

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
Hay Town Council
Council Offices
Hay-on-Wye
HR3 5BX

01497 820296
haytownclerk@hotmail.co.uk
www.haytowncouncil.gov.uk



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 7th October 2019 at **6.30pm** in the Registrar's Room, Council Offices

Correspondence will be available from 6.00 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Presentation by Fairtrade Hay Group - Renewal of Hay Town Fairtrade Status
4. Questions from the Public (5 mins allowed)
5. Police update
6. Minutes of the meeting dated 2nd September 2019
7. Matters arising from minutes not listed on the agenda: (a) Hay Swimming Pool £1k grant from HTC (b) Hay Shire Reserve held by Powys CC (c) Blue Boar survey - update (d) Community Bank - update from FH (e) Citizen of the Year Board - response from Buttermarket (f) Yellow-dog campaign - update (g) Any other items from minutes not listed
8. Sub Committee Reports/Minutes:
 - (a) Finance
 - (i) Meeting with TS/NB and internal auditor on Thursday 3rd Oct 2019
 - (ii) VAT claim
 - (iii) Admin support for Town Clerk
 - (iv) Any other outstanding items

(b) Fishing and Estates

- (i) Minutes of meeting held on 6th September 2019
- (ii) New cycle racks for Hay - site visit with Cllr GR, JPr & Powys CC on 25th September 2019
- (iii) Finger posts - powder coating eroding at bases

(c) Town Events

- (i) Walking Festival - Plan for 2019 and any outstanding actions for HTC

(d) Council Premises

- (i) Hay Community Woodland and Gardening Group (HCWGG) - request to use Room 4 Council Offices for storage
- (ii) Council Offices roof repair - any update from Cllr Phyl Davies?
- (iii) Meeting with Council Offices tenants - no progress to date
- (iv) Black Mountains College - Registrar's Room Hire 10th Oct 2019

(e) Communications

9. Consideration of HTC continue to maintain both sets public conveniences from November 2019 (current 6 months extension expires on 31 October 2019)

10. HADSCAL meeting 8th October 2019 - Update/Outstanding Actions

11. Sports Management Committee

- (i) Lease from Powys CC - update from TS/NB
- (ii) New Bowls Pavilion - update

12. Councillor - vacancy

13. Back Fold Alley white walls - update from FH

14. Climate Change Emergency Action Plan

- (i) Consider Hay's Draft Vision
- (ii) Feasibility Study proposal from Powys CC regarding Shared Space Highway, Lion Street, Hay

15. Transfer of Assets update

- (i) Login Dingle Motte and Bailey - CAT posted to Powys CC
- (ii) Hay Common - CAT posted to Powys CC

16. The Gliss

- (i) Welsh Water - Draft Licence received dated 2nd Aug 2019
- (ii) Land Registry

17. 'Shared Spaces' update

7.45 pm

18. Consultations

- (i) Welsh Government - National Development Framework deadline 1st Nov 2019

19. Play Areas

(a) Monthly Inspection

20. Report of the Clerk/Responsible Financial Officer

(i)

