

Minutes of meeting of Hay Town Council held at The Swan Hotel, Church Street at 6.00pm on 9th April 2018

Present: Cllr T Stedman (TS) Cllr A Powell (AP) Cllr J Pearson (JP)
 Cllr F Howard (FH) Cllr R Greatrex (RGr) Cllr J Gamon (JG)
 Cllr D Price (DP) Cllr H Davies (HD)

Apologies: Cllr H Sawyer (HS) Cllr R Golesworthy (RWG)

In Attendance: N Lewis (NL) N Burdekin (NB) County Councillor G Ratcliffe (GR)

1958. Declarations of Interest & Code of Conduct.

FH – HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway

RWG – HADSCAL, The Warren

AP – HADSCAL, The Warren, Hay Woodland Group

TS – Hay Woodland Group

HS – Booths Bookshop

JG – President Black Mountain Lions & Director of Tourist Information

JP – BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum

1959. Jon Adams, Bronllys Wellbeing Park – work streams and next steps

Jon gave an informal presentation to Councillors about Bronllys Wellbeing Park. Jon was accompanied by Lydia Powell and Cllr Jacqui Wilding. Broadly speaking, the Wellbeing Park is about living well in the community, and covers a range of key areas. The following key areas are subject to feasibility studies:

- Leisure, culture and fitness
- Housing (particularly affordable housing). A steering group will be set up
- Rural Day Centre (opportunities for environmental studies, health & wellbeing, skills enhancement, education)
- Growing Projects
- Care Home for Dementia (Links to Hay Day Cafe, Veterans etc)
- Transport (currently no public transport going to the site, and looking at electric car charging points and a reduction in carbon footprint)

Cllrs raised a number of questions. DP asked who owns the asset. JW explained that 10 acres will remain as an NHS site. The rest will be used a community land trust. The Welsh Association owns it.

DP asked where the funding will come from. LP explained that the model to fund it will follow that of a community land trust, where the land can be leased on a 125-year basis on a peppercorn rate. They will then be able to use the land as equity to go into partnership with a Housing Association. The idea is that people from the community will use this resource at 50 to 60% normal costs. The site will be administered by Bronllys Wellbeing Park.

HD asked if they knew what Powys CC's longer-term plans were. LP replied that Powys CC has been very positive so far.

DP asked what the geographical limit of the park is. LP said the south east of Powys as far as Sennybridge.

JG asked what HTC's role is. LP encouraged Cllrs to look at the website hosted by Talgarth Town Council to keep up to date with plans.

TS thanked JA, LP and JW for attending and said HTC will continue to monitor progress.

1960. Questions from the public

GR reported anti-social behaviour at the picnic area. GR also raised the possibility of planting trees at Warren Close. TS/NB said that HTC has received an e-mail from the same individual about planting trees to provide a screen from the Persimmon development. NB has replied to the resident. NB to forward response to GR.

AP added that a settee has been dumped on the old railway line.

1961. Police Update

No report has been received at the time of the meeting. NB to circulate as and when the report comes through. AP has been to the police station and spoken with our existing PCSO, Helen Scott. Helen informed AP that Hay will be getting a second PCSO within a week or two. AP added that the Police Commissioner will be at Hay Police Station on Friday 13th April between 2-5.30pm (4-4.30pm already taken).

1962. Minutes of meeting dated 5th March and 22nd March 2018

There was a small grammatical error on page 703, FE282 Recommendation. It should read... "That Hay Town Council **holds** a community hanging basket workshop" rather than... "That Hay Town Council **attends** 1..." NB to amend.

The minutes of the meeting dated 22nd March 2018 were agreed as a true and accurate record.

1963. Matters arising from minutes not listed on the agenda

(a) Legionella Testing

NB explained that he had met with a representative from the Elas Group. The next step is for a consultant to visit Hay and assess all sites where legionella testing may be required in order to draw up a Risk Assessment/Action Plan. NB to book consultant.

(b) Bell Bank Bench

NB said that the bench has now arrived. JG to collect bench. GR to give plaque to AP for installation.

GR added that the British Legion has offered a bench to HTC which they would ideally like to be sited next to the Cenotaph. GR and AP to meet on site to measure.

(c) TTOW

NL said that HTC has now received the report from the EU. The report has included the issue of renting the room not being eligible in their opinion. NL, TS, FH & RWG to meet to discuss HTC's response.

(d) Gateway to Wales sign

NB said that the new licence for HTC to locate the Gateway to Wales sign has now arrived from Powys CC (all references to Broad Street have been replaced with Oxford Road). F&E to consider licence and relocate sign to the top of Oxford Road car park.

