

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
Hay-on-Wye
HR3 5BX

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www.hay-on-wye.co.uk/htc
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 3rd September 2018 at **6.30pm** at the Swan Hotel, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

A handwritten signature in black ink that reads 'Nigel Lewis'.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 2nd July 2018
6. Matters arising from minutes not listed on the agenda: (a) Barclays Bank (b) Brian Wilding bench (c) Siting of plaques (d) Hay Reserve held by Powys CC (e) School designs for bus shelter (f) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
 - (a) Finance
 - i. Minutes of meeting dated 7th August 2018
 - (b) Fishing & Estates

(c) Town Events

- i. Minutes of meetings dated 13th July 2018 and 22nd August 2018

(d) Council Premises

- i. Damage to Council Office Roof
- ii. Disabled toilet door Clock Tower

(e) Communications

- i. Minutes of meeting dated 23rd July 2018
- ii. Website update
- iii. Wye Local Article - October 2018 issue

8. TTOW repayment

9. Kingdom Project - Sponsorship

10. 1st Hay Scouts requests

- (i) Camping on Recreation Field - 15th September 2018
- (ii) 5km 'paint runner' fundraising event

11. Transfer of Christmas Lights

12. Transfer of Assets update

- i. The Login Dingle Motte and Bailey
- ii. Hay Common

13. Council Offices Boundary Wall

14. Bench request

15. The Gliss

- (i) Land Registry
- (ii) Welsh Water works at the Gliss

16. Hay in Bloom

- (i) General Update
- (ii) HTC commitment

7.45 pm

17. "Meet the Council" event at the Swan Hotel Thursday 13th September

18. Hay Bridge

- (i) Railings beneath Hay Bridge

19. Powys CC toilet strategy - survey

20. Sports Management Committee

- (i) Possible lease arrangements with HADSCAL
- (ii) Fundraising update
- (iii) Date of next meeting

21. Legionella Testing
22. Safety concerns Blue Boar junction
23. Wellbeing Seminar 17th July 2018 - Feedback HS
24. Co-option of Town Councillor
25. Consultations
 - (i) Thoracic Surgery: deadline 25th August - Powys Teaching Health Board Feedback JP
 - (ii) Low Carbon Pathway: deadline 4th October 2018 - OVW - Feedback HS
26. Town Plan update
 - (i) 'Shared Spaces' - update
 - (ii) Review of Plan
27. Play Areas
 - (a) Monthly Inspections
 - (b) Gypsy Castle play area - defective fencing
 - (c) Gypsy Castle play area - defective pole
 - (d) Brecon Rd play area - defective play equipment
28. Report of the Clerk/Responsible Financial Officer
 - (i)

September 2018 Correspondence

a.	Npower	Confirmation of elec. start 16th June Sports Pavilion
b.	Brian Wilding	Cheque for memorial bench inc. installation/plaque
c.	Barclays	Latest statements
d.	Barry Watson	E-mail: Letter/response from Barclays re. closing Hay branch
e.	BBNP	E-mail: Wkly register of planning apps 22nd June 2018
f.	CoC	E-mail: June 2018 update
g.	Powys CC	E-mail: Remittance
h.	Marian Lally	Payroll
i.	David Brown	Invoice: Clock Winding
j.	OVW	E-mail: Invite to AGM 29th Sept 2018
k.	Simon Morris	E-mail: Ask to be considered as Cllr by co-option
l.	Gareth Ratcliffe	E-mail: Confirmation £1.5k senior football payment to HTC
m.	Dianne Williams	E-mail: Holding reply re. CAT of the Gliss Welsh Water
n.	Shane Thomas Powys CC	E-mail: Invite to Open Day 8th July 2018
o.	David Micah Powys CC	E-mail: Offer to reimburse repair fence rear St Mary's Church
p.	B&R Area Committee	AGM Fri 13th July 2018
q.	Npower	Annexe start date for elec. 22nd June 2018
r.	Neil Clutton	E-mail: Est start date for roof repairs
s.	Healthmatic	E-mail: Quarterly invoice
t.	BBNP/Dani French	E-mail: LDP Supp. Guidance Note update
u.	OVW	E-mail: Supporting Social Services study
v.	OVW	E-mail: Summer 2018 newsletter

