

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

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Mayor - Cllr D Landymore

The next meeting of Hay Town Council will take place on Monday 12<sup>th</sup> December 2022 at **6.00pm** in the Council office, Brecon Road, Hay on Wye.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from Members of the Public
4. Minutes of the meeting dated 7<sup>th</sup> & 22<sup>nd</sup> November.
5. Matters Arising
6. Sub committee Reports / Minutes
  - a) Finance
    - i) Budgetary reporting
    - ii) Councillor Expenses
    - iii) Admin Assistant **Recommendation:** To defer appointing an admin assistant until the time that the clerk feels it is needed.
    - iv) Bank Accounts **Recommendation:** Project and Premises Accounts funds to be transferred into the reserves account and then closed.
    - v) Electrical usage review for user groups **Recommendation:** £40 Full Day Hire, £20 Half day / evening hire To have a reduction for charities
    - vi) Toilet costs **Recommendation:** to close one unisex toilet on Oxford Road and 1 toilet by the clock tower January - March.
    - vii) Sensor lighting - **Recommendation:** that sensor lights are installed outside of the Council Offices and Pavilion as the current lights are being left on overnight.

- viii) **Recommendation:** Residue money from the Lottery grant that was applied to for Community events is spent on Community events.
- ix) Scribe Accounts: **Recommendation:** To cancel the Scribe contract.
- x) Pavilion / HADSCAL **Recommendation:** Can not commit to this at present.
- xi) Zoom **Recommendation:** HTC do not purchase zoom in future. If a zoom request is submitted then the agenda to be arranged to relevant items run concurrently and the free 40 minute zoom is made use of.
- xii) Agendas and Minutes. **Recommendation:** Are displayed on a screen rather than printed.
- xiii) Date and time of next meeting TBC
- b) Estates and Premises
  - I) Split to 2 separate sub committees.
  - II) ATM
  - III) Cemetery
  - IV) Paid parking
    - a) Pay and display
    - b) Additional small bollards
  - V) Healthmatic
  - VI) Alarm System
  - VII) Keys
  - VIII) Ash Die Back
  - IX) RoSPA Report on play areas
  - X) Cleaning
  - XI) Date and time of next meeting
- c) Communications
  - i) Minutes of meeting
  - ii) Date and time of next meeting
- d) Events
  - i) Remembrance
  - ii) Christmas lights, Market, Winter weekend
  - iii) Date of next meeting
  - iv) Winter Weekend 2023

## 7. Planning Application

## 8. DL & FH priorities for the year #

- i) HADSAL/ HTC build
- ii) Accessible for all Council
- iii) Foodbank

## 9. Report of the Clerk/ Responsible Financial Officer

- i) bank reconciliations
- ii) Major Correspondence
- iii) Training Plan

10. Report from County Councillor

11. Report from Chairman

12. Reports of HTC Representatives on other Bodies

- a) Gwynne's Almshouses
- b) Dial a Ride
- c) Dyfed Powys Police
- d) Hay School Governors
- e) One Voice Wales
- f) Bronllys Wellbeing Trust
- g) Cheesemarket
- h) Hay2Timbuktu
- i) BBNP
- j) Chamber of Commerce
- k) Hay Summer Show
- l) HADSCAL Community Centre
- m) Hay Markets
- o) Hay Sports Clubs
- p) Hay Youth Club

13. Councillor Co-option

14. Air Ambulance

15. Any Other Business

“Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”.

16. Date and time of next meeting:

Monday 9<sup>th</sup> January 2023 at 6.00 pm - to be confirmed

**General Data Protection Regulations (GDPR) 2018**

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: [townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk) or by calling 01497 820 219

Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).