
- (iii) GR has e-mailed Cllr Phyl Davies re. Hay Cemetery. Although there was an agreement to move forward on this issue, GR has not heard anything further. GR to follow this up.

#### **2468. Report from Chairman**

Nothing further to report.

#### **2469. Reports from representatives**

- a. Dyfed Powys Police** – Nothing to report.
- b. Gwynne's Almshouses** – Nothing to report.
- c. Dial-a-Ride** – Nothing to report.
- d. Hay School Governors** – JP said that numbers of pupils are increasing to approximately 170.

- e. One Voice Wales** – Nothing to report.
- f. Bronllys Wellbeing Trust** – Nothing to report.
- g. Cheesemarket** – FH said that there was nothing to report.
- h. Hay to Timbuktu (H2T)** – JPr reported that H2T is putting on a stall at the Winter Festival in order to raise awareness/funds, and that there is an evening at Richard Booth's bookshop on Friday 6<sup>th</sup> December 2019.
- i. BBNP** – JP said that the BBNP now has funding to install the kissing gate in the Cae Mawr field as part of Miles Without Stiles. This effectively completes the MWS stile-free route.
- j. Chamber of Commerce** – IK had left the meeting at 7.00 pm
- k. HOWLS** – RWG asked if HTC can use the Precept in order to support Hay Library, particularly now it is run by a CIC. TS said that Montgomery Town Council pays into their library through a CIC, so there is a precedent for this.
- l. HADSCAL Community Centre** – RWG said that a meeting between HADSCAL trustees and members of the group that has expressed an interest in taking the community hall forward has been arranged for Friday 13<sup>th</sup> December 2019.
- m. Hay Summer Show** – SM not present.

#### **2470. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation - None

(b) Planning Applications for Comment - None

#### **2471. Motion to Exclude Members of the Public and Press**

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960:

"Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

Topic: Cemetery. Confidential Report made separately to the minutes. Key resolutions:  
- NB to contact Williams Beales & Co. to check the landowner has been informed;  
- TS/GR to liaise with Powys CC to arrange a meeting to discuss purchase as soon as possible.

#### **2472. Date and time of next meeting**

Monday 6<sup>th</sup> January 2020, 6.30 pm

There being no further business, the meeting closed at 9.45 pm.

Signed:



Date: 6<sup>th</sup> January 2020