

# Minutes of meeting of Hay Town Council held at The Swan Hotel, Church Street at 6.30pm on 1<sup>st</sup> October 2018

**Present:** Cllr T Stedman (TS)      Cllr J Pearson (JP)      Cllr A Powell (AP)  
Cllr J Prothero (JPr)      Cllr S Morris (SM)      Cllr F Howard (FH)  
Cllr R Golesworthy (RWG)      Cllr D Price (DP)

**Apologies:** Cllr H Sawyer (HS)      Cllr H Davies (HD)      N Lewis (NL)

**In Attendance:** County Councillor G Ratcliffe (GR)      N Burdekin (NB)

## **2104. Declarations of Interest & Code of Conduct.**

FH – HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
RWG – HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion  
AP – HADSCAL, The Warren, Hay Woodland Group  
TS - Hay Woodland Group  
JP – BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum  
SM - The Warren, Cubs and Scouts Leader 1<sup>st</sup> Hay Scouts, Explorers

## **2105. Questions from the public**

Two questions were raised. The first question related to the shortages of ATM cash machines and whether Hay Town Council has made any attempts to address this issue. The second question related to Co-op lorries turning onto Bridge Street from Broad Street at the Three Tuns pub, and how it is creating lots of problems with traffic flows. The bend is too severe for many of the larger vehicles.

TS replied about the cash machines to say HTC is waiting on CashZone (which supplied the ATM in Co-op for example), an organisation that supplies stand-alone ATM's to see if they can install one in Hay that is economically viable. CashZone has done something similar in Rhayader which seems to have been successful. HTC will contract CashZone if no response is forthcoming.

GR responded to the question about Co-op lorries and read out to the Council Co-op's Risk Assessment advice to their drivers. The current Risk Assessment states that drivers should not use the toll road, and that drivers are advised that it is safer to come through from Glasbury and not from Clyro.

## **2106. Police update**

The monthly reported was circulated on 7<sup>th</sup> September 2018. Nothing further to report. NB was asked to contact the PSCO's to invite them to the next Full Council meeting as they have not been in attendance for several meetings.

## **2107. Minutes of the meeting dated 3<sup>rd</sup> September 2018 and Special Council meeting dated 17<sup>th</sup> September 2018**

The minutes of the meeting dated 3<sup>rd</sup> September 2018 were agreed as a true and accurate record.

FH asked that for the Special Council minutes dated 17<sup>th</sup> September 2018, her name be removed from the Declaration of Interests as she was not present at the meeting. NB to amend accordingly.

## **2108. Matters arising from minutes not listed on the agenda**

**(a) Barclays Bank** – Covered under Item 2105 above.

**(b) Siting of plaques**

NB explained that he has spoken with Frank Davies and he has now collected the plaques from the Council Chamber ready to install.

**(c) Hay Reserve held by Powys CC**

No response as yet from Powys CC.

**(d) School designs for bus shelters**

JP has e-mailed Hay Primary School a reminder about this topic, so awaiting a response.

**(e) TTOW**

NB reported that NL has sent in HTC's appeal to the EU regarding the sum of euros the EU has said was ineligible spend.

**(f) Scouts 5km fundraiser**

1<sup>st</sup> Hay Scouts is intending to carry out a 5km fundraiser whereby participants are pelted with paint at various stages of the route. However, NB said the scouts have confirmed that they are hoping the event will take place on land owned by Hay Festival, so the issue of HTC permission should not arise now.

**(g) Transfer of Christmas Lights**

NB said that to date the inventory of Christmas lights has not taken place. NB to ask Andrew Williams as to when this will happen.

**(h) Corinne Marsh bench request**

NB informed Councillors that he has been in contact with Corinne Marsh and that the family is still interested in adopting an existing bench or purchasing a new bench. This raised the overall issue of the condition of benches along the Old Railway Line. NB to add this issue to the next F&E agenda.