w.	Helen Lucocq BBNP	E-mail: Update on LDP review
x.	Opus	E-mail: Meter readings needed
y.	Clyro Clerk	E-mail: Any maintenance on AED's
z.	BBNO	E-mail: Planning App. 17/15013/FUL - withdrawn
aa.	NALC	E-mail: Chief Executive's Bulletin
ab.	Jess Shaw	E-mail: Potential art classes in C. Offices/Old Library
ac.	Kate Noakes	E-mail: Request for interview with Mayor of Hay
ad.	BBNP	E-mail: Permission for plann app 18/16601/ADV
ae.	BBNP	E-mail: Wkly register of planning apps 29th June 2018
af.	BBNP	E-mail: Permission for plann app 18/16000/FUL
ag.	Barclays	Latest bank statement
ah.	BBNP	Request to remain on consultation s'sheet
ai.	Sian Lewis-Davies Powys CC	E-mail: No requests for an election re. R. Greatrex resign.
aj.	David Pritchard Powys CC	E-mail: Further info request re. CAT Login Dingle
ak.	Clyro Clerk	E-mail: Re. AED de-fib
al.	CoC	E-mail: Updates
am.	Npower	E-mail: Query re. closing invoices
an.	Sam Goodard	E-mail: Re. starting contract 26th July 2018
ao.	Powys CC	Rates for the Annexe
ap.	Savills	Inspection of Council Offices to value it 17th July 2018
aq.	Howard Taylor Powys CC	E-mail: Abandoned vehicles at the Gliss
ar.	Cllr JP	E-mail: Newsletter amends to R Greatrex
as.	Barclays Bank Adrian Davies	E-mail: Barclays will not have an ATM after bank closure
at.	Cllr HS	E-mail: Can attend workshop on 17th Aug re. TC's Wellbeing
au.	OVW	E-mail: Low-Carbon pathway by 2030 newsletter
av.	Barclays Bank/Cllr TS	E-mail: TS' & Adrian Davies' responses
aw.	Powys Health Board	E-mail: Confirm HS attendee at workshop
ax.	HOWLS	E-mail: HOWLS update inc. Friday opening hrs suggestion
ay.	Kingdom Project	E-mail: Invite to Cllrs re. launch events
az.	Haroon Ikram Alcumus	E-mail: Confirmation of site visits re. Legionella Risk Ass.
ba.	HFAS	E-mail: Invoice for Sports Pavilion fire alarm tests
bb.	HFAS	E-mail: Certificates for Sports Pavilion
bc.	Corona	E-mail: Invoice for electric at Sports Pavilion
bd.	Healthmatic	E-mail: Confirmation Ox Rd paddle gate fixed
be.	Michelle Dawes Alcumus	E-mail: Legionella Sports Pavilion Report/Risk Ass.
bf.	BBNP	E-mail: wkly list of planning apps 6th July 2018
bg.	Cllr TS	E-mail: Update from Kirsty Williams re Powys CC
bh.	Opus	E-mail: Invoice for Council Offices
bi.	BBNP	E-mail: Permission granted for 18/16154/TPO
bj.	Ted Jefferey	E-mail: Re. issues at Heinault Common
bk.	Joan Lockett	E-mail: Re. role of Town Councils in Wellbeing
bl.	David Pritchard Powys CC	E-mail: Request clarification CAT Login Brook/Motte & Bailey
bm.	Cllr G Ratcliffe	E-mail: Re. possible rate relief for sports clubs
bn.	Powerprint	E-mail: Quote for HTC newsletter
bo.	Sarah Powell	E-mail: Request to be considered for land sale in the future
bp.	BBNP	E-mail: Permission granted for 18/16162/FUL
bq.	BBNP	E-mail: Wkly planning apps 13th July 2018

