

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
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Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 3rd February 2020 at **6.30pm** in the Downstairs Room, Council Offices

Correspondence will be available from 6.15 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Mixed-use development Gipsy Castle Lane - presentation by Andrew Bevan, AB Planning
5. Hay Ice Rink - Proposal by Martin Powell
6. Police update
7. Minutes of the meeting dated 6th January 2019
8. Matters arising from minutes not listed on the agenda: (a) Persimmon Play area (b) Back Fold Alley White Walls update (c) VE Day Commemorations - any update from Kelvyn Jenkins (d) Any other items from minutes not listed
9. Sub Committee Reports/Minutes:
 - (a) Finance
 - (i) Precept 2020/2021 submitted

(b) Fishing and Estates

- (i) Site visit to 45 Warren Close - tree maintenance
- (ii) Tree survey report from Hay Community Woodland Group

(c) Town Events

- (i) Feedback from Community Christmas Lunch 2020
- (ii) Thank you letter to Hay Masonic Lodge

(d) Council Premises

- (i) Meeting with Powys CC - 31 January 2020 to discuss toilets and Council Office tenants/notice to vacate
- (ii) Follow up to meeting with Powys CC
- (iii) Request for 1-month's notice from Wye Valley Mediation & Cambium Solutions
- (iv) Council Offices move for HTC - next steps
- (v) Next meeting of Sub Committee to be agreed

(e) Communications

- (i) Minutes of the meeting held on 27th January 2020

10. Sports Management Committee

- (i) Sub lease from HTC to Hay Bowls Club
- (ii) Request by Hay Community Woodland Group to obtain quotes for work to Garage at recreation site.

11. Hay Cemetery

- (i) Results of meeting with Powys CC on 31 January 2020
- (ii) Next steps to be agreed
- (iii) Issue of dog fouling at the cemetery

12. Town Councillor vacancies

- (i) To replace Jade Hall - 1 application received **8.00 pm**
- (ii) To replace Helen Davies - election period underway

13. Low Carbon Hay

- (i) Meeting held on 24th January 2020 / "Green Festival" April 2020
- (ii) Possible 2-acre site for woodland creation - site visit Fri 7th Feb 2020

14. Hay Transport Plan – Proposal from consortium

15. Transfer of Assets

- (i) Login Dingle Motte and Bailey - update
- (ii) Hay Common - update

16. The Gliss

- (i) Land Registry

17. 'Shared Spaces' update

18. Missing Names on Hay's War Memorial

19. Consultation:

- (i) Hay Cattle Market, BBNP consultation Local Development Plan. Deadline 12th February 2020 - Feedback from TS

20. Play Areas

- (a) Monthly Inspection

21. Report of the Clerk/Responsible Financial Officer

- (i)

Feb 2020 Correspondence

a	Zurich Insurance	E-mail: Projected costs for Sports Pavilion-only insurance
b	Jane Pashley BBNP	E-mail: Wkly planning register 20th Dec 2019
c.	Andrew Meredith	Invoice for installing MWS metal sign 'Shared Spaces' project
d.	Piccadilly Caterers	Invoice for X mas lunch 7th Jan 2020
e.	PowerPrint	E-mail: Quote for (x1000) MWS Walking Booklets
f.	Sian Lewis-Davies Powys CC	E-mail: Ack resignation of Cllr Helen Davies
g.	Welsh Government	E-mail: Ack receipt of HTC's letter re. Active Travel Settlement
h.	Resident	Letter of thanks HTC for Christmas Party Jan 2020
i.	PowerPrint	E-mail: Invoice for MWS leaflets 'Shared Spaces' project
j.	Zoe Tranter Powys CC	Hard copy signed & sealed 99yr lease for Rec Facilities
k.	Barbara Miller	E-mail: Reference for successful Admin Assistant candidate
l.	BOSS	E-mail: Invoice for ink
m.	Cllr RWG	E-mail: To Rosemarie Harris re. next steps Hay cemetery
n.	Ross Evans	E-mail: Requesting site visit 45 Warren Close re trees
o.	Healthmatic	E-mail: Invoice for toilet cleaning Oct - Dec 2019
p.	NALC	E-bulletin Jan 2020
q.	Cllr RWG	E-mail: Rosemarie Harris' response re. Hay Cemetery
r.	Barclays	Latest bank statement Project Account
s.	Npower	Invoice: Electric Sports Pav. Oct 19 to Jan 20 (Football)
t.	Rachel Davies Bowls Club	E-mail: FOI request re. costings for Hay Bowls Club
u.	Hay Tourism	E-mail: Request for German motorbike tour to park in Hay
v.	Corona Energy	E-mail: Invoice for Sports Pavilion gas
w.	Dial-a-Ride	E-mail: Invoice for Christmas Party transport Jan 2020
x.	Pugh's	E-mail: Invoice for Christmas Party drinks Jan 2020
y.	Holly Morgan B&R	E-mail: Quote for grass cutting tender advert
z.	Cllr TS	E-mail: Most up-to-date sub lease for Hay Bowls
aa.	Jane Pashley BBNP	E-mail: Wkly planning apps 10th January 2020
ab.	BBNP	E-mail: Invoice for 'Shared Spaces' installation of gates
ac.	Powys CC	E-mail: Remittance from recycling
ad	NRW Shirley Hughes	E-mail: Confirm BBNP invoice eligible
ae.	Cllr GR	E-mail: To HTC, Kirsty Williams & James G-W re. 20mph zones
af.	Hay Bowls Club	E-mail: Rejection of £1,000.00 sub lease to HTC
ag.	Wye Local	E-mail: Proof of article for February 2020
ah.	Martin Davis	E-mail: Quote to translate MWS booklet into Welsh
ai.	BOSS	E-mail: Invoice for stationery
aj.	OVW	E-mail: Amends to Sust. Drainage Systems (SuDS)
ak.	Shirley Hughes NRW	E-mail: Ack HTC 3rd/Final Claim to NRW 'Shared Spaces'
al.	Michael Smith NRW	E-mail: Thanking HTC for 'Shared Spaces' project

