

Minutes of meeting of Hay Town Council held in the Sports Pavilion, Brecon Road at 6.30 pm on 7th May 2019

Present: Cllr T Stedman (TS) Cllr J Pearson (JP) Cllr A Powell (AP)
 Cllr J Prothero (JPr) Cllr S Morris (SM) Cllr H Davies (HD)
 Cllr F Howard (FH) Cllr D Price (DP) Cllr R Golesworthy (RWG)

Apologies: Cllr J Hall (JH)

In Attendance: N Burdekin (NB) Cty Cllr G Ratcliffe (GR) (arrived at meeting at 7.50pm)

2290. Declarations of Interest & Code of Conduct.

TS - Hay Woodland Group, Hay in Bloom
AP - HADSCAL, The Warren, Hay Woodland Group
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway
SM - The Warren, Cubs and Scouts Leader 1st Hay Scouts, Explorers
JPr - Hay in Bloom

2291. Questions from the Public

None

2292. Police Update

Helen Scott explained that the reason no electronic reports had been forthcoming recently is because Dyfed Police is setting up a new I.T. platform 'Click View'. Helen reported that in April 2019, there had been 18 reported incidents in Hay, and 2 so far in May 2019. In April, Helen reported that the cash point at Co-op was taken by ram-raiders and that the vehicle used in the robbery and the ATM have both been found. The vehicle was dumped in Sennybridge and found approximately 4 days after the raid.

Helen also alerted HTC to the fact that online/internet fraud was currently a big problem, with organised gangs targeting local residents, especially but not exclusively the vulnerable. Helen gave several examples where people had been de-frauded, often by thousands of pounds, though thankfully most attempts were stopped at the last minute by people intervening.

Helen also raised the issue of a local resident 'living' in his vehicle with a generator and currently parked in the Warren car park. Helen said that HTC could issue a 7-day seizure notice which would be best given to directly to the person rather than put on the vehicle so that the owner cannot deny receiving the notice. Helen added that HTC would need to make their own notice from on-line samples. FH asked Helen if the notice was served, how would the vehicle be removed? Helen replied that it will be a civil matter so could take some time before the vehicle was removed.

RWG raised the issue about a gentleman who was spoken to by police about someone trying to gain entry into a local resident's house. Helen will follow up this issue for further details.

The issue of a lack of traffic cones and signs was also raised with Hay Festival about to start. Helen acknowledged that there is a shortage.

2293. Minutes of the meeting dated 1st April 2019

The minutes dated 1st April 2019 were agreed as a true and accurate record.

2294. Matters arising from the minutes not listed on the agenda

(a) Bank Closure issues

NB reported that he has spoken to Cardtronics, the organisation that had set up the ATM in Rhayader. They explained that Rhayader would not have been able to get a standalone ATM now as Rhayader now has 3 ATM machines. Cardtronics is only able to put in free-to-use ATMs in areas where there are no free-to-use ATMs. These areas are known as 'Link Protected Areas'. If the Post Office ATM was to close down, then Cardtronics would be in a position to help in Hay. TS raised the issue again of possibly trying the Yorkshire Building Society to see if they would be willing to install an ATM. NB to follow up. NB said that the CoC had asked HTC if they would be willing to install an ATM, for example at Oxford Rd toilets. FH said that maybe HTC could put in an ATM and charge £1.00 a use. A possible idea for the future.

(b) Hay Reserve held by Powys CC

TS reported that NL has located two sets of minutes from Powys CC going back many years. TS has found a minute from 2002 in relation to a proposal for a community centre for Hay-on-Wye at Forest Road. The minute says that it was recommended to the Board that £200k would be earmarked for this centre. FH & RWG said that they would ask Michael Like about his recollection of this proposed £200k for Hay.

(c) Blue Boar – feedback from 12-hr survey

NB said that he was just collating the final figures and averages, but early statistics from the 12-hour survey, which was carried out on Thursday 25th April and Thursday 2nd May 2019, show that over 1,200 people crossed at the Blue Boar in the 12-hr period, and that the average waiting time for adults to cross was 5 seconds, for elderly it was 8 seconds. The average time waiting to cross was 6 seconds for adults and 9 or 10 seconds for the elderly. NB to complete the collation of all figures. NB will then circulate these to all Cllrs for comment before sending the information to Jo Lancey, Powys CC Highways. Jo already has the vehicle count information. Once Jo has all the information, it will be a question to see if the evidence meets the required threshold for a zebra crossing to be installed. RWG said it's not a zebra crossing that is needed, but a raised area to alert drivers to a change/the need to slow down.

