

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
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Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 4th November 2019 at **6.30pm** in the Registrar's Room, Council Offices

Correspondence will be available from 6.15 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 7th October 2019
6. Matters arising from minutes not listed on the agenda: (a) Hay Shire Reserve held by Powys CC (b) Blue Boar survey - update (c) Community Bank - update from FH (d) Citizen of the Year Board - update (e) Yellow-dog campaign - update (f) Warren Steps letter from HTC (g) Mill Lane Cottage letters received (h) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
 - (a) Finance
 - (i) Admin Assistant - hours and job description to be approved
 - (ii) Christmas Lights contribution request 2019 from Chamber of Commerce
 - (iii) Recycling Grant request from Want to Canoe?
 - (iv) Precept 2020/2021 - next key priority

- (b) Fishing and Estates
 - (i) Update on cycle racks
 - (ii) 3 interpretation boards installed at Hay Bridge
 - (iii) Resident request for wooden memorial bench, Old Railway Line

- (c) Town Events
 - (i) Minutes of the meeting held on 31st October 2019

- (d) Council Premises
 - (i) Additional tenant - notice to leave received
 - (ii) Council Offices roof repair - invoice agreed to be paid
 - (iii) Meeting with Council Offices tenants - no progress to date

- (e) Communications
 - (i) Minutes of the meeting held on 31st October 2019

8. HTC continued running of both sets of Public Conveniences
 - (i) General update
 - (ii) Costs of card machine payments
9. HADSCAL meeting held 8th October 2019 - Any update/outstanding actions
10. Sports Management Committee
 - (i) Lease from Powys CC - update from TS/NB
 - (ii) New Bowls Pavilion - update
11. Town Councillor vacancy - no election called **8.00 pm**
12. Back Fold Alley white walls - update from FH
13. Climate Change Emergency Action Plan
 - (i) Consider Hay's Draft Vision
 - (ii) Cllr IK's proposed letter to Welsh Minister for Economy and Transport, Lee Waters
14. Request from Low Carbon Hay for general grant for tree planting on 30th November as part of Woodland Trust's "Plant a Million Trees" campaign - fruit trees for Warren Close
15. Transfer of Assets update
 - (i) Login Dingle Motte and Bailey - update
 - (ii) Hay Common - update
16. The Gliss
 - (i) Welsh Water - Draft Licence update
 - (ii) Land Registry
17. 'Shared Spaces' update

18. Consultation:

- (i) Mid and West Wales Fire & Rescue draft corporate plan 2020-2025 - AP
Deadline: 6th December 2019

19. Play Areas

- (a) Monthly Inspection

20. Report of the Clerk/Responsible Financial Officer

- (i)

Oct 2019 Correspondence

a	Shane Thomas Powys CC	E-mail: Mins from meeting between Powys CC & Town Councils
b	Cllr TS	E-mail: Powys CC's response to HTC's amends Rec Facilities' Lease
c.	Ceri Richards Sports Wales	E-mail: Confirming extending deadline for new Bowls Pavilion
d.	Shane Thomas Powys CC	E-mail: Reminder of BT Kiosk consultation
e.	Mid & West Wales Fire Service	E-mail: Consultation on Corporate Plan 2020-2025
f.	PAVO	E-mail: E-bulletin Oct 2019
g.	CofC	E-mail: Next meeting 7th Oct 2019
h.	OVW	E-mail: Opportunity to respond re. CAT processes
i.	Cllr TS	E-mail: HTC's response to Powys CC re Rec Facilities lease
j.	Cllr TS	E-mail: 20 actions Town Councils re Climate Change
k.	Mark Chester Cedar Wood	E-mail: HTC's Tree Report for cemetery
l.	Cllr JPr	E-mail: OVW training opportunities
m.	NALC	E-bulletin Oct 2019
n.	Healthmatic	E-mail: Invoice for July-Sept 2019 toilet cleaning
o.	Grant Thonton	Letter awarding HTC an unqualified Audit Account
p.	BBNP	E-mail: Plan. Permission for 19/17524/FUL Wyeside Gardens
q.	HFAS	Invoice for fire extinguisher testing Council Offices
r.	Frank Davies	Invoice for replacing wooden posts at the Gliss
s.	Mr Pratt	Letter dated 4th Oct in response to HTC letter sent 13th Sept 2019
t.	OTM	E-mail: Invoice for grass cutting Sept 2019
u.	Val Harris	E-mail: Request HTC help re. 3 word address campaign
v.	Zoe Tranter	E-mail: Rec. Facilities lease update
w.	Presteigne Town Clerk	E-mail: Motion on Rates went ahead at OVW AGM 5th Oct
x.	Kittie Powell BBNP	E-mail: Wkly planning apps 27th Sept 2019
y.	David Pritchard Powys CC	E-mail: Ack receipt of HTC's 2 proposed CATs (Dingle/Common)
z.	Barclays	Latest bank statement
aa.	Sian Lewis-Davies Powys CC	E-mail: Ack resignation of Jade Hall/Casual Vacancy Notice
ab.	Cllr TS	E-mail: Asking for latest letters with Mr Pratt
ac.	Greg Cohen	E-mail: First draft letter to HADSCAL re. Community Hall proposal
ad.	Lisa Hughes BBNP	E-mail: Advertising Consent planning form
ae.	Cllr TS/Zoe Tranter	E-mail; HTC's most recent comments/Rec. Facilities Lease
af.	Eifion Jones BBNP	E-mail: Response re. closure of Mill Lane
ag.	Martin Davies Powys CC	E-mail: Response re. closure of Mill Lane
ah.	Cllr IK	E-mail: To Cllrs draft letter to Welsh Govnt re. sust. transport
ai.	Greg Cohen	E-mail: Copy of Expression of Interest to HADSCAL re. Comm. Hall
aj.	Sian Lewis-Davies Powys CC	E-mail: Confirm Cllr Vacancy Notice valid until 30th Oct 2019
ak.	Playdale Megan Thompson	E-mail: 3rd quote for new play equipment
al.	SLCC	Invoice: CiLCA qualification 3 months extension

