

Minutes of meeting of Hay Town Council held at The Swan Hotel, Brecon Road at 6.30pm on 21st January 2019

Present: Cllr J Pearson (JP) Cllr F Howard (FH) Cllr J Prothero (JPr)
Cllr S Morris (SM) Cllr R Golesworthy (RWG) Cllr D Price (DP)
Cllr H Davies (HD)

Apologies: Cllr T Stedman (TS) Cllr A Powell (AP) Cllr H Sawyer (HS)
Cty Cllr G Ratcliffe (GR)

In Attendance: N Lewis (NL) N Burdekin (NB)

2194. Declarations of Interest & Code of Conduct.

FH – HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway

RWG – HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket

JP – BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum

SM - The Warren, Cubs and Scouts Leader 1st Hay Scouts, Explorers

JPr - Hay in Bloom

2195. Questions from the public

None.

2196. Meeting with Kirsty Williams AM, Cty Cllr Gareth Ratcliffe and HTC to discuss

response to Powys CC Cabinet 18th December 2018 – Feedback/comment

There was a pre-meeting on 11th January 2019 attended by the following HTC Councillors/officers: TS, AP, JPr, SM, HD, RWG, NL and NB. Kirsty Williams, James Gibson-Watt and Gareth Ratcliffe then joined the meeting.

In the meeting, the position of HTC was made very clear, in particular with the following 4 points raised:

- Both sets of toilets
- Recreation Facilities and Bowls Pavilion
- Council Offices
- Council Offices tenants

A more general discussion also took place to that KW and JGW were fully aware of the breaches of trust and breaking of legal agreements by Powys CC. Both KW and JGW expressed that they were full aware of many of the issues, and that HTC is not alone in facing these types of concerns with Powys CC. In terms of the toilets, NL asked KW what type of pressure can be put on Powys CC to keep both sets of toilets open. KW answered that Powys CC has a duty to ensure that there is adequate toilet provision, but this can take the form of portaloos etc. There is no set number of toilets per user. KW added that she had never known so many constituents to complain about Powys CC. The Welsh Government can put Local Authorities under special measures, like they have previously done in Anglesey, but this is not the preferred option.

As a result of the discussions, the following actions were agreed:

- KW to ask Powys CC about how they will meet the need of providing enough toilet provision in Hay to satisfy the Public Health demands;
- KW to invite new Minister for Local Government (Cllr Julie James) to visit Hay to discuss the basic principles of CATs;
- KW to follow up with Powys CC the possibility of the sports clubs receiving rate relief;
- JGW to send legal letters between HTC and Powys CC directly to Cllr Rosemarie Harris

HD said that she thought was useful but wondered what the follow up outcomes would be. RWG agreed with HD. NL said that he had sent through to JGW electronically copies of legal letters between HTC and Powys CC as requested by James. NB added that all Council Offices' tenants' had been invited to attend a meeting on 4th February. NL also reported that TS has spoken to a second solicitor who has said they believe HTC has a strong case, but the costs could be prohibitive, and has suggested HTC writes to Powys CC to this effect explaining how much HTC is owed in line with the original CAT for the car parking income and toilets.

2197. Sub Committee Reports/Minutes:

(a) Finance Sub Committee – draft minutes of the meeting held on 14th January 2019

DP took Councillors through the following recommendations.

FIN353. Recycling Grant application – Canoe Club

Grant request for £500.00.

The grant request is to help fund the costs of instructor fees, training for volunteers and course materials in order to continue to provide free sessions in 2019. It was pointed out that over 100 children went to the free taster sessions in 2018.

Recommendation

(i) It was agreed that a grant of £300.00 be recommended for approval.
FH proposed, RWG seconded, no objections – *unanimously approved*

(ii) that the conditions of the Recycling scheme be amended so that an organisation can only make one application in any 18 month period.

After a general discussion about how this might affect organisations who had already budgeted for a recycling grant, it was agreed to send this back to Finance to make the new terms clear.

FIN354. Christmas Lights Grant

The CoC has requested £1,000.00 towards the Christmas Lights December 2018.

Recommendation

It was that £500 be given from the Town Events fund and further consideration be given to a recycling grant application if received.

FH proposed, SM seconded, no objections – *unanimously approved*

JP was asked to ask CoC to put in writing to HTC that they had purchased additional Christmas lights for December 2018 display.

FIN355. Advance payment to Brisco for Roundels for the Miles without Stiles Project

NB advised that Brisco have quoted a price of £271.61 for 18 Roundel sets for the Miles without Stiles project, however they are not willing to produce the items unless they are

paid for in advance. In accordance with Financial regulations payment for work is not normally paid for until after the goods have been received.

