

# Minutes of meeting of Hay Town Council held in the Registrar's Room, Council Offices at 6.30 pm on 1<sup>st</sup> July 2019

**Present:** Cllr T Stedman (TS)      Cllr J Pearson (JP)      Cllr J Prothero (JPr)  
Cllr S Morris (SM)      Cllr H Davies (HD)      Cllr I Keith (IK)  
Cllr A Powell (AP)      Cllr D Price (DP)

**Apologies:** Cllr F Howard (FH)      Cllr R Golesworthy (RWG)      Cllr Jade Hall (JH)

**In Attendance:** N Burdekin (NB)      Cty Cllr G Ratcliffe (GR)

## **2343. Declarations of Interest & Code of Conduct.**

TS - Hay Woodland Group, Hay in Bloom  
AP - HADSCAL, The Warren, Hay Woodland Group  
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum  
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket  
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
SM - The Warren, Cubs and Scouts Leader 1<sup>st</sup> Hay Scouts, Explorers  
JPr - Hay in Bloom

## **2344. Questions from the Public (5 minutes allowed)**

None

## **2345. Police update**

AP said nothing to report. NB was going to ask Helen Scott PSCO for an update, but Cllr GR said that Helen no longer works for Dyfed Police. NB to check who has replaced Helen.

## **2346. Minutes of the meetings dated 3<sup>rd</sup> June 2019 and Special Council meeting dated 24<sup>th</sup> June 2019**

The minutes of the meetings dated 3<sup>rd</sup> June 2019 and Special Council meeting dated 24<sup>th</sup> June 2019 were both agreed as a true and accurate record.

## **2347. Matters arising from minutes not listed on the agenda:**

### **(a) Radnor House**

NB reported on a letter circulated to Cllrs prior to the meeting from BBNP explaining why they had given permission for the Radnor House planning application. NB said that the BBNP had responded to some of the initial objections raised. For example, the letter says that tabernacle has to be built further away from the fence than the original application, and had to be a little smaller. However, the BBNP said they did not accept HTC's objections based around the BBNP's own key principles set out in their LDP. Cllrs agreed there was nothing further HTC could do to object to this planning application.

AP asked GR if every planning application is subject to a physical site survey. GR said that no, not every planning application has a site visit.

### **(b) ATM at Yorkshire Building Society**

NB tried to contact the Head Office of Yorkshire Building Society (YBS) as requested by Cllrs at the previous meeting (3<sup>rd</sup> June 2019). However, the number at Head Office went through to an automated system and requested an extension number, but no option to speak to a person without this. Cllrs asked NB to speak again with YBS in Hay and ask them to contact Head Office directly to ask if an ATM could be installed in their Hay branch.

### **(c) Hay Shire Reserve held by Powys CC**

NL and TS will put together a follow-up letter to Powys CC including the most recent evidence that they have found from previous minutes. HD raised the issue of Powys CC Cabinet's Report in 2015 which expressly refers to the £200k being allocated for HTC.

### **(d) Bronllys Wellbeing Park – Board Representative**

NB said that he had asked Bronllys Wellbeing Park if they would be happy for HTC to have a rolling Board representative rather than one specified Cllr as a Board representative due to the time commitments. BWP had replied to say that they were happy with this idea. NB was asked by Cllrs to get minutes from previous meetings and circulate to Hay Town Cllrs, along with the meeting list. Once this information has been circulated, it was agreed that one Cllr would go to the next meeting pending availabilities.

### **(e) Citizen of the Year Board – possible location(s)**

FH was absent so no update as to if the Board can be installed in the Cheesemarket.

### **(f) Wooden fence at the Gliss and tree damage to Old Railway Bridge**

NB reported to Cllrs that he has received a quote from *Frank Davies to replace the broken wooden fence sections at the Gliss for £210.00. Cllrs unanimously agreed to Frank carrying out the repair works.*

The tree will be treated by the Hay Community Woodland Group volunteers.

### **(g) Any other items from minutes not listed**

AP asked if the latest to Mr Pratt has been sent out. NB confirmed that the latest letter from HTC to Mr Pratt has been posted, but as yet there has been no response.

NB added that he had contacted Pindars Circus as requested by Cllrs and the Circus has confirmed that they have been given permission to hold their event on Caer Maw fields in September 2019.

