

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
Hay-on-Wye
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www.hay-on-wye.co.uk/htc
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 1st October 2018 at **6.30pm** at the Swan Hotel, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

A handwritten signature in black ink that reads 'Nigel Lewis'.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 3rd September 2018 and Special Council meeting dated 17th September 2018
6. Matters arising from minutes not listed on the agenda: (a) Barclays Bank (b) Siting of plaques (c) Hay Reserve held by Powys CC (d) School designs for bus shelter (e) TTOW (f) Scouts 5km fundraiser (g) Transfer of Christmas lights (h) Corinne Marsh bench request (i) Safety concerns Blue Boar junction (j) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
 - (a) Finance
 - i. Minutes of meeting dated 1st October 2018
 - (b) Fishing & Estates

(c) Town Events

- i. Minutes of meetings dated 26th September 2018
- ii. Senior Citizens' Party January 2019 - possible change of venue

(d) Council Premises

- i. Damage to Council Office Roof
- ii. Disabled toilet door Clock Tower
- iii. Issues raised by Council Office tenants
- iv. Outstanding rent
- v. Meeting with Healthmatic

(e) Communications

- i. "Meet the Council" event 13th September 2018 - feedback
- ii. Website update / e-mail addresses
- iii. Wye Local Article - December 2018 issue (JPr)
- iv. Newsletter - December 2018 issue (JP)

8. "Hay and District Show" - Possibly re-start

9. Transfer of Assets update

- i. The Login Dingle Motte and Bailey
- ii. Hay Common

10. Council Offices Boundary Wall

11. The Gliss

- (i) Land Registry
- (ii) Welsh Water works at the Gliss

12. 'Shared Spaces' update (to include 'Miles Without Stiles, Hay in Bloom and Hay Town Plan)

7.45 pm

13. Salem Chapel

14. Hay Bridge

- (i) Railings beneath Hay Bridge
- (ii) Railings/parapets above Hay Bridge

15. Sports Management Committee

- (i) Possible lease arrangements with HADSCAL
- (ii) Fundraising update
- (iii) Date of next meeting

16. Legionella Testing

17. Town Councillor - vacancy

18. Consultations

- (i) OVW - Low Carbon Pathway: deadline 4th October 2018 - HS

19. Play Areas

- (a) Monthly Inspections
- (b) Gypsy Castle play area - defective fencing
- (c) Gypsy Castle play area - defective pole
- (d) Brecon Rd play area - defective play equipment

20. Report of the Clerk/Responsible Financial Officer

(i)