(d) Payment to TTOW

NB confirmed that the payment to the EU has now been done. TS added that she had counter-signed the letter.

(e) Sovereign Play quote – more information needed

NB said that he has received a quote from Sovereign Play, but it didn't cover all items discussed. NB has requested the additional quotes. Once all quotes have been received, F&E will consider options and make a recommendation to Full Council for which new play equipment items have been chosen. Once agreed, NB will put together a funding bid to various organisations for the monies needed. TS said that one possible funding source was the Dyfed Police Commissioner's Office which offers grants, and also Awards for All.

FH asked about the all-weather surfacing at the closed Llanigon School and whether this could not be removed and used in Hay. NB to ask NL about this particular idea.

(f) Any other items not on the agenda - None reported.

2295. Feedback from the meeting with Powys CC on 2nd May 2019 –actions agreed/next steps

Cllrs who attended the meeting from Hay were: TS, DP, SM, HD, FH and JP. NL, NB, Cty Cllr GR and James Gibson-Watt were also present.

The following items were discussed:

- Draft Heads of Terms Hay Cemetery – amended and agreed in principle. Powys CC to make amendments and forward back to HTC for comment before going to full lease. NB to complete BBNP Full Application Form. NB to circulate to Powys CC the infrastructure plan (i.e. pathways, roadways) prior to sending to BBNP to ensure Powys CC agrees with the plan before the formal consultation process takes place.
- Draft Heads of Terms Recreation Facilities – amended and agreed in principle. Powys CC to make amendments and forward back to HTC for comment before going to full lease.
- Public Conveniences – Cllr Phyl Davies agreed to go back to Powys CC and see if he is able to find the £35k shortfall owed to HTC through missed revenues etc. for running the toilets on the basis of the original agreement with Powys CC including car parking income from the main car park. Cllr Davies is going to see if this can come from general funds or possibly Hay Shires.
- Council Offices – Philip Sherrard was one of the offices from Powys CC present, and Philip confirmed that HTC would be served with an official 12-months' notice period imminently. NB reported that the letter arrived the day following the meeting (3rd May 2019) electronically. So the official date for leaving Council Offices is 4th May 2020. NB has circulated this letter to all Cllrs. HTC to inform Council Offices tenants and hold a meeting with tenants thereafter.
- Rates relief for Sports Clubs – GR raised this issue and Cllr Phyl Davies

FH and HD suggested some kind of proposal from HTC for charging/selling car parking spaces in Hay. NB to add to F&E's next agenda.

2296. Sub Committee Reports/Minutes:

(a) Finance Sub Committee

(i) Minutes of the meeting 2nd May 2019

DP took Cllrs through a series of recommendations, as follows.

FIN380. Recycling Fund

Chamber of Commerce Recycling application – Christmas Lights 2018

An application for £500 has been received from the Chamber of Commerce to help fund the 2018 Christmas lights. The application indicated that they had a shortfall of £1000, however their accounts for 2018 indicate that the shortfall is approximately £3500.

Recommendation

It was proposed by TS seconded by HD and agreed

(i) to recommend a grant of £250

(ii) that in view of likely reduction in recycling income, in future years the Council considers a making a larger grant from the general fund and not using recycling income for this purpose.

FH proposed to accept both recommendations. *Unanimously approved.*

(iii) Hay-on-Wye CIC – Fair on the Square 2019

An application for £250 has been received from Hay-on-Wye CIC to help fund some free children events at Fair on the Square 2019. Their accounts for the 2018 event indicated that they had broken even at a total cost of £4968.

Recommendation

In view of the limited funds that are available and the likelihood of further applications being received from other organisations later in the year it was proposed by TS seconded by HD and agreed to recommend a grant of £150.

Recommendation unanimously approved.

FIN382. Work to Roadway behind Pavilion

Work has been carried out to repair the roadway behind the Pavilion without informing HTC. However, any invoice needs to be paid to HTC and be subject to HTC's Financial Regulations. *NB has now received the invoice, which amounts to £741.00.*

Recommendation

Refer the matter to the Sports Management Committee for comment and not pay any invoice until the SMC's views had been received.