am.	Cllr JPr	E-mail: Code of Conduct training with OVW
an.	BOSS	E-mail: Invoice for envelopes
ao.	Npower	Invoice for electric at Sports Pavilion July - Oct 2019
ap.	Davina Powell BBNP	E-mail: Planning app. 19/17924/FUL
aq.	Cllr TS/Zoe Tranter	E-mail: Request copy HTC's insurance for Rec. Facilities lease
ar.	NALC	E-mail: Chief Exec's Bulletin
as.	HADSCAL	E-mail: Letter in reply re. Comm. Hall Expression of Interest
at.	OVW	E-mail: State of the Nation report
au.	Gayle Frewin Powys CC	E-mail: Comm. Decision Notices 30th Sep - 11th Oct 2019
av.	Kittie Powell BBNP	E-mail: Wkly planning apps 4th Oct 2019
aw.	Pension Regulator	E-mail: Reminder to re-declare 1st June 2020
ax.	Brecon Beacons Tourism	E-mail: Next meeting 12th Nov 2019
ay.	Lisa Hughes BBNP	E-mail: Request extension to 5th Nov from 20 Oct 2019
az.	OVW	E-mail: Asks T. Councils to support VE Day Celeb's May 2019
ba.	Cllr Phyl Davies Powys CC	E-mail: Reminder to HTC to pay C.Offices roof repairs/explanation
bb.	IRPW	E-mail: Draft Annual Report Feb 2020
bc.	SLCC	E-mail: Invoice for CILCA course for NB
bd.	Ben Whittle	E-mail: Request to HTC tio hold public event re. solar canopy
be.	Huws Gray	Invite to HTC to attend showroom on 7th Nov 2019
bf.	Jones Hardware	(x3) invoices for keys. WD40
bg.	Cllr IK	Invoices for child care
bh.	Cllr TS	E-mail: Asking Cllrs if any objections to paying C.Offices roof repairs
bi.	Cllr RWG	E-mail: Agreeing to pay C. Offices roof repairs
bj.	Wildflower Shop	E-mail: Invoices for bulbs, wildflowers part of 'Shared Spaces'
bk.	Fred Lloyd Bowls Club	E-mail: Requesting update re. pavilion for Bowls Club
bl.	Hay Castle	E-newsletter
bm.	Powys CC	E-mail: Latest recycling payment of £615.00
bn.	Friends of Hay Swimming Pool	E-mail: receipt of HTC's £1k grant for pool repairs
bo.	Ken Skates AM	E-mail: Letter response to Cllr JPr request re. T14 bus service
bp.	Opus	E-mail: Invoices for C. Offices electric Sep-Oct 2019
bq.	Adopt a Kiosk	E-mail: Kiosks can only be used for de-fibrillators
br.	BOSS	E-mail: Invoice for ink
bs.	Jane Dodds	E-mail: Requesting Surgery in C. Offices 1st Nov 2019
bt.	Shane Thomas Powys CC	E-mail: Expressions of Interest for Y Gaer by 24th Oct 2019
bu.	Kay Thomas Powys CC	E-mail: Results of libraries consultation
bv.	Peter Hurn	E-mail: Follow up query on Gliss licence
bw.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 11th Oct 2019
bx.	Black Mountain Lions	E-mail: Request for Mayor to Judge 'Guy' competition
by.	Dial-a-Ride	E-mail: Thanking HTC for the one-month lease period
bz.	OVW	E-mail: Managing Green Spaces report
ca.	Hay2Timbuktu	Poster advertising evening on 6th Dec 2019
cb.	Jess Watkins	E-mail: Invoice for Gateway to Wales/MWS artwork
cc.	Sue Ling Powys CC	E-mail: Consultation on Powys CC's budget 2020/21
cd.	Cllr TS	E-mail: Update from Cllr Phyl Davies/toilets
ce.	Want to Canoe?	E-mail: Recycling Grant funding request
cf.	Ceri Richards Sports Wales	E-mail: Extend deadline for grant to 30th Nov re. Bowls Pavilion
cg.	Mark Chester	Invoice: Tree Report for Hay Cemetery

ch.	OTM	E-mail: Invoice for grass cutting Oct 2019
ci.	Gayle Frewin Powys CC	E-mail: Comm. Decision Notices 12-25th Oct 2019
cj.	Gareth Ellis Green Valleys	E-mail: Domestic Energy champions training
ck.	Barclays	E-charges for Sep - Oct 2019
cl.	Tanith Vaughan Tenant	E-mail: Letter of Notice to vacate Council Offices
cm.	Zoe Tranter	E-mail: Draft 3 Recreation Facilities lease
cn.	Josh Green CofC	E-mail: Letter request HTC contribution Xmas lights 2019
co.	Kittie Powell BBNP	E-mail: Wkly planning apps 18th Oct 2019
cp.	David Allday Powys CC	E-mail: Update re. installation of bike racks in Hay
cq.	Cllr GR	E-mail: Update on Cattle Market parking
cr	Cllr GR	E-mail: To Powys CC waste not collected Bear St/road closure
cs	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor **9.00 pm**

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17924/FUL** – Address: *Sudbourne Cottage, 23 Bear Street, Hay-on-Wye HR3 5AN* - Demolition of existing single storey garden room and removal of existing chimney to rear. Construction of new single storey, rear extension to dwelling with roof light - *no objections*

(b) Planning Applications for Comment - None

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

26. Date of next meeting - 2nd December 2019