**(i) Safety concerns Blue Boar junction**

The issue of safety has been raised again by several members of the public at the 'Meet the Council' event. GR, RWG and one or two other Councillors to meet Powys CC on site to see if there is any potential solution to pedestrian safety at this busy junction. NB to arrange site visit.

**(j) Any other items from minutes not listed on the agenda**

NB said that he has sent Kelvyn Jenkins a thank you letter on behalf of HTC for the WWI Commemoration weekend in August 2018 as requested by Councillors.

## **2109. Sub Committee Reports/Minutes**

**(a) Finance**

**(i) Minutes of meeting dated 1<sup>st</sup> October 2018**

A Finance meeting was held immediately prior to Full Council to consider a grant from Hay Junior Football Club. Hay Junior Football Club had requested the full amount available of £500.00. TS read out the following recommendation from Finance:

**FIN325. Recommendation**

That HTC offers a grant of £354.00 to Hay Junior Football Club for the replacement equipment and Safeguarding training course, but not the additional funding for training of the coaches, which was a retrospective request by the club.

RWG proposed to accept the recommendation, JP seconded. There were no objections – *Recommendation unanimously approved.*

## **(b) Fishing and Estates**

A meeting is scheduled for Friday 5<sup>th</sup> October 2018.

## **(c) Town Events**

### **(i) Minutes of meetings dated 26<sup>th</sup> September 2018**

AP chaired the meeting and explained that there were no recommendations. The main element of the meeting related to feedback from the "Meet the Council" event held at the Swan Hotel on 13<sup>th</sup> September 2018, which was detailed in the minutes. One further main point was raised in the meeting, which related to the Senior Citizens' Christmas Party for January 2019, to be covered under the next item.

### **(ii) Senior Citizens' Christmas Party Jan 2019 – possible change of venue**

In the Town Events meeting held on 26<sup>th</sup> September 2018, the issue of access to the Masonic Lodge was raised. As a result, the possibility of holding the event at Hay Primary School was discussed. AP added that if HTC was to use the school, the party would have to take place the week before normal (currently the event is scheduled to take place on Tuesday 8<sup>th</sup> January 2019) whilst the pupils are still on holiday

JP said that she has spoken with the school to see if this might be a possibility in principle. The school has no problems in principle with this, but has raised three issues:

1. The use of the school kitchen by an outside agency is a grey area that will need resolving with Powys CC;
2. The school lunch tables are benches that fold out, so would not be appropriate for elderly people. HTC would, therefore, need to supply the tables;
3. The school will be closed completely, so a way of safely opening the premises will need to be found.

JP will continue working with the school and Town Events Sub Committee to see if the school and HTC can resolve these issues.

AP has provisionally booked the catering with The Strand for the original date of 8<sup>th</sup> January 2018.

The Walking Festival will take place on 12<sup>th</sup> – 14<sup>th</sup> October 2018, and there is a full programme of walks for all abilities. Details of the programme can be found on a website dedicated to Hay Walking Festival.

## **(d) Council Premises**

### **(i) Damage to Council Office Roof**

RWG and AP met with Tom Mills (Surveyor Mid Wales Property) and Tony Price (Scaffolder) recently to discuss the revised quote for carrying out the repairs. The additional costs come to around £4,000.00. Tom Mills is going to ask Neil Clutton (Powys CC) if Powys CC will be making a contribution to the extra costs. Either way, the scaffolding will be erected week commencing 8<sup>th</sup> October 2018. TS asked if the extra £4,000.00 included the 26% management fee charge as well. RWG said he suspected not. NL to raise this question with Neil Clutton.

### **(ii) Disabled toilet door Clock Tower**

RWG reported that the parts to change the disabled door's hinge setting have now arrived. We are now just waiting on a Healthmatic engineer to come and complete the job.

### **(iii) Issues raised by Council Office tenants**

TS, JP and NL have a meeting arranged with the tenant on the ground floor to discuss and hopefully resolve issues raised. An issue with a leaking window has also been raised by a tenant on the second floor of Council Offices.

