

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
Hay Town Council
Council Offices
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Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 1st July 2019 at **6.30pm** in the Registrar's Room, Council Offices

Correspondence will be available from 6.00 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meetings dated 3rd June 2019 and Special Council meeting dated 24th June 2019
6. Matters arising from minutes not listed on the agenda: (a) Radnor House (b) ATM at Yorkshire Building Society (c) Hay Shire Reserve held by Powys CC (d) Bronllys Wellbeing Park - Board representative (e) Citizen of the Year Board - possible location(s) (f) Wooden fence at the Gliss and tree damage to Old Railway Bridge (g) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
 - (a) Finance
 - (b) Fishing and Estates
 - (i) Minutes of meeting 10th June 2019
 - (ii) Stephen Butcher - 2 benches at Old Library/grassed area picnic site
 - (c) Town Events

- (d) Council Premises
 - (i) Meeting with Powys CC- No progress to date
 - (e) Communications
 - (i) Minutes of meeting 12th June 2019
 - 8. Public Conveniences - potential increases in charges
 - 9. Sports Management Committee
 - (i) Lease from Powys CC - still outstanding
 - (ii) Car parking for Hay Festival - feedback
 - 10. Julie James Welsh Government Minister visit - Monday 8th July 2019 - feedback from working party re. HTC's priorities
 - 11. Information signs regarding dog etiquette / yellow dog campaign
 - 12. Climate Change Emergency Action Plan - Feedback from meeting on 27th June 2019
 - 13. Hay in Bloom
 - (i) Identify future governance
 - (ii) Litter picking kit for Hay in Bloom/Community Use/Scouts
 - 14. NB Clerk's Training update
 - (i) Training Course 20th June - feedback
 - (ii) CiLCA - proposed supplementary training course to support qualification
 - (iii) Membership of Society for Local Council Clerks (SLCC)
 - (iv) Invite to regional Clerk's meeting on 4th July 2019, Llandrindod Wells
 - 15. Transfer of Assets update
 - (i) Login Dingle Motte and Bailey
 - (ii) Hay Common
 - 16. The Gliss
 - (i) Land Registry
 - (ii) Welsh Water asset transfer at the Gliss
 - 17. 'Shared Spaces' update - visit of Michael Smith NRW on Wed 5th June 2019
- 7.45 pm**
- 18. Consultations
 - (i) None
 - 19. Play Areas
 - (a) Monthly Inspection

20. Report of the Clerk/Responsible Financial Officer

(i)

July 2019 Correspondence

A	Bronllys Wellbeing Trust	E-mail: Board Meeting agenda 17th June 2019
B	Rura Inta	E-mail: Update on proposed visit to Hay
c.	Barclays	Latest bank statements
d.	Sovereign Play	E-mail: Updated quote for play equipment
e.	Matthew Scanlon BBNP	E-mail: Planning app 19/17445/CON
f.	Miranda Cooke Music Trust	E-mail: Recycling grant application
g.	Chris Lewis	E-mail: Income & Expenditure account template
h.	Kevin Fagan Figaro Rally	E-mail: Confirm. accept offer of car parking at Rec Facilities
i.	Presteigne Town Clerk	E-mail: Request support for OVW motion re. rate relief
j.	Hay Summer Show/Cllr SMorris	E-mail: Letter & Recycling Grant app Hay Show July 2019
k.	Jess Watkins	E-mail: Confirm has begun Miles Without Stiles bespoke sign
l.	BBNP Jane Pashley	E-mail: Wkly planning apps 24th May 2019
m.	Barclays	Notification of Climate Change Levy increase
n.	Powys CC Tony Caine	Letter – Original objection to Radnor House revoked
o.	Kathy Patterson	E-mail: Offering to help with bike racks for Hay town centre
p.	OTM	E-mail: Invoice for Part 1 of works at Gypsy Castle Play Area
q.	Bronllys Wellbeing Trust	E-mail: List of meetings next 12 months
r.	Marian Lally	E-mail: Payroll and pension details
s.	Cllr SM	E-mail: Current finances for Hay Summer Show
t.	Hay T.I.	E-mail: Hand dryer not working in ladies toilets Oxford Rd
u.	OVW	E-mail: Online learning modules
v.	CoC	E-mail: Next meeting 6th June 2019
w.	Opus	E-mail: Meter readings request for Council Offices
x.	Jean Packer BBNP	E-mail: Ack. HTC's letter of objection to Radnor House
y.	NALC	E-mail: Newsletter
z.	Nita Jones Bowls Club	E-mail: Request from HTC for letter of support for grant app.
aa.	Builth Wells Town Clerk	E-mail: Invoice for (x4) Code of Conduct training
ab.	Barclays	Current Account statement
Ac	BOSS	E-mail: Invoice for ink
Ad	Wendi Abel	E-mail: Invite to Cllrs to 3 Sisters of Plynlimon event
ae.	B. Smith Wales Audit Office	E-mail: Invite to take part in inten. audit webinar 2 July 2019
af.	Kirsty Williams	E-mail: Request venue for meeting with Minister Julie James
ag.	OVW	E-mail: Invite to workshop on Future Wellbeing of Wales
ah.	Shane Thomas Powys CC	E-mail: Holding response a follow-up meeting with Powys CC
ai.	NALC	E-mail: Chief Executive's Bulletin
aj.	BBNP Kittie Powell	E-mail: Wkly planning apps 31st May 2019
ak.	Marian Lally	Payroll
al.	Gareth Ellis Green Valleys CIC	E-mail: Confirming able to attend Low Carbon Hay
am.	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 27th May to 6th June 2019
an.	Danny Thomas	E-mail: Invoice for wood sculptures 'Shared Spaces' project
ao.	Powys CC	Rates for Council Office, Registrar's & Chamber
ap.	Healthmatic	E-mail: Confirming ack of broken hand dryer ladies' Ox. Rd

