

# Hay Town Council

Clerk: *Mr Nicholas Burdekin*  
Hay Town Council  
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 1<sup>st</sup> April 2019 at **6.30pm** in the Sports Pavilion, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

**Nick Burdekin**  
Clerk to the Council

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Plastic Free Hay Presentation
6. Minutes of the meetings dated 4<sup>th</sup> March 2019 and Special Council meeting dated 20<sup>th</sup> March 2019
7. Agree times and dates of AGM & next Full Council meeting(s)
8. Matters arising from minutes not listed on the agenda: (a) Bank Closure issues (b) Hay Reserve held by Powys CC (c) Warren Steps - Final response to Mr Pratt letter sent (d) Blue Boar survey - time and date (e) Work at Gypsy Castle Play Area to remove fly tipping/repair fence - job complete (f) TTOW challenge (g) Any other items from minutes not listed
9. Sub Committee Reports/Minutes:
  - (a) Finance

(i) Minutes of meeting 28<sup>th</sup> March 2019

(b) Fishing and Estates

(i) Minutes of meeting 18<sup>th</sup> March 2019

(ii) Feedback from Sovereign Play site visit to play areas on 18<sup>th</sup> March 2019

(c) Town Events

(i) Presentation of Petition to Powys CC on 5<sup>th</sup> March 2019 - comments and next steps

(d) Council Premises

(i) Feedback from meeting held with Healthmatic 25<sup>th</sup> March 2019 and general public conveniences update

(ii) Powys CC letter dated 13<sup>th</sup> March 2019 - intention to give HTC 12 months' notice

(e) Communications

(i) Minutes of meeting 6<sup>th</sup> March 2019

(ii) Annual Report - Content and Deadline for Wye Local 14<sup>th</sup> April 2019

10. Sports Management Committee

(i) Agree date of next AGM

(ii) Powys CC letter dated 13<sup>th</sup> March 2019 - intention for 99-year lease

11. Climate Change Emergency - Discussion and Possible Proposal

12. Town Councillor vacancy - no election called

13. Transfer of Assets update

(i) Login Dingle Motte and Bailey

(ii) Hay Common

14. The Gliss

(i) Land Registry

(ii) Welsh Water asset transfer at the Gliss

15. 'Shared Spaces' update

**7.15 pm**

16. Consultations

(i) None

17. Play Areas

(a) Monthly Inspection

18. Report of the Clerk/Responsible Financial Officer

(i)

**April 2019 Correspondence**

a Chris Kemp

E-mail: Letter confirm. leaving C.Offices by 31st March 2019

b Accretion Accountancy

E-mail: Quote for Internal Audit

c.	Michael Smith NRW	E-mail: Ack Grant Claim from HTC
d.	Kay Thomas Powys CC	E-mail: Feedback Hay & Talgarth Library consultations
e.	Chris Lewis	E-mail: Quote for Internal Audit
f.	Powys CC	Invoice for Hay School room hire 13th Feb 2019 meeting
g.	NALC	E-mail: Chief Exec's newsletter Feb 2019
h.	BT	E-mail: Quarterly invoice for Council Offices
i.	Laura Dennis Brecon Artists	E-mail: Request to hold a 'pop up' art gallery in Hay in Summer 2019
j.	Cllr JP	E-mail: Forwarded re. Britain's Best Walking Neighbourhood 2019
k.	Karen Greenfield Healthmatic	E-mail: Quote for replacing main board at Ox Rd toilets
l.	BBNP Jane Pashley	E-mail: Wkly planning apps 22nd Feb 2019
m.	Steve Boyd Powys CC	E-mail: Confirming petition handover details to Powys CC Cabinet
n.	OTM	E-mail: Invoice for grass cutting Feb 2019
o.	Mike Harris Williams Beales & Co.	E-mail: Documents re. solicitors' letter
p.	Gayle Frewin Powys CC	E-mail: Comm. decision notices 18th Feb to 1st March 2019
q.	Ken Yorston Powys CC	E-mail: Request to meet HTC re. cemetery
r.	Cllr GR	E-mail: To Cllr Harris/Cllr Davies re. HTC's request re Old Library
s.	Cllr GR	E-mail: To Clive Pinney re. carrying out an Impact Asees on CATS
t.	Cllr GR	E-mail: To Shane Thomas re. an update on future of Council Offices
u.	Cllr GR	E-mail: Copy of Powys CC Env. Panel report on toilets
v.	Sovereign Play	E-mail: Confirmation of site visit 18th March 2019
w.	Cllr GR	E-mail: List of grants given to public toilets by Powys CC
x.	Cllr GR	E-mail: Impact assessmenet for public toilets
y.	Cllr TS	E-mail: Draft letters re. toilets/petition Powys CC meeting 4th March 2019
z.	Tim Pugh	E-mail: Draft map of River Wye and town for interpretation board
aa.	Opus	E-mail: Meter reading requests for Council Offices eletricity
ab.	<b>OVW/SLCC</b>	<b>E-mail: Are You Managing Your Risks Seminar Liberty Stadium, Swansea</b>
ac.	Chris Kemp	E-mail: Rosemarie Harris acknowledges Grovely's request for a meeting
ad.	Kirsty Williams AM	E-mail: Invite to meet Julie James Minister for Local Govn't 8th July 2019
ae.	BBNP Kittie Powell	E-mail: Planning app. 19/171441/TPO
af.	Barry Neilson Utility Aid	E-mail: Work with SLCC to get best energy deals
ag.	Powys CC	E-mail: Remittance from recycling
ah.	British Gas	E-mail; Quote for 12-month contract
ai.	BBNP	E-mail: Unable to 'call in' Radnor House planning app.
aj.	Mal Holt Healthmatic	E-mail: Confirmation of meeting re. future contract re. toilets
ak.	Npower	E-mail: Invoice for electricity Sports Pavilion Jan - Feb 2019
al.	<b>Helen Lucoq BBNP</b>	<b>E-mail: Request for consultation on Housing Market Assessment</b>
am.	NRW	E-mail: Remittance for £2,185.00 for NRW project
an.	E M Davis Signs Hereford	E-mail: Quote for Citizen of Year vinyl lettering
ao.	HMRC	Update on tax year 2019/2020
ap.	Tony Caine Powys CC	E-mail: Initial enquiry about handing over the toilets back to Powys CC
aq.	OVW	E-mail: March 2019 bulletin
ar.	BBNP Jane Pashley	E-mail: Wkly planningjg apps 1st March 2019
as.	Josh Green	E-mail: Budget info Hay Independence Celebs Recycling Grant app
at.	Barclays	Latest bank statement
au.	Neil Clutton Powys CC	E-mail; Indication of invoice costs for roof repair to come
av.	Jamie Howard	E-mail: Invoice for repairs to storage heater
aw.	Npower	E-mail: Invoice for electric for toilets Oxford Rd