Recommendation

In this instance payment be made in advance.

FH proposed, RWG seconded, no objections – *unanimously approved*

FIN358. Councillor training – JPr

JPr has expressed an interest to attend a OVW training “Module 1 – The Council” which is to be held at Aberystwyth which would involve an overnight stay.

Recommendation

It was agreed that NB enquire whether this training will be held in a more convenient location in the short to medium term future.

JP proposed, RWG seconded, no objections – *unanimously approved*

FIN359. Councillor Responsibility Payments

Currently HTC makes a taxable payment of £500 per annum to the Mayor to assist with expenses. The maximum that could be paid is £1500. There is also provision to pay the Deputy Mayor up to £500 and also special responsibility payments of up to £500 to a maximum of 5 Councillors. The Town Council decided at this stage not to make these payments at this stage,

Recommendation

The sub-Ctee considered these allowances and it was agreed that the sub-Ctee recommend that the Mayor’s allowance remain at £500 for 2019/20 and no further payments be introduced.

FH proposed, JP seconded, no objections – *unanimously approved*

FIN360. 2019/20 Estimates/Precept

At the Full Council meeting on 7th January 2019 it was agreed that the maximum increase on the precept for 2019/20 should not exceed 10%. NL produced a draft budget for consideration with an increase of 6%. The Committee discussed each Budget line and agreed that last year’s precept of £41401 should increase by 6% to £43885. This will increase the Council tax for a Band D property by approximately £2.25 per annum.

Recommendations

(1) that the precept for next year increase by 6%, and as a result the figure for 2019/20 be £43885.

FH proposed, HD seconded, no objections – *unanimously approved*

(2) the enclosed draft budget for 2019/20 be approved

HD proposed, FH seconded, no objections – *unanimously approved*

RWG raised the issue of income from fishing. This is a 3-year arrangement and will need to be renegotiated by HTC. NL said that 2019/2020 will be the last of the 3 years.

The issue of landownership of the Old Railway Line and therefore the responsibility for carrying out the tree management work already identified was raised. NB to clarify.

(b) Town Events – Public Meeting planned for 13th February 2019

SM confirmed that the scouts are happy to relocate on this occasion from the school to the Sports Pavilion. JP reported that on this basis HTC can use Hay Primary School for the event. A meeting of Town Events was scheduled for Friday 25th January in order to plan the details for the Public Event.

2198. (a) Planning Applications for Comment

(i) Application Ref: 18/16936/LBC - Brookfield House, Brook Street, Hay-on-Wye, Hereford - *Insertion of 2 velux conservation lights into existing slated roof - no objection*

The following agenda items were on the Full Council meeting agenda for 7th January 2019, but the meeting was ended before they were discussed

2199. Transfer of Assets update

(i) Login Dingle and Motte and Bailey

(ii) Hay Common

NB showed Councillors a draft copy of the CAT for Hay Common. There is one element that needs to be completed based around community involvement in the CAT. HTC has to evidence community support. NB suggested that both Hay Common and the Login Dingle could be raised with the public in the meeting on 13th February 2019.

2200. The Gliss

(i) Land Registry

No update in TS' absence.

(ii) Welsh Water asset transfer at the Gliss

NB said that there has been response from Welsh Water at this stage despite several reminders. NB to keep trying.

2201. Consultations

None outstanding.

2202. Play Areas

(a) Monthly inspection

RWG reported that he is not aware of any significant issues.

2203. Report of the Clerk/Responsible Financial Officer

January 2019 Correspondence

a	Powys Teaching Health Board	E-mail: Update on 111 number in Powys
b	Barclays	Latest statements
c	Marian Lally	Payroll
d	Barclays Jane Roberts	E-mail: Info re. electronic banking
e	BBNP Ffion Bevan	Planning app, 18/16872/LBC & FUL
f	William Beales & Co. Eve Corbett	E-mail: Holding response re. Welsh Water / The Gliss
g	Resident	E-mail: Booking for Christmas party
h	Brissco Ken Blake	E-mail: Draft for waymarker signs for Miles W. Stiles
i	NRW Michael Smith	E-mail: Request for info for grant claim
j	Barclays Jane Roberts	E-mail: Online banking update
k	BBNP Ffion Bevan	E-mail Planning app: 18/16869/FUL
l	NALC	E-mail: Chief Exec bulletin
m	NEST	E-mail: Info re. Nick Burdekin's pension enrolment
n	Jeffrey Poulton Civil Engineering	E-mail: Amended quote for pathways as part of Shared Spaces
o	Resident	E-mail: Booking for Christmas party
p	BBNP Alex Ham	E-mail: Permission granted for planning app. 18/16720/FUL
q	Powys CC Ann Owen	E-mail: Precept 2019/2020 documents
r	BBNP Jane Ashley	E-mail: Wkly planning apps 23rd Nov 2018
s	Sovereign Play	Brochure for play equipment
t	Hay Community Woodland Gp	Letter app for annual grant for dog fouling removal