(e) Damage to bus shelter

NB reported that Frank Davies has supplied a quote to paint over the graffiti. It was agreed that the top three panels would be painted green to paint over the graffiti. NB to inform Frank Davies.

(f) Residents' parking permits

FH said that she was surprised but pleased that the price of residents' car parking permits has stayed the same.

(g) Allotments at back of Warren Close

This is a related issue to the tree planting raised in item 1952 above. TS/NB to investigate the covenant/whether contractor is still in operation. Ideally, a community growing space will be developed on the land at the back of Warren Close.

(h) Siting of plaques

HTC has two slate plaques needing to be installed. One is the LeRedu twin town plaque, previously installed on Hay Castle Wall. The other is a Timbuktu plaque. NB said he has contacted the Hay Castle Trust to see if one or both of the plaques could be installed on their walls as part of the renovations, but the Castle Trust has said no. FH said that both plaques can be installed at the Buttermarket. RWG and AP to find suitable locations for both plaques.

(i) Warren Steps

NB has drafted a letter to Mr Pratt in line with a recommendation from F&E. NB to send letter to Mr Pratt.

(j) Bonfire Night

JP has informed the CoC about this issue, and it will be on the CoC's next agenda.

(k) Hay Reserve held by Powys CC

NL hasn't had chance to follow up on this to date, but will contact Powys CC a.s.a.p. GR said the contact at Powys CC is Shane Thomas.

(l) Any other items from minutes not listed

No other issues.

1964. Sub Committee Reports/Minutes

(a) Finance

(i) Chairman's Report – Progress against Action Plan

JG reported against the following points of the Action Plan:

- i. Monthly reconciliation of finances – achieved
- ii. Review of internal audit – achieved
- iii. Review of procedure for online purchasing – outstanding
- iv. Set precept for 2017/18 – achieved
- v. Review Financial Regulations – More progress needed

(b) Fishing and Estates

(i) Chairman's Report – Progress against Action Plan

AP reported against the Action Plan:

Spiked railings - No action to be taken

The Gliss Project 2 interpretation boards – In progress

Tree survey along the old railway line – Three quotes needed

Tree Charter Tree – the tree was planted but unfortunately vandalised within 24 hours.

However, subsequently a birch tree has been planted in its stead

Hay Cemetery – Ongoing

Asset transfer of the Dingle – This had been put to one side at this stage pending

progress with Powys CC on other asset transfers. NL has logged this with Powys CC,

which has asked for a map of the proposed area to be asset transferred. F&E to finalise Accessibility trails – Great progress has been made through 'Miles without Stiles' project

Land registration – Still waiting for a response from Land Registry

(ii) Land Registry

TS informed Councillors that she called Land Registry who admitted that they have received all the documents from HTC, but had lost the form. TS has re-sent the form.

(iii) Damage to fence by St Mary's Church

NL said that there has been some progress on this issue. Powys CC has acknowledged that this had slipped from their workload, and that the officer involved will be chasing this up. NL/NB to track progress.

(iv) Update on jobs to be carried out by Frank Davies

NB has asked FD to carry out all jobs as previously agreed by Full Council and FD has agreed to do the work a.s.a.p./weather allows.

(v) Grass cutting tenders

NL reported that HTC has received 2 tenders for the grass cutting. The contract is for 2-years, from 1st April 2018 to 31st March 2020.

NL gave the figures for the two tenders:

Tender 1 = £4,680.00

Tender 2 = £3,600.00

On top of this, both companies provided a quote for additional works as follows:

Tender 1 = £18.00 per hour for 1 man, 2nd man £9.00 per hour.

Tender 2 = £30.00 per hour.

NL added that both companies have carried out work for HTC previously and both performed well.

On the basis of this information, FH proposed accepting the offer from Tender 2 (£3,600) and JG seconded. This was then unanimously approved by councillors.

(vi) Tree work – Picnic area and Horse Chestnuts

AP informed Councillors that the trees have been cut down at Millbank picnic site and 5 horse chestnuts have also been cut back as per agreed specifications. Both jobs have been done to a high standard, and were carried out by two separate companies.

(c) Town Events

(i) Chairman's Report – Events held and due to be held

FH noted that she and JP have had initial discussions about the prospect of holding a Walking Festival this year. A small festival is planned for October 2018 and build this up in 2019. All other events covered as below.

(ii) Review of Independence Celebrations including Award Ceremony for Hay Citizen of the Year

RGr said that he thought the CoC had delivered an excellent Independence Celebrations with many interesting events/activities. RGr suggested HTC writes to the CoC and thanks them for their work. NB to write letter. The feedback for the Citizens of the Year award was also very positive. FH said it was a very good event and TS said it had been a good team effort to ensure the event's success.