## **2348. Sub Committee Reports**

### **(a) Finance Sub Committee**

All issues relating to the Finance Sub Committee were considered at the Special Council meeting on 24<sup>th</sup> June 2019.

### **(b) Fishing & Estates**

#### **(i) Minutes of meeting dated 10<sup>th</sup> June 2019**

AP reported the following two recommendations from F&E to Full Council:

### **FE352. Matters arising from Minutes not on the agenda**

#### **(a) Sally Carmody e-mails**

There are still issues around access to Mill Cottage which would involve the owner crossing HTC-owned land. RWG said it is his view that HTC put in a formal complaint

letter to this effect to the BBNP and the Public Rights of Way officer. RWG's view is that the access is for everyone, not just the owner of Mill Cottage.

### **Recommendation**

(i) RWG proposed, SM seconded, *unanimously approved* that HTC writes a formal letter of complaint about the closing down of access to Mill Cottage to the BBNP and Powys CC's Public Rights of Way officer.

HD proposed accepting the recommendation, DP seconded – *unanimously approved*

NB to draft letters and circulate to F&E Cllrs for comments prior to posting.

### **FE360. Woodland Management**

#### **(i) Bailey Walk overall survey – quotes needed**

AP reported that Hay Community Woodland Group has carried out a risk assessment of undertaking works to the rear of Millgate in response to Sue Campbell-Felgate's request to cut back trees and re-plant with native species. AP declared an interest as Chair of the HCWG, TS declared an interest as a member of HCWG. AP passed the risk assessment to RWG and SM for comment. RWG confirmed that the land in question is not part of the residents' gardens.

RWG summarised the risk assessment by saying the HCWG feel the job is too dangerous for them to undertake the works. TS said that the HCWG could do the lower 8 feet of path.

The residents had said that they would pay a contractor to do the works. RWG suggested that this is fine so long as the contractor is under the control of HTC and if the contractor then liaises very closely with HTC throughout the duration of carrying out the works.

On this basis, the following was recommended to go to Full Council.

### **Recommendation**

(i) AP proposed drafting a letter to residents. SM seconded. *Unanimously approved.* Letter to say HTC would allow a private contractor to carry out works to cut back trees and overgrowth at the backs of properties on Mill Bank to the picnic site, provided that the contractor is under the direct control of HTC, not the residents, throughout the project.

DP proposed accepting the recommendation, *unanimously approved*

NB to draft letter for Sue Felgate-Campbell to this effect.

#### **(ii) Stephen Butcher – 2 benches at Old Hay Library/grassed area picnic site**

NB raised the offer made to HTC by Stephen Butcher, Powys CC, for HTC to make use of 2 existing benches at the Old Hay Library. NB had circulated the e-mail prior to the meeting and showed Cllrs the 2 benches on offer. It was agreed that HTC would like to have the two benches. The wooden bench with metal slats was agreed to go at Brecon Rd Play Area, and the wooden bench (with no metal) was agreed to be sited at Gypsy Castle Play Area. NB to ask Frank Davies if these 2 benches can be installed in the place of existing benches already identified for repair work, with the existing, damaged benches then to be scrapped if beyond reasonable repair.

Stephen Butcher had also supplied a map of the picnic site at Millbank and a request to HTC as to whether the Town Council would like to take over the management this area of land. RWG said that he had inspected the deeds and confirmed that the area of land

was sold to HTC many years ago. However, there is a small area of land (the area of habitat running parallel to the road and excellent slow worm habitat) that still belongs to Powys CC. AP said he would be in favour of taking on this extra piece of land. GR added that it would be worth checking the site and the condition of the fence and then put it to Powys CC that HTC would be willing to take on the management of the land, but with the proviso that Powys CC contributes for the next 2-3 years of any maintenance that might be required e.g. £500.00 for fence repairs. NB to inform Stephen Butcher of this and visit the site with AP / F&E Cllrs.

### **(c) Town Events**

Hay Summer Show – SM reported that the Summer Show has received a grant from the Cheesmarket. AP said that he has old photographs of previous Summer Shows. TS suggested putting together a montage of old photographs for display. Preparations for the Show remain on track.