**(iv) Outstanding Rent**

Covered under item 2109 (c) iii above.

**(v) Meeting with Healthmatic**

NL has met with Mal Holt from Healthmatic and several issues were raised for Mal to action. These include the illumination display at the paddlegates, Oxford Road, needing to be changed as the display is very hard to read now, cleanliness issues at the weekends, and replacing damaged toilet seat/toilet roll holders.

RWG mentioned that he had asked Mal about the possibility of introducing card payments for the toilets. London has introduced this, but there are fees involved in order to set up such a scheme. It was suggested adding this possibility to the next agenda of the Premises Sub Committee.

**(e) Communications**

The next meeting is scheduled for 3<sup>rd</sup> October 2018.

**(i) "Meet the Council" event 13<sup>th</sup> September 2018 – feedback**

JP reported that the event went well, but that there was not a huge number of attendees. FH added that of those that did attend, there was a high level of surprise about the situation with Powys CC and the ongoing issues with Community Asset Transfers. The demographics were largely towards elderly people, with no young people attending. Moving forwards, the Communications Sub Committee felt these events are worthwhile as it is a Town Council's responsibility to communicate with the public, be accountable and transparent. It was considered that introducing Youth Councillors/Representatives to the Town Council may help address this issue of engagement with younger people.

**(ii)**

**Website update / e-mail addresses**

TS, JP and JPr have registered their new e-mail accounts. HS has reported that he tried to register, but a glitch in the system prevented him doing so. AP, FH, DP, SM and RWG are not set up as yet. TS said she was happy to help Councillors not set up with new e-mail accounts to do so. RWG does not want the new Council e-mail address. TS suggested that if people would like to contact RWG, they go through the Town Clerk. RWG accepted this proposal.

**(iii) Wye Local Article – December 2018 issue**

JPr will write the next Wye Local Article. The deadline is 14<sup>th</sup> November 2018. The content will probably focus on the next Senior Citizens' Christmas Party. Any other topics welcome.

**(iv) Newsletter – December 2018 issue**

JP will co-ordinate the next newsletter. Topics to include: Hay in Bloom, 'Shared Spaces' update, Senior Citizens' Christmas Party, information on the mini re-structure relating to the changes to NL and NB's roles, **as well as a new Councillor joining HTC**, HTC's sponsorship of the Kingdom Stone. FH added that the last Bonfire Night being run by the Black Mountain Lions could also be included.

**2110. "Hay & District Show" – Possible re-start**

SM is keen to restart the Hay & District Show, probably last held in the 1980's. All Councillors agreed with the idea in principle and possible venues included: Hay Festival site, HADSCAL site, and the Warren. JP said that this festival could be incorporated into the final day of the proposed next 24-hr Sports Challenge for the Sports Clubs. A provisional date for this was set as Saturday 20<sup>th</sup> July 2019. It was noted that there are

several other town and village shows, so avoid clashing if at all possible. SM agreed to contact other people who have already expressed an interest in the festival to put together a committee. It was agreed that this needs to be led by the community, not HTC, but that HTC could support it. FH added that Food Festival stalls could be invited to take part. SM to report back progress to HTC via the Town Events Sub Committee. It was also agreed to put information on HTC's website and Facebook account asking for any interested parties to contact SM.

### **2111. Transfer of Assets update**

**(i) The Login Dingle Motte and Bailey** – NB handed out the latest map of the site supplied by Powys CC with the current land ownerships marked on. All Councillors agreed that the hatched area marked on by Powys CC for potential asset transfer is the right area. NB to progress the asset transfer with Powys CC.

**(ii) Hay Common** – NB explained that no letter has been sent to Powys CC as yet as NL had said that HTC needs a stronger rationale for requesting the transfer than previously stated. SM suggested the rationale to be requesting the land back to help enhance the conservation quality of Hay Common. On this basis, NB was asked to write to Powys CC and request the asset transfer.