(iii) Hay in Bloom update

FH said that the event had been reasonably well attended and several people had registered on the Hay in Bloom Steering Group. NB added that 3 people had signed up to the Steering Group, and 1 person had signed up to Community Growing activities.

(iv) Senior Citizens Party 2018

FH said that the party was a great success and, although numbers were lower than usual, this had given the event a more intimate atmosphere. FH added that HTC hasn't thanked the Masons for the hire of the hall as yet, or given them a donation. It was agreed to give the Masons a donation of £30.00 (last year's donation was £60.00 for two years) NL/NB to follow up.

(v) Meeting re. condition of Christmas lights and possible transfer to Chamber of Commerce

FH and JP have met with CoC and recommended HTC transfer all Christmas lights to the CoC. Some issue with this were raised. NL mentioned that currently HTC purchases lights and then loans them to the CoC. DP asked what the audit implications would be for transferring over all lights, with a value of approximately £12,000. TS said a proviso would be needed that if CoC were to close down for whatever reason, all lights would be transferred back to HTC. NL to look into the legal and audit issues. It would entail drawing a line under current arrangements and producing a new arrangement moving forward.

(d) Recycling Fund

FH reported that there had been two grant applications to the Recycling Fund.

(i) Fair on the Square

Requested £500.00. Recycling Fund recommended £250.00

HD proposed, JP seconded. *Unanimously approved*

(ii) 1st Hay-on-Wye Scouts Group

Requested £500.00 Recycling Fund recommended £200.00

HD proposed, JP seconded. *Unanimously approved*

NL reported that the current fund stands at £2,235.00. A payment of £443.50 was made to HTC from Powys CC in February 2018.

(e) Council Premises

(i) Chairman's Report – Progress against Action Plan

Complete transfers of toilets and recreation facilities from Powys CC – ongoing. TS said that a draft report regarding car parking income will be sent to HTC shortly.

Decision regarding whether the TC seeks an asset transfer on the Council Offices and/or Library – ongoing (an Expression of Interest from HTC has been sent to Powys CC re. the possibility of HTC moving into the Library's building.

Business Rates refunds and new office rents – achieved

(ii) Damage to Council Roof

NL has e-mailed Powys CC twice for an update as to when the work will take place, but no response as yet.

(iii) Oxford Road toilets / fires

NL said that Healthmatic has reported the Oxford Rd toilets having been set alight.

NL/NB to direct this issue to Dyfed Police.

(iv) Radar key

NL has received a call from a lady who was upset about a lack of Radar key access at the Oxford Rd disabled toilet. NL explained that HTC had decided against the Radar key access as anyone can purchase radar keys online. NB and JP to visit toilet to see if there are any obvious access issues / signage issues.

(v) The Annex

NL informed Cllrs that Claire Jackson (Wye Valley Mediation and current tenant of one office in Council Offices) has indicated she would like to re-locate to the Annex.

Timescales mid-May 2018. NL suggested to Cllrs that the lease for Claire begins on 1st June 2018. *Unanimously approved*. This would free up Claire's existing room in Council Offices, for which HTC has already received a potential new tenant.

(f) Communications Sub Committee

(i) Chairman's Report – Progress against Action Plan

Identify three potential new website hosting platforms – achieved

Agree a new website hosting platform – achieved. There has been 2 iterations of the front page of the website which is now ready for content inputting. Should be ready for next Full Council meeting in May 2018.

Photographs to be taken of all Councillors – achieved. TS to send out to all Cllrs biography template ready for the new website

E-mail addresses for each Councillor – ongoing. Will be resolved with new website

Attend 'Meet the Council' event July 2017 – achieved and well attended

Newsletter – start a quarterly newsletter – achieved and excellent feedback from the community

(ii) General Data Protection Regulations (GDPR)

RGr produced a note on GDPR and said that a toolkit will follow from One Voice Wales. Comms Sub Committee will produce guidelines once the toolkit has been made available.

(iii) Website update

Covered under item 1955 (f) (i).

(iv) Newsletter

The next edition is due out in May 2018. RGr has asked for suggestions and received two responses so far. A general discussion was held about potential items to include, as follows: Hay in Bloom, Hay Citizen of the Year, a Review of the Year. The newsletter will go out on 1st or 2nd May. RGr added that to date he has been paying for the newsletter printing costs out of his personal account before being recompensed. NL is in the process of setting up a Debit Business Card with Barclays.

(v) Wye Local article

Deadline: Friday 14th April. TS to replicate the Review of the Year article for the newsletter for Wye Local.

1965. Transfer of Assets update

TS reported that this is ongoing, however, as discussed earlier in the meeting, there is a draft report for car parking income to follow from Powys CC.