### **(d) Council Premises**

#### **(i) Meeting with Powys CC – No progress to date**

TS said that there has been no meeting with the Premises Sub Committee, and no response in terms of arranging a meeting with HTC and Council Offices tenants. HTC to keep asking Powys CC for the meeting.

### **(e) Communications**

#### **(i) Minutes of meeting 12<sup>th</sup> June 2019**

JP reported the following two recommendations from Comms Sub Committee to Full Council:

#### **COM156 - Wye Local Article – agree this year's deadline / issues / Cllrs to write articles**

After a discussion, it was felt that over the next 12-months, HTC should reduce the number of newsletters per annum from 4 to 2, and make the newsletter the same number of pages as the Annual Report (i.e. the newsletter would be 12 pages long, not the current 4).

In the light of reducing the newsletters from 4 to 2, TS suggested that some of the Wye Local articles are longer e.g. full-page articles rather than the current 200 words.

#### **Recommendation:**

TS proposed, JP seconded. *Unanimously approved*

(i) That Hay Town Council reduces the current 4 newsletters to 2 longer newsletters (1 newsletter, 1 Annual Report) and longer Wye Local articles

DP proposed accepting the recommendation, AP seconded. *Unanimously approved*

#### **COM157 - Standing Orders**

#### **Recommendation:**

JP proposed, HD seconded. *Unanimously approved.*

(i) That Hay Town Council formally adopts the Standing Orders for 2019/2020

IK proposed accepting the recommendation, SM seconded. *Unanimously approved*

#### **2349. Public Conveniences – potential increases in charges**

AP asked what the current figure is in terms of monies raised. TS replied that the figure for 2019/2020 is so far about the same as 2018/2019. AP asked how much additional revenue HTC anticipates would be raised if, for example, the charge for using the toilets was to be increased from 20p to 30p. TS said that this would raise, on like for like

footfall, an additional £9,000.00 per annum. TS explained that there is only a small contingency in this year's budget which does not cover the whole cost of running the toilets for HTC.

On this basis, TS proposed increasing the fees for the toilets. HD seconded.  
*Unanimously approved*

After agreeing to the principle of an increase, AP then proposed that the increase should be from 20p to 30p. DP seconded. *Unanimously approved*

NB to contact Healthmatic to arrange for all the toilets to be changed over to 30pence. NB also to put together a small notice to explain why they increase has been made. Notice to be displayed at both sets of toilets.

### **2350. Sports Management Committee**

#### **(i) Lease from Powys CC- still outstanding**

NB reported that HTC is still waiting for the draft Lease for the Recreation Facilities, even though the draft Heads of Terms have now been agreed. NB to chase Powys CC for the Lease document.

#### **(ii) Car parking for Hay Festival – feedback**

JP reported that overall the clubs were very pleased with the amount of money raised and the interest from all the clubs to take part, including Hay Senior Football Club. It was a quieter festival than the previous year in terms of volume of cars/people attending.

### **2351. Julie James Welsh Government Minister visit Monday 8<sup>th</sup> July 2019 – feedback from working party re. HTC's priorities**

TS had prior to the meeting circulated a draft Briefing Note for the Minister for comments by Cllrs.

Several comments were made by Cllrs, including GR saying that, on page 1 relating to Powys CC backtracking on what was previously agreed, that the fact Powys CC had been in breach of policy could be added to the text. TS agreed to make the amendments as suggested by Cllrs.

NB said that Julie James' Office has requested an agenda for the meeting. The agenda will be led by the Briefing Note.

### **2352. Information signs regarding dog etiquette / yellow dog signs**

JP explained the Yellow Dog campaign idea to Councillors. There is a scheme whereby if dogs are wearing yellow, this identifies them as nervous dogs. Or if dogs are on leads, ideally other dogs should be put on leads. JP asked other Cllrs if she could have permission to put up laminated posters on HTC land. JP will also ask the Warren the same question. JP was asked to draft up a poster and circulate to Cllrs for comment.

### **2353. Climate Change Emergency Action Plan – Feedback from meeting on 27<sup>th</sup> June 2019**

TS reported that there were two meetings on 27<sup>th</sup> June, these being the Low Carbon Hay steering group meeting, followed by the Community Energy Planning Programme. However, as the two meetings were attended by largely the same people, the two meetings have now been amalgamated into one moving forwards under the umbrella of Low Carbon Hay. Many topics were discussed including training "Energy Champions" to visit people's homes and encourage them and support them to save energy and to save money.

