

# Hay Town Council

Clerk & Financial Officer: Nigel Lewis  
Hay Town Council  
Council Offices  
Hay-on-Wye  
HR3 5BX

01497 820296  
haytownclerk@hotmail.co.uk  
www.hay-on-wye.co.uk/htc  
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 2<sup>nd</sup> July 2018 at **6.30pm** at the Swan Hotel, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

A handwritten signature in black ink that reads 'Nigel Lewis'.

**Nigel Lewis**  
Clerk to the Council

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Kingdom Project update - Georgie Cooke
4. Questions from the Public (5 mins allowed)
5. Barclays Bank - Discussion with Chamber of Commerce
6. Community Bank
7. Police update
8. Minutes of the meetings dated 4<sup>th</sup> June 2018 & Special Council meeting 21<sup>st</sup> June 2018
9. Matters arising from minutes not listed on the agenda: (a) Defective play equipment Brecon Rd Play Area (b) Brian Wilding bench (c) Siting of plaques (d) Hay Reserve held by Powys CC (e) Legionella Testing (f) Business debit card (g) School designs for bus shelter (h) Any other items from minutes not listed

10. Sub Committee Reports/Minutes:

(a) Finance

(b) Fishing & Estates

- i. Minutes of meeting dated 5<sup>th</sup> June 2018

(c) Town Events

- i. Meeting with Chamber of Commerce re. Christmas lights

(d) Council Premises

- i. Damage to Council Office Roof  
ii. Tenancy agreement for vacant room - main building  
iii. Toilet issues

(e) Communications

- i. Minutes of meeting dated 13<sup>th</sup> June 2018  
ii. Proposed Standing Orders 2018  
iii. GDPR update  
iv. Website update  
v. Wye Local Article

11. Transfer of Assets update

- i. Meeting with Cllr Phyl Davies/HTC's response  
ii. Library building  
iii. The Login Dingle Motte and Bailey

12. Bell Bank Bench - ongoing maintenance

13. The Gliss

- (i) Land Registry  
(ii) Welsh Water works at the Gliss

14. Hay in Bloom - update

7.45 pm

15. Meet the Council event at the Swan

16. Sports Management Committee

- (i) Possible lease arrangements with HADSCAL  
(ii) Gas Boiler update  
(iii) Fundraising update  
(iv) Outstanding contribution from 2017/2018  
(v) Date of next meeting

17. Consultations

- (i) Revised Home to School/College Transport Policy - Powys CC  
(ii) Draft Supplementary Planning Guidance (SPG) to support LDP - Powys CC

18. Town Plan update

- (i) NRW Grant - Successful application/next steps  
(ii) Miles without Stiles/accessibility

- (iii) Review of Plan
- 19. Play Areas
  - (a) Monthly Inspections
  - (b) Gypsy Castle play area - electricity pole/tree cutting

20. Report of the Clerk/Responsible Financial Officer

(i)

**July 2018 Correspondence**

a.	Marian Lally	Payroll
b.	BOSS	Invoice for ink cartridge
c.	Neil Clutton	E-mail: Justification of costings re. C. Offices roof
d.	Scottish Power	E-mail: Termination of supply
e.	Sean O'Donoghue	E-mail: Recycling Grant app for Walking Festival
f.	Adele Hill	E-mail: Complaint about Let the Light In festival
g.	Npower	E-mail: Confirming contracts have now been agreed
h.	BT	Invoice
i.	Cllr JP	Report of graffiti
j.	British Gas	Electricity bills for Clock Tower & Sports Pavilion
k.	Barclays	Notification of slight changes to paying in cash
l.	BBNP	E-mail: Permission granted for app. 18/15948/FUL
m.	BBNP	E-mail: Wkly list of planning apps 25th May 2018
n.	WilliamsBeales&Co.	E-mail: Update on Welsh Water asset transfer the Gliss
o.	Colin Davies Powys CC	E-mail: Confirming Hay Bridge is on Capital List but no timescale
p.	BBNP	E-mail: Decision for planning app. 18/15948/FUL
q.	Shane Thomas Powys CC	E-mail: Requery for Hay grass gutting for GR
r.	Philippa Morrell	E-mail: Concerns re. Ox. Rd car park entrance/drivers
s.	Mary Fellowes	E-mail: Want to stay on newsletter mailing list GDPR
t.	OVW	E-mail: N'letter on Sust. drainage for new develop's
u.	Sunderlands	Land valuation
v.	Dial-a-Ride	Invoice for BT broadband share 2016/17
w.	BBNP	E-mail: Planning app 18/16162/FUL
x.	Wye Local	E-mail: Deadline for July article
y.	Shelley	E-mail: Quote for interpretation boards
z.	Woolmer Fitzpatrick	E-mail: Quote for interpretation boards
aa.	Jon Pimm BBNP	E-mail: Update on PRoW works in Hay
ab.	Mary Morgan/Cllr Price	E-mail: Complaint/response re. Light Gets in Festival
ac.	Sam Goddard	E-mail: Confirm taking room in C. Off's 1st Aug '18
ad.	SWOAPG	E-mail: Update re. Mr Maynard/payment demands on River Wye
ae.	Hay Walking Festival	E-mail: Recycling Grant
af.	JRB Enterprise Ltd	Dog fouling bin handle and (x2) screws
ag.	Barclays	Refund for overcharges
ah.	British Gas	Electricity bill
ai.	CoC	E-mail: Update from Hay Castle Trust
aj.	TS/FH	Cemetery updates
ak.	Dyfed Police	E-mail: May 2018 Police report
al.	Cultivation Street	E-mail: Info on entering floral competition
am.	Barclays	E-mail: Closure of Hay branch 28th Sept 2018
an.	NALC	E-mail: Chief Exec's Bulletin

