

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
Hay Town Council
Council Offices
Hay-on-Wye
HR3 5BX

01497 820296
haytownclerk@hotmail.co.uk
www.haytowncouncil.gov.uk



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 2nd September 2019 at **6.30pm** in the Registrar's Room, Council Offices

Correspondence will be available from 6.00 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meetings dated 1st July 2019 and Special Council meeting dated 2nd August 2019
6. Matters arising from minutes not listed on the agenda: (a) ATM at Yorkshire Building Society (b) Hay Shire Reserve held by Powys CC (d) Blue Boar survey - update (e) Citizen of the Year Board - possible location(s) (f) Public conveniences increase in charges - update (g) 2 benches for HTC to use from Old Library - update (h) Yellow-dog campaign - update (i) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
 - (a) Finance
 - (b) Fishing and Estates
 - (i) Date of next meeting to be arranged

(ii) E-mail from Hazel Smith re. hedge maintenance outside 17 & 18 The Meadows

(c) Town Events

(i) Walking Festival - Plan for 2019

(d) Council Premises

(i) Council Offices roof repair - invoice re-issued 27th August 2019

(ii) Meeting with Council Offices tenants - no progress to date

(iii) Quote for Clerk/Mayor's Office ceiling repairs

(e) Communications

8. HADSCAL letter dated 24th July 2019 (request for support from Hay Town Council regarding re-zoning of land) & subsequent letter dated 22nd August 2019

9. Sports Management Committee

(i) Lease from Powys CC - update from TS/NB

(ii) AGM request by Scouts to use Recreation Facilities Thursday 19th September 2019

10. Warren Steps - ongoing issues

11. Hay Swimming Pool - £1,000 grant agreed Special Council meeting 2nd August 2019

12. Consideration of hours for Hay Town Clerk & Responsible Financial Officer

13. Back Fold Alley white walls - proposal FH

14. Climate Change Emergency Action Plan - Feedback from meeting on 27th June 2019 & Vision / Mission

15. Hay in Bloom & Hay Community Woodland Group - merger and impact on Clerk's hours

16. Transfer of Assets update

(i) Login Dingle Motte and Bailey

(ii) Hay Common

17. The Gliss

(i) Welsh Water - Draft Licence received dated 2nd Aug 2019

(ii) Land Registry

18. 'Shared Spaces' update

7.45 pm

19. Consultations

(i) BBNP Local Development Plan Review - 4 elements. Deadline 27 Aug 2019. Cllrs responsible - RWG and SM

(ii) Powys CC potential Traffic Regulation Order for Hay Cattle Market - Cllrs responsible - TS & JPr (consultation not started to date)

(iii) BT programme of payphone removals. Deadline 23rd September 2019 - does HTC want to adopt telephone for £1.00?

20. Play Areas

(a) Monthly Inspection

21. Report of the Clerk/Responsible Financial Officer

(i)