ax.	Powys CC	Letter confirming all decisions made by Powys CC Cabinet 18th Dec 2019
ay.	Resident	Request HTC to cut back hedge along 45 Warren Close
az.	<b>Sumin Kim</b>	<b>E-mail: Request for visit to Hay</b>
ba.	Lesley Moore	Citizen of the Year nomination
bb.	Greg Cohen	Cheque for Hay Junior Football Club's 2018/2019 contribution to Rec. Facilities
bc.	Kay Thomas Powys CC	E-mail: Letter to stakeholders
bd.	Graeme Evancs	E-mail: Quote for landscaping for Gateway to Wales sign
be.	Kirsty Williams AM	E-mail: Confirming she has booked meeting with Cabinet Minister
bf.	NALC	E-mail: March 2019 bulletin
bg.	Ben Whittle	E-mail: Request re. solar panels/Hay community energy programme
bh.	BOSS	E-mail: Invoice for ink
bi.	The Swan Hotel	E-mail: Invoice for 21st Jan 2019 Council meeting
bj.	Sally Carmody	E-mail: Further concerns about Mill Lane closure
bk.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 4th - 15th March 2019
bl.	BBNP Jane Pashley	E-mail: Wkly planning apps 8th March 2019
bm.	Valuation Office	Letter asking for lease addresses for Hay Town Council
bn.	Powys CC	Invoice for roof repairs
bo.	Powys CC	Draft 99-year lease for Recreational Facilities
bp.	British Gas	New energy plan for Clock Tower toilets electricity
bq.	TWW Traffic Signs	E-mail: Lightweight speed awareness signs
br	HFAS	E-mail: Two invoices
bs	Sian Lewis-Davies Powys CC	E-mail: Confirming no election for resignation of H Sawyer - can now co-opt
bt.	Andrew Meredith Signs	Invoice for renovating Gateway to Wales panel
bu.	OTM	Invoice for several jobs
bv.	Powys CC	Business rates for HTC properties
bw.	Cllr TS	E-mail: Draft copy of response letter to Powys CC re toilets
bx.	Neil Clutton Powys CC	E-mail: Stating no reason full C. Offices roof repairs invoice shouldn't be paid
by,	BBNP	E-mail: Planning given for 18/16869/FUL & 18/16870/LBC
bz.	Resident	E-mail: Potential new C. Offices tenant
ca	BBNP	E-mail: Planning given for 18/16861/LBC
cb	BBNP Jane Pashley	E-mail: Wkly planning apps 15th March 2019
cc	Powys CC Shane Thomas	E-mail: Online blue badge applications
cd	Cllr James Evans Powys CC	E-mail: Ack need to set up cemetery meeting
ce	Huws Gray	Invite to Showroom event in Hay Thursday 28th March 10am-3pm
cf	Grant Thornton	Notice of audit for 2018 / 2019
cg	Barclay	Mixed e-plan payments
ch	<b>Late Correspondence received after agenda circulated</b>	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

19. Report from County Councillor

7.45 pm

20. Report from the Chairman

21. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's

Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

## 22. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

None.

(b) Planning Applications for Comment

(i) Application Ref:

## 23. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

24. Date of May meeting - TBC suggested 7<sup>th</sup> May 2019