

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
Brecon Road
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Draft Minutes of the meeting of Hay Town Council which took place on Monday 15th at **7.00pm** in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr J Hall, Cllr P Jenkins, Cllr G Williams, Cllr A Bielski, Cllr W Bielska, Cllr J Prothero.

Also present: Cllr G Ratcliffe, Clerk C Bunton.

Apologies for absence: Councillor Alan Powell.

2. Declarations of Interest & Code of Conduct

AP – HADSCAL, The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, North Wier Trust, Gwynne's Almshouses.

RG – The Warren.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Summer Show, owner of business in Hay, Country Supplies & Post Office, ATM.

JM – Hay Woodland Group, Hay Warren Anglers, Repair Café.

JH – Hay Pride.

PJ – Hay Primary School, North Wier Trust.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers, Payroll.

3. Questions from Members of the Public

None.

4. Minutes of the meeting dated 3rd April

Resolved: Minutes of the meeting were agreed and signed as a true and accurate record.

5. Subcommittee Reports / Minutes

a) Finance

- i) Public Toilet Cleaning
Recommendation: to pay £14 per hour, self employed basis.
Resolved: PJ Proposed, seconded JM. Unanimously agreed.
 PHS sanitary waste quote has been received to collect and dispose of.
 Finance and Premises to arrange.
- ii) Retrospective Pay
 Previous clerk has requested retrospective pay in line with NALC recommendation.
 Concerns were raised that payroll clerk was communicating with previous employees without notifying Council. It was noted that this will effect expected budget.
Resolved: Previous clerk to be paid.
Resolved: Payroll to be contacted in light of ongoing health issues to see if they would like to continue with a new contract.
 PJ Proposed, JH seconded unanimously agreed.
- iii) Auditor
Recommendation: to appoint David M Jones & Partners.
Resolved: AB Proposed, JP seconded, unanimously agreed.
- iv) **Recommendation:** Reserves to be set at 6 months running cost.
Resolved: Agreed as a benchmark figure with Finance to clarify purposes at the next meeting
 Proposed JH, seconded RG Unanimously agreed.
- v) Date of next meeting – to be confirmed.
- b) Estates
 - i) Cemetery
 - a) Still waiting on decision from BBNP. JM to contact BBNP and copy GR in.
 - b) JM Stated Budget to complete is circa £3,000 to £5,000 to include container, bird box, owl box, bat box, yew tree landscaping, bark chipping and protective posts. It was noted that this value is in excess of the budgeted amount. 3 quotes will be required. GR to call a meeting with Powys CC to see if there is any help they can give.
 - c) Container to go into the corner. Bench needs to be moved and fence taking down. Container will then be ordered.
Resolved: agreed that SM and JM would organise.
 - ii) Garage Brecon Road
Recommendation: To request a site meeting with Williams Beales solicitors.
 It was noted that there was no information on this with the lease from Powys CC.
 Proposed AB Seconded JP, unanimously agreed.
 - iii) Wild Flower Area
 Christina Resch Coop Community Member Pioneer has requested an area to be able to have a wild flower area. Areas were suggested for one season to see how it progresses, JM to meet with Christina and show potential sites. This would be at no cost to Hay Town Council.
 FH Proposed RG seconded unanimously agreed.

- iv) Request for lease of Old Railway line **Recommendation:** To lease area requested @£20 per year and HTC to receive annual report on wildlife seen, to be invited to the next meeting.
SM Proposed PJ seconded unanimously agreed.
- v) Report from St Mary's Church
Suggestions made that a structural survey be carried out on the wall and a tree report on the yew trees. Clerk to write to St Mary's church.
- vi) Bollarded parking
Recommendation: To offer bollarded parking to campervans @£300 per year.
Resolved: Declined.
Discussion included inconsiderate parking between bollards and behind the bollards blocking users.
- vii) Play equipment – ROSPA **Recommendation:** Frame from bucket swing to be removed and used to repair other item. Quote received £2600 to repair. Has not been budgeted. Inclusive play to be considered on next precept. Grants to be investigated to replace items. Placed on hold and to be discussed during next financial year. Proposed PJ, Seconded RG Unanimously agreed.
- viii) The Warren
Resolved: Full report from Welsh Water regarding water quality to be displayed on website and promoted on social media.
- ix) Parking on HTC land
Resolved: RG & JM to remove compost and grass. Area to be fence and mats previously bought laid.
- x) Date and time of next meeting TBC
- c) Premises
 - I) Toilet ceiling repaint
Have been completed.
 - II) Electrics in Pavilion
Completed, heat resistant strips to be installed either side of the oven.
 - III) Danfo Maintenance Assessment
Clerk to contact Danfo and ask for progress.
 - IV) Healthmatic contract final bill to be paid. Discussed what council thought was a fair amount for work completed, work missed and damage cause.
Resolved: Clerk to notify Healthmatic that HTC would be paying £4,000 plus VAT as a final settlement
Proposed FH, Seconded JH unanimously agreed.
 - V) Date and time of next meeting TBC
- d) Communications
 - i) Councillor Profiles
New profiles and picture to be arranged showing Cllrs in the spare time.
 - ii) Date and time of next meeting TBC.
- e) Events
 - i) Xmas Lights 2023
Mostly in place, HTC to donate £3,000 Cllrs to help with the event.
 - ii) Freedom Parade
AB to wear the chain. All Cllrs invited.

- iii) King Charles Coronation. Very successful day. Well done to all that organised.
- iv) Date of next meeting TBC.

6. Report of the Clerk/ Responsible Financial Officer

- i) Bank Reconciliations
Previously circulated. No questions were raised.
- ii) Major Correspondence
Previously circulated.

7. Report from County Councillor

Term of office ends on Thursday.
BBNP will be using both names.
Concerns were raised over parents driving too quickly in the Oxford Road car park.

8. Report from Chairman

Cllr Howard reported that she had had a lovely time at the opening of Dorstone Crown Bowls.
It was agreed that this as a standard agenda item will be removed as each sub committee will report back their own reports.

9. Reports of HTC Representatives on other Bodies

- a) Gwynne's Almshouses - none
- b) Dial a Ride – FH
- c) Dyfed Powys Police – Clerk to invite.
- d) Hay School Governors - none.
- e) One Voice Wales – none.
- f) Cheesemarket – have had some sewerage problems.
- g) Hay2Timbuktu – none.
- h) BBNP – none.
- i) Chamber of Commerce – none.
- j) Hay Summer Show – change of venue secured. It will be a very busy day with a lot going on.
- k) Hay Markets – It was noted that it has been very constructive collaborating with the Markets.
- o) Hay Sports Clubs – none.
- p) Hay Youth Club – Raised £222 at quiz night.

10. Clermont-Créans Twinning

Deferred: Email to be circulated to all Cllrs for consideration.

11. Date and time of next meeting:

Monday 5th June 2023 at 6.00 pm – to be confirmed.

12. Any other business.

- A) to consider trade marking the name Hay on Wye.
- B) Thank you to Haydn Pugh for the supply of graffiti removal spray.

C) Clerk will be working from home over Hay Festival.

Jane Howard