u.	The Swan	Invoice for room hire 3rd December 2018
v.	Play for Wales	Report on importance of Child's Play
w.	BT	E-mail: Invoice
x.	Sally Carmody	E-mail: Re. Mill Lane closure
y.	BBNP	E-mail: Agenda for 11th December Planning meeting
z.	British Gas	Invoice for electric toilets at Clock Tower
aa.	OVW	E-mail: Short survey on use of Welsh language for Town Councils
ab.	Dyfed Police	E-mail: Report of theft of quad bike in Painscastle area
ac.	Lisa Hughes BBNP	E-mail: Several attachments re. pre-planning advice for cemetery
ad.	CoC	E-mail: Thank you re. Christmas lights turn on
ae.	Electoral Services	E-mail: Publication of Register of Electors
af.	Jo Rumsey Talgarth Town Clerk	E-mail: 2 sample request letters for internal auditor
ag.	Opus	E-mail; Request for meter readings Council Offices
ah.	Alan Nicholas Hay History Gp	E-mail; Text for interpretation boards for Shared Spaces
ai.	Powys CC Jo Weale	E-mail: Waste Duty of Care form to sign
aj.	Lisa Hughes BBNP	E-mail: Planning app: 18/16879/FUL
ak.	James Woolford	E-mail: Interested in taking part in Comm. Energy Programme
al.	Michael Smith NRW	E-mail: Ack HTC's initial report for Shared Spaces and grant to be paid
am.	Corona	E-mail: Invoice for gas Sports Pavilion Nov-Dec 2018
an.	Howard Taylor Powys CC	E-mail: Response re. abandoned vehicle at the Gliss
ao.	Barclays	Current account statement
ap.	Huws Gray	Invoice for carpet strip fitting
aq.	Gayle Frewin Planning Powys CC	E-mail: Planning Dept no longer publishing 3rd party info on website
ar.	Clare Fry Canoe Club	E-mail: Recycling grant application
as.	Gayle Frewin Planning Powys CC	E-mail: Comm Decision Notices 26th Nov to 7th Dec
at.	Powys CC Nia Hughes	E-mail: Request update on cemetery
au.	BBNP Jane Pashley	E-mail: Wkly planning apps 30th Nov 2018
av.	Powys CC	E-mail: Play Sufficiency questionnaire
aw.	Lisa Hughes BBNP	E-mail: Follow up e-mail re. Hay Cemetery
ax.	BBNP Help Desk	E-mail: Permission granted for planning app. 18/1669/LBC
ay.	OVW	E-mail: Connecting communities in Wales newsletter
az.	Frank Davies	Quote for canoe gate at the Gliss
ba.	Powys CC	Invoice for refuse sacks for Council Offices
bb.	Mrs Bartholomew Hay Primary School	E-mail: Thanking HTC for offer to part-fund pantomime performance
bc.	Tim Ward Brissco	E-mail: Proof of MWS waymarker designs
bd.	Swan Hotel	E-mail: Invoice for room hire 18th Dec 2018
be.	Phil Powell Gwent Energy	E-mail; Forest of Dean declares Climate Emergency
bf.	Rob Williams	E-mail: Request for an update on new Bowls Pavilion
bg.	OVW	E-mail: National Pay Awards
bh.	BBNP James Lawrence	E-mail: Waterfall Country consultation deadline 7th Jan 2019
bi.	Andrew Williams	E-mail: Re. HTC contribution to X mas lights 2018
bj.	SWOAPG	E-mail: Powys CC's PRoW Improvement Plan
bk.	Kirsty Williams AM	E-mail: Copy of letter dated 20 Aug 2018 from Kirsty to Alun Davies AM
bl.	Fitzpatrick Woolmer	E-mail: Invoice for finfer arms for b/white marker post C.Offices
bm.	Cllr TS	E-mail: Draft of HTC's responses to Powys CC
bn.	Sian Barnes Powys CC	E-mail: Confirmation Powys CC owns part of Hay Common
bo.	William Beales & Co. Eve Corbett	E-mail: No response as yet from Welsh Warer re. Asset Transfer
bp.	Elgan Haern Powys BBC	E-mail: Request to HTC for response re. Powys CC Cabinet re. CATs
bq.	BBNP Jane Pashley	E-mail: Wkly planning apps 7th December 2018
br.	BBNP	E-mail: RoW Improvement Plan consultation deadline 17th March 2019

