

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

01497 808019

[townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk)

[www.haytowncouncil.gov.uk](http://www.haytowncouncil.gov.uk)



The next meeting of Hay Town Council will take place on Monday 15th at **7.00pm** in the Council office, Brecon Road, Hay on Wye.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

## AGENDA

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from Members of the Public
4. Minutes of the meeting dated 3<sup>rd</sup> April
5. Subcommittee Reports / Minutes
  - a) Finance
    - i) Public Toilet Cleaning  
**Recommendation:** to pay £14 per hour.
    - ii) Retrospective Pay
    - iii) Auditor  
**Recommendation:** to appoint David M Jones & Partners.
    - iv) Reserves  
**Recommendation:** to set reserves at 6 months running costs £66,000
    - v) Date of next meeting
  - b) Estates
    - i) Cemetery
      - a) Update
      - b) Budget to complete
      - c) Storage Container
    - ii) Garage Brecon Road  
**Recommendation:** To request a meeting with Williams Beales solicitors.
    - iii) Wild Flower Area
    - iv) Request for lease of Old Railway line  
**Recommendation:** To lease area requested @£20 per year and HTC to receive annual report on wildlife seen.
    - v) Report from St Mary's Church
    - vi) Bollarded parking  
**Recommendation:** To offer bollarded parking to campervans @£300 per year.
    - vii) Play equipment – ROSPA

**Recommendation:** Frame from bucket swing to be removed and used to repair other item.

- viii) The Warren
  - ix) Parking on HTC Land
  - x) Date and time of next meeting TBC
  - c) Premises
    - I) Toilet ceiling repaint
    - II) Electrics in Pavilion
    - III) Danfo Maintenance Assessment
    - IV) Healthmatic
    - V) Date and time of next meeting
  - d) Communications
    - i) Councillor Profiles
    - ii) Date and time of next meeting
  - e) Events
    - i) Xmas Lights 2023
    - ii) Freedom Parade
    - iii) King Charles Coronation
    - iv) Date of next meeting
6. Report of the Clerk/ Responsible Financial Officer
- i) Bank Reconciliations
  - ii) Major Correspondence
    - a) ROSPA 23/24
    - b) Public Bench outside former Barclays
    - c) Concerns re traffic
    - d) Concerns re play, traffic, cattlemarket
7. Report from County Councillor
8. Report from Chairman
9. Reports of HTC Representatives on other Bodies
- a) Gwynne's Almshouses
  - b) Dial a Ride
  - c) Dyfed Powys Police
  - d) Hay School Governors
  - e) One Voice Wales
  - f) Cheesemarket
  - g) Hay2Timbuktu
  - h) BBNP
  - i) Chamber of Commerce
  - j) Hay Summer Show
  - k) Hay Markets
  - o) Hay Sports Clubs
  - p) Hay Youth Club
10. Clermont-Créans Twinning
11. Date and time of next meeting:

Monday 5<sup>th</sup> June 2023 at 6.00 pm – to be confirmed.



Claire Bunton  
Clerk to the Council

**General Data Protection Regulations (GDPR) 2018**

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: [townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk) or by calling 01497 820 219

Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the

## Bank Reconciliation as at 10<sup>th</sup> May 2023

### Main Account

03/04/2023	1.95	Credit Payment	Loyalty Reward 13 FEB - 12 MAR		35840.43
03/04/2023	50	Funds Transfer	RATCLIFFE GW HAY YOUTH CLUB FT	y	35890.43
03/04/2023	-17.75	Credit Payment	CHARGES COMMISSION FORPERIOD		35872.68
06/04/2023	-50	Standing Order	M J EAGER STO MJ EAGER STO		35822.68
06/04/2023	-127.61	Direct Debit	NEST IT000003841532 DDR	y	35695.07
11/04/2023	300	Counter Credit	Bunton Claire TRAINING BGC	-	35995.07
11/04/2023	57.89	Counter Credit	POWYS CC CREDITORS POWYS CC BGC		36052.96
13/04/2023	-90	Bill Payment	SLCC ENTERPRISES L BK209424-1 BBP	209424-1	35962.96
13/04/2023	-360	Bill Payment	SLCC ENTERPRISES L BK209520-1 BBP	209520-1	35602.96
13/04/2023	-49.72	Bill Payment	GLOVERSURE LTD INV-24611 BBP	INV-24611	35553.24
14/04/2023	367.3	Transfer	NAYAX EUROPE UAB * 112846*2000796706* TF		35920.54
19/04/2023	-938.11	Direct Debit	E.ON NEXT A-4402D8A9-001 DDR		34982.43
20/04/2023	-52.73	Direct Debit	BRITISH GAS BUSINE 602197451090916000 DD		34929.7
21/04/2023	20.83	Standing Order	HOWARD FG PTE PARKING STO		34950.53
24/04/2023	-15	Cheque	103797 103797 Fence Posts		34935.53
25/04/2023	-264.57	Cheque	103795 103795 HMRC VAT NI		34670.96
25/04/2023	-100	Cheque	103796 103796 D Brown Clock winding		34570.96
28/04/2023	26000	Counter Credit	RECEIPTS ACC PRECEPT BGC		60570.96
28/04/2023	-1350.13	Bill Payment	CLAIRE BUNTON CB APR 23 BBP		59220.83
03/05/2023	300	Counter Credit	EVANS FIJ van parking BGC		59520.83
03/05/2023	-27.84	Direct Debit	VODAFONE LTD 7078015488-1001 DDR		59492.99
03/05/2023	-11.28	Direct Debit	INTERNET FOR EVERY M58720210413130831 DD		59481.71
04/05/2023	-281.6	Cheque	103798 103798		59200.11
09/05/2023	-13.55	Credit Payment	CHARGES COMMISSION FORPERIOD		59186.56
09/05/2023	-110.97	Direct Debit	NEST IT000003841532 DDR		59075.59
09/05/2023	-50	Standing Order	M J EAGER STO MJ EAGER STO		59025.59
09/05/2023	1.11	Credit Payment	Loyalty Reward 13 MAR - 12 APR		59026.7

### Project Account

03/04/2023	1.11	Credit Payment	Loyalty Reward 21 FEB - 12 MAR		11005
03/04/2023	194.5	Cash Withdrawal	POST OFFICE 4928-3228-3315-60103A		11199.5
03/04/2023	-14.05	Credit Payment	CHARGES COMMISSION FORPERIOD		11185.45
11/04/2023	335	Cash Withdrawal	POST OFFICE 4928-3228-3315-60110A		11520.45
12/04/2023	130	Cash Withdrawal	POST OFFICE 4928-3228-3315-60112A		11650.45
17/04/2023	185	Cash Withdrawal	POST OFFICE 4928-3228-3315-60117A		11835.45
21/04/2023	-296	Direct Debit	POWYS CC CTAX 6000582287 DDR		11539.45
24/04/2023	230	Cash Withdrawal	POST OFFICE 4928-3228-3315-60124A		11769.45
27/04/2023	40	Cash Withdrawal	POST OFFICE 4928-3228-3315-60127A		11809.45
03/05/2023	254.7	Cash Withdrawal	POST OFFICE 4928-3228-3315-60103M		12064.15
09/05/2023	-27.03	Credit Payment	CHARGES COMMISSION FORPERIOD		12037.12
09/05/2023	225	Cash Withdrawal	POST OFFICE 4928-3228-3315-60108M		12262.12
09/05/2023	3.71	Credit Payment	Loyalty Reward 13 MAR - 12 APR		12265.83

### Business Saver – Deposit Account

Date	Amount	Subcategory	Memo	Receipt / Invoice	Balance	Bank Statement Balance
06/06/2022	1.12	Credit Payment	INTEREST PAID GROSS FOR PERIOD 7MAR/ 5JUN	Bank	14830.04	14830.04
05/09/2022	4.57	Credit Payment	INTEREST PAID GROSS FOR PERIOD 6JUN/ 4SEP	Bank	14834.61	14834.61
05/12/2022	8.27	Credit Payment	INTEREST PAID GROSS FOR PERIOD 5SEP/ 4DEC	Bank	14842.88	14842.88
06/03/2023	18.42	Credit Payment	INTEREST PAID GROSS FOR PERIOD 5DEC/ 5MAR	Bank	14861.3	14861.3