1966. Library Building update

TS has e-mailed Powys CC stating a preference for a Freehold agreement. No response to date.

1967. Hay Town Council sessions at the Literary Festival

TS said it has been agreed with Peter Florence that the session can take place on Thursday 24th May, time to be confirmed. TS suggested that the Festival administer/promote the session. It was also agreed that the session would involve a Q&A and presentation on the Town Plan. It was also suggested that the Chamber of Commerce is invited to take part.

GR said that the session needs to be structured and all Cllrs need to be on the same wavelength. RGr added that there is a meeting held with all Cllrs who are to take part in the session prior to the 24th May to discuss HTC's role. HD said that she had attended something similar whereby members of the public were asked to write their questions down prior to the session, and then the Cllrs choose a selection of these questions.

TS to arrange a meeting with the Festival to discuss session and circulate dates to Cllrs.

1968. Yew Tree Arches at the Cemetery

RWG has raised the issue of the condition of the Yew Trees at the Cemetery. GR said that Powys CC has taken grounds maintenance back. GR to ask the Grounds Maintenance team to meet him/RWG at the Cemetery.

1969. Black Mountain Lions – Welcome to Hay signs

JG asked HTC to consider whether the Black Mountain Lions could install “Welcome to Hay” signs on the key entranceways into Hay i.e. End of Brecon Rd, end of Hay Bridge, Forest Rd, Newport Rd, and Cusop. It was noted that appropriate permissions would be needed from the Highways section of Powys CC. JG was asked to provide draft proof of the signs to F&E Sub Committee. It was also suggested that if signs are installed, that flower boxes go underneath each sign.

1970. Councillor vacancy

Powys CC has confirmed that there was no request for an election, so HTC can now advertise for co-option. It was agreed to advertise the Councillor vacancy on HTC’s website, in the newsletter and on Facebook. JP to put advert on Facebook.

1971. Consultations

(a) Community and Town Council Review (OVW/Welsh Government)

NL reported that OVW has sent through its own response to the consultation. RGr said that there is now some urgency in HTC making its submission and suggested a workshop of interested Cllrs, ideally with a member of OVW to attend. RGr, FH, TS and HD to take part in the workshop. RGr to arrange.

Another consultation was also discussed from the Wales Audit Office, a similar but distinct survey asking Town Councils to make comment on Asset transfers and relationship with respective County Councils. Large, hard-copies of the survey were available in the meeting, and several Cllrs had already completed theirs. NL said that HTC had been granted an extension of the deadline to Wednesday 11th April 2018. TS will put in HTC’s submission taking account of all responses given by Cllrs.

NB said that there is another consultation from the Welsh Government, “Strengthening Local Government”, with a deadline of 12th June 2018. This to be added to next Full Council’s agenda.

1972. Town Plan Update

(i) Miles Without Stiles/accessibility

JP explained that the Natural Resources Wales (NRW) bid has asked for extra kissing gates to go with 10 gates already being provided by Powys CC. A bridge on the route will be installed pre-Hay Literary Festival.

(ii) Grant – NRW Expression of Interest update

The deadline for the NRW full application form submission is Monday 23rd April 2018. There had been 200 Expressions of Interest, and HTC was one of only 8 to be invited to Full Application stage. NB & JP took part in a webinar to understand the process further. TS, JP and NB to complete full application form.

(iii) Review of Plan

No progress.

1973. Aerial film of Hay

NL informed Cllrs that HTC has received an e-mail from a company based in Ireland which has requested a suitable site for a drone to take off/land in order to capture aerial images of Hay and surrounding countryside. NL suggested the Recreation Grounds. Cllrs agreed that this was the best site. Cllrs asked NL to ask the company if HTC could be given some of the footage for the new website.

1974. OVW Innovative & Practice Awards conference report

RGr said that, unfortunately due to a mix up of dates by the organisers, he had attended the conference, but it was the wrong day, so nothing to report.

1975. Recreation Facilities update

(i) Damage to boiler – GR said that the part to repair the boilers has been ordered and arrived today. So the repairs will be carried out as a matter of urgency. The same company will also carry out a service of the boiler.

(ii) Legionella testing – Covered under 1955 (a) above.

(iii) Fund raising update – JP reported that there will be a quiz on 27th April, a disco on 16th June, and another quiz. All proceeds will go to the Fundraising Committee/Sports Clubs. JP added that the Fundraising Committee is still looking at becoming constituted.

1976. Play Areas

(a) Monthly Inspections

AP said nothing to report.