aq.	Cllr JPr/TS	E-mail: Forwarded to Cllrs re. online training from OVW
ar.	Npower	Invoice for toilets Oxford Rd 1st March to 1st June 2019
as.	HFAS	E-mail: Invoices and certificates
at.	Nia Hughes Powys CC	E-mail: Powys CC approves structure plan for Cemetery
au.	CoC	E-mail: Advertising possibility Hereford. Living
av.	BOSS	E-mail: (x2) invoices for ink and stationery
aw.	Pindars Circus	E-mail: Confirming permission to use Caer Maw field
ax.	BBNP Kittie Powell	E-mail: Wkly planning apps 7th June 2019
ay.	J.Wilding Bronllys Wellbeing P.	E-mail; Response to HTC re. Board Member
az.	Mr Pratt	Follow up letter to HTC re. info and complaint
ba.	Warren Trust/Cllr RWG	Payment to HTC for annual fishing rights
bb.	Emily Daw	E-mail: Cheesemarket Grant form for Hay in Bloom
bc.	OVW	E-mail: Legel Note - T. Councils areconsultees of planning
bd.	BBNP	E-mail: Agenda for BBNP meeting 25th & 28th June 2019
be.	Npower	Invoice for electricity 9th March to 10th June 2019 Annexe
bf.	The Swan Hotel	Invoice for room hire for South Korean delegation
bg.	Rob Williams	E-mail: Reporting blocked toilets at Sports Pavilion
bh.	Dial-a-Ride	Recycling grant application
bi.	Opus	E-mail: Invoices for June 2019 for electric Council Offices
bj.	Powys Teaching Health Board	E-mail: Invite to AGM on 31st July 2019
bk.	Tim Davies PAVO	E-mail: Notes from Tri Towns meeting 4th June 2019
bl.	Brecknock Play	E-mail: Request for play session Rec. Area 12th Aug 2019
bm.	Dial-a-Ride	Invoice for broadband 2018/2019
bn.	Sarah Monteith	E-mail: Utility Aid info on rationalising all elec/gas contracts
bo.	Presteigne Town Clerk	E-mail: Invite to Hay Clerk to attend meeting 4th July 2019
bp.	Acton Town Clerk	E-mail: Operation London Bridge
bq.	BBNP Jane Pashely	E-mail: Wkly planning apps 14th June 2019
Br	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 10th to 21st June 2019
Bs	BBNP	Letter explaining why Radnor House was approved
bt.	Powys CC	Repeat invoice for Council Offices roof repair work
bu.	Sam Popham SLCC	E-mail: Requesting info from Councils re. Climate Emergency
bv.	Sam Goddard tenant	E-mail: Request for H&S record keeping in C. Offices
bw.	Barclays	Notification of e-payment charges
bx.	Stephen Butcher/Cllr GR	E-mail: Request re. 2 benches at old Hay Librar/picnic site
by,	Lyn Parry Powys CC	E-mail: Permission for Hay in Bloom canoe to be installed
bz.	Jo Lancey Powys CC	E-mail: Ack receipt of Blue Boar survey results
Ca	Presteigne Town Clerk	E-mail: Welsh Govn't confirm zero rates for public toilets
Cb	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor

8.15 pm

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's

Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **19/17455/CON** - 2 Bear Street, Hay-on-Wye, Hereford HR3 5AN - Condition Number: 6. The consent has been granted to replace 3 windows at the rear, and we would like to add an additional window to be replaced bringing the total to 4 - *Cllrs' main concern was that the new windows would not be in keeping with the rest of the building, but no substantial objections raised*

(b) Planning Applications for Comment - None

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

26. Date of next meeting - 2nd September 2019