### **2112. Council Offices Boundary Wall**

RWG met with the owner of the wall adjoining land to the rear of Council Offices. The outcome of the meeting was that the owner was happy to progress with repairs to the wall.

### **2113. The Gliss**

**(i) Land Registry** – TS said nothing further to report at this stage

**(ii) Welsh Water works at the Gliss** – TS met with Welsh Water about the discharge entering the River Wye after heavy rainfall events. A recent case saw untreated waste water flooding into the river. Welsh Water advised TS that they are working within the law. In terms of the ongoing requested asset transfer of land at the Gliss to HTC, NB said that there has been a follow-up e-mail from Welsh Water which has raised a question about future works on site. NB to add this item to the next F&E agenda.

### **2114. "Shared Spaces" update**

NB had prior to the meeting e-mailed a 'Shared Spaces' update to all Councillors. JP reported that (x7) kissing gates have now been ordered, and there will be a footpath improvement scheme crossing land off the Warren as part of this project. Quote for works to follow. JP, AP and NB will also conduct an audit with businesses in Hay to see if they are appropriate for portable ramps to improve access to their premises. TS added that any businesses that will receive a ramp will have to add the ramp to their business insurance. They will not be HTC's responsibility.

Hay in Bloom – AP has met with Ainsleigh Rice to discuss what types of fruit trees to plant as part of 'Shared Spaces'.

### **2115. Salem Chapel**

TS is going to view the Chapel tomorrow (Tuesday 2<sup>nd</sup> October) and invited other Councillors to attend if they were free. TS gave out a handout from a group who intend to put a bid in. TS expressed a desire to keep the Chapel for the people of Hay, and said that it could be a great community hub. It is unlikely HTC could afford to bid for the Chapel in isolation, but could potentially support a community group with their bid as a consortium. DP asked how it would be funded. TS said one example would be that a CIC be set up and buying shares would be an option. Crowdfunding is another possibility.

Moving forward, it was suggested that HTC holds an event with the local community to gauge their opinion.

### **2116. Hay Bridge**

**(i) Railings beneath Hay Bridge** – Work completed by Powys CC

**(ii) Railings above Hay Bridge** – TS showed Councillors a type of railing that Powys CC has suggested using for comment. All Councillors agreed to use the type shown in the photograph. NB to inform Powys CC that HTC is happy to proceed using these railings. RWG asked if HTC could approach Powys CC to see if they can put in street lighting column(s) on the bridge, ideally solar-powered, as part of the scheme. Or, at worst, provide a price for this.

TS raised the issue of the sheer volume of debris that has collected around the base of one of the buttress' on Hay Bridge. NB to report issue to NRW.

### **2117. Sports Management Committee**

**(i) Possible lease arrangements with HADSCAL**

TS, HD, DP could be joined by HS, JPr and SM to consider the new lease. TS to arrange meeting.

**(ii) Fundraising Update**

JP reported back that the 24-hr Sports Challenge in September 2018 raised approximately £1,500.00. 7 people took part in the overall 24-hr challenge and a substantial number of individuals took part in some of the activities. There is a general consensus to carry this out annually. The total raised so far is approximately £3,000.00.

**(iii) Date of next meeting**

NB to liaise with FH to arrange the next meeting. FH raised the issue of the tennis club still using the tennis courts, but no longer paying any fees to HTC for the privilege. FH, NB & NL to discuss how to raise this at the next meeting. FH to speak with Ian Davies regarding a quote to remove the moss from the courts.

### **2118. Legionella Testing**

NB reported that he has now read through the Risk Assessments provided by Alcumus in more detail and there are some weekly, monthly and annual tasks that need to be carried out by designated people. NB to draft a proposal for the next Premises meeting.

### **2119. Town Councillor – vacancy**

Following the resignation of Jim Gamon, TS asked NB to contact Powys CC to begin the process of recruiting the next Town Councillor.

### **2120. Consultations**

**(i) OVW – Low Carbon Pathway, deadline 4<sup>th</sup> October 2018 – HS**

HS was absent from meeting.

