

Minutes of the meeting of Hay Town Council held at 6.00 pm in the Pavilion on 10th January 2022

Present: Cllr S Morris (SM) Cllr D Landymore (DL) Cllr T Stedman (TS)
Cllr A Powell (AP) Cllr J Prothero (JPr) Cllr J Morgan (JM)
Cllr R Golesworthy (RWG) Cllr J Hall (JH)

Apologies: Cllr J Boyd Green (JBG) Cllr F Howard (FH)

In Attendance: N Burdekin (NB) Cllr G Ratcliffe (Cllr GR)

2905. Declarations of Interest and Code of Conduct

SM – HADSCAL, Hay Post Office, Group Leader 1st Hay Scouts, Explorers, Summer Show, owner of business in Hay, Country Supplies

DL – Owner of business in Hay, Charlotte’s of Hay

TS – HADSCAL Hay Woodland Group, Hay in Bloom, Hay Primary School Community Governor, Hay Repair Café

AP - HADSCAL, The Warren, Hay Woodland Group

RWG – HADSCAL, The Warren, niece is working on the Kingdom Project, the Buttermarket, Llanigon Community Councillor

JPr – Hay in Bloom, Member of St Mary’s Church

JM – Hay Woodland Group, Hay Warren Anglers

2906. Questions from Members of the Public

None

2907. Minutes of the meeting dated 6th December 2021

The minutes of the meeting dated 6th December 2021 were agreed as a true and accurate record.

2908. Matters arising from minutes not listed on the agenda

2890 High Town Consultation - DL asked NB if he had informed Powys CC of HTC’s recommendation regarding High Town. Powys CC had replied to say they didn’t envisage any problems, but Vincent Goodwin to confirm. **Action:** NB to clarify with VG.

2909. Sub Committee Reports/Minutes:

(a) Estates & Premises

(i) Draft minutes meeting dated 6th January 2022

RWG took Cllrs through (x4) recommendations:

EP056. Recommendation (i)

That the area of parking behind the new wooden posts / gateway posts scheme at the Gliss be closed to all non-canoe vehicles all year round – JPr proposed, DL seconded. *Unanimously approved*

EP057. Recommendation (i)

That HTC defers making a decision on writing to the NRW regarding the Gliss until a meeting with Powys CC had taken place on 11th January – TS proposed, DL seconded. *Unanimously approved*

EP057. Recommendation (ii)

E&P did not feel it appropriate for HTC to use its Reserves for any consultation or works regarding a Habitats Regulations Assessment (HRA) at the Gliss - *Cllrs unanimously agreed to defer making a decision on this issue until after the meeting with Powys CC had taken place on 11th January*

EP058. Recommendation (i)

Pollard the willow trees and cut back the buddleia at the Gliss subject to HTC having sufficient funds in the maintenance budget.

NB explained that there is no budget left in HTC's maintenance budget. TS said that the Woodland Group could do the work if a contractor could carry out the chipping. *Cllrs agreed to seek quotes for this work to establish cost before making a decision. Action:* JM agreed to obtain quotes

(ii) Update from site visit with residents of the Gliss and Canoe Companies 22nd December 2021

AP, JM, NB and GR met with residents of the Gliss and representatives from 9 canoe companies on 22nd December. AP reported that BBNP had confirmed with HTC that planning permission is not needed for the wooden post/gateway post scheme at the Gliss. This work had now been completed.

AP said that the next two main actions for HTC are:

- (i) To draft a Code of Conduct for canoe companies.
- (ii) To hold a follow-up meeting with residents/canoe companies in January 2022

(iii) Land Registry

NB said that the deeds and supporting documents for the Old Railway Line, The Gliss and Hay Picnic site had been sent to Land Registry and had been received and signed for on 13th December 2021. HTC is waiting for its response.

(iv) Date and time of next meeting

Tuesday 18th January 2022, 6.00 pm

TS raised the issue of the blocked drains at Oxford Road toilets. NB replied that the issue of management still needs to be resolved. RWG added that the

licence between Powys CC and HTC needs to be looked at. GR said that he had asked Powys CC for a drainage plan for the Craft Centre site. This issue will be looked at further by E&P.