Sept 2019 Correspondence

a	OVW	E-mail: AGM/conference 5th Oct 2019 inc booking form
b	BBNP Jane Pashley	E-mail: Wkly planning apps 5th July 2019
c	BBNP Davina Powell	E-mail: Planning app 19/17524/FUL
d	Ben Whittle	Hay Solar Canopy proposal
e	R. Vaughan Llanigon TC	E-mail: Request for HTC's Standing Orders/Financial Regs
f	Westminster Williams Egan	E-mail: Local councils re service provision in the future
g	Utility Aid	E-mail: Possible way to align all energy budgets/costs
h	Bowls Club Fred Lloyd	E-mail: Request update on Bowls Club Pavilion
i	Balfour Beatty	Road works in the area
j	Mr Pratt	Follow up letter re. Warren Steps
k	Castle Caereinion/OVW	E-mail: Removal of telephone box
l	NALC	E-mail: Chief Exec's Bulletin
m	BBNP Jane Pashley	E-mail: Wkly planning apps 12th July 2019
n	Bronllys Wellbeing Park	E-mail: Updated list of meetings
o	Powys CC Gayle Frewin	E-mail: Planning decision notices 8-19th July 2019
p	BBNP Jane Pashley	E-mail: Agenda Planning, Acces ProW meeting 20th July 2019
q	Cllr GR	E-mail: To Jo Lancey re. traffic concerns junc'n Warren Lane
r	Hay Dial-a-Ride	E-mail: Forwarded to HTC re possible meeting with Powys CC
s	HADSCAL	Letter requesting support from HTC
t	Wye Local	E-mail: Confirm HTC newsletters booked for 12 months
u	Stephen Butcher Powys CC	E-mail: Re. 2 benches for HTC at Old Hay Library
v	R. Vaughan Llanigon TC	E-mail: Ack. receipt of HTC's Standing Orders/Financial Regs
w	Pension Regulator	E-mail: Pensions re-enrolment
x	Ceri Richards Sports Wales	E-mail: Re. funding for Bowls Pavilion
y	Jessica Watkins	E-mail: First draft Miles Without Stiles sign
z	Phillip Sherrard Powys CC	E-mail: Confirming Cemetery Lease is being drawn up
aa	Wye Local	E-mail: Invoice for August 2019 article
ab	BBNP	E-mail: Permission for app. 19/17445/CON Bear St
ac	Want to Canoe?	E-mail: Offer of donation to Hay in Bloom
ad	Jed Needs	E-mail: CBS articles of constitution
ae	Barclays	Latest payment plan charges
af	Welsh Water	Invoice for toilets Clock Tower Jan-Jul 2019
ag	OTM	Invoice for grass cutting July 2019
ah	OTM	Invoice for works at Gypsy Castle play area
ai	Jane Pashley BBNP	E-mail: Wkly planning apps 19th July 2019
aj	Joan Lockett Welsh Govnt	E-mail: Request Briefing Note for Minister on 23rd Sept 2019

ak.	Barclays	Latest bank statements
al.	BBNP Lisa Hughes	E-mail: Confirm receipt of additional info re. Hay Cemetery
am.	BOSS	E-mail: Invoice for staples
an.	Dial-a-Ride	E-mail: Copy of e-mail to Shane Thomas Powys CC
ao.	Cusop Village Hall Trustee	E-mail: Looking at installing elec car charging point
ap.	POSW	E-mail: Consultation results re. accessibility of Planning
aq.	Fred Lloyd Bowls Club	E-mail: Requesting update on Lease for Rec. Facilities
ar.	Sam Goddard Tenant	E-mail: Confirming 8-month lease till 31st March 2020
as.	Peter Hurn	E-mail: Draft licence for land at the Gliss
at.	Hay Dial-a-Ride	E-mail: Withdrawing request for a Recycling Grant
au.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 26th July 2019
av.	Jamie Howard electrician	E-mail: Invoice for call out to C. Offices
aw.	Marian Lally	Payroll for July 2019
ax.	BBNP Lisa Hughes	Confirm. Hay Cemetery planning app consultation started
ay.	OVW	E-mail. Long Forest app - measuring hedgrow lengths
az.	OVW	E-mail: New guidance for Clerks
ba.	Cllr TS	E-mail: HTC response to lease Rec. Facilities sent to Powys CC
bb.	Cllr TS	Copy e-mail to Philip Sherrard with plans of Bowls Pavilion
bc.	BOSS	E-mail: Invoice for ink
bd.	Ros and Geoff Garratt	E-mail: Invite to Open Day Racquety Farm 3rd Sept 2019
be.	Mal Holt Healthmatic	E-mail: Confirmding 30p changeover parts ordered
bf.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 3rd August 2019
bg.	OTM	Invoice for Gypsy Castle Play area works
bh.	Welsh Water	Invoices for Sports Pav & C. Offices Jan-Jul 2019
bi.	British Gas	Invoice for electric Clock Tower toilets
bj.	Huws Gray	Invoice for treated timber Hay in Bloom 'Shared Spaces'
bk.	Dyfed Police	Police Commissioner Annual Report
bl.	Frank Davies	Quotes for installing 3 interpretation
bm.	Zurich Insurance	E-mail: Renewal documents for 2019/2020
bn.	Npower	Invoice for electric Sports Pavilion May to Aug 2019
bo.	Barclays	Latest current account statement
bp.	Chris Preece	E-mail: Quote for repairs to Clerk's Office ceiling
bq.	NALC	E-mail: Updated model Financial Regs
br.	Grant Thornton auditors	E-mail: Request for clarifications for HTC's audit 2018/2019
bs.	Cllr GR	E-mail: Powys CC potential charges for Cattle Market
bt.	Powys CC	E-mail: Consultation/adoption of BT phone boxes
bu.	Opus	E-mail: Invoices for electric Council Offices
bv.	Kittie Powell BBNP	E-mail: Wkly list of planning apps 9th August 2019
bw.	Alan Kiddle	Letter to HTC request annual grant emptying dog fouling bins
bx.	Zurich Insurance	E-mail: Confirm payment for next 12months insurance
by,	Daviid Pritchard Powys CC	E-mail: Property officers visit to C. Offices 17th Sept 2019
bz.	Healthmatic	E-mail: Confirming change of 20p to 30p on 28th Aug 2019
ca.	HADSCAL	Follow-up letter suggesting to HTC 3 potential options
cb.	Old Forest Arts	Invoice for A4 certificate frame Hay in Bloom
cc.	Mal Holt Healthmatic	E-mail: Confirm toilet fees rise 20p to 30p on 28th Aug 2019
cd.	Ben Whittle	E-mail: Positive response Powys CC re. Solar Canopy Ox. Rd
ce.	Adam Parry Powys CC	E-mail: Hay Bridge parapets repairs delayed