br	Fluid Branding	Catalogue and free Bags for Life
bs.	Welsh Water	Invoice for Oxford Rd toilets
bt.	Welsh Water	Invoice for Sports Pavilion
bu.	Welsh Water	Invoice for Clock Tower toilets
bv.	Barclays	New cheque book
bw.	British Gas	Electricity bill for Sports Pavilion
bx.	British Gas	Invoice
by,	Jones Hardware	Invoice for gloves/graffiti remover
bz.	Powys CC	E-mail: Planning decisions 11.05.18 to 13.07.18
ca	Zurich Insurance	E-mail: Reminder HTC insurance to be renewed
cb	Barclays	Telephone banking passcode
cc	Cllrs	E-mail: Responses to Warren Steps issue
cd	Healthmatic/Janine Richards	E-mail: Access code for Ox Rd store room
ce	Matt Lewis/Railway Line Centre	E-mail: Confirming will be a Hay in Bloom judge
cf	Neil Clutton	E-mail: Proposed start date for scaffolding C. Offices roof
cg	Cariads	E-mail: Copy invoice for July 2018
ch	Cllr TS	E-mail: Message to Kirsty Williams re. Powys CC Cabinet
ci	Alcumus	E-mail: Set HTC up on PropertyPlus database
cj	BBNP	E-mail: Permission granted Planning App 18/16162/FUL
ck	Alcumus	E-mail: Legionella Risk Ass. Report post consultation
cl	Cllr G Ratcliffe	E-mail: Re. Free water & step-by-step schemes
cm	David Pritchard Powys CC	E-mail: Update on Holy Wells scheme
cn	RS Signs & Engraving	E-mail: Invoice for vinyls for wooden Hay in Bloom train
co	Gloversure Ltd	E-mail: Invoice for website set to live status
cp	Sonia Pearson	E-mail: Stepped down from Junior Football club
cq	Kingdom Project	Invite to launch event Aug 2018 for Mayor and D. Mayor
cr	BOSS	E-mail: Invoice for ink
cs	Cllr TS/Michael Smith NRW	E-mail: Requesting clarification for NRW grant
ct	PAVO	E-mail: E-bulletin for Aug. 2018
cu	Old Railway Line Garden Centre	E-mail: Offering £20 vouchers for in Bloom business winners
cv	Bronllys Wellbeing Park	E-mail: Invite to Board Meeting 20th Aug 2018
cw	Michael Smith NRW	E-mail: Ack. all info received, official grant letter will be sent
cx	Cultivation Street	E-mail: Ack. Receipt of Hay in Bloom entry
cy	Hay Dial-a-Ride	Invoice for broadband usage
cz	Scottish Power	Invoice for the Annexe electricity
da	Huws Gray	Invoice for wood for Hay in Bloom train
db	Welsh Water	Invoice for Council Offices
dc	Powys Health Board	Reports for consultation due 27th August
dd	Opus	E-mail: Request for meter readings
de	Michelle Dawes Alcumus	E-mail: Legionella Risk Ass. for (x4) sites
df	OTM	E-mail: PAID invoices for June & July 2018
dg	Powys CC	Rates for 1st quarter for 3 rooms in C. Offices
dh	Dial-a-Ride	E-mail: Request for key to safe
di	Claire Bunton 1st Hay Scouts	E-mail: Request for camping on Rec. field
dj	Sophie Bailey/Miracle Play	E-mail: Info needed for damaged play eq. Brecon Rd.
dk	Cultivation Street	E-mail: Train planter shortlisted for prize
dl	BBNP	E-mail. Plann. App. 18/16447/ADV

