

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
Hay Town Council
Council Offices
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 7th January 2019 at **6.30pm** in the Sports Pavilion, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

A handwritten signature in black ink, appearing to read 'NB', with a horizontal line extending to the right.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Food Banks - Janet Robinson
6. Minutes of the meeting dated 3rd December 2018
7. Matters arising from minutes not listed on the agenda: (a) Bank Closure issues (b) Hay Reserve held by Powys CC (c) Safety concerns Blue Boar junction (d) TTOW (e) Warren Steps letter - response from Mr Pratt (f) Town Councillor vacancy update (g) Any other items from minutes not listed
8. Powys CC Cabinet Meeting 18th December 2018 - HTC responses
9. Sub Committee Reports/Minutes:
 - (a) Finance
 - (i) Precept for 2019/2020 (general consideration)

(ii) £150.00 allowance for Councillors (for costs incurred for items inc. telephone usage, Information Technology, consumables)

(b) Fishing and Estates

(i) Meeting held on 17th December 2018

(c) Town Events

(i) Senior Citizens' Party January 2019 - Outstanding actions

(d) Council Premises

(i) Duty of Care Waste Transfer Note Powys CC/waste collection C. Offices

(e) Communications

(i) Meeting held on 18th December 2018

10. Sports Management Committee

(i) Fundraising meeting 20th December 2018 - feedback

(ii) Gas supply agreement

11. Hay Community Woodland Group - grant application

12. Bryntirion Planning Application - proposal RWG

13. Transfer of Assets update

(i) Login Dingle Motte and Bailey

(ii) Hay Common

14. The Gliss

(i) Land Registry

(ii) Welsh Water asset transfer at the Gliss

15. Consultations

(i) Powys CC - Public Rights of Way Improvement Plan (excluding BBNP)

Deadline 15th January 2019

7.15 pm

16. Play Areas

(a) Monthly Inspection

17. Report of the Clerk/Responsible Financial Officer

(i)

January 2019 Correspondence

a	Powys Teaching Health Board	E-mail: Update on 111 number in Powys
b	Barclays	Latest statements
c	Marian Lally	Payroll
d	Barclays Jane Roberts	E-mail: Info re. electronic banking
e	BBNP Ffion Bevan	Planning app, 18/16872/LBC & FUL
f	William Beales & Co. Eve Corbett	E-mail: Holding response re. Welsh Water / The Gliss
g	Resident	E-mail: Booking for Christmas party
h	Brisco Ken Blake	E-mail: Draft for waymarker signs for Miles W. Stiles