A discussion was held by Cllrs about the way the Sports Management Committee/Fundraising Group spends monies raised moving forwards as the SMC is not a full HTC Sub-Committee. TS suggested that the SMC needed to become a C.I.C. and FH said that one of the original ideas was for HTC to manage the ground and rent out the land/facilities to sports clubs on an individual basis for each use.

FH to arrange a meeting with JP, TS, Chris Voyle and Gareth Ratcliffe to discuss this issue.

FIN383. Electricity Contracts

Notifications have recently been received from Npower advising that the fixed term electricity contracts for the Sports Pavilion and the Council Offices Annexe were due to end in June.

Recommendation

- (i) NL contacts Npower to establish best rates for a 12 month fixed contract in both cases and then goes to the marketplace to see if any better offers are available.
- (ii) The Finance sub Ctee be given authority to approve what they consider to be most suitable offers available.

RWG proposed accepting both recommendations. *Unanimously approved.*

FIN384. Card Reader Machine

Greg Couch, Nat West Bank, has advised that he is now only able to make payments by credit card. As the Town Council does not have a card reader machine this method would not work. Greg has advised that he is unable to make a direct transfer. However it was agreed that this was Nat West's problem to resolve.

Recommendation

Not to obtain a card reader machine as the costs involved would not justify obtaining one. *Unanimously approved.*

FIN385. On Line Banking

NI advised that in order to proceed with making payments on line, one of the authorised signatories should be designated as the second authorising officer. This would alter the

requirement for two Councilors to authorise on line payments and as a result the Financial regulations would need amending.

Recommendations

(i) refer to the AGM to decide which Councillor would be the second authorised signature.

(ii) Finance sub Ctee to consider rewording the Financial regulations to take account of this change.

Recommendation (i) FH proposed TS to act as second authoriser

Both recommendations unanimously approved.

(b) Fishing and Estates

(i) Request to remove undergrowth from railway embankment and replant with flowering shrubs

AP said that he has had a request from a resident at Mill Bank to be able to control the bank/brambles to the rear of their property by removing invasive species of plants/trees. This land belongs to HTC. They have offered to pay a contractor to do the work. FH and SM said that they do not want to give permission for this work. FH proposed taking their request to Hay Community Woodland Group and added that any resident at Mill Bank can join HCWG. SM seconded the proposal. *TS declared an interest as a member of HCWG. Other than TS, unanimously approved.*

NB to contact resident to explain.

(ii) Wooden fence at the Gliss and tree damage to the Old Railway Bridge

AP said that he and RWG have put a temporary brace on a damaged wooden pole in the Gliss, which is the responsibility of BBNP. TS said that BBNP need to be informed about the damage to their property. RWG added that the wooden post rail is also damaged in places along the car park line. NB to get three quotes for repairing the fenceline. TS said that if the work comes under £500.00, the Mayor can authorise directly. If the work comes to over £500.00 quotes will be needed.

RWG added that there is an ash tree embedded in the stonework of the old railway bridge at the bottom of Wyeford Road / entrance to Gliss car park. TS said that HCWG would look at this particular task on their next working group.

(c) Town Events

TS said that there had been some feedback from the previous year's winner of Hay Citizen of the Year that he would have liked to have been invited to attend this year's event. This is a good idea and will be brought in for the Citizen of the Year 2020.

(d) Council Premises

(i) Powys CC use of Registrar's Room from 8th May to 20th June 2019

NB confirmed with Cllrs the dates the room will be used for the recall petition of Chris Davies MP. The dates being: 9th May to 20th June 2019 inclusive.

(ii) Request for baby changing unit to be installed at Oxford Rd toilets

RWG raised the issue that he had seen on the BBC news that there is a shortage of baby changing units in gentlemen's toilets and that he thought it only right that Hay should have the option of baby changing in both genders of toilets. NB and FH to check what facilities Hay already has in place and feed back.

(e) Communications

(i) Annual Report – Initial Feedback

NB said that HTC has received a thank you note from a local resident praising HTC for being so transparent and feeding back to the public what HTC has achieved over the past 12-months.

The newsletters/Annual Report is currently put together, at no charge, by Richard Greatrex. TS proposed taking this back to Comms Sub Committee to explore whether the design of the newsletter can be done directly by HTC. RWG seconded TS's proposal. *Unanimously approved.*

(ii) Citizen of the Year Board – Possible location(s) to site board

NB asked Cllrs if they had any suggestions for the possible location of the Citizen of the Year Board as it currently resides in Council Offices unseen by members of the public. RWG suggested siting it at the Buttermarket and RWG/AP will ask Tim Pugh if this would be possible. Fiona to ask the same question for the Cheesemarket.