### **2121. Play Areas**

**(a) Monthly Inspections**

RWG has read both RoSPA reports.

**(b) Gypsy Castle play area – defective fencing**

NB has placed an order for the works to be completed.

**(c) Gypsy Castle play area – defective pole**

NB has placed an order for the works to be completed.

## **(d) Brecon Road play area – defective play equipment**

NB said that Frank Davies has removed the defective piece of equipment and made it safe.

### **2122. Report of the Clerk/Responsible Financial Officer (i) Correspondence**

#### **October 2018 Correspondence**

a.	Janet Epplestone	E-mail: Invite to HTC to attend Armistice Comm. 3rd Nov. 2018
b.	Juan Manuel EU	E-mail: Requesting HTC's challenge reply urgently
c.	Adam Parry Powys CC	E-mail: Response to Hay Bridge railings
d.	Mark Palmer	E-mail: Damage to railings Hay Bridge
e.	Juan Manuel EU	E-mail: Agreed to wait for 3rd Sept Council meeting for response
f.	Marion Bufton Powys CC	E-mail: Play Area RoSPA reports (x2)
g.	OVW	E-mail: Invite to Low Carbon Pathway seminar Cardiff 5th Sept
h.	RS Signs & Engravings	E-mail: Quote for brass plaque for Brian Wilding bench
i.	CN Trophies Hereford	E-mail: Invoice for in Bloom prize
j.	Shane Thomas Powys CC	E-mail: Ack. NL's (x3) e-mails re. Brecknock Shire Reserves
k.	Simon Morris	E-mail: Confirming still interested in Cllr Co-option
l.	Clarissa Price	E-mail: Draft Hay in Bloom certificate for residents
m.	Adam Parry Powys CC	E-mail: Response to Hay Bridge railings
n.	Howard Taylor	E-mail: 2 abandoned vehicles removed from the Gliss
o.	Margaret McCarthy (visitor)	Complaint letter re. Ox Rd toilet conditions
p.	Brecon to Hay Cycle Gp	Letter of thanks for £100.00 grant
q.	Cllr Gareth Ratcliffe	E-mail: Available to meet to review Hay Bridge railings
r.	OTM	E-mail: Invoice for Aug 2018 grass cutting
s.	BOSS	E-mail: Invoice for ink
t.	Adam Parry	E-mail: Updated response to Hay Bridge railings
u.	Cllr TS	E-mail: Invoice from Vistaprint for Meet the Council flyers
v.	OVW	E-mail: Connecting Comm's via transport networks
w.	Chris Eden	E-mail: Offer of free seeds for Hay in Bloom
x.	Jeremy Armstrong	E-mail: Complaint re. Kilverts Inn/noise/fighting
y.	BT	E-mail: Invoice
z.	Clarissa Price	E-mail: Residents' certificates for Hay in Bloom
aa.	Healthmatic	E-mail: Ack. People being locked in at Unisex toilet Clock Tower
ab.	BBNP	E-mail: Wkly planning apps 24th Aug 2018
ac.	Hayley R-Evans PRIME Cymru	E-mail: Request to give HTC a presentation re. over 50's
ad.	Neil Clutton Powys CC	E-mail: Additional costs re. scaffolding for C. Offices roof
ae.	The Swan Hotel	E-mail: Invoice for room hire 3rd Sept 2018
af.	PAVO	E-mail: September Briefing Note
ag.	Andrew Williams CoC	E-mail: Response re. inventory of Xmas lights for asset transfer
ah.	The Ramp People	E-mail: NRW invoice for (x2) portable ramps
ai.	Caerfagu Products	E-mail: NRW invoice for (x7) kissing gates & posts
aj.	Cariads	E-mail: Invoice for Sept 2018
ak.	Corinne Marsh	E-mail: Follow up re. memorial bench for her Dad
al.	Sophie Bailey Miracle Play	E-mail: Quote for defective eq. Brecon Rd play area
am.	Opus Energy	1 year contract renewal letter
an.	B&R Area Committee	Agenda for meeting on 16th Sept. 2018
ao.	Cllr GR/Powys CC	E-mail: Re. Powys CC's archived online minutes
ap.	Carl Mortlock	E-mail: Quotes to repair issues at Gypsy Castle play area