October 2018 Correspondence

a.	Janet Epplestone	E-mail: Invite to HTC to attend Armistice Comm. 3rd Nov. 2018
b.	Juan Manuel EU	E-mail: Requesting HTC's challenge reply urgently
c.	Adam Parry Powys CC	E-mail: Response to Hay Bridge railings
d.	Mark Palmer	E-mail: Damage to railings Hay Bridge
e.	Juan Manuel EU	E-mail: Agreed to wait for 3rd Sept Council meeting for response
f.	Marion Bufton Powys CC	E-mail: Play Area RoSPA reports (x2)
g.	OVW	E-mail: Invite to Low Carbon Pathway seminar Cardiff 5th Sept
h.	RS Signs & Engravings	E-mail: Quote for brass plaque for Brian Wilding bench
i.	CN Trophies Hereford	E-mail: Invoice for in Bloom prize
j.	Shane Thomas Powys CC	E-mail: Ack. NL's (x3) e-mails re. Brecknock Shire Reserves
k.	Simon Morris	E-mail: Confirming still interested in Cllr Co-option
l.	Clarissa Price	E-mail: Draft Hay in Bloom certificate for residents
m.	Adam Parry Powys CC	E-mail: Response to Hay Bridge railings
n.	Howard Taylor	E-mail: 2 abandoned vehicles removed from the Gliss
o.	Margaret McCarthy (visitor)	Complaint letter re. Ox Rd toilet conditions
p.	Brecon to Hay Cycle Gp	Letter of thanks for £100.00 grant
q.	Cllr Gareth Ratcliffe	E-mail: Available to meet to review Hay Bridge railings
r.	OTM	E-mail: Invoice for Aug 2018 grass cutting
s.	BOSS	E-mail: Invoice for ink
t.	Adam Parry	E-mail: Updated response to Hay Bridge railings
u.	Cllr TS	E-mail: Invoice from Vistaprint for Meet the Council flyers
v.	OVW	E-mail: Connecting Comm's via transport networks
w.	Chris Eden	E-mail: Offer of free seeds for Hay in Bloom
x.	Jeremy Armstrong	E-mail: Complaint re. Kilverts Inn/noise/fighting
y.	BT	E-mail: Invoice
z.	Clarissa Price	E-mail: Residents' certificates for Hay in Bloom
aa.	Healthmatic	E-mail: Ack. People being locked in at Unisex toilet Clock Tower
ab.	BBNP	E-mail: Wkly planning apps 24th Aug 2018
ac.	Hayley Evans PRIME Cymru	E-mail: Request to give HTC a presentation re. over 50's
ad.	Neil Clutton Powys CC	E-mail: Additional costs re. scaffolding for C. Offices roof
ae.	The Swan Hotel	E-mail: Invoice for room hire 3rd Sept 2018
af.	PAVO	E-mail: September Briefing Note
ag.	Andrew Williams CoC	E-mail: Response re. inventory of Xmas lights for asset transfer
ah.	The Ramp People	E-mail: NRW invoice for (x2) portable ramps
ai.	Caerfagu Products	E-mail: NRW invoice for (x7) kissing gates & posts
aj.	Cariads	E-mail: Invoice for Sept 2018
ak.	Corinne Marsh	E-mail: Follow up re. memorial bench for her Dad
al.	Sophie Bailey Miracle Play	E-mail: Quote for defective eq. Brecon Rd play area