(iii) Wye Local Article – next article due 14th May Cllr JP

Topics for the article were agreed as: Dyfed Police's on-line fraud warning and Hay Summer Show.

2297. Sports Management Committee

(i) Agree date of next AGM

FH suggested the AGM take place after Hay Festival and that an intermediate meeting would be needed beforehand to discuss the recent invoice. NB to check dates for early June for AGM.

(ii) 24-Hr Sports Challenge 2019

JP reported that there had been a meeting to discuss the pros and cons of 2018's 24-Hr Sports Challenge, with the main con being that the format of the challenge only really allows a handful of people to take part in the main sponsorship effort (last year raised approximately £1,500.00). No firm decision has been taken on how to run this year's event, but another meeting has been scheduled to discuss this issue.

(iii) Car Parking for Hay Festival

JP informed Cllrs that the sports clubs have all been assigned specific dates.

2298. Town Councillor Vacancy – applications to be considered

FH requested a discussion on the two applicants, Deborah Landymore and Isobelle Keith. NB summarised the two applications by reading through the main elements of the submissions (hard copies of both applications were available and handed out and had been circulated electronically prior to the meeting to all Cllrs by NB). After this a vote took place, with NB handed out voting slips to the sitting Cllrs present. NB then counted the votes. Isobelle Keith won the vote by a narrow majority. Isobelle was duly Co-opted as Hay Town Councillor. NB to contact Isobelle and ask her to sign the Cllr Declaration Form. NB to also contact Deborah to let her know the decision. As Cllrs were very impressed with both applicants, it was agreed to ask Deborah if she would like to take part in any working groups assigned by Sub Committees in a non-Cllr role. But this would enable Deborah to help HTC and to see if she would still be interested in the role of HTC at a later stage. NB to ask Deborah.

2299. Climate Change

It was agreed to put this item on June 2019's agenda as time was pressing. But an initial discussion did take place. FH suggested that the focus be on one positive change people could do, rather than the usual negative, "Don't do this, don't do that..." approach. For example, if you change your old lights to low energy bulbs, the saving to

you will be £xxx per year. TS added that perhaps Cllrs, from their £150.00 allowance, could purchase tablets which would enable them to use tablets rather than paper copies at Council meetings.

2300. Issues relating to Persimmon

Item deferred until 3rd June meeting

2301. Zip wire proposed by Aubrey Fry/Want to Canoe?

RWG had circulated an e-mail regarding a proposal by Aubrey Fry to install a zip wire across the River Wye at Hay Bridge to raise money for charity. TS said that she has replied and explained that Aubrey would need to contact Powys CC. JP said she will contact Aubrey and reiterate it is a decision that would need to come to Powys CC, but that HTC supports the idea in principle.

2302. Castle Street – Lorries Accessing Castle Street at unsociable hours

RWG said that it has been reported to him that lorries are accessing Castle Street during very late hours. GR added that there is a similar issue at Forest Road Industrial Estate. NB was asked to contact Powys CC Highways to see if anything can be done.

2303. Radnor House Planning Application / Approval

DP said he has had a couple of representations from local residents who are very unhappy that this planning application has been given permission by the BBNP. TS said she has also had representations. FH said that she has read the full report, which says that new constructions need to be in keeping with the surrounding area, which this clearly isn't. FH also expressed a real worry about H&S in terms of access to the rear of the property from the pathway that runs behind it, which is used by school children as a safe route to school. FH added that this pathway belongs to Powys CC and that evidence from BBNP contradicted itself in terms of whether they have or still need permission from Powys CC to cross their path.

TS proposed drafting a letter to Tony Caine, Powys CC Highways, to put in a formal objection to the proposal, and DP added to request that HTC asks Powys CC not to grant permission to the applicant to be able to cross their land. NB to draft a letter to Powys CC and BBNP, both objecting to this planning application.

2304. Hay in Bloom

Item deferred until 3rd June meeting

2305. Transfer of Assets update

(i) Login Dingle and Motte and Bailey

(ii) Hay Common

NB said that he had completed and circulated the Community Asset Transfer (CAT) for Hay Common, and that he now needed to complete the CAT for the Login Dingle and Motte & Bailey. NB to action.