### Pending Transactions

Outgoing - Town Crier	£49.90
Outgoing - Healthmatic	£6497.28
Outgoing – Container / Shed	£2800 (budgeted)
Outgoing – Xmas Lights	£4000

Outgoing – Cleaner	£532.00
Outgoing – Grass cutting	£258.00
Outgoing – Ash Die Back part payment	£4047.00

**Total in all accounts after pending reconciled £ 67,969.65**

Communication April 2023			
When	What	Who	How
	Gas bill		Letter
	Electric bill		Letter
	BT bill	Powys Childrens Services	Letter
Numerous	Meeting, Festival, Castle, Chamber	Various	Email
03/04/2023	Winter Maintenance	CLlr G Ratcliffe	Email
03/04/2023	Presentation by Local Places for nature	OVW	Email
03/04/2023	Historic Environment Action Plan	BBHEP	Email
03/04/2023	Dorstone Bowls	Barry Megson	Email
Numerous	Planning Registers	BBNP	Email
Numerous	Planning decisions	Powys CC	Email
03/04/2023	Complaint re toilets and parking	Cassie Karps	Website
04/04/2023	Well-being plan touch point	OVW	Email
04/04/2023	Canoe launching at Gliss	Ken Perry	Email
04/04/2023	Advert for Clerk - Taylbont	OVW	Email
05/04/2023	Climate Hub	Powys CC	Email
05/04/2023	Minutes from Locality Network Meeting	Julie King	Email
Numerous	Freedom Parade	Liz Trow	Email
05/04/2023	Complaint re grass cutting	Ella Bromiley	Email
05/04/2023	Defib Survey	Phil Hill	Email
Numerous	Hay Park Run	Heather Bovill	Email
05/04/2023	Crime Report	PCSO Emma Jackson	Email
06/04/2023	Coop Member Pioneer	Christina Resch	Email
Numerous	Toilet Contract	Mal Holt	Email
06/04/2023	Tender for Audit Contract	Owen Jones	Email
06/04/2023	Senedd vancany	OVW	Email
07/04/2023	Net Zero Hay	Chris Scott	Email
11/04/2023	Newsletter	Dial a ride	Email
11/04/2023	Care Inspectorate Wales	OVW	Email
11/04/2023	Road closures for coronation	Powys CC	Email
11/04/2023	Back pay	C Watkins	Email
12/04/2023	ATM	Annie Fraser	Email
12/04/2023	Model Standing Orders	OVW	Email
13/04/2023	Road Closures	Ian Mills	Email
13/04/2023	ATM legislation	CLlr G Ratcliffe	Email
Numerous	Objections to Nant Mithil energy park	Various	Email
15/04/2023	Concerns re safe road crossing, park, hydro scheme, cattlemarket	Sam Reynolds	Email
15/04/2023	Meeting with HADSCAL	Trudy Stedman	Email

17/04/2023	Offas Dyke Race	Allison Joyce	Email
17/04/2023	Wales Air Ambulance	OVW	Email
18/04/2023	Land rear of birch close	Dave Pope	Email
18/04/2023	Dance Classes	Emily George	Email
19/04/2023	OVW training dates	Wendi Patience	Email
20/04/2023	19 Brecon Road	William Beales solicitor	Email
23/04/2023	HCI Data Ltd	HCI Data	Email
25/04/2023	Confirmation of new Cllr	Election Services	Email
25/04/2023	Hay Town Plan	BBNP	Email
25/04/2023	Army Careers	David Birdgford	Email
26/04/2023	RoSPA Inspections 23	Powys CC	Email
28/04/2023	Legal Advice re toilets	OVW	Email
28/04/2023	Request for minutes	Pierre Moulinier	Email
28/04/2023	Request for Backpay	Nick Burdekin	Email
28/04/2023	Information for audit 22-23	Audit Wales	Email
28/04/2023	Concerns re traffic	Jackie Griffiths	Email
28/04/2023	Twinning invitation	Pascale Glostin	Email