AP said that it's vital that solar panels are installed on new-build houses. GR said that that is why it is so important to respond to the BBNP in terms of its consultation on its LDP so that this principle can be enshrined in its LDP.

TS said that there is almost a ready-made project in place which would support Hay Primary School This is a Solar Canopy on Oxford Road car park. The canopy would help provide heat for the swimming pool through ground solar heating, which could cut costs by 90%. The solar canopy could also be a place for electric car charging points.

As well as large-scale projects like the solar canopy, small-scale investments/schemes will also be looked into, such as installing a water fountain for people to fill up re-fillable bottles rather than buying water in plastic bottles.

TS added that Low Carbon Hay will meet again at the end of July and progress will be reported to Cllrs as the work continues.

### **2354. Hay in Bloom**

#### **(i) Update**

TS reported that through 'Shared Spaces' funding, some plants had been bought and planted on the raised beds in front of Council Offices. A canoe has been donated by Want to Canoe? which will be planted in situ (near the entrance to Want to Canoe? heading into Hay from Clyro) a bed of blue flowers to give the effect of water. In Bloom is trying to install a feature at each of the main entranceways into Hay for maximum impact. AP is also making 4 wooden planters for Hay in Bloom.

#### **(ii) Litter picking kit for Hay in Bloom/Community Use/Scouts**

NB has spoken to Liz Trow in Powys CC to see if, as part of Powys CC's new Tri Towns initiative (the three towns being: Hay, Crickhowell and Talgarth), Powys CC will provide Hay with funding for a community litter picking kit that different groups could 'loan'. Liz agreed in principle that this was a good idea and was going to speak to her managers to see if this might be a possibility. For example, through the Small Capital Fund. NB to check progress with Liz.

### **2355. NB: Clerk's Training update**

#### **(i) Training course 20<sup>th</sup> June – feedback**

NB went on a course with the Society of Local Council Clerks (SLCC) on 20<sup>th</sup> June at the Metropole Hotel, Llandrindod Wells. The course was very useful, it helped introduce NB to other Town Clerks, and also updated NB with the latest news. One of the main elements is that each Town Council will need to meet Website Accessibility Regulations by September 2020 at the latest. Comms Sub Committee can pick this up. NB also reported that from 2020/2021 the Welsh Audit Office will be carrying out audits of Town Councils, not Grant Thornton, who currently do HTC's audit NB was also informed that cyber insurance is an ever-growing concern, so it might be an issue for Finance Sub Committee to consider for HTC's insurance moving forwards.

#### **(ii) CiLCA – proposed supplementary training course**

NB explained that there is a supporting course for the NVQ Level 3 Town Clerk qualification that demonstrates how to access the course and submit coursework, as well as providing a course tutor and guidance on completing the qualification. The supporting course consists of (x4) one day sessions and the cost is £350.00 in total. NB asked Cllrs if they were happy for NB to book onto this course. DP proposed accepting this, HD seconded. *Unanimously approved*

### **(iii) Membership of Society for Local Council Clerks (SLCC)**

NB said that the membership for SLCC, which depends on the size of the Council, might be useful for NB to join so he can attend network meetings with other Clerks. Cllrs agreed to defer this item until NB has passed his Town Clerks Level 3 qualification.

### **(iv) Invite to regional Clerks' meeting 4<sup>th</sup> July 2019 – Llandrindod Wells**

NB explained that there is a branch meeting of Town Clerks on 4<sup>th</sup> July 2019. However, you need to be a member of SLCC to attend meetings. NB to wait until HTC is a member of SLCC before attending these meetings.

### **2356. Transfer Of Assets update**

**(i) Login Dingle** – NB to complete

**(ii) Hay Common** – NB has completed

### **2357. The Gliss**

**(i) Land Registry** – TS said that there has been no further progress on this issue. If HTC can get a CAT for the land at the Gliss, this would help HTC's case.