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| cf. | Cllr GR | E-mail: Hedge maintenance at the Meadows |
| cg. | CN Trophies Hereford | Invoice for Silver Salver for Hay in Bloom winner |
| ch. | Eibe Sports | E-mail: Quote 2 for play equipment |
| ci. | Micky Day | E-mail: Reporting dangers of Castle St / pedestrianised |
| cj. | Josh Green CoC | E-mail: Is Powys CC is putting card payment machine Ox. Rd? |
| ck. | Kittie Powell BBNP | E-mail: Wkly list of planning apps 16th Aug 2019 |
| cl. | Lisa Hughes BBNP | E-mail: Requesting further info for Hay Cemetery |
| cm. | Christina Watson | E-mail: Amended Hay in Bloom logo |
| cn. | Neil Clutton Powys CC | E-mail: Re-issuing of invoice for C. Office roof repairs |
| co. | CoC | E-mail: Details of the parade for Richard Booth's funeral |
| cp. | Corona | E-mail: Invoices for gas at the Sports Pavilion |
| cq. | Late Correspondence | |
- ii. Balances & issue of cheques
- iii. Bank account reconciliations

22. Report from County Councillor

8.15 pm

23. Report from the Chairman

24. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

25. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17593/TPO** – Hay Castle, Oxford Road, Hay-on-Wye
A selection of trees and shrubs in the grounds of Hay Castle, to South of castle & along Oxford Road - *Cllrs had no substantial objections, but careful consideration when cutting trees back and shaping them was asked for*

(ii) Application Ref: **19/17524/FUL**– Address: 1-32 Wyese Gardens, Hay-on-Wye, Hereford HR3 5QR - Resurfacing and extension of car parking area (from 12 spaces to 27 spaces). Resurfacing of existing footway sections and construction of new footway route. Remove existing pedestrian and vehicle gateways, installation of fenced bin stores - *Cllrs main comment requested minimum width of pavements to be 2m and dropped kerbs to be installed*

(b) Planning Applications for Comment - None

26. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

27. Date of next meeting - 7th October 2019