(b) Finance

(i) Date and time of next meeting

DL said that there are no specific deadlines, but some documents need to be reviewed. Tuesday 18th **January**, 4.30 pm was provisionally set for the next meeting. **Action:** NB to finalise

(c) Communications

(i) Date and time of next meeting - Tuesday 11th January, 7.00 pm

(d) Events

(i) Date and time of next meeting – Tuesday 11th January, 6.00 pm

2910. Youth Provision Service

GR said the group was hoping to hold the next meeting within a fortnight. Progress is being made with 6 or 7 people looking to volunteer. Safeguarding training will be one of the next steps.

2911. Councillor Co-option

NB reported that he had put the Notice of Casual Vacancy on the website and in the noticeboard. The deadline for an election is 13th January. Councillors agreed on a deadline of 4th February for the Co-option Notice if this cannot be deferred with the May elections coming up.

2912. Pavilion Room Hire

SM said there had been a request to book the room for first aid training. Councillors were happy with the booking and the costs of £30.00 per day, £10.00 per hour were confirmed.

Once the Pavilion has been renovated, DL proposed reviewing the charging structure for Pavilion room hire. RWG seconded – *Unanimously approved*

2913. Food Bank/Black Mountain Lions

DL said that although Hay Library and the Royal British Legion hub had been suggested as possible sites, these had not been seen as viable. So the Pavilion was now the preferred site. Two lockable, metal storage cabinets would be supplied by Brecon Food Bank. The Pavilion would be needed for (x2) half days a week, potentially Friday afternoons and Thursday mornings.

RWG raised the issue of who would operate the Food Bank. DL/TS said that Brecon Food Bank would operate all aspects, including training and providing the volunteers, risk assessments and so on.

Not looking to start until mid-late March.

DL proposed enabling Brecon Food Bank to use the Pavilion as the venue for its satellite Food Bank in Hay twice a week (at this stage), RWG seconded.
Unanimously approved

2914. Hay Cemetery – update from NB

NB reported that he had sent in all additional documents to BBNP regarding planning conditions. Payment to the BBNP to carry out their assessment had also been made. Awaiting response from BBNP.

2915. Green Connections Powys

Cllrs discussed the work HTC is already carrying out regarding Climate Change and agreed that at this stage no additional support was needed.

2916. Consultations

(i) Consultation on Local Government and Housing Committee on Second Homes (deadline 14th January 2022)

SM, RWG and NB to complete.

(ii) Consultation on amendments to the Town and County Planning Order 1987 to create new classes for Second Homes (deadline 23rd February 2022)

SM, RWG and NB to complete.

2917. Play Areas

(i) Monthly inspections.

RWG raised the issue of the matting beneath play equipment items being in need of repair. RWG added that on the large swing at Brecon Road play area, there is a crack in one of the wooden support panels which needs repairing.

Action: AP and RWG to inspect.

2918. Report of the Clerk/Responsible Financial Officer

(i) Correspondence

(a) Powys CC request to book Pavilion on 5th May 2022 for local election – TS proposed allowing Powys CC to use the Pavilion for £250.00 to cover running costs and deep cleaning costs. AP seconded.
Unanimously approved

(b) Letter from resident regarding follow-up question to Hay Community Woodland Group – Cllrs agreed a response. **Action:** NB to draft letter with agreed response and send to resident

(c) Resident request regarding Green Gym – A Green Gym is already part of the overall plan to re-develop the Recreation Facilities site. **Action:** NB to inform resident of this

(d) 1st Hay Scouts – Letter regarding HTC/HADSCAL Project and Scout Hut – SM declared a Personal and Prejudicial Interest and left the room

TS had sent a holding response prior to the meeting. TS said that the minutes from a previous meeting need amending to include Claire and Ade Bunton and Tony Hodge as being present. TS had drafted a letter and was happy to share this with Town Councillors and HADSCAL for comment. It was also suggested that 1st Hay Scouts could be offered three representatives on the Steering Group, although remaining with one vote.