am.	Opus Energy	1 year contract renewal letter
an.	B&R Area Committee	Agenda for meeting on 16th Sept. 2018
ao.	Cllr GR/Powys CC	E-mail: Re. Powys CC's archived online minutes
ap.	Carl Mortlock	E-mail: Quotes to repair issues at Gypsy Castle play area
aq.	Huws Gray	E-mail: Invoice for wood for Hay in Bloom train planter
ar.	Dyfed Police	E-mail: Monthly report
as.	Janet Poole BBNP	E-mail: Planning App 18/16551/FUL
at.	Janet Poole BBNP	E-mail: Planning App 18/16552/LBC
au.	Greg Cohen Junior Football	E-mail; Additional info for Recycling Grant
av.	Jeremy Armstrong	E-mail: Ack. HTC's response re. Kilverts
aw.	BBNP	E-mail: Wkly planning apps 31st Aug 2018
ax.	Cllr TS	E-mail: Salem Church for sale
ay.	Scottish Power	Electricity - The Annexe - Sept 2017 - June 2018 less credit
az.	Scottish Power	Electricity - Oxford Road Toilets - June - Sept 2018
ba.	NL/Cllr TS	E-mail: Residents' 100th birthday
bb.	Lisa Williams BBNP	E-mail: Planning App 18/16400/FUL
bc.	Chris Lewis	E-mail: Annual Return income & exp. 2017/2018
bd.	Marion Bufton/Steve Butcher	E-mail: Re. possibility of introd. Dog banning orders
be.	Kirsty Williams AM	E-mail: Latest response re. ATM's in Hay after Barclays
bf.	CoC	E-mail: Auction on Sat 15th Sept 2018
bg.	Corona	E-mail: Invoice for Sports Pavilion electricity
bh.	Barclays	E-mail: Offer for a little help immediately post bank closure
bi.	Sandra Skimmer	E-mail: H2T letter/meeting
bj.	Ken Yorston Powys CC	E-mail: Holding response re. cemetery
bk.	BOSS	E-mail: Invoice for ink
bl.	David M Jones & Partners	Invoice for 2017/18 Accounts
bm.	Barclays	Project Account Statement
bn.	Opus Energy	End of Contract letter - Mpan end 426 - Council Offices
bo.	Healthmatic	E-mail: Quote for disabled toilet door mechanism Clock Tower
bp.	Royal Mail	Confirming correct postal details
bq.	Alcumus	Confirmed payments for (x4) inspections
br.	Hugh Peachy	3,000 mile row for cancer request
bs.	Rosanna Morris	E-mail: Request for photos of Castle Street
bt.	BBNP	E-mail: Wkly list of planning apps 6th Sept 2018
bu.	Black Mount. Lions David James	E-mail: Invite to Mayor to attend Bonfire Night
bv.	Ken Yorston Powys CC	E-mail: Further update on cemetery
bw.	Greg Cohen Hay Sports	E-mail: Recycling Grant further info
bx.	Mal Holt Healthmatic	E-mail: Agreed actions to toilets following site visit
by.	Cllr JP	E-mail: PCI donated £545.00 to Hay Sports
bz.	David Pritchard Powys CC	E-mail: Retaining wall to rear of C.Offices - will refer to Legal
ca.	Adam Parry Powys CC	E-mail: Options given for replacement parapets on Hay Bridge
cb.	Chris Kemp tenant	E-mail: List of issues to be resolved
cc.	Jane Roberts Barclays	E-mail: Can't pay C.Chambers rent - will look at alternative sites
cd.	Anita Wright Speedwatch	E-mail: Update from Comm. Speedwatch & request for help
ce.	H2T	E-mail: Invite to AGM on 4th Oct 2018
cf.	Sam Goddard tenant	E-mail: Request booking C.Chambers for 4 meetings
cg.	Michael Smith NRW	E-mail: Supporting documents for NRW 'Shared Spaces'

ch	Tanith Vaughan tenant	E-mail: Reporting leak through window, top floor C.Offices
ci	Npower	(x2) Invoices for Sports Pavilion electricity
cj	Glasdon UK	Promotional brochure for street furniture
ck	Powys CC	Rates payments
cl	Powys CC	Invoice for £10k loan payment
cm	Opus	E-mail: Annual review letter
cn	HMRC	Letter re. how to claim VAT in the future
co	LAPU	Brochure re. landscaping
cp	Frank Davies	Invoice for renovating (x4) benches
cq	Barclays	Mixed payment plan charges
cr	NRW	E-mail: Ack. Delay in Claim 1 for 'Shared Spaces' to 01/11/18
cs	Powys Dance	E-mail: Invoice for first dance session
ct	Cllr GR/Powys CC	E-mail; Questions relating to fixed pen. notices re. car parking
cu	Frank Davies	Invoice for removing defective pole at Brecon Rd play area
cv	Opus	Letter confirming end of old contract/new contract for C.Offices
cw	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor

8.45 pm

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16551/FUL** - Bank House, Oxford Rd, Hay-on-Wye HR3 5AJ - Internal works to form an opening through a masonry wall, the removal of some internal partition walls and the erection of an external glazed sunroom - *no objections*

(ii) Application Ref: **18/16552/LBC** - Bank House, Oxford Rd, Hay-on-Wye HR3 5AJ - Internal works to form an opening through a masonry wall, the removal of some internal partition walls and the erection of an external glazed sunroom - *no objections*

(b) Planning Applications for Comment

(i) Application Ref: **18/16400/FUL** - Development of land north of Gypsy Castle Lane, Hay-on-Wye HR3 5EL - Proposed change of use of land from agricultural land to mixed use agricultural and equestrian construction of stables, barn and horse turn out area

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

26. Date of November meeting - Monday 5th November 2018