1977. Report of the Clerk/Responsible Financial Officer

(i) Correspondence

a.	Wales Audit Office	E-mail: Financial Governance Report for Local Councils
b.	Welsh Government	E-mail: Funding availability
c.	Chamber of Commerce	E-mail: Photography project Hereford Arts College
d.	BT	E-mail: Quarterly bill
e.	Land Registry	E-mail: Newsletter
f.	SWOAPG	E-mail: Changes to funding
g.	Alan Kiddle	E-mail: Resident reference for Ian Davies
h.	SWOAPG	E-mail: Update re.canoe rights Glasbury to Hay
i.	Bronllys Health Board	E-mail: Jon Adams postponing presentation due to snow
j.	Janet Robinson	E-mail: Resident reference for Ian Davies
k.	BBNP	E-mail: Wkly list of planning apps 23rd Feb 2018
l.	Peter Dunbar	E-mail: Stone mason repairer
m.	Healthamatic	E-mail: Report 1 cubicle Oxford Rd out of order
n.	Powys CC	E-mail: Planning notices 16/02 to 02/03 2018
o.	Caerfagu	E-mail: Quote/invoice for Bell Bank bench
p.	Wales Air Ambulance	E-mail: Request for financial donation
q.	Play Wales	E-mail: E-bulletin for March 2018
r.	Powys CC	E-mail: Decision 18/15666/LBC granted
s.	Maggie Budd	Expenses for Feb/March 2018
t.	British Gas	Reminder of payment for Sports Pavilion
u.	Nancy Lavin	E-mail: Unable to install 2 plaques in Castle's walls
v.	Cllr Gareth Ratcliffe	E-mail: Powys CC notice of intended decision Waste
w.	Opus	E-mail: (x2) Meter readings
x.	Stephen Butcher Powys CC	E-mail: Ack Powys CC still not paid HTC £432.00
y.	The Swan	Invoice for room hire
z.	Powys CC	E-mail: Planning withdrawal to remove trees Booth Gardens
aa.	Chamber of Commerce	E-mail: Request for Registrar's Room for AGM
ab.	Welsh Government	E-mail: Invite Town Clerk to discussion re. remuneration
ac.	NALC	E-mail; On-line survey for clerk
ad.	Planning Aid Wales	E-mail: Invite to consultation workshop
ae.	Huw Morris	E-mail: Revised quote for tree work at the Gliss
af.	Stephen Butcher Powys CC	E-mail: Update re. boiler checks
ag.	Marion Bufton Powys CC	E-mail: Annual play area inspections d/line April 20th
ah.	OVW	E-mail: Guidance for Principal Councils review of communities
ai.	BBNP	E-mail: Spring newsletter 2018
aj.	Family Place	E-mail: Ack. Of refund

ak.	BBNP	E-mail: Permission granted for app. 18/15672/FUL
al.	Powys CC	E-mail: Agenda for health council meeting 13th March
am.	PAVO	E-mail: E-briefing March 2018
an.	Corona	E-mail: Invoices
ao.	Wales Audit Office	E-mail: Survey for town councils
ap.	Healthmatic	Invoice for replacing hand dryer Ox. Rd toilets
aq.	CoC	E-mail: Receipt of recycling grant for Hay Independ. Celebrations
ar.	Hay Dial-a-Ride	E-mail: Query re. lease and grant
as.	Powys CC	E-mail: ack councillor vacancy to be advertised
at.	Powys CC	E-mail: Deadline for election request 28th March 2018
au.	Healthmatic	E-mail: Legionella risk assessments
av.	Gareth Ratcliffe	E-mail: Update re. fallen tree behind the church
aw.	HMRC	Reminder re. end of current tax year/start of next
ax.	Powys CC	Rates relief record for Room C Council Offices
ay.	Scottish Power	Invoice for the Annexe
az.	Barclays	Current business account
ba.	Elas Grouo	Confirmation of meeting with NL re legionella
bb.	Elan City	Electronic speed sign makers
bc.	BBNP	Planning App. 18/15866/FUL
bd.	Healthmatic	E-mail: Quotes for motors
be.	BBNP	E-mail: Wkly list of planning apps 2nd March 2018
bf.	Talgarth Clerk	E-mail: Letter invite re. Cluster Group
bg.	Powys CC	E-mail: Invitation to attend open day at Hay P. School
bh.	Newtown Town Council	E-mail: Request to vote for Newtown as Best Walking N'hood
bi.	Powys CC	E-mail: Notification of secure e-mail
bj.	Wye Catchment	Change of date of AGM from 2nd to 9th March 2018
bk.	Jones' Hardware Store	Invoice for keys/spray
bl.	Resident	Citizen of the Year nomination
bm.	Jamie Howard Electrics	Invoice fixing heating in Council Offices
bn.	Llangorse Clerk	E-mail: Agree in principle to Cluster Group
bo.	Felinfach Clerk	E-mail: Agree in principle to Cluster Group
bp.	Talgarth Clerk	E-mail: Response to Llangorse
bq.	R Jenkins & Sons Ltd	E-mail: Invoice for tree works at Millbank
br.	BBNP	E-mail: Propose electronic-only Planning Apps.
bs.	B&R Express	Invoice for grass cutting tender ad.
bt.	BBNP	E-mail: Permission granted for app. 18/15734/FUL
bu.	Shelley Signs	E-mail: Quote for interpretation boards
bv.	Fitzpatrick Woolmer	E-mail: Quote for interpretation boards
bw.	Healthmatic	E-mail: Reports toilets out of order Ox. Road
bx.	Powys CC	E-mail: Remittance for £432.00
by.	Brook St Pottery	E-mail: Invitation to attend exhibition
bz.	CoC	E-mail: Request for Book Bus parking
ca.	Powys CC	E-mail: Web link to LDP
cb.	SWOAPG	E-mail: Update re. canoe rights/Mr Maynard
cc.	Historical Promotions	E-mail: Itinerary for the year
cd.	CoC	E-mail: Programme for Independence Celebrations
ce.	Claire Griffiths	E-mail: Recycling Grant for scouts
cf.	Opus	E-mail: Invoice for C.Offices electric
cg.	Huw Morris	E-mail; Invoice for tree work at the Gliss
ch.	Residents	(x3) Citizen of the Year nominations
ci.	Resident	E-mail: (x1) Citizen of the Year nomination