aq.	Huws Gray	E-mail: Invoice for wood for Hay in Bloom train planter
ar.	Dyfed Police	E-mail: Monthly report
as.	Janet Poole BBNP	E-mail: Planning App 18/16551/FUL
at.	Janet Poole BBNP	E-mail: Planning App 18/16552/LBC
au.	Greg Cohen Junior Football	E-mail; Additional info for Recycling Grant
av.	Jeremy Armstrong	E-mail: Ack. HTC's response re. Kilverts
aw.	BBNP	E-mail: Wkly planning apps 31st Aug 2018
ax.	Cllr TS	E-mail: Salem Church for sale
ay.	Scottish Power	Electricity - The Annexe - Sept 2017 - June 2018 less credit
az.	Scottish Power	Electricity - Oxford Road Toilets - June - Sept 2018
ba.	NL/Cllr TS	E-mail: Residents' 100th birthday
bb.	Lisa Williams BBNP	E-mail: Planning App 18/16400/FUL
bc.	Chris Lewis	E-mail: Annual Return income & exp. 2017/2018
bd.	Marion Bufton	E-mail: Re. possibility of introducing dog banning orders
be.	Kirsty Williams AM	E-mail: Latest response re. ATM's in Hay after Barclays
bf.	CoC	E-mail: Auction on Sat 15th Sept 2018
bg.	Corona	E-mail: Invoice for Sports Pavilion electricity
bh.	Barclays	E-mail: Offer for a little help immediately post bank closure
bi.	Sandra Skimmer	E-mail: H2T letter/meeting
bj.	Ken Yorston Powys CC	E-mail: Holding response re. cemetery
bk.	BOSS	E-mail: Invoice for ink
bl.	David M Jones & Partners	Invoice for 2017/18 Accounts
bm.	Barclays	Project Account Statement
bn.	Opus Energy	End of Contract letter - Mpan end 426 - Council Offices
bo.	Healthmatic	E-mail: Quote for disabled toilet door mechanism Clock Tower
bp.	Royal Mail	Confirming correct postal details
bq.	Alcumus	Confirmed payments for (x4) inspections
br.	<b>Hugh Peachy</b>	<b>3,000 mile row for cancer request</b>
bs.	Rosanna Morris	E-mail: Request for photos of Castle Street
bt.	BBNP	E-mail: Wkly list of planning apps 6th Sept 2018
bu.	Black Mountain Lions D James	E-mail: Invite to Mayor to attend Bonfire Night
bv.	Ken Yorston Powys CC	E-mail: Further update on cemetery
bw.	Greg Cohen Hay Sports	E-mail: Recycling Grant further info
bx.	Mal Holt Healthmatic	E-mail: Agreed actions to toilets following site visit
by.	Cllr JP	E-mail: PCI donated £545.00 to Hay Sports
bz.	David Pritchard Powys CC	E-mail: Retaining wall to rear of C.Offices - will refer to Legal
ca.	Adam Parry Powys CC	E-mail: Options given for replacement parapets on Hay Bridge
cb.	Chris Kemp tenant	E-mail: List of issues to be resolved
cc.	Jane Roberts Barclays	E-mail: Can't pay for C.Chamber rent will look at alternative sites
cd.	<b>Anita Wright Comm. S'watch</b>	<b>E-mail: Update from Comm. Speedwatch &amp; request for help</b>
ce.	H2T	E-mail: Invite to AGM on 4th Oct 2018
cf.	Sam Goddard tenant	E-mail: Request booking C.Chambers for 4 meetings
cg.	Michael Smith NRW	E-mail: Supporting documents for NRW 'Shared Spaces'
ch.	Tanith Vaughan tenant	E-mail: Reporting leak through window, top floor C.Offices
ci.	Npower	(x2) Invoices for Sports Pavilion electricity
cj.	Glasdon UK	Promotional brochure for street furniture
ck.	Powys CC	Rates payments
cl.	Powys CC	Invoice for £10k loan payment
cm.	Opus	E-mail: Annual review letter
cn.	HMRC	Letter re. how to claim VAT in the future



