

**Minutes of the Events Sub Committee
Meeting of Hay Town Council on
Tuesday 12th October 2021 held at 6.00 pm in the Sports Pavilion**

Present: Cllr T Stedman (TS) Cllr J Prothero (JPr) Cllr F Howard (FH)

In Attendance: Nick Burdekin (NB)

E22. Apologies for absence:

Cllr S Morris (SM) Cllr D Landymore (DL) Cllr A Powell (AP) Cllr R Golesworthy (RWG)
Cllr G Like (GL) Cllr J Boyd Green (JBG) Cllr J Morgan (JM)

E23. Minutes of the meeting dated 30 September 2021

The minutes of the meeting dated 30 Sep 2021 were agreed as true and accurate.

E24. Matters Arising

None

E25. Hay Festival in town - Winter Festival 2021 / Summer 2022

(i) Update on potential food and drink stallholders

JBG was absent. NB to ask JBG if the Community Choir and/or Shantymen are able to take part in the Christmas Concert after the lights switch on Fri 26th Nov, and Saturday 27th November as well. The priority being the Friday evening. NB also to ask JBG if the Citizen of the Year 2020 awards can be given immediately prior to the lights switch on.

TS had e-mailed Hugh Sawyer and is awaiting response re. food stall.

Other potential stallholders to invite to take part on the Friday and/or Saturday were:

- Hay Primary School - stall with food or crafts **TS to ask**
- Origin Pizzas **TS to ask**
- Lucky 7 **TS to ask**
- Tracy/cakes
- Charcuterie
- Bernadette Harman from Hay Markets
- Cider seller who attended Hay Summer Show **TS to ask**
- Hay Town Council to have a stall giving free mince pies/mulled wine **FH to ask**
Cheesemarket Trustees if HTC could have their stall in the Cheesemarket

Santa Proposal

Santa *TS to ask Royal British Legion if Santa is available*

Option 1: Horses to come into Memorial Square Car Park **TS to ask**

Horses to have paniers with gifts for children in them **TS to ask**

Option 2: Ask David Williams if it would be possible for him to bring a steam engine into MSCP for Santa and children to sit on / give out gifts

Mince pies *TS to ask Co-op if they could supply mince pies for a community event*

On the Saturday evening, food and drink stallholders from the Friday evening to be invited to return.

Along with the Community Choir and Shantymen, the Talgarth Male Choir was also suggested ***NB to ask***.

Military Band - *TS to ask Kelvyn Jenkins*

FH said that once the programme for the Friday and Saturday has been agreed, it would be a good idea to publicise this wherever possible.

(ii) Cost of Market Pitches for Stallholders

NB said that GL had, prior to the meeting, suggested a pitch cost of £75.00 for food stallholders for both the Friday and Saturday evenings. FH said, given the year everyone has had, she would propose that HTC charges no pitch fees to stall holders. TS suggested that given no charges for pitches, stallholders could be asked to keep their costs down as low as possible for the community on the Friday evening. On the Saturday evening, again it was proposed no charges for pitches, but stallholders could be asked to make a contribution to charity, or next year's Christmas Lights' costs.

To keep costs down, stallholders will be asked if they can bring their own set-up/stalls so that Hay Market stalls will not be needed.

Stallholders will still need to provide the correct pavement licence.

E26. Community Christmas Party 2021 - Update on actions

- Community Transport - NB confirmed that Hay Dial-a-Ride has put the date of Tuesday 11th January 2022 for transport in their schedule - booked
- Venue - Hay Masonic Lodge booked
- Caterers - Booked, awaiting menus/charges
- Pugh's - NB had contacted Pugh's but needs to call back to confirm Pugh's can collect raffle prizes as they usually do
- School choir to attend ***TS to ask***
- Bingo with AP?
- Quiz?

TS agreed to put together the invitation and all Councillors can then be asked to deliver them to each household in Hay.

Cartref - TS to ask Cartref if their members would like to attend the party

E27. Queen's Platinum Jubilee Party 2022

Thursday 2nd - Sunday 5th June 2022

TS read out the following activities suggested in the official guidance:

Thursday 2nd June:

- Town Crier - to read out a set 'cry' at 1.00 pm (wording provided) to launch the celebrations;
- A piece of music has been composed specially for the event. Pipes to play the music at 9.09 pm. - ***TS to ask Kelvyn Jenkins***
- Beacons to be lit at 9.15 pm. Cost of gas-powered Beacon - £499.00. Cllrs suggested asking Hay Castle if they could site the beacon so that it can be seen as far away as possible on their high ground. Also, ask the Castle if they would fund

the beacon as part of their contribution and also the beacon could be used at future events and would itself become a piece of history. *FH to ask the Castle on both points. NB to ask neighbouring Community and Parish Councils if they are considering having their own beacons to maximise the impact*

FH suggested that the Citizen of the Year 2021 winner(s) could be asked to light the beacon.

Friday 3rd June:

- Hay Festival will be taking place. In addition, *TS to ask Kelvyn Jenkins if any other activities could be provided*

Saturday 4th June:

- Ask SM if he can coincide Hay Summer Show with the Platinum Jubilee to be held on Saturday 4th June

Sunday 5th June:

- TS suggested holding a Community Picnic-type event at the Recreation Facilities where everyone is asked to bring their own food and drink. HTC could open up the kitchen in the pavilion for hot and cold drinks. NB said that the official royal programme also includes a community get-together on the Sunday afternoon.

E28. Agree provisional budget for 2022 - 2023 - item deferred from 30 Sept 2021

NB said that the allocated budget for Events for 2020/2021 was £620.00 for Community Christmas Party and Citizen's of the Year Award. The allocated budget for the current financial year is £620.00 as above, with £2,000 on top for supporting community events.

Given the additional events HTC is aiming to support during 2022/2023, such as VAGA, Platinum Jubilee etc. and the current Precept budge for Events, TS proposed the Events budget for the 2022/2023 Precept be £600.00 for Citizen of the Year and Community Christmas Party and £2,500.00 for supporting community events. FH seconded.

Unanimously approved.

E28. Recommendation (i)

That HTC budgets for £600.00 for Citizen of the Year and Community Christmas Party and £2,500.00 for Calendar of Events for Precept 2022/2023

E29. Any Other Business

None

E30. Date and time of next meeting

Thursday 21st October 2021, 7.30 pm

The meeting closed at 7.00 pm

Signed.....

Date.....