2306. The Gliss

(i) Land Registry

(ii) Welsh Water asset transfer at the Gliss

Item deferred until 3rd June meeting

2307. 'Shared Spaces' update

Item deferred until 3rd June meeting

2308. Consultations

(i) Planning Officers' Society for Wales – Views from Town Councils on the effectiveness of participation in the planning process – deadline 10th May

NB explained that it was a 10-minute online survey and offered to complete. Cllrs were happy for NB to complete survey.

2309. Play Areas

(a) Monthly inspections

AP has been away for several days. RWG said nothing to report.

2310. Report of the Clerk/Responsible Financial Officer

(i)

May 2019 Correspondence

a	OVW	E-mail: Request for info on HTC for new website
b	Powerprint	Quote for Annual Report
c	Healthmatic	E-mail: Options for toilets costs 2019 onwards
d	OTM	E-mail: Invoices for grass cutting (x4)
e	Cllr TS letter from Cllr Harris/Davies	E-mail: Letter to HTC mainly about Shire Reserves
f	NL/Colin Davies	E-mail: Follow up damaged railings Granary - 1st rep. 26 Feb 2019
g	Natasha Morgan Powys CC	E-mail: Initial contact N. Morgan & draft Heads of Terms Cemetery
h	EM Davis Signs & Engraving	Invoice for vinyl lettering for Citizen of Year Honour Board
i	Chris Kemp	E-mail: Confirming return of keys for C, Offices room
j	BBNP Jane Pashley	E-mail: Wkly list planning apps 22nd March 2019
k	Cllr GR	E-mail: Reminder to C. Pinney re. strat. impact assess change of policy
l	Cllr GR	E-mail: Copy of e-mail to Jane Thomas Powys CC re. Shire Reserves
m	Barclays	Latest bank statements
n	David Brown	Invoice for Clock Winding
o	Sovereign Play	Quote for works at play areas
p	Shane Thomas Powys CC	E-mail: Holding reply re. GR's strat. impact assess change of policy
q	EU	E-mail: Latest invoice with first interest added
r	BBNP	E-mail: Agenda re. Single Integrated Assessment
s	BBNP	E-mail: Planning, Access and Rights of Way agenda 9th April 2019
t	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 18th - 29th March 2019
u	Tim Ward Brisco	E-mail: Proof of roundels Shared Spaces
v	Family Place	E-mail: Confirming able to relocate from C. Offices 30th April 2019
w	Natasha Morgan Powys CC	E-mail: Follow up re CATS & confirm HTC keep toilets till 1st Oct 2019
x	Hay Dial-a-Ride	Signed 12-month lease from 18th March 2019
y	Hay Dial-a-Ride	E-mail: Request for Chamber booking
z	Shane Thomas Powys CC	E-mail: Invite to HTC re. Library Services funding with Cllr Powell
aa	Healthmatic	E-mail: Quarterly invoice Jan - March 2019
ab	Tanith Vaughan	Signed 12-month lease from 18th March 2019
ac	BBNP	E-mail: Permission given for planning app. 19/171/44/TPO
ad	Natasha Morgan Powys CC	E-mail: Clarification on new Bowls Club - need Heads of Terms agreed
ae	Natasha Morgan Powys CC	E-mail: Confirmation of meeting with HTC 2nd May 2019
af	Opus	E-mail; Request for meter readings Council Offices
ag	BOSS	E-mail: Invoice for ink cartridge
ah	Christina Watson, Artist	Invoice for (x2) hand-drawn certificates for Citizen of the Year
ai	Marc Myhill	E-mail re. asbestos check of C. Offices
aj	Deborah Landymore	Application for role of Hay Town Councillor
ak	Mr Pratt	Letter to HTC re. Warren Steps
al	Old Forest Arts	Invoice for (x2) certificate frames for Citizen of Year
am	Jo Lancey Powys CC	E-mail: Highways survey form for Blue Boar
an	Jane Pashley BBNP	E-mail: Wkly list planning apps 29th March 2019