	OVW	E-mail: Motions for AGM 29th Sept 2018
ck	BBNP	E-mail: Wkly list of planning apps wk comm. 9th March 2018
cl	Gareth Ratcliffe	E-mail: Update on fallen tree behind Church
cm	Healthmatic	E-mail: SLA for 2018-2020
cn	Williams Beales & Co	E-mail: Welsh Water response to asset transfer at the Gliss E-mail: Unofficial request from Sid Morris re. co-option as a Cllr
co	Rob Golesworthy	
cp	Glasdon's UK	Street furniture brochure
cq	Powys CC	Powys Local Development Plan 2011-2026 report
cr	British Gas	New contract for Clock Tower pavements
cs	Welsh Government	E-mail: Consultation on Strengthening Local Govn't
ct	OVW	E-mail: Reminder re. survey for Welsh Govn't 6th April 2018
cu	Malcolm Gooch	E-mail: Confirmation launch of in Bloom business competition
cv	Simon Morris	E-mail: Interest in becoming Town Councillor
cw	Russell Renwick/EU	E-mail: Draft EU audit report
cx	Cusop Clerk	E-mail: To Hereford CC re. Bookers Edge
cy	Dial-a-Ride	E-mail: Invite to photo call re. recycling grant
cz	Cllr Philip Price, Hereford CC	E-mail: Response re. Bookers Edge
da	Charlie Smith	E-mail: Request to aerially film Hay
db	Claire Jackson	E-mail: Request for room hire of Annexe
dc	BOSS	E-mail: 2 invoices
dd	Talgarth Clerk	E-mail: Ack. HTC's interest in Cluster Gp
de	OVW	E-mail: Response re. tax for Cllr expenses
df	Cusop Clerk	E-mail: Further response
dg	BBNP	E-mail: Wkly list of planning apps 19th March 2018
dh	Sign Writing	Invoice for Citizen of the Year certificate
di	Powys CC	Revised Gateway to Wales licence
dj	Npower	Invoice for electric Ox. Rd toilets
dk	Old Forge Garage	Donation to Sports Fundraising Comm.
dl	Powys CC	Rates info only for Sports Pavilion
dm	Powys CC	Rates for all rooms
dn	Bronllys Health Board	E-mail: next meeting 16th April 2018
do	Healthmatic	E-mail: confirming new SLA
dp	OVW	E-mail: Conference 16th May 2018
dq	TENDER	Grass cutting tender for 2018-20
dr	Barclays	Latest statements
ds	Jane Hughes Wye Valley Canoes	E-mail: Gliss car park full
dt	Old Railway Line	E-mail: Proof of in Bloom banner
du	BBNP	E-mail: Brecon TI now closed
dv	Claire Jackson	E-mail: Confirming will rent the Annexe
dw	OPUS	E-mail: Latest invoices
dx	CoC	E-mail: AGM 26th April 2018
dy	Bronllys Health Board	E-mail: AGM 16th April 2018
dz	BOSS	E-mail: 2 invoices
ea	Powys CC	E-mail: Permission given for 18/15742/CON
eb	TENDER	Grass cutting tender for 2018-20
ec	Marian Lally	Payroll
ed	Fair on the Square	Recycling Grant application
ee	Barclays	E-payment charges
ef	BBNP	Planning App. 18/15933/LBC
eg	Kingdom Project	E-mail: Unable to attend 9th April meeting