co	LAPU	Brochure re. landscaping
cp	Frank Davies	Invoice for renovating (x4) benches
cq	Barclays	Mixed payment plan charges
cr	NRW	E-mail: Ack. Delay in Claim 1 for 'Shared Spaces' to 01/11/18
cs	Powys Dance	E-mail: Invoice for first dance session
ct	Cllr GR/Powys CC	E-mail; Questions relating to fixed pen. notices re. car parking
cu	Frank Davies	Invoice for removing defective pole at Brecon Rd play area
cv	Opus	Letter confirming end of old contract/new contract for C.Offices
cw	<b>Late Correspondence</b>	

**a** – Invitation to Cllrs to attend a WWI Armistice Day at Bronllys Hospital. NB to circulate invite to all Cllrs. Cllrs to respond/attend individually.

**ac** – Request from PRIME Cymru to give a presentation to HTC. NB to ask them for information.

**br** – Request to locate a boat in Hay as part of a charity fundraiser. RWG to follow up.

**cd** – Request from Hay Community Speedwatch for any help HTC can give. NB was asked to reply and advise them that OVW is meeting with Highways, so this might be an opportunity to get involved with. Also, that HTC fully supports their work, that they need to work closely with Powys CC's Road Safety Unit and that it is important to keep raising the issue with Powys CC and Hereford CC. RWG also suggested asking the group to try different locations, including outside Council Offices.

**cw** – TS said that HTC has been asked by Pembroke Town Clerk to support a Samba Dancing band which will be coming through Wales. TS is happy to meet the band. NB to make the arrangements.

**(ii) Balance and issues of cheques**

Main account £62,120.16

Council Offices £52,578.43

Project account £7,282.79

Deposit £14,777.17

**(iii) Bank account reconciliations**

NL has advised JG that these will be done next month.

**Schedule of Cheques Issued/to be Issued**

Period		4/9/2018 - 1/10/2018			
Date	Cheque Number	Payee	Details	Sub-total	Amount
				£	£
<b>Main Account - Cheques Issued</b>					
05/09/2018	103107	TRP7 Ltd			204.00
05/09/2018	103108	Caerfagu Products Ltd			2256.24
10/09/2018	103109	RS Signs Engraving Ltd	Inv 8891 - Vinyl sign		22.20
17/09/2018	103110	RAW Projects CIC	Kingdom stone		1000.00
17/09/2018	103111	Cariads Local Ltd	Inc 5567 - Sept Wye Local Inserts		72.00
17/09/2018	103112	The Swan at Hay	Meeting Room - 3rd September 2018		15.00
17/09/2018	103113	David Jones & partners	Internal audit y/e 31st march 2018		780.00
<b>Main Account - Cheques to be Issued</b>					