ao.	BBNP	E-mail: Wkly list of planning apps 1st June 2018
ap.	Npower	Acceptance of contract & other info
aq.	Barclays	Current account statement/new cheque book
ar.	Barclays	Letter announcing closure of Hay branch on 28th Sept 2018
as.	Wye Solar	E-mail: Invoice for boiler repairs Sports Pavilion
at.	Cllr GR	E-mail: Powys CC grant for play equip.
au.	PAVO	E-mail: E-bulletin for June 2018
av.	Barclays	E-mail: Request for feedback
aw.	Hay to Brecon Cycle Group	E-mail: Request for grant
ax.	Gareth Ellis Green Valleys	E-mail: Re. electric car charging/comm. energy
ay.	Npower	Further correspondence for new contract
az.	Powys CC	Rates for Room A, H & L
ba.	OVW	E-mail: Innovative Practice Conference 4th July 2018
bb.	Powys CC	E-mail: Consultation for draft SPG for LDP
bc.	Powys CC	E-mail: Remittance
bd.	Opus	E-mail: Invoice for electricity for C. Offices
be.	BOSS	E-mail: Invoice for toner/ink
bf.	BOSS	E-mail: Invoice for ink
bg.	Alcumus	E-mail: Quote for legionella risk ass. Sports Pav.
bh.	Welsh Water	E-mail: Update re. Gliss re-surfacing to same condition
bi.	BBNP	E-mail: Wkly list of planning apps 8th June 2018
bj.	Frank Davies	Quotes for: plaques, revarnishing benches & removing graffiti
bk.	Powys CC	Amended invoice for empty premise, the Annexe
bl.	Npower	Energy statement and invoice
bm.	Npower	Acceptance of contract for the Annexe
bn.	TS	E-mail: NRW Grant Acceptance letter
bo.	Hay Dial-a-Ride	E-mail: Ack of room hire invoice for 2017/18
bp.	Zurich Insurance	E-mail: Insurance renewal reminder
bq.	Neil Clutton	E-mail: Ack. HTC's instruction to proceed with roof repair
br.	Electoral Register	E-mail: Ack. Cllr Notice of Vacancy (RGr resignation)
bs.	OVW	E-mail: Cllr expenses payment generic form
bt.	Claire Bunton Hay Scouts	E-mail: Invite to AGM Mon 16th July 2018
bu.	Claire Bunton Hay Scouts	E-mail: Enquiry re, storage in the Annexe
bv.	Chris Lewis	E-mail: Draft accounts
bw.	Alexine Bartholomew	Hay Primary School agree to design Hay in Bloom logo
bx.	Alcumus	E-mail: Confirming Legionella Risk Ass. Order placed
by.	BBNP	E-mail: Planning app. 18/16154/TPO
bz.	Jones'	Invoice for cable ties
ca.	ICO	E-mail: Receipt/confirm payment re GDPR
cb.	BBNP	E-mail: Planning app. 18/15948/FUL granted
cc.	Suzannah Burrage	E-mail: Trees/electricity pole at Gypsy Castle
cd.	Chris Lewis	E-mail: Revised figures for accounts
ce.	OTM	E-mail: Invoice for April/May 2018 grass cutting
cf.	Gareth Ellis Green Valleys	E-mail: Wishes to support green energy schemes in Hay
cg.	Barry Watson	E-mail: Very disappointed Barclays is closing in Hay
ch.	Nic Jones	E-mail: Enquiry re. room rental at C. Offices
ci.	Powys CC	E-mail: Reminder to pay rates

cj	Corona	E-mail: Invoice gas for sports pavilion
ck	BOSS	E-mail: Invoice wallets and dividers
cl	BBNP	E-mail: Planning app. 18/16234/TRCA
cm	BBNP	E-mail: Wkly planning list 15th June 2018
cn	Powys Archives	E-mail: E-newsletter Summer 2018
co	Powys Teaching Board	E-mail: Invite to AGM Wed 18th July 2018
cp	Local Wellbeing Plan	E-mail; Workshop 17th July re. Wellbeing Plans
cq	Alcumus	E-mail: Confirmation of order
cr	<b>Late Correspondence</b>	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor 8.45 pm

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16162/FUL** - 12 High Town, Hay-on-Wye HR3 5AE  
*No objection*

(b) Planning Applications for Comment

(i) Application Ref **18/16154/TPO** - Hay Castle, Oxford Road, Hay-on-Wye HR3 5DG - Works to TPO's within conservation area - to crown raise for vehicle access during building work. Pruning back to suitable growth points on following trees: 1 Holm cherry oak in GPI; 1 Hold Oak in GP2; T1 Oak.

(ii) Application Ref **18/16234/TRCA** - Baptist Chapel, Bell Bank, Hay-on-Wye - Felling as close to ground as is practicable of (x1) Salix Caprea located to the SE corner of the Baptist Church on Bell Bank. Removal of arisings.

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

26. Date of September meeting - Monday 3<sup>rd</sup> September 2018