i.	NRW Michael Smith	E-mail: Request for info for grant claim
j.	Barclays Jane Roberts	E-mail: Online banking update
k.	BBNP Ffion Bevan	E-mail Planning app: 18/16869/FUL
l.	NALC	E-mail: Chief Exec bulletin
m.	NEST	E-mail: Info re. Nick Burdekin's pension enrolment
n.	Jeffrey Poulton Civil Engineering	E-mail: Amended quote for pathways as part of Shared Spaces
o.	Resident	E-mail: Booking for Christmas party
p.	BBNP Alex Ham	E-mail: Permission granted for planning app. 18/16720/FUL
q.	Powys CC Ann Owen	E-mail: Precept 2019/2020 documents
r.	BBNP Jane Ashley	E-mail: Wkly planning apps 23rd Nov 2018
s.	Sovereign Play	Brochure for play equipment
t.	Hay Community Woodland Gp	Letter app for annual grant for dog fouling removal
u.	The Swan	Invoice for room hire 3rd December 2018
v.	Play for Wales	Report on importance of Child's Play
w.	BT	E-mail: Invoice
x.	Sally Carmody	E-mail: Re. Mill Lane closure
y.	BBNP	E-mail: Agenda for 11th December Planning meeting
z.	British Gas	Invoice for electric toilets at Clock Tower
aa.	OVW	E-mail: Short survey on use of Welsh language for Town Councils
ab.	Dyfed Police	E-mail: Report of theft of quad bike in Painscastle area
ac.	Lisa Hughes BBNP	E-mail: Several attachments re. pre-planning advice for cemetery
ad.	CoC	E-mail: Thank you re. Christmas lights turn on
ae.	Electoral Services	E-mail: Publication of Register of Electors
af.	Jo Rumsey Talgarth Town Clerk	E-mail: 2 sample request letters for internal auditor
ag.	Opus	E-mail; Request for meter readings Council Offices
ah.	Alan Nicholas Hay History Gp	E-mail; Text for interpretation boards for Shared Spaces
ai.	Powys CC Jo Weale	E-mail: Waste Duty of Care form to sign
aj.	Lisa Hughes BBNP	E-mail: Planning app: 18/16879/FUL
ak.	James Woolford	E-mail: Interested in taking part in Comm. Energy Programme
al.	Michael Smith NRW	E-mail: Ack HTC's initial report for Shared Spaces and grant to be paid
am.	Corona	E-mail: Invoice for gas Sports Pavilion Nov-Dec 2018
an.	Howard Taylor Powys CC	E-mail: Response re. abandoned vehicle at the Gliss
ao.	Barclays	Current account statement
ap.	Huws Gray	Invoice for carpet strip fitting
aq.	Gayle Frewin Planning Powys CC	E-mail: Planning Dept no longer publishing 3rd party info on website
ar.	Clare Fry Canoe Club	E-mail: Recycling grant application
as.	Gayle Frewin Planning Powys CC	E-mail: Comm Decision Notices 26th Nov to 7th Dec
at.	Powys CC Nia Hughes	E-mail: Request update on cemetery
au.	BBNP Jane Pashley	E-mail: Wkly planning apps 30th Nov 2018
av.	Powys CC	E-mail: Play Sufficiency questionnaire
aw.	Lisa Hughes BBNP	E-mail: Follow up e-mail re. Hay Cemetery
ax.	BBNP Help Desk	E-mail: Permission granted for planning app. 18/1669/LBC
ay.	OVW	E-mail: Connecting communities in Wales newsletter
az.	Frank Davies	Quote for canoe gate at the Gliss
ba.	Powys CC	Invoice for refuse sacks for Council Offices
bb.	Mrs Bartholomew Hay Primary School	E-mail: Thanking HTC for offer to part-fund pantomime performance
bc.	Tim Ward Brissco	E-mail: Proof of MWS waymarker designs