Oct 2019 Correspondence

a	Hay Tourist Info	E-mail: Complaint about lack of footpath signs Hay/Cusop
b	Cllr TS	E-mail: Response to Lisa Hughes re cemetery
c	CoC	E-mail: Confirming Richard Booth parade
d	BBNP	E-mail: Opportunity to become a BBNP Ambassador
e	Hay Dial-a-Ride	E-mail: Request for portable ramp for new office base
f	Lisa Hughes BBNP	E-mail: Follow up tree consultant recommendations Hay Cemetery
g	Jo Lancey Powys CC	E-mail; Blue Boar survey - needs skid resistance results
h	Cllr JH	E-mail: Re. Wales becoming a pollinator nation/in Bloom idea
i	NALC	E-mail: Chief's Executive's Bulletin
j	Powys CC	E-mail: 2nd copy invoice for Council Office roof repairs
k	Wye Local	E-mail: Reminder re. Wye Local deadline for inserts
l	PAVO	E-bulletin Sept 2019
m	Lydia Powell Bronllys Wellbeing T	E-mail: Public Event days re Health and Wellbeing
n	Mark Robinson	E-mail: Request to join Low Carbon Hay group
o	Chris Lewis	E-mail: Answer to external auditor request
p	Davina Powell BBNP	E-mail: Planning app 19/17708/FUL
q	Zurich Insurance	E-mail: Confirming what is and isn't covered by insurance
r	BT	E-mail: Invoice for phone Sept - Nov 2019
s	Gayle Frewin Powys CC	E-mail: Planning decision notices 1-30th Aug 2019
t	OTM	E-mail: Quote for hedgework at 18-20 The Meadows
u	Joan Lockett Welsh Government	E-mail: Minister visit 3rd Oct cancelled
v	Sue Ling Powys CC	E-mail: Re. Powys CC budget review for 2020/2021
w	Jane Pashley BBNP	E-mail: Wkly planning apps 23rd August 2019
x	Cllr TS	E-mail: Forwarded Welsh Gov't National Develop. Framework
y	PAVO	E-mail: Workshop 2nd Oct re. Welsh Language access
z	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 5th-1th Aug 2019
aa	Mike Higgins BBNP	E-mail: Arboricultural issues relating to Hay Cemetery Plann. App
ab	Opus Energy	E-mail: Requests for meter readings for C. Offices
ac	Chamber of Commerce	E-mail: Request help for swimming
ad	Barclays	Latest statements
ae	Joan Lockett Welsh Govnt	E-mail: Request confirmation of meeting Minister 20th Nov 2019
af	BOSS	E-mail: Invoice for paper
ag	Corona	E-mail: Invoices for gas at Sports Pavilion
ah	NALC	E-mail: Chief's Executive's Bulletin Oct 2019
ai	BBNP	E-mail: Wkly planning apps 30th August 2019
aj	Cllr GR	E-mail: To Shane Thomas Powys CC re. grass cuts at cemetery
ak	Frank Davies	Invoice for repairing rotten gate & post at the Gliss
al	Powys CC	Rates for Registrar's, Chamber & Clerk's Office
am	Shane Thomas Powys CC	E-mail: Re. Concessionary Bus Passes 2019
an	Mr Pratt	Most recent letter dated 9th Sept re. Warren Steps
ao	Hay Cricket Club	Payment for Sports Facilities 2018/2019