ao.	CLlr RWG/TS/JP	E-mail: Re. zip wire request Hay Bridge
ap.	CoC	E-mail: Letter relating to Christmas Lights
aq.	Brecon Beacons Tourism	E-mail: Invite to AGM on 9th April 2019
ar.	Lee Evans Powys CC Media	E-mail: Press release confirm. removal garden waste banks Apr 2019
as.	WilliamsBeales&Co	E-mail: Copy of e-mails sent to Jeffreys & Powell re. cemetery
at.	James Anderson Jeffreys & Powell	E-mail: Ack. Of WilliamsBeales & Co's e-mail re. cemetery
au.	Sally Carmody	E-mail: Cars below Millbank
av.	Sally Carmody/CLlr TS response	E-mail: Response from CLlr TS and Sally
aw.	NALC	E-mail: April 2019 newsletter
ax.	CLlr JPr	E-mail: Charter between Welshpool TC & Powys CC
ay.	IMD	Invoice for works at canoe landing & fishing ramp
az.	Powys CC	Rates for both sets of toilets
ba.	Npower	Invoice for electricity at Sports Pavilion
bb.	Barclays	Current account statement
bc.	CoC	E-mail: Recycling Grant form for contribution to Xmas Lights 2018
bd.	Neil Clutton Powys CC	E-mail: Re. dispute between Powys CC and HTC re. rood repairs
be.	Joan Lockett Welsh Government	E-mail: Consultation request for Town Councils
bf.	Sarah Roberts Abermule	E-mail: Re. Powys CC's decision re. recycling centre and poem
bg.	Marion Bufton Powys CC	E-mail: Reminder re. Play Area inspections
bh.	Kirsty Williams AM	E-mail: Corporate Asset Policy of Powys CC
bi.	Michael Smith NRW	E-mail: Ack invite to HTC press release re. portable ramps businesses
bj.	NALC	E-mail: Chief Exec's Bulletin April 2019
bk.	Neil Clutton Powys CC	E-mail: Full response re. roof repairs at C. Offices
bl.	Kirsty Williams AM	E-mail: Response to CLlr TS re rates relief
bm.	Thomas Davies	E-mail: Obstruction of highways Gipsy Castle Lane/St Mary's Church
bn.	Fiona Beckett	E-mail; Confirmation of new tenant in C. Offices
bo.	J. Brown Bronllys Well Being Trust	E-mail: Requesting a HTC rep. to replace H. Sawyer
bp.	WilliamsBeales&Co.	E-mail: Forwarded letter from Jeffreys & Powell solicitors
bq.	Jane Pashley BBNP	E-mail: Wkly planning list wk comm. 5th April 2019
br.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 1st - 12th April 2019
bs.	Isla Hampson	E-mail: Request for information on tree felling Old Railway Line
bt.	Npower	Letter re. renewing electricity at Sports Pavilion
bu.	Npower	Invoice for electricity for the Annexe
bv.	Fair on the Square	Recycling Grant application for Fair on the Square
bw.	Powys CC	Rates for Council Offices rooms
bx.	Brissco	Invoice for roundels/waymarkers
by.	OVW	E-mail: Brecon/Radnor meeting 26th April 2019
bz.	Colin Davies Powys CC	E-mail: Confirming new railings fitted outside Granary
ca.	OVW	E-mail: Further guidance from IRP for CLlr payments
cb.	Colette Evans Powys CC	E-mail: Powys CC has only 4 litter pickers available to lend to comm.
cc.	Opus	E-mail: Latest invoice for Council Offices
cd.	Claire Bunton	E-mail; Hay Summer Show minutes
ce.	CLlr RWG	E-mail: To CLlr GR re. tree felling on Hay Common
cf.	Unknown	E-mail: Photos of littering at the Warren
cg.	Jane Pashley BBNP	E-mail: Wkly planning list wk comm. 12th April 2019
ch.	BBNP Help Desk	E-mail: Planning permission granted for Radnor House
ci.	CofC	E-mail: Invite to AGM and 1-page summary re. cash machines in Hay
cj.	Opus	Letter re. increase in electricity costs from 1st April 2019
ck.	Npower	Letter reminder for electricity renewal for the Annexe
cl.	CLlr TS	E-mail: To NB info from Rhayader T. Clerk re. ATMs