### **(ii) Welsh Water asset transfer at the Gliss**

NB said he had been advised by F&E Comms to contact Peter Hurn, Welsh Water, directly rather than through solicitors. NB explained to Peter that all HTC wishes to do is basic maintenance, cutting back vegetation, installing picnic benches/interpretation board and removing invasive species such as Himalayan Balsam. Peter was very amenable to this idea and proposed a licence rather than a full asset transfer which Welsh Water does not particularly wish to do. Peter will send NB a draft licence. F&E will move this forwards once the draft licence has been received.

### **2358. 'Shared Spaces' update – visit of Michael Smith NRW on 5<sup>th</sup> June 2019**

TS explained that Michael Smith from Natural Resources Wales had visited on 5<sup>th</sup> June and the visit went very well. Michael saw some of the works that have been completed, including some of the new gates, pathway surfacing and wooden sculptures on the Old Railway Line. How to spend the remaining budget was also discussed with a view to completing the project by 12<sup>th</sup> December 2019. The Steering Group will continue to progress this project.

### **2359. Consultations**

None

### **2360. Play Areas**

#### **(a) Monthly Inspection**

AP said nothing of concern to report.

### **2361. Report of the Clerk/Responsible Financial Officer**

#### **(i)**

#### **July 2019 Correspondence**

a	Bronllys Wellbeing Trust	E-mail: Board Meeting agenda 17th June 2019
b	Rura Inta	E-mail: Update on proposed visit to Hay
c	Barclays	Latest bank statements
d	Sovereign Play	E-mail: Updated quote for play equipment
e	Matthew Scanlon BBNP	E-mail: Planning app 19/17445/CON
f	Miranda Cooke Music Trust	E-mail: Recycling grant application
g	Chris Lewis	E-mail: Income & Expenditure account template
h	Kevin Fagan Figaro Rally	E-mail: Confirming accept offer of car parking at Rec Facilities
i	Presteigne Town Clerk	E-mail: Request support for OVW motion re. rate relief

j.	Hay Summer Show/Cllr S Morris	E-mail: Letter & Recycling Grant app Hay Show July 2019
k.	Jess Watkins	E-mail: Confirm has begun Miles Without Stiles bespoke sign
l.	BBNP Jane Pashley	E-mail: Wkly planning apps 24th May 2019
m.	Barclays	Notification of Climate Change Levy increase
n.	Powys CC Tony Caine	Letter – Original objection to Radnor House revoked
o.	Kathy Patterson	E-mail: Offering to help with bike racks for Hay town centre
p.	OTM	E-mail: Invoice for Part 1 of works at Gypsy Castle Play Area
q.	Bronllys Wellbeing Trust	E-mail: List of meetings next 12 months
r.	Marian Lally	E-mail: Payroll and pension details
s.	Cllr SM	E-mail: Current finances for Hay Summer Show
t.	Hay T.I.	E-mail: Hand dryer not working in ladies toilets Oxford Rd
u.	OVW	E-mail: Online learning modules
v.	CoC	E-mail: Next meeting 6th June 2019
w.	Opus	E-mail: Meter readings request for Council Offices
x.	Jean Packer BBNP	E-mail: Ack. HTC's letter of objection to Radnor House
y.	NALC	E-mail: Newsletter
z.	Nita Jones Bowls Club	E-mail: Request from HTC for letter of support for grant app.
aa.	Builth Wells Town Clerk	E-mail: Invoice for (x4) Code of Conduct training
ab.	Barclays	Current Account statement
ac.	BOSS	E-mail: Invoice for ink
ad.	Wendi Abel	E-mail: Invite to Cllrs to 3 Sisters of Plynlimon event
ae.	Bethan Smith Wales Audit Office	E-mail: Invite to take part in audit webinar 2nd July 2019
af.	Kirsty Williams	E-mail: Request venue for meeting with Minister Julie James
ag.	OVW	E-mail: Invite to workshop on Future Wellbeing of Wales
ah.	Shane Thomas Powys CC	E-mail: Holding response a follow-up meeting with Powys CC
ai.	NALC	E-mail: Chief Executive's Bulletin
aj.	BBNP Kittie Powell	E-mail: Wkly planning apps 31st May 2019
ak.	Marian Lally	Payroll
al.	Gareth Ellis Green Valleys CIC	E-mail: Confirming able to attend Low Carbon Hay
am.	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 27th May to 6th June 2019
an.	Danny Thomas	E-mail: Invoice for wood sculptures 'Shared Spaces' project
ao.	Powys CC	Rates for Council Office, Registrar's & Chamber
ap.	Healthmatic	E-mail: Confirming ack of broken hand dryer ladies' Ox. Rd
aq.	Cllr JPr/TS	E-mail Forwarded to Cllrs re. online training from OVW
ar.	Npower	Invoice for toilets Oxford Rd 1st March to 1st June 2019
as.	HFAS	E-mail: Invoices and certificates
at.	Nia Hughes Powys CC	E-mail: Powys CC approves structure plan for Cemetery
au.	CoC	E-mail: Advertising possibility Hereford. Living
av.	BOSS	E-mail: (x2) invoices for ink and stationery
aw.	Pindars Circus	E-mail: Confirming permission to use Caer Maw field
ax.	BBNP Kittie Powell	E-mail: Wkly planning apps 7th June 2019
ay.	J. Wilding Bronllys Wellbeing P.	E-mail; Response to HTC re. Board Member
az.	Mr Pratt	Follow up letter to HTC re. info and complaint
ba.	Warren Trust/Cllr RWG	Payment to HTC for annual fishing rights
bb.	Emily Daw	E-mail: Cheesemarket Grant form for Hay in Bloom
bc.	OVW	E-mail: Legal Note - T. Councils are consultees of planning
bd.	BBNP	E-mail: Agenda for BBNP meeting 25th & 28th June 2019
be.	Npower	Invoice for electricity 9th March to 10th June 2019 Annexe
bf.	The Swan Hotel	Invoice for room hire for South Korean delegation
bg.	Rob Williams	E-mail: Reporting blocked toilets at Sports Pavilion