Cllr SM returned to the room

(e) Sian Barnes Powys CC – Teams meeting on 11th January re. the Bont/Canoe Traffic – Reminder of meeting on 11th January at 3.30pm

(f) Clyro Community Council Request to meet HTC proposed cycle path from Clyro to Hay – Cllrs were happy to meet with Clyro Community Council and suggested Glasbury and Llanigon Councils could also be invited as part of a wider Active Travel network
Action: NB to arrange meeting with Clyro CC

(g) H2T e-mail re. twinning arrangements with Timbuktu and meeting in Spring – JPr said that H2T is asking for its view moving forwards. Cllrs agreed that they wanted the twinning arrangement between Hay and Timbuktu to remain in place. Cllrs will also attend the meeting with H2T.

Action: JPr to let H2T know.

Action: NB to check that there are no legal liabilities between H2T and HTC and to ensure the two organisations are clearly separated

(h) Late Correspondence

- Email from resident of Mill Bank – has requested a site visit with HTC to discuss a maintenance plan for HTC land to the rear of Mill Bank.
Action: NB to arrange meeting
- Powys CC Review of Local Development Plan (deadline 1st February 2022). SM, RWG and JPr to complete

(ii) Bank Balances

NB reported that the bank balances at 24 December 2021 were:

| | |
|------------------|--------------|
| Main Account | = £27,726.70 |
| Council Premises | = £8,343.12 |
| Project Account | = £5,381.13 |
| Deposit | = £14,828.55 |

(iii) Bank Reconciliations

NB will take these to the next Finance Sub Committee meeting.

Schedule of Cheques Issued/to be Issued

| Period | 07/12/2021 to 10/01/2022 | | | | | |
|--|--------------------------|-----------------------|------------------------------|-----------|----------------|--|
| Date | Cheque Number | Payee | Details | Sub-total | Amount | |
| | | | | £ | £ | |
| Main Account - Cheques Issued | | | | | | |
| 24/12/2021 | 103639 | Royal British Legion | Wreath | | 20.00 | |
| 06/01/2022 | 103641 | Town Crier | Oct-Dec 2021 | | 50.10 | |
| 06/01/2022 | 103642 | HMRC | Oct-Dec 2021 | | 1609.33 | |
| 06/01/2022 | 103643 | Clock winding | Oct-Dec 2021 | | 100.00 | |
| Main Account - Cheques to be Issued | | | | | | |
| For information - Standing Orders/Direct Debits | | | | | | |
| 09/12/2021 | DD | NEST | Pension | | 140.07 | |
| 20/12/2021 | DD | British Gas | Electric Clock Tower toilets | | 42.47 | |
| 31/12/2021 | DD | Internet for Everyone | MS Word Licence | | 11.28 | |
| 06/01/2022 | SO | MJ Eager | Tidy Recycling Area | | 50.00 | |
| 06/01/2022 | DD | Barclays | Bank Charges | | 21.22 | |
| | | | | | 2044.47 | |
| For information – Electronic payments | | | | | | |
| 08/12/2021 | | BOSS | Inv 205273 | | 20.46 | |
| 08/12/2021 | | OVW | Training | | 30.00 | |
| 08/12/2021 | | BOSS | Inv 205803 | | 33.77 | |
| 08/12/2021 | | OVW | Training | | 60.00 | |
| 08/12/2021 | | Black Mountains | Inv 1773 | | 84.00 | |
| 08/12/2021 | | OVW | Training | | 90.00 | |
| 08/12/2021 | | OTM | Grass cutting Oct 21 | | 180.00 | |
| 08/12/2021 | | MAD Consultancy | Inv 01487 | | 798.00 | |
| 22/12/2021 | | Shaw & sons | Inv 283099 | | 43.14 | |
| 22/12/2021 | | BBNPA | Cemetery planning | | 57.00 | |
| 22/12/2021 | | Healthmatic | Toilet cleaning inv 10904 | | 5564.40 | |
| 05/01/2022 | | N Burdekin | Salary Dec 21 | | 1563.08 | |
| 06/01/2022 | | BBNPA | Cemetery planning | | 0.50 | |
| 06/01/2022 | | C Watkins | Salary Dec 21 | | 431.80 | |
| 06/01/2022 | | Chamber of Commerce | Christmas lights | | 1000.00 | |