bs	Npower	Credit note of £34.00 for Ox. Rd toilets electricity
bt.	Powys CC	Rates for Rooms F/F L, Ground Floor A; First Floor H
bu.	Mr Pratt	Response letter re. Warren Close steps
bv.	Npower	Invoice for the Annexe electricity supply
bw.	Opus	Invoice for Council Offices 19th Nov - 17th Dec 2018
bx.	BBNP Ffion Bevan	E-mail: Planning app: 18/16955/FUL
by,	BBNP Lisa Hughes	E-mail: Planning app: 18/16892/FUL
bz.	Al Shaw	E-mail: Will provide Christmas lights inventory in New Year 2019
ca	Adam Parry Powys CC	E-mail: Response re. new parapets Hay Bridge
cb	BOSS	E-mail: (x2) invoices for ink
cc	Joan Lockett Welsh Government	E-mail: Update on Town and Comm. Councils review
cd	Chris Kemp tenant	E-mail: Request for a meeting between Powys CC and C.Offices tenants
ce	Kirsty Williams AM	E-mail: Possible meeting with HTC re. toilet provision
cf	Fred Lloyd Bowls Club	Request for an update
cg	BBNP	E-mail: Permission given for 18/16736/FUL
ch	Resident	E-mail: Request for 3 places at Senior Party Jan 2019
ci	Powys CC Gaylle Frewin	E-mail: Comm Decision Notices 10th to 21st Dec 2018
cj	BBNP	E-mail: Retrospective Planning refused for Brytnirion 18/16778/FUL
ck	Powys CC Kathie Hughes	E-mail: Confirmation
cl	Powys CC	E-mail: Remittance for recycling money
cm	Jeffrey Poulton Civil Engineering	E-mail: Update re. pathway works for 'Shared Spaces'
cn	OVV	E-mail: Meeting Talgarth re. road safety with police
co	Brecon Cred. Union(Facebook/Cllr HS)	E-mail: Re. Credit Union based in Hay Library
cp	OVV	E-mail: Update on Sust. Drainage Systems (SuDS)
cq	BBNP Jane Pashley	E-mail: Wkly planning lists 14th a& 21st Dec 2018
cr	Georgie Lavish Kingdom Project	E-mail: Update re. stone and will attend 4th Feb 2019 meeting
cs	Marian Lally	Payroll
ct	Barclays	Latest statements
cu	Dial-a-Ride	E-mail: Request re. update on lease for C. Offices
cv	Michael Smith NRW	E-mail: Bank details request for NRW payments
cw	PAVO	E-mail: E-briefing for January 2019
cx	Late Correspondence received after agenda circulated	

x. Mill Lane Closure – DP asked what the latest position was regarding to Mill Lane being closed. NB said that the resident who's property is affected has been into Council Offices to make a complaint, but has not as yet put the complaint in writing to HTC. He resident was also advised to check his deeds to see if they granted him any access.

Late Correspondence

None reported.

(ii) Balance and issue of cheques

Main account £56,062.82

Council Offices £41,571.27

Project account £8,962.57

Deposit £14,784.54

(iii) Bank account reconciliations

DP signed off bank reconciliations in the meeting for 23rd Nov & 24th December 2018.