bh.	Dial-a-Ride	Recycling grant application
bi.	Opus	E-mail: Invoices for June 2019 for electric Council Offices
bj.	Powys Teaching Health Board	E-mail: Invite to AGM on 31st July 2019
bk.	Tim Davies PAVO	E-mail: Notes from Tri Towns meeting 4th June 2019
bl.	<b>Brecknock Play</b>	<b>E-mail: Request for play session Rec. Area 12th Aug 2019</b>
bm.	Dial-a-Ride	Invoice for broadband 2018/2019
bn.	Sarah Monteith	E-mail: Utility Aid info on rationalising all elec/gas contracts
bo.	Presteigne Town Clerk	E-mail: Invite to Hay Clerk to attend meeting 4th July 2019
bp.	Acton Town Clerk	E-mail: Operation London Bridge
bq.	BBNP Jane Pashely	E-mail: Wkly planning apps 14th June 2019
br.	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 10th to 21st June 2019
bs.	BBNP	Letter explaining why Radnor House was approved
bt.	Powys CC	Repeat invoice for Council Offices roof repair work
bu.	Sam Popham SLCC	E-mail: Requesting info from Councils re. Climate Emergency
bv.	Sam Goddard tenant	E-mail: Request for H&S record keeping in C. Offices
bw.	Barclays	Notification of e-payment charges
bx.	Stephen Butcher/Cllr GR	E-mail: Request re. 2 benches at old Hay Library and picnic site
by.	Lyn Parry Powys CC	E-mail: Permission for Hay in Bloom canoe to be installed
bz.	Jo Lancey Powys CC	E-mail: Ack receipt of Blue Boar survey results
ca.	Presteigne Town Clerk	E-mail: Welsh Govn't confirm zero rates for public toilets
cb.	<b>Late Correspondence</b>	

**bl – Brecknock Play** - has requested permission to hold a free play session at Brecon Rd Play Area on 12<sup>th</sup> August 2019. *Cllrs unanimously approved*

**u – OVW** – NB reminded Cllrs that there are a number of free online courses that Cllrs might wish to undertake

**bz – Jo Lancey Powys CC** – NB has contacted Jo for an update on the Blue Boar survey results. Jo is in the process of collating the results. NB to update Cllrs when this has been done

**bh – Dia-a-Ride recycling grant application** – TS asked about this grant application, and asked NB to inform D-a-R that there can't be a decision until 2<sup>nd</sup> September 2019 due to there not being an August meeting

### ii. Balances & issue of cheques

Main account £52,666.05	Council Offices £46,698.19
Project account £15,071.40	Deposit £14,799.29