cm	Gareth Richards Powys CC	E-mail: Request use Registrar's Room recall petition MP Chris Davies
cn	WilliamsBeales&Co.	E-mail: Follow up to e-mail sent on 15th April 2019
co	Barclays	Notification charges statements
cp	Christine Craddock BBNP	E-mail: Full Planning Permission forms for cemetery
cq	PowerPrint	Invoice for: Annual Report & Hay in Bloom Business Rules print runs
cr	NL/Kirsty Williams AM	E-mail: Further responses re. sports relief for Hay Sports Clubs
cs	Sally Carmody	E-mail; Thanks for clearing the waste but outstanding issue
ct	Tim Davies PAVO	E-mail: Invite to attend a meeting on 5th May re. Tri Towns
cu	OVW	E-mail: Draft Cllrs Allowance Opt Out form
cv	Cllr RWG	E-mail: Re.damaged wooden fence & tree damage Gliss old bridge
cw	Isabelle Grace Keith	Application for role of Hay Town Councillor
cx	Cllr TS	E-mail: Further response re,. Mill Lane to Sally Carmody
cy	Greg Couch Nat West	E-mail: Unable to pay by cheque moving forwards
cz	OVW	E-mail: Opportunity to put motions to OVW by 20th June 2019
da	Kittie Powell BBNP	E-mail: Wkly planning list 19th April 2019
db	Gayle Frewin Powys CC	E-mail: Comm Decisions 15th to 26th April 2019
dc	Natasha Morgan Powys CC	E-mail: Draft agenda for meeting on 2nd May 2019
dd	Welsh Hearts	Request to make Welsh Hearts HTC's charity of the year
de	Sandra Matthews Powys CC	E-mail: Final arrangements for MP Chris Davies recall petition
df	OVW	E-mail: Ack payment of subscription & Cllr rep.,form
dg	CoC	E-mail: AGM mins & confirmation Josh Green as new Chair of CoC
dh	Kirsty Williams AM	E-mail: Follow up from Cllr Aled Davies re. rates relief for Sports Clubs
di	BOSS	E-mail: Invoice for ink
dj	Resident	Thanking HTC for the Annual Report 2018/2019
dk	Barclays	Latest bank statements
dl	BBNP Help Desk	E-mail: Plannng Permission given for 2 Bear Street
dm	OTM	E-mail: Grass cutting April 2019
dn	Wye Local	E-mail: Invoice for Annual Reports inserts May 2019 edition
do	Clerks & Councils	Newsletter
dp	Powys CC	Reminder re. outstanding invoice for £10,734.74
dq	Late Correspondence received after agenda circulated	

Z – Shane Thomas invite to HTC to attend a meeting to discuss library services moving forwards. Session to be held on 8th May 2019. GR and JPr agreed to attend session.

bm – Thomas Davies had made a complaint about obstruction on the highway on Gypsy Castle Lane immediately after St Mary's Church. Road here is very narrow and residents have put out plant pots and to park their bicycles to keep cars away. Request for official recognition of this issue. GR has raised this issue with Powys CC Highways. It is a breach of Highways Law S143. Obstruction notices will follow to residents after being visited but no-one being in.

cs – Sally Carmody has sent several issues relating to the closure of Mill Lane. TS has responded to all of Sally's e-mail. TS has said in her response that F&E will look into her issues and make a proposal to Full Council.

cf – Tim Davies, PAVO – invite to HTC to attend a Tri Town meeting. Meeting to take place on 9th May 2019. TS said that there is already a Tri Town Partnership covering Llandrindod Wells. Built Wells and Rhayader. GR, TS and NB to attend.

Late Correspondence

TS said that HTC has received a request from Figaro Rally for car parking in Hay on Sunday 9th June. Approximately 80 cars will be coming to Hay as part of their 10th birthday celebrations. RWG said he didn't think HADSCAL would mind and suggested a one-off fee of £200.00. TS to forward e-mail to JP. JP agreed to run the idea past the Sports Clubs