Schedule of Cheques Issued/to be Issued					
Period		4/12/18 - 7/1/19			
Date	Cheque Number	Payee	Details	Sub-total £	Amount £
Main Account - Cheques Issued					
02/01/2019	103151	M Budd	Dec Salary		177.34
02/01/2019		N Lewis	Dec Salary	444.16	
02/01/2019	103152	N Lewis	Dec Expenses	4.02	448.18
02/01/2019	103153	G Tofarides	Town Crier - Oct - Dec 2018		51.70
02/01/2019		N Burdekin	Dec Salary	1163.93	
02/01/2019	103154	N Burdekin	Dec Expenses	4.02	1167.95
Main Account - Cheques to be Issued					
07/01/2019	103155	D Brown	Clock Winding Oct - Dec 2018		100.00
07/01/2019	103156	Cariads Local Ltd	Dec inserts - Replaces ch no 103146 - damaged in post		72.00
07/01/2019	103157	The Swan at Hay	Room Hire 3/12/18 & 18/12/18		30.00
07/01/2019	103158	Fitzpatrick WoolmerLtd	Inv 52495 – Finger sign posts		763.80
07/01/2019		BOSS	Inv 141810 - Ink	58.78	
07/01/2019	103159	BOSS	Inv141811 - Ink & Punched pkts	21.23	80.01
	103160	CANCELLED			72.00
07/01/2019		Jones Home Hardware	Inv 10036 - Direct to metal - red	7.45	
07/01/2019		Jones Home Hardware	Inv 10384 - Tape	6.09	
07/01/2019	103161	Jones Home Hardware	Inv 10553 - Sacks, spray and toilet cleaner	15.18	28.72
07/01/2019	103162	Hay Woodland Grp	Grant - Dog Bin emptying		1096.00
	103163	CANCELLED			
For information - Standing Orders/Direct Debits					
05/12/2018	DD	Barclays	Charges 15/10/18 - 12/11/18		22.98
06/12/2018	SO	M Eager	Tidy Recycling Area		50.00
17/12/2018	DD	BT	Telephone rent Dec 18 - Feb 19 + calls		53.15
18/12/2018	DD	Br Gas	Electricity - Pavement Toilets - Aug - Nov 2018		92.22
02/01/2019	SO	OTM	Grasscutting Dec 2018		180.00
02/01/2019	DD	Opus Energy	Electricity - Mpan 426 - 17/11/18 - 17/12/18	470.12	
02/01/2019	DD	Opus Energy	Electricity - Mpan 435 - 19/11/18 - 17/12/18	510.32	980.44
07/01/2019	SO	M Eager	Tidy Recycling Area		50.00
			TOTAL		5516.49
Council Offices Account - Cheques Issued					
Council Offices Account - to be Issued					
07/01/2019	100138	Huws Gray	Inv I0577451 - Lino Strip & Plumbing materials		6.56
07/01/2019	100139	CANCELLED			
07/01/2019	100140	Post Office - Powys CC	Inv 10323168 - Refuse Sacks		105.30
For information - Standing Orders/Direct Debits					
05/12/2018	DD	Barclays	Charges 15/10/18 - 12/11/18		8.07
21/12/2018	DD	Powys CC	Council Offices - Business Rates		364.00
02/01/2019	DD	Npower	Annexe electricity - 11/11/18 - 10/12/18		163.65

					TOTAL
					647.58
Project Account - Cheques Issued					
Project Account - to be Issued					
For information - Standing Orders/Direct Debits					
05/12/2018	DD	Barclays	Charges 15/10/18 - 12/11/18		16.26
17/12/2018	DD	Corona Energy	Gas - Nov 18 - Dec 18 - £5.15 credit c/f		28.23
21/12/2018	DD	Powys CC	Pavilion Rates		308.00
					TOTAL
					352.49

2204. Report from County Councillor

GR has sent his apologies. GR has asked for any comments in response to the latest answer from Cllr Rosemarie Harris in terms of Powys CC working with Town and Community Councils through the next round of cuts. Councillors agreed to send any comments through directly to GR.

2205. Report from Chairman

TS was absent.

2206. Reports from representatives

- a. Dyfed Powys Police** – Nothing to report.
- b. Gwynne’s Almshouses** – Nothing to report.
- c. Dial-a-Ride** – D-a-R will be celebrating its 25th Anniversary in December 2019.
- d. Hay School Governors** – JP reported that the next meeting is tomorrow.
- e. One Voice Wales** – JPr and RWG attended a meeting with OVW and Dyfed Police in which RWG raised a number of issues, awaiting responses. RWG also said that there is only a budget of £70k across the whole of Powys for maintenance. RWG added that he thought the meeting missed the point and was largely negative.
- f. Bronllys Wellbeing Trust** – HS not present.
- g. Cheesemarket** – Nothing to report
- h. Hay to Timbuktu (H2T)** – Nothing to report
- i. BBNP** – Nothing to report.
- j. Chamber of Commerce** – JP said that she will follow up with Andrew Williams progress on the asset transfer of Christmas lights as the inventory has not taken place yet.
- k. HOWLS** – JP reported that there has been a post on Facebook regarding the old library building.
- m. HADSCAL Community Centre** – RWG said that there has been no meeting since the last HTC meeting. However, HADSCAL will be meeting with Kevin Moon again on 29th January 2019 to maintain the partnership. The plans are in place, what remains to be done is to resolve banking issues and to find the necessary funding.

2207. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

Topic: Cemetery

2208. Date and time of next meeting

Monday 4th February 2019, 6.30 p.m.

There being no further business, the meeting closed at 9.00pm.

Signed:

T. Shedman

Date: 4th February 2019