| | | | | | |
|--|----|---------------|-------------------|--------------|-----------------|
| | | | | | 9956.15 |
| | | | | | |
| | | | | TOTAL | 12000.62 |
| Premises Account - Cheques Issued | | | | | |
| | | | | | |
| Premises Account – Cheques to be issued | | | | | |
| | | | | | |
| For information - Standing Orders/Direct Debits | | | | | |
| 06/01/2022 | DD | Barclays | Bank Charges | | 8.84 |
| For information – Electronic payments | | | | | |
| | | | | | |
| | | | | TOTAL | 8.84 |
| Project Account - Cheques Issued | | | | | |
| | | | | | |
| Project Account – Cheques to be Issued | | | | | |
| | | | | | |
| For information - Standing Orders/Direct Debits | | | | | |
| 07/12/2021 | DD | Barclays | Bank Charges | | 9.12 |
| 16/12/2021 | DD | Corona Energy | Electric Pavilion | | 151.07 |
| 21/12/2021 | DD | Powys CC | Rates | | 321.00 |
| For information – Electronic payments | | | | | |
| | | | | | |
| | | | | TOTAL | 481.19 |

2919. Report from County Councillor

GR reported:

- 20 mph zones. Powys CC is still waiting for some plans. When the overarching plan is ready, this will be brought to HTC for consideration. Could be a delay because of Traffic Orders etc.
- Gates at Hay Cemetery have been removed because in poor condition
- Some trees at the Meadows and Birch Close have been inspected
- AP asked GR if he could look into the issue of business waste being collected fortnightly instead of weekly. GR was not aware of this as a proposal and said he would investigate and report back to HTC
- SM asked GR for an update on electric car charging points at Oxford Road car park. GR said that Hay has been awarded a grant from Powys CC for 2 ev charging points, but hasn't yet completed the final plans

2920. Report from Chairman

SM said nothing further to report

2921. Reports from representatives:

a. Dyfed Powys Police – GR is still waiting for a follow-up date from the Police Crime Commissioner to meet HTC. GR said that Hay is being covered by a temporary PCSO in the absence of the permanent PCSO

b. Gwynne's Almshouses – FH not present

c. Dial-a-Ride – FH not present

- d. Hay School Governors** – JM said next meeting will be on 1st Feb
- e. One Voice Wales** – JPr said nothing to report
- f. Bronllys Wellbeing Trust** – DL said she would be HTC's rep
- g. Cheesemarket** – RWG said meeting on 7th Jan was cancelled
- h. Hay 2 Timbuktu (H2T)** – JPr said nothing further to add
- i. BBNP** – TS had taken part in a remote meeting with the new Chief Executive of the BBNP and would circulate notes she had made
- j. Chamber of Commerce** – JH said she would be HTC's rep
- k. Hay Summer Show** – SM said nothing to report
- l. Hay Markets** – FH not present
- m. Hay Castle Trust** – JBG was not present
- n. Hay Sports Clubs** – FH was not present

2922. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation – None

(b) Planning Applications for Comment

(i) Application Ref. 21/20657/TPO – Former Council Offices Building
Cllr RWG declared a Personal and Prejudicial Interest and did not vote
Remaining Cllrs objected to T1 being felled. Cllrs had no objections to rest of application to restructure and re-shape trees.

(ii) Application Ref. 21/20654/TPO – Hay Castle
Cllrs unanimously objected to any tree works relating to improving the view. Cllrs had no objections to other tree works in line with legal requirements. For example, re-shaping overhanging trees over the highways within legal minimums

2923. Any Other Business

JM asked if the successful contractor for tree works along the Old Railway Line had been informed. NB said that they had, but that the unsuccessful contractors had not yet been informed. **Action:** NB to inform unsuccessful contractors

TS reported that an article had been drafted for February's Wye Local.

2924. Date and time of next meeting

Monday 7th February 2022, 6.00pm

There being no further business, the meeting closed at 8.25 pm

Signed:



Date: 7th February 2022