

HAY ON WYE CITIZEN OF THE YEAR AWARD 2019

CRITERIA

- A The award can be given to any individual or group who live and carry out their activities/services in the community in recognition of their services to the town of Hay-on-Wye and its people. It should be open to a wide range of activities, from keeping the town tidy to running a cultural organisation.
- B Possible candidates can be nominated by anyone.
- C People who are eligible for consideration for an award must have either carried out special or sterling service to the community or achieved something special for the community in the area of Hay Town Council on a voluntary basis. It cannot be awarded to anyone for works undertaken as part of their paid duties.
- D Nominations can be made by one person and no further endorsement is necessary by others.
- E Nominations should be made on a form made available from Hay Town Council Clerk's office, and via forms available on Hay Town Council's website or Facebook page. Nominations will close on 18th March 2019.
- F The award will be made annually. If no suitable candidates are nominated the award can be held over to the following year.
- G Candidates cannot win the award in any two consecutive years.
- H Candidates who were nominated but did not win the award in any given year can be nominated each year thereafter until or unless they win the award. Then Rule G applies.
- I Candidates who win the Award can be re-nominated after more than one year has elapsed since the year they won the Award.
- J Standing Councillors cannot be nominated or nominate.
- K Awardees names will be registered on a wood-carved Roll of Honour Board.

- L A notification of the award to the winning person should appear in the local press, and Hay Town Council's website, Facebook and newsletter.
- M The nominated persons will be notified of their nomination and their agreement should be requested.
- N The decision about a recipient should be made by a Full Town Council meeting. There should be a vote with the Mayor having the final decision in the event of a tie. This decision to be made in late March annually.
- O In the event of a large number of nominations being made, the Communications Sub Committee will produce a short list of 5 nominees.
- P This decision should be kept private until the announcement.
- Q There should be a public ceremony to commemorate the award as part of Hay Town Independence Celebrations in April of each year, or other suitable occasion.
- R The award is to be called "Hay Citizen of the Year Award".