eh	Powys CC	E-mail: No call for an election
ei	OVW	E-mail: Response to Town Council review
ej	BBNP	E-mail: Wkly list of planning apps 26th March 2018
ek	Wales Audit Office	E-mail: Reminder re. survey for Welsh Govn't 6th April 2018
el	PAVO	E-mail: E-briefing April 2018
em	Healthmatic	E-mail: Lighting fires in toilets
en	Bronllys Health Board	E-mail: Housing & Energy event 2018
eo	Peter Florence	E-mail: Re. HTC event at Festival

ds – Jane Hughes/The Gliss. Jane has reported to HTC 42 cars parked at the Gliss on a rainy day off-peak. Jane voiced concern as to how the Gliss would cope with all the Summer canoes/traffic. NL said that HTC has met with residents already, but not the canoe companies and suggested a meeting between HTC and the canoe clubs. One possible solution would be to provide a corral situation. The same Cllrs who attended the meeting with the residents to meet with canoe club representatives. NL to arrange meeting.

Late correspondence

ep – Bowls Club invite to meeting – NL will speak to secretary of the Bowls Club to confirm meeting time/date

(ii) Balance and issues of cheques

Main account £54,974.00
Project account £8,235.00

Council Offices £48,089.00
Deposit £14,762.00

Schedule of Cheques Issued/to be issued

Period		6/3/2018 - 9/4/2018			
Date	Cheque Number	Payee	Details	Sub-total	Amount
				£	£
Main Account - Cheques Issued					
08/03/2018	103023	Caerfagu Products	Bell Bank Bench		684.00
27/03/2018	103024	Hay & Dist Dial-a-Ride	Town Council Grant		500.00
28/03/2018	103025	EM Davis Ind Engraving	Inv 1379 - Roll of Honour Board		200.00
28/03/2018	103026	H. Morris Inv 1061 - H. Chesnuts			940.00
28/03/2018	103027	CH Watson	Inv 20183 - Certificate design Citizen of the Year		50.00
28/03/2018	103028	Brecon & Radnor Express	Grass cutting tender advert		156.00
28/03/2018	103029	R Jenkins and Sons	Inv 7756 - Tree coppicing Millbank		360.00
28/03/2018	103030	The Swan at Hay	Inv 5693 - Hire of meeting room 5th March		15.00
28/03/2018	103031	Healthmatic	Inv 8132 - Replace Hand drier in toilet		600.00
01/04/2018	103032	M Budd	March salary		162.29
01/04/2018	103033	N Lewis	March salary		896.07
01/04/2018	103034	G Tofarides	Town Crier - Jan - March 2018		49.90
01/04/2018		<i>N Burdekin</i>	<i>March salary</i>	<i>566.93</i>	

01/04/2018	103035	N Burdekin	March Expenses	3.90	570.83
Main Account - Cheques to be Issued					
09/04/2018	103036	One Voice Wales	2018/19 Membership		285.00
09/04/2018	103037	Jones Home Hardware	Inv 8313 - Lamp & Starter - Toilets		6.98
	103038	CANCELLED			
09/04/2018	103039	BOSS	Inv 125552,125165,125164 - Stationery		77.69
09/04/2018	103040	F Howard	Expenses - Citizen of the Year award		100.00
09/04/2018	103041	M Lally	Payroll Services 2014/15 - 2017/18		372.50
09/04/2018	103042	HMRC	PAYE - Jan - Mar 2018		1350.20
09/04/2018	103043	R Greatrex	Expenses - Citizen of the Year award		62.87
For information - Standing Orders/Direct Debits					
06/03/2018	SO	M Eager	Tidy Recycling Area		50.00
07/03/2018	DD	Barclays	Charges 15/1/18 - 12/2/18		20.24
15/03/2018	DD	BT	Telephone Rental Mar - May 18 & charges		53.51
28/03/2018	SO	I.M.D.	Grasscutting March Payment		175.00
			TOTAL		7738.08
Council Offices Account - Cheques Issued					
05/03/2018	100128	The Family Place Ltd	Rates Refund Apr - Aug 2017		749.25
28/03/2018	100129	Jamie Howard Electrics	Inv 980 - Repair storage heater		204.85
09/04/2018	100130	Jones Home Hardware	Inv 9183 & 8837 - key & filter bags		34.23
Council Offices Account - to be Issued					
For information - Standing Orders/Direct Debits					
07/03/2018	DD	Barclays	Charges 15/1/18 - 12/2/18		7.60
02/04/2018	DD	Opus Energy	Electric Council Offices 15/2/18 - 17/3/18		855.94
			TOTAL		1851.87
Project Account - Cheques Issued					
07/04/2018	100089	North Weir Trust	Charity award - Citizen of the Year		100.00
Project Account - to be Issued					
For information - Standing Orders/Direct Debits					
07/03/2018	DD	Barclays	Charges 15/1/18 - 12/2/18		5.64
19/03/2018	DD	Corona Energy	Gas Feb 2018 Mar 2018		29.02
			TOTAL		134.66