am.	Clive Meredith	Invoice: Fixing pull switch downstairs toilet Council Offices
an.	Kittie Powell BBNP	E-mail: Planning app. 20/18187/TRCA Tinto House
ao.	Jane Pashley BBNP	E-mail: Wkly panning apps 17th Jan 2020
ap.	Ann Owen Powys CC	E-mail: Ack receipt of HTC's precept request 2020/2021
aq.	Resident	Thank you letter for Christmas Lunch Jan 2020
ar.	David Pritchard Powys CC	E-mail: Draft agenda for meeting with HTC Powys CC
as.	Wye Valley Mediation tenant	E-mail: Giving notice to vacate the Annexe
at.	Opus	E-mail: Invoice for electric C. Offices Dec-Jan 2020
au.	Npower	Request latest meter reading in the Annexe
av.	Barclays	Bank cards to be provided for paying in cash
aw.	Kittie Powell BBNP	E-mail: Planning app. 20/18195/FUL
ax.	Daniel Reif Powys CC	E-mail: Ack 3 loose paving stones Addymans - will be fixed
ay.	Sally Raikes	E-mail: Mins from Brecon to Hay cycle path 17th Jan 2020
az.	Andrew Schorll Welsh Water	E-mail: Requesting one-day closure of the Gliss car park
ba.	Suzanne Morgan Powys CC	E-mail: Cost details of a registrar's licence
bb.	Peter Hurn Welsh Water	E-mail: Confirm receipt of HTC's sealed licence the Gliss
bc.	Lisa Wiliams BBNP	E-mail: Planning app 19/17977/FUL - solar canopy Ox. Rd car park
bd.	Sam Goddard tenant	E-mail: Giving notice to vacate Council Offices
be.	Donald Scott Utility Aid	E-mail: Energy Review information
bf.	Josh Green C of Commerce	E-mail: Hay Transport Plan - Mission Statement
bg.	Pension Regulator	E-mail: Reminder to re-register by 31 March 2020
bh.	Cllr IK	Invoice for childcare
bi.	St David's Hospice	Request HTC makes St David's Hopice charity of the yr
bj.	Keep Britain Tidy	E-mail: Spring Clean 20th March to 13th April 2020
bk.	Wye Local	E-mail: Invoice for Feb 2020 full-page article
bl.	Janet Poole BBNP	E-mail: Support art project on Spar Walls in principle
bm.	Marian Lally	E-mail: Payroll for Jan 2020
bn.	Barclays	Latest bank statements
bo.	Welsh Water	Invoices for Public Conveniences Broad St & C. Offices
bp.	LATE CORRESPONDENCE	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

22. Report from County Councillor

9.00 pm

23. Report from the Chairman

24. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a-Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

25. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation - None

(b) Planning Applications for Comment

(i) Application Ref: **20/18187/TRCA** – Address: Tinto House, 13 Broad Street, Hay-on-Wye, Hereford – *Silver Birch – reduce crown all round by 25% (2 metres). Hazel – reduce crown all round by 30% (2 metres). Goat Willow – Remove dying crown to leave ivy covered trunk at 3 metres.*

(ii) Application Ref: **20/18195/FUL** – Address: 19 & 21 Lion Street, Hay-on-Wye, Hereford HR3 5AD – *Alterations and improvements to existing dwelling including change from flat roof to pitched roofs.*

(iii) Application Ref: **19/17977/FUL** – Address: Hay-on-Wye Primary School, Oxford Road, Hay-on-Wye, Hereford HR3 5BT – *Erection of solar canopy designed to support solar panels and facilitate sheltered parking over approximately 12 parking spaces. Solar panels will be connected to the primary school to supply low carbon electricity.*

26. Date of next meeting - 2nd March 2020