ap.	Pensions Regulator	Re. declaration notice deadline 1st June 2020
aq.	Npower	Statement electric toilets Oxford Rd June - Sept 2019
ar.	GloverSure Ltd	E-mail: Invoice for year's web site hosting
as.	Newtown Town Council	E-mail: Woodland Trust Tree of the Yr nomination 2019
at.	Chamber of Commerce	E-mail: Requesting photos/info from local businesses for display
au.	1st Hay Scouts	E-mail: Request to hold AGM Rec. Facilities 19th Sept 2019
av.	BOSS	E-mail: Invoice for ink
aw.	Dawne Shepherd Brecon Mind	E-mail: Confirm room booking for patient meeting C. Chamber
ax.	Kathie Hughes Powys CC	E-mail: Update on paying C. Offices rates
ay.	Jane Pashley BBNP	E-mail: Wkly planning apps. 6th Sept 2019
az.	Chris Voyle	E-mail: Cricket club agrees £100 donation to Hay Swimming Pool
ba.	Julian	E-mail: Agrees with £100 donation to Hay Swimming Pool
bb.	Sally Carmody/Cllr TS	E-mail: Follow up response re. access issues Mill Lane
bc.	OVW	E-mail: Agenda for 5th Oct 2019
bd.	Ross Evans	E-mail: Request for HTC to maintain hedge rear of 46 Warren Close
be.	Barclays	E-mail: Project Account latest statement
bf.	PowerPrint	Invoice for October 2019 newsletters
bg.	Black Mountains College	E-mail: Requesting room hire C. Offices for new college
bh.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 2nd to 13th Sept 2019
bi.	Sue Ling Powys CC	E-mail: Confirming HTC is invited to Powys CC budget meeting
bj.	Lisa Hughes BBNP	E-mail: Clarifying addition info needed for Hay Cemetery app.
bk.	Opus Energy	E-mail: Invoices for electric C. Offices July/Aug - Sept 2019
bl.	OTM	E-mail: Suggest extra grass cuts at Hay Cemetery
bm.	Lisa Hughes BBNP	E-mail: 2 examples of Ecological Method Statements
bn.	Hazel Smith	E-mail: Thanking HTC for hedge maintenance 18-20 The Meadows
bo.	Npower	Invoice for electric for the Annexe June to Sept 2019
bp.	NALC	E-mail: Bulletin Sept 2019
bq.	Marian Lally	Payroll for September 2019
br.	David Jackson	E-mail: Request funding/general grant for Carbon Capture CBS
bs.	Jane Pashley BBNP	E-mail: Wkly planning apps 13th Sept 2019
bt.	PAVO	E-mail: Invite to AGM/Conference 19th Nov 2019
bu.	Wayne Morris	E-mail: Expressing concern around speed of traffic in Hay
bv.	Andrew Meredith	Invoice for painting/repairing Gateway to Wales frame
bw.	Joan Lockett Welsh Government	E-mail: Confirming Minister Julie James' visit 20th Nov 2019
bx.	OVW	E-mail: Agenda for Brecon/Radnor Area meeting 4th Oct 2019
by.	Cllr JP	E-mail: Confirm Sports Clubs donation to Hay Swimming Pool
bz.	Presteigne Town Clerk	E-mail: Update re. OVW motion re rates relief
ca.	Cllr GR	E-mail: Feasibility study for 'Shared Spaces' Lion Street
cb.	BBNP	E-mail: 19/17641/FUL approved - Equestrian land Gipsy Castle Lane
cc.	Matthew Griffiths BBNP	E-mail: Planning app: 9/17843/ADV
cd.	Barclays	Latest statements
ce.	Cllr TS	E-mail; Request to use C. Offices for storage of HCWGG equip.
cf.	Eleanor Davey Grant Thornton	E-mail: Copy of Annual Accounts 2018/2019
cg.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 15-27th Sept 2019
ch.	Grant Thornton	Request HTC to issue Accounting Statements
ci.	Frank Davies	Invoice for painting benches Old Railway Line
cj.	Barclays	Latest statements

ck.	Npower	Invoice for electric Sports Pavilion Aug-Sept 2019
cl.	Cllr Jade Hall	E-mail: Tendering Cllr JH's resignation
cm.	Jane Pashley BBNP	E-mail: Wkly planning apps 20th Sept 2019
cn.	OVW	E-mail: Proforma for Statement of Payments to Cllrs
co.	Rachel Davies Hay Bowls	E-mail: Request running costs at Sports Pavilion
cp.	BBNP	E-mail: Planning app. 19/17871/FUL
cq.	Cariads	E-mail: Invoice outstanding amount Oct newsletters
cr	Late correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor **8.15 pm**

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17708FUL** – Address: *4 Bridge Street, Hay-on-Wye, Hereford HR3 5DR* - Partial demolition and replacement of existing first floor rear extension to Grade 2 Listed Building to accommodate a café business - Cllrs made no objections, but raised issues of the difficulty of safe access/egress, ensuring the building work is done sympathetically as it is a Listed Building, and potential damage to the external walls and buttresses.

(b) Planning Applications for Comment

(i) Application Ref: **19/17871/FUL** – Address: *Ice House, Shop and Premises, 8 Brook Street, Hay-on-Wye, Hereford HR3 5BQ* – Change of use from A1 to C3 of the ground floor of the property.

(ii) Application Ref: **19/17843/ADV** – Address: *Hay Castle* – New information / orientation / welcome signage.

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

26. Date of next meeting - 4th November 2019