

Minutes of the Fishing & Estates sub-committee meeting of Hay Town Council on 24th November 2020

Present: Cllr A Powell (AP) Cllr R Golesworthy (RWG)
 Cllr T Stedman (TS) Cllr S Morris (SM)

In Attendance: N Burdekin (NB)

Apologies: None

FE380. Hay Cemetery Infrastructure Tenders

Prior to the meeting, NB had circulated to Councillors 'blind' copies of 5 tenders that had been received by Hay Town Council for the proposed infrastructure works at the new Hay Cemetery site.

NB was asked how much was in the budget for the infrastructure works. NB replied that Powys CC will be transferring £90,000.00 into HTC's bank account once the legal paperwork has been finalised and signed by both parties. £67,000.00 is for the purchase of the land (HTC will be adding £33,000 from its Reserves to meet the £100,000 sale price). This will leave £23,000.00 for the infrastructure works.

TS said that HTC is not obliged to take the lowest tender, it is the quote considered to be the best value.

Tender 5 (quoted price = £34,510.00 + VAT) – SM suggested taking this tender out of consideration due to the cost being £34,510.00 + VAT, and therefore over budget. *Unanimously approved.*

Tender 1 (quoted price = £21,184 + VAT) – SM said he would remove this from contention as, although the tender was for £21,184.00, the add-ons came to almost £8,000 for timber edging of the new access road/pathways.

Tender 2 (quoted price = £24,137.02 + VAT) – RWG said that this quote is just about on budget. However, the quote does not include timber edgings for the pathways and road, which Tender 4 does and for a considerably lower amount (£13,956.25).

Tender 3 (quoted price = £9,370.00+ VAT) – TS and AP pointed out that Tender 3 does not include timber edgings for the pathways and access road. Adding in approximately £8,000 for the timber edgings would take this quote considerably over the quote of Tender 4. To attain such a low quote, NB said that the tenderer had offered a 20% reduction.

Tender 4 (quoted price = £13,956.25 + VAT)- NB said that the overall quote given by Tender 4 was £15,950.00, but this included £1,993.75 for installing a fenceline/coppicing of existing hedgeline which was not part of the like-for-like tender specification. Les Bowen had already been approached to supply a quote for installing the fence. **Action:** Once Les Bowen has supplied his quote, compare quote with that supplied by Tender 4.

On the basis of the above discussions, Councillors agreed that Tender 4 was within budget and offered the best value given it was the only tender that also included timber edgings of the pathways and access road.

FE380. Recommendation 1:

TS proposed, AP seconded, unanimously approved – That Hay Town Council chooses Tender 4 @ £13,956.25 + VAT to carry out the infrastructure works at the new Hay Cemetery site.

FE380. Recommendation 2:

Because the quote is significantly under budget, consider using Tender 4 to carry out surfacing works at the rear of the Sports Pavilion for additional parking.

FE381. All Wales Play Opportunities Grant 2020-2021

NB explained that there is an opportunity for Town Councils to apply to Powys CC for an All Wales Play Opportunity Grant. The grants are to encourage children and older children to re-engage with play following the Covid-19 pandemic. The maximum level of grant is £10k and the deadline is Tuesday 8th December 2020.

Action: NB to put together a draft application for the grant.

Action: NB to see if he can find any outstanding budget set aside for Black Lion Green from several years previously for potential play area items.

FE382. Signs for the Gliss

NB said that the two signs for the Gliss relating to no overnight stays or camping have now been ordered. One sign is in Welsh, one is in English. TS asked if the Welsh translation suggested by SM had been checked and used. NB confirmed that this was the case. **Action:** NB to collect signs when completed and let Councillors know so installation can be arranged.

FE383. Any Other Business

TS had received a complaint that some of the planters are blocking the cycle racks on Memorial Square Car Park. However, these are the small planters and are easy to move.

SM raised the possibility of installing “Hay Town of Books” signs on the planters in the same way that have been installed around Hay. The signs were produced by Andrew Meredith. **Action:** NB to get a quote from Andrew Meredith for signs for each of the 6 large planters.

Agenda items for the next F&E meeting – SM asked that two items be added to the next agenda:

- (i) Solar lights for Hay Bridge
- (ii) Dog fouling digester for street lighting

FE384. Time and date of next meeting

To be arranged by NB.

Signed.....

Date.....