dm	1st Hay Scouts	E-mail: Request for 5-km 'paint runner' fundraiser
dn	Linda Allport Zurich Insurance	E-mail: Quote for X mas lights insurance
do	NRW	Formal Grant Acceptance letter for 'Shared Spaces' project
dp	Powys CC	Rates for 1 room in C. Offices
dq	Barclays	Latest statement current account
dr	Dyfed Police	E-mail: Monthly Police Report
ds	BOSS	E-mail: (x3) invoices for ink/name badges
dt	Brecon Beacons Tourism	E-mail: Invite to meeting on 11th Sept 2018
du	BBNP	E-mail: wkly list of planning apps 3rd Aug 2018
dv	EU	Letter confirming ineligible spend TTOW project of 5,462 euros
dw	Zurich Insurance	E-mail: Renewal of policy docs
dx	Kittie Powell BBNP	E-mail: Planning app, 18/16464/TPO
dy	Eve Corbett	E-mail: Welsh Water asset transfer at the Gliss update
dz	Corona Energy	E-mail: Invoice electricity Sports Pavilion
ea	NRW	E-mail: Grant Acceptance Letter - 'Shared Spaces' can start
eb	Alcumus	E-mail: User guide/password for PropertyPlus
ec	Alcumus	E-mail: (x4) invoices for legionella testing
ed	BBNP	E-mail: Wkly planning apps 10th Aug 2018
ee	CAB	E-mail: Newsletter inc. Universal Credit update
ef	Lisa Williams BBNP	E-mail: Planning app 18/16524/FUL
eg	Shane Thomas Powys CC	E-mail: Guidance on Council Tax reductions
eh	Steve Jenkins Junior Football	E-mail: Recycling Grant app.
ei	Joanna Hughes BBNP	E-mail: Planning app. 18/16432/FUL
ej	RS Signs & Engraving	E-mail: Invoice for additional vinyls
ek	Alun Davies AC/AM	E-mail: Copy of letter sent to K. Williams re. Powys CC/CAT
el	David McKirdy Black M. Lions	E-mail: Request for £1k invoice for NRW 'Shared Spaces'
em	Caerfagu	E-mail: Invoice for Brian Wilding bench
en	Lisa Williams BBNP	E-mail: Planning app. 18/16482/LBC
eo	Scottish Power	E-mail: Reminder re final bill for the Annexe
ep	Barclays	Mixed payment charges
eq	Pest Control D Brown	E-mail: Invoice to remove wasp nest Warren Cottage
er	Dave McKirdy Black M. Lions	E-mail: Confirming £1k transfer to HTC for 'Shared Spaces'
es	B&R Area Committee	E-mail: Training possibilities
et	BBNP	E-mail: wkly list of planning apps 17th Aug 2018
eu	Corinne Barrie	E-mail: Request for bench for father
ev	Colin Davies Powys CC	E-mail: Permissions needed for in Bloom on highways
ew	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

29. Report from County Councillor

8.45 pm

30. Report from the Chairman

31. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's

Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

32. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16447/ADV** - 26 Castle Street, Hay-on-Wye HR3 5DF
- Spar Excellence Fascia; Blackboard; Other signs
No objection

(b) Planning Applications for Comment

(i) Application Ref: **18/16464/TPO** - Afon View, Gypsy Castle Estate, Hay-on-Wye - Silver maples (x3) removal of 3 trees Sweet Chestnut (x1) dead branches removed and prune back lower branches to make safe

(ii) Application Ref: **18/16432/FUL** - Brookfield House, Brook Street, Hay-on-Wye - Insertion of conservation roof light into existing Victorian kitchen

(iii) Application Ref: **18/16524/FUL** - 7 De Breos Court, Hay-on-Wye HR3 5DL - Removal of window, modification of window opening and fitting of pair of inward opening French doors. Fitting of Juliet balcony

33. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

34. Date of October meeting - Monday 1st October 2018