### iii. Bank account reconciliations

DP signed off the bank reconciliations in the meeting

Schedule of Cheques Issued/to be Issued					
Period	4/6/19 - 1/7/19				
Date	Cheque Number	Payee	Details	Sub-total	Amount
				£	£
<b>Main Account - Cheques Issued</b>					
10/06/2019	103233	OTM	Inv 1284 - Maintenance Gipsy Castle Play		354.30

			Area		
18/06/2019	103234	Old Railway Line GC	Plants etc -Hay in Bloom		469.12
<b>Main Account - Cheques to be Issued</b>					
01/07/2019	103235	CANCELLED			
01/07/2019	103236	Builth Town Council	Code of Conduct Training		140.00
01/07/2019	103237	Danny Thomas	Inv 325 - Carvings on Bailey Walk		1250.00
01/07/2019		BOSS	Inv 152766 - Ink	39.35	
01/07/2019		BOSS	Inv 152767 - Stationery	9.41	
01/07/2019	103238	BOSS	Inv 152454 - Stationery	23.94	72.70
01/07/2019	103239	The Swan at Hay	Room Hire & Coffee - Korean visit		74.50
01/07/2019	103240	Hay & Dist Dial-a-Ride	Broadband fees - 2018/19		278.85
01/07/2019		M Budd	June Salary	187.85	
01/07/2019	103241	M Budd	May Expenses	5.69	193.54
01/07/2019	103242	N Lewis	June Salary		457.65
01/07/2019	103243	G Tofarides	Town Crier - Apr - June 2019		50.10
01/07/2019	103244	N Burdekin	June Salary		1120.51
01/07/2019	103245	HMRC	PAYE - Apr - June 2019		1086.56
01/07/2019	103246	OTM	Inv 1442 - Gipsy Castle Play area		354.30
<b>For information - Standing Orders/Direct Debits</b>					
04/06/2019	DD	Barclays	Charges 15/4/19 - 12/5/19		19.61
06/06/2019	DD	NEST	Pension Contributions - May 2019		90.30
06/06/2019	DD	M Eager	Tidy Recycling Area		50.00
17/06/2019	DD	BT	Telephone Rental 1/6 - 31/8/19 + calls		54.96
17/06/2019	DD	British Gas	Electricity - Pavement Toilets - Jan - May 2019		137.47
01/07/2019	SO	OTM	Grasscutting - June 2019		180.00
			<b>TOTAL</b>		<b>6434.47</b>
<b>Council Offices Account - Cheques Issued</b>					
<b>Council Offices Account - to be Issued</b>					
01/07/2019	100147	Hereford Fire Alarm Serv	Inv 26555 - Service & Repairs - Council Offices		220.32
<b>For information - Standing Orders/Direct Debits</b>					
04/06/2019	DD	Barclays	Charges 15/4/19 - 12/5/19		5.20
21/06/2019	SO	Powys CC	Council Office Rates		364.00
			<b>TOTAL</b>		<b>589.52</b>
<b>Project Account - Cheques Issued</b>					
07/06/2019	100101	DC Services	Road Improvements - Rear of Pavilion		741.00
<b>Project Account - to be Issued</b>					
01/07/2019	100102	Hereford Fire Alarm Serv	Inv 26556 - Service and Repairs - Pavilion		234.00
<b>For information - Standing Orders/Direct Debits</b>					
04/06/2019	DD	Barclays	Charges 15/4/19 - 12/5/19		6.16
21/06/2019	SO	Powys CC	Pavilion Rates		312.00
22/06/2019	DD	Corona Energy	Gas - May 2019 - June 2019		4.52
			<b>TOTAL</b>		<b>1297.68</b>

### **2362. Report from County Councillor**

GR informed Cllrs that he has been appointed the Chairman of the BBNP and also he has been appointed Assistant Vice Chair of Powys County Council.

GR said that there is still £90,000 allocated for the repairs to Hay Bridge.

GR has submitted two questions for the next Full Council meeting with Powys CC:

1. Question on waste and what is being recycled
2. Question on green bins – Powys CC says that 7,000 residents have signed up to the green waste collection. Powys CC is currently looking at changing the routes of vehicles. GR's question relates to whether the new system for collecting green waste is more cost effective than the previous one based on bring banks in car parks.