bd.	Swan Hotel	E-mail: Invoice for room hire 18th Dec 2018
be.	Phil Powell Gwent Energy	E-mail; Forest of Dean declares Climate Emergency
bf.	Rob Williams	E-mail: Request for an update on new Bowls Pavilion
bg.	OVW	E-mai: National Pay Awards
bh.	BBNP James Lawrence	E-mail: Waterfall Country consultation deadline 7th Jan 2019
bi.	Andrew Williams	E-mail: Re. HTC contribution to X mas lights 2018
bj.	SWOAPG	E-mail: Powys CC's PRoW Improvement Plan
bk.	Kirsty Williams AM	E-mail: Copy of letter dated 20 Aug 2018 from Kirsty to Alun Davies AM
bl.	Fitzpatrick Woolmer	E-mail: Invoice for finger arms for b/white marker post C. Offices
bm.	Cllr TS	E-mail: Draft of HTC's response to Powys CC
bn.	Sian Barnes Powys CC	E-mail: Confirmation Powys CC owns part of Hay Common
bo.	William Beales & Co. Eve Corbett	E-mail: No response as yet from Welsh Water re. Asset Transfer
bp.	Elgan Haern Powys BBC	E-mail: Request for response re. Powys CC Cabinet meeting on CATs
bq.	BBNP Jane Pashley	E-mail: Wkly planning apps 7th December 2018
br.	BBNP	E-mail: RoW Improvement Plan consultation deadline 17th March 2019
bs.	Npower	Credit note of £34.00 for Ox. Rd toilets electricity
bt.	Powys CC	Rates for Rooms F/F L, Ground Floor A; First Floor H
bu.	Mr Pratt	Response letter re. Warren Close steps
bv.	Npower	Invoice for the Annexe electricity supply
bw.	Opus	Invoice for Council Offices 19th Nov - 17th Dec 2018
bx.	BBNP Ffion Bevan	E-mail: Planning app: 18/16955/FUL
by.	BBNP Lisa Hughes	E-mail: Planning app: 18/16892/FUL
bz.	Al Shaw	E-mail: Will provide Christmas lights inventory in New Year 2019
ca.	Adam Parry Powys CC	E-mail: Response re. new parapets Hay Bridge
cb.	BOSS	E-mail: (x2) invoices for ink
cc.	Joan Lockett Welsh Government	E-mail: Update on Town and Comm. Councils review
cd.	Chris Kemp tenant	E-mail: Request for a meeting between Powys CC and C.Offices tenants
ce.	Kirsty Williams AM	E-mail: Possible meeting with HTC re. toilet provision
cf.	Fred Lloyd Bowls Club	Request for an update
cg.	BBNP	E-mail: Permission given for 18/16736/FUL
ch.	Resident	E-mail: Request for 3 places at Senior Party Jan 2019
ci.	Powys CC Gaylle Frewin	E-mail: Comm Decision Notices 10th to 21st Dec 2018
cj.	BBNP	E-mail: Retrospective Planning refused for Brytnirion 18/16778/FUL
ck.	Powys CC Kathie Hughes	E-mail: Confirmation
cl.	Powys CC	E-mail: Remittance for recycling money
cm.	Jeffrey Poulton Civil Engineering	E-mail: Update re. pathway works for 'Shared Spaces'
cn.	OVW	E-mail: Meeting Talgarth re. road safety with police
co.	Brecon Credit Union (Facebook/Cllr HS)	E-mail: Re. Credit Union based in Hay Library
cp.	OVW	E-mail: Update on Sust. Drainage Systems (SuDS)
cq.	BBNP Jane Pashley	E-mail: Wkly planning lists 14th a& 21st Dec 2018
cr.	Georgie Lavish Kingdom Project	E-mail: Update re. stone and will attend 4th Feb 2019 meeting
cs.	Marian Lally	Payroll
ct.	Barclays	Latest statements
cu.	Dial-a-Ride	E-mail: Request re. update on lease for C. Offices
cv.	Michael Smith NRW	E-mail: Bank details request for NRW payments
cw.	PAVO	E-mail: E-briefing for January 2019
cx.	Late Correspondence received after agenda circulated	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

18. Report from County Councillor

7.45 pm

19. Report from the Chairman

20. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce (k) HOWLS (l) HADSCAL community centre

21. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16871/FUL & 18/16872/LBC** - 7 Castle Street - *Replace step at entrance door with ramp, install wall-mounted refrigeration unit, internal cladding: No objections*

(ii) Application Ref: **18/16879/FUL** - National Westminster Bank, Oxford Road, Hay-on-Wye HR3 5AJ - *Change of use from a former bank (A2) to part business (B1) and part residential (C3): No objections*

(b) Planning Applications for Comment

(i) Application Ref: **18/16955/FUL** - Tredegar House, The Pavement, Hay-on-Wye, Hereford HR3 5BU - *Change of use of marked areas of Tredegar House only from A1 Retail to Residential.*

(ii) Application Ref: **18/16892/FUL** - Cottage at former Lion Garage, Lion Street, Hay-on-Wye - *Renovation (part retrospective) and change of use of former dwelling to C3 holiday let, as ancillary accommodation to the main garage dwelling and to be used temporarily for 2 years as owner's accommodation & office whilst adjacent garage development is carried out*

22. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

23. Date of February meeting - Monday 4th February 2019