ii. Balances and issues of cheques

Item deferred until 3rd June meeting

iii. Bank account reconciliations

Item deferred until 3rd June meeting

Schedule of Cheques Issued/to be Issued					
Period		2/4/19 - 7/5/19			
Date	Cheque Number	Payee	Details	Sub- total	Amount
				£	£
Main Account - Cheques Issued					
10/04/2019	103211	HM Revenue & Customs	PAYE - Jan - March 2019		971.73
02/05/2019	103212	Chamber of Commerce	Recycling Grant - Independence Celebrations		200.00
02/05/2019	103213	M Budd	Apr Salary		187.85
02/05/2019		N Lewis	Apr Salary	457.65	
02/05/2019	103214	N Lewis	Apr Expenses	4.20	461.85
02/05/2019	103215	N Burdekin	Apr Salary		1120.51
Main Account - Cheques to be Issued					
07/05/2019	103216	OTM Groundcare Ltd	Inv 1200 - Hedgerow Warren Close & around Welcome sign		528.00
07/05/2019	103217	EM Davis Ind Ltd	Citizen of the Year lettering		19.00
07/05/2019	103218	Healthmatic Ltd	Inv 9070 - Toilet cleaning Jan - March 2019		6164.00
07/05/2019	103219	CH Watson	Inv 221905 - Citizen of the Year Certificates		125.00
07/05/2019	103220	Old Forest Arts	2 x A4 frames - Citizen of Yr		25.98
07/05/2019	103221	CANCELLED			
07/05/2019	103222	IMD	Clearing Canoe & Fishing ramps& pollarding trees		480.00
07/05/2019		Powerprint	Inv 14372 - Newsletter	285.00	
07/05/2019	103223	Powerprint	Inv 14372 - Hay in Bloom leaflets	45.00	330.00
07/05/2019		BOSS	Inv 150043 - Ink & Dividers	47.88	
07/05/2019	103224	BOSS	Inv 148869 -Ink	18.06	65.94
07/05/2019	103225	Cariads Local Ltd	Inv 6353 - May Newsletter		72.00
07/05/2019	103226	Info. Commissioner	Data Protection - Annual Fee		40.00
For information - Standing Orders/Direct Debits					
04/04/2019	AFTS	European Commission	Refund of TTOW grant		4773.37
04/04/2019	DD	Barclays	AFTS charge		15.00
04/04/2019	DD	Barclays	Charges 13/2/19 - 12/3/19		21.01
05/04/2019	DD	NEST	Pension Contributions March 2019 - N Burdekin		55.50
08/04/2019	SO	MJ Eager	Tidy Recycling Area		50.00
30/04/2019	DD	OTM	Grasscutting April 2019		180.00
07/05/2019	SO	MJ Eager	Tidy Recycling Area		50.00
07/05/2019	DD	NEST	Pension Contributions April 2019 - N Burdekin		90.30
			TOTAL		16027.04
Council Offices Account - Cheques Issued					
Council Offices Account - to be Issued					
07/05/2019	100146	Sheppards Plumbing	Inv 20859 - Supply & install water heater		384.00

For information - Standing Orders/Direct Debits					
02/04/2019	DD	Opus Energy	Electricity - Mpan 426 - 15/2/19 - 17/3/19	485.08	
02/04/2019	DD	Opus Energy	Electricity - Mpan 435 - 15/2/19 - 17/3/19	399.67	884.75
04/04/2019	DD	Barclays	Charges 13/2/19 - 12/3/19		6.40
23/04/2019	SO	Powys CC	Council Office Rates		360.55
30/04/2019	DD	Npower	Annexe Electricity - 14/12/18 - 8/3/19		98.24
02/05/2019	DD	Opus Energy	Electricity - Mpan 426 - 18/3/19 - 16/4/19	389.65	
02/05/2019	DD	Opus Energy	Electricity - Mpan 435 - 15/2/19 - 17/3/19	292.20	681.85
			TOTAL		1733.94
Project Account - Cheques Issued					
Project Account - to be Issued					
For information - Standing Orders/Direct Debits					
04/04/2019	DD	Barclays	Charges 13/2/19 - 12/3/19		5.64
23/04/2019	SO	Powys CC	Pavilion Rates		312.00
25/04/2019	DD	Npower	Electricity 5/1/18 - 1/4/19		263.36
29/04/2019	DD	Corona Energy	Gas - Mar 19 - Apr 2019		29.46
			TOTAL		610.46

2311. Report from County Councillor

GR said that there are several road closures coming up, including parts of Broad Street being closed to deal with sewers. All other key points already covered in meeting.

2312. Report from Chairman

Item deferred until 3rd June meeting

2313. Reports from representatives

Item deferred until 3rd June meeting

2314. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation - None.

(b) Planning Applications for Comment - None.

2315. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

Topics: Cemetery; Formal Complaint

2316. Date and time of next meeting

Monday 3rd June 2019, 6.30 p.m.

There being no further business, the meeting closed at 9.45pm.

Signed:

T. Shedman

Date: 3rd June 2019