1978. Report from the County Councillor

GR has met with the then Portfolio Holder, Liam Fitzpatrick (LF), regarding the flooding of the path behind Hay Primary School. Subsequently, LF has been removed from the Cabinet. GR added that there is an e-mail circulating relating to a Child Safeguarding paper, and more will follow.

Social Services has increased its weekly payment of £70.00 to £80.00. Some residents may see their charges go up.

GR also reported an issue that has arisen with big companies undercutting small businesses for large contracts. There are 3 options for moving forward that Powys CC will review.

There is a meeting with Powys CC and housing tenants with outstanding repairs on 17th April from 10.00 am – 12.00 pm. GR added that Powys CC has terminated the 'Right to Buy' programme.

Finally, GR reported that he will be meeting with the Portfolio for Education on Tuesday 10th April and representatives from the library. GR will use this opportunity to correct some of the misgivings on both sides, and to try and clarify the role of the library within the school building.

1979. Report from Chairperson

In her last meeting as Mayor of Hay for 2017/18, TS gave a Review of the Year. It was a mixed year, started with only 5 Cllrs in position in May 2017, which then got up to full strength, before losing 1 Cllr. So that is a much stronger position than the start of the year. There are well documented issues with Powys CC over transfer of assets. However, there have been many successes, including:

- Recruitment of Admin Assistant
- Action Plans all making good progress
- Sports Management Club is working together much more effectively and beginning to raise funds and looking at becoming constituted
- Chamber of Commerce has embraced the Town Plan and have delivered against many elements of the plan
- "Miles without Stiles" has been a great success already (special thanks to JP) and further works have been identified
- NRW grant application (through to the final 8 from a field of 200)
- "Hay Citizen of the Year" launched and a great success, which TS concluded was a great way to finish the current term of Mayor of Hay-on-Wye

1980. Reports from representatives

a. Dyfed Powys Police – Nothing to report.

b. Gwynne's Almhouses – Nothing to report.

c. Dial-a-ride – HTC missed a photo call with Dial-a-Ride/new mobile phone for drivers provided through a Recycling grant. TS has e-mailed an apology.

d. Hay School Governors – Wilmott-Dixon has given a £3k labour contribution to the Parish Hall. JP and FH have also discussed if HTC could offer match funding and look at other sources of funding. TS added that the aim is to dry the Hall out over Summer. NB was asked to put this on next Full Council's agenda.

e. One Voice Wales – Covered under items above.

f. Bronllys Wellbeing Trust – Covered under item 1952 above.

g. Cheesemarket – FH has attended a meeting. Some grants have been given out, but there is still funding available for projects within a 10-mile radius of Hay. JP will also become a rep. for this group.

h. Hay to Timbuktu (H2T) – TS informed Cllrs that there is a new Mayor.

i. BBNP – Nothing to report.

j. Affordable Housing Group – Nothing to report.

k. Chamber of Commerce – Covered under item 1955 (c) (v).

l. HOWLS – RGr attended the last meeting. RGr reported that some members of HOWLS' leadership felt let down by HTC for not going into business with them.

m. HADSCAL Community Centre – JP went to the last meeting and there is a further meeting scheduled for Tuesday 10th April with PAVO regarding next steps.

1981. Planning

(a) Urgent Mayor and Deputy Mayor Authorisations

(i) Application Ref: **18/15866/FUL** – 28 Gipsy Castle, Hay-on-Wye:
Demolition of flat roofed extension on top of single storey – *No objection*

(b) Planning Applications for Comment

(i) Application Ref: **18/15933/LBC** – Compton House, High Town: Remove loose stone and cement on walls & replace weathered masonry, window arches and sills. Repair or replace sash and wooden window cases – *No objection*

1982. Motion to Exclude Members of the Public and Press

It was proposed by FH and seconded by JP and agreed to approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest at this stage".

JP proposed backing the motion, AP seconded.

Topics: (a) Bookers Edge Housing. (b) Cemetery.

1983. Date and time of next meeting

Monday 14th May 2018, 6.30 p.m.

There being no further business, the meeting closed at 9.00pm.

Signed: *T. Stedman*, Date: 14th May 2018