GR has recently met with Stephen Butcher, Powys CC, on Hay Common after issues with bracken being removed and trees randomly being cut. No further works have taken place. AP added that gorse bushes have been bulldozed which has destroyed habitats for ground nesting birds.

GR reported that he helped to tidy up the rear of Recreation Facilities including the excess rubber matting.

Powys CC's second grass cutting regime is due to take place soon. There is ongoing work at Brecon Road with dropped gullies being installed to reduce flooding.

GR confirmed that PCSO Helen Scott is leaving Hay.

In terms of the BBNP, there was a meeting regarding the LDP. 3 sites in Hay have been withdrawn from the LDP. 2 on Forest Road and 1 at Brookfield House.

GR has also attended training on GDPR and deficit of budget.

GR finished by saying that the next meeting of Gwynne's Almshouses will be on Monday 29<sup>th</sup> July 2019, 7.30 pm in the Masonic Lodge. NB to inform FH.

### **2363. Report from Chairman**

TS said that HTC had hosted a delegation from South Korea on 19<sup>th</sup> June 2019. The South Koreans were on their way to a conference based on the concept of 'Slow Cities' which is about slowing the pace of life and enjoying the arts, culture, local food etc. The South Koreans gave HTC some gifts and, in return, HTC gave the delegates some gifts. The visit included an excellent tour of Hay led by Peter Ford, and a walk down the Old Railway Line. Peter Florence ended the tour by meeting the South Koreans in the Swan Hotel and Peter was invited to go to South Korea to help them with their Book Festival. It was a very successful visit.

### **2364. Reports from representatives**

- a. Dyfed Powys Police** – Nothing to report.
- b. Gwynne's Almshouses** – Nothing to report.
- c. Dial-a-Ride** – Nothing to report.
- d. Hay School Governors** – JP said that there will be a meeting next week to discuss Hay Swimming Pool. Cllrs asked JP to suggest to the school that they apply to HTC for potential support with funding
- e. One Voice Wales** – JPr said that that OVW AGM will be held on 5<sup>th</sup> October 2019. HTC has agreed to second a motion re. rates for toilets and libraries. NB to check this with the proposer of the motion, Presteigne Town Council
- f. Bronllys Wellbeing Trust** – Nothing further to report.

**g. Cheesemarket** – The Cheesemarket is unable to help Kelvyn Jenkins set up an 'Allo 'allo-style café façade for next year's World War 2 commemoration event because of regular stall holders needing the Cheesemarket to make a living. TS and JP will speak with FH about this proposal to see if there is any way forward.

**h. Hay to Timbuktu (H2T)** – JPr said that HTC took part in the fundraising quiz

on 6<sup>th</sup> June at the Baskerville Pub and the quiz raised £250.00 for H2T. A further £400.0 was also raised over Hay Festival. H2T has also informally invited HTC to visit Mail.

**i. BBNP** – Nothing to report

**j. Chamber of Commerce** – IK said that there has been no meeting yet for he to attend. TS added that the CoC did attend the Low Carbon Hay meeting and are very interested in getting the business community to lower their carbon emissions

**k. HOWLS** – TS said that HOWLS has a meeting on 3<sup>rd</sup> July 2019 and that they have 3 directors of their new CIC, Anita Wright, Becky Shaw and Michael Eales.

**l. HADSCAL Community Centre** – RWG not present. JP said that there had been no meeting since the last HTC meeting.

**m. Hay Summer Show** – Nothing further to report.

### **2365. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation -

(i) Application Ref: **19/17455/CON** - 2 Bear Street, Hay-on-Wye, Hereford HR3 5AN - Condition Number: 6. The consent has been granted to replace 3 windows at the rear, and we would like to add an additional window to be replaced bringing the total to 4 - *Cllrs' main concern was that the new windows would not be in keeping with the rest of the building, but no substantial objections raised*

(b) Planning Applications for Comment - None

### **2366. Motion to Exclude Members of the Public and Press**


To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

Topic: Cemetery

### **2367. Date and time of next meeting**

Monday 2<sup>nd</sup> September 2019, 6.30 p.m.

There being no further business, the meeting closed at 9.15 pm.

Signed: 

Date: 2<sup>nd</sup> September 2019