01/10/2018	103114	BOSS	Inv 134841 - Ink		20.84
01/10/2018	103115	CN Trophies & Gifts	Boxed engraved salver		45.00
01/10/2018	103116	T Stedman	Vistaprint - Flyers - Meet the Council		38.38
01/10/2018	103117	Huws Gray	Inv 443072 - Par redwood		14.06
01/10/2018	103118	Powys Dance	Inv SI-26 Dance Tutor Fee & Hire of hall		72.00
01/10/2018		Alan Frank Davies	Refurbish 3 benches	240.00	
01/10/2018	103119	Alan Frank Davies	Remove faulty Play equipment	75.00	315.00
01/10/2018		M Budd	Sept Salary	177.14	
01/10/2018	103120	M Budd	Sept Expenses	9.98	187.12
01/10/2018		N Lewis	Sept Salary	977.34	
01/10/2018	103121	N Lewis	Sept Expenses	5.27	982.61
01/10/2018	103122	G Tofarides	Town Crier July - September 2018		48.30
01/10/2018		N Burdekin	Sept Salary	597.33	
01/10/2018	103123	N Burdekin	Sept Expenses	4.02	601.35
01/10/2018	103124	D Brown	Clock Winding July - September 2018		100.00
<b>For information - Standing Orders/Direct Debits</b>					
04/09/2018	DD	Barclays	Charges 13/7/18 - 12/8/18		23.34
06/09/2018	SO	M Eager	Tidy Recycling Area		50.00
15/09/2018	DD	BT	Telephone rent Sept - Nov 18 and calls		52.84
17/09/2018	DD	Br Gas	Electric - C. Tower Toilets 29th May - 28th Aug 18		93.29
20/09/2018	DD	Npower	Electric. - Oxford Rd Toilets 11th June - 5th Sept 18		274.90
30/09/2018	SO	OTM	Grasscutting Sept 2018		180.00
			<b>TOTAL</b>		<b>3099.03</b>
<b>Council Offices Account - Cheques Issued</b>					
<b>Council Offices Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
04/09/2018	DD	Barclays	Charges 13/7/18 - 12/8/18		5.20
21/09/2018	SO	Powys CC	Council Offices - Business Rates		364.00
01/10/2018	DD	Npower	Electricity - The Annexe - 22 June - 10 Sept 18		118.62
			<b>TOTAL</b>		<b>487.82</b>
<b>Project Account - Cheques Issued</b>					
<b>Project Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
04/09/2018	DD	Barclays	Charges 13/7/18 - 12/8/18		7.44
21/09/2018	DD	Powys CC	Pavilion Rates		308.00
24/09/2018	DD	Corona Energy	Gas - Aug 2018 - Sept 18		23.96
01/10/2018	DD	N Power	Electric. mpan end 200 - 16/6 - 10/9/18 less credit		24.51
			<b>TOTAL</b>		<b>363.91</b>

### 2123. Report from the County Councillor

GR gave his report earlier in the meeting and then had to leave. GR has put in a question to Powys CC's next Full Council meeting regarding car parking through a Freedom of Information request. In terms of speed restrictions, GR has removed play areas from his list and just included Hay town centre.

GR has also spoken to Nancy Lavin, Hay Castle Trust, regarding the Traffic Order for Castle Street and asked Nancy to liaise with HTC when the traffic order is coming into place.

SM asked GR about parking issues at Union Mews. GR said that there are double yellow lines and a fire hydrant in place. GR has spoken to Dyfed Police about this issue, as it is their responsibility, not Powys CC or HTC.

#### **2124. Report from Chairperson**

As reported in item 2115 above, TS will be attending a meeting at Salem Chapel tomorrow. TS has also attended a service at Whitney-on-Wye Church commemorating the 100<sup>th</sup> anniversary of the giving of a VC to Allan Leonard Lewis. Allan died on 21<sup>st</sup> September 1918 at the age of 23.

TS has also sent in a question to Powys CC as a private individual regarding CAT's and will attend the Cabinet meeting if necessary in order to be able to ask a supplementary question directly.

TS reported that HTC has supported the first session of a dance group, which was attended by 50 people. The dance group will now be running 3 sessions a week on a Monday night in the Parish Hall.

#### **2125. Reports from representatives**

**a. Dyfed Powys Police** – Nothing further to report

**b. Gwynne's Almshouses** – Nothing to report

**c. Dial-a-Ride** – FH said that D-a-R is holding its AGM on 2<sup>nd</sup> Oct 2018 at Cusop Hall

**d. Hay School Governors** – JP said that the next meeting is on 4<sup>th</sup> Oct 2018

**e. One Voice Wales** – JPr reported that OVW has had a conference/AGM in Talgarth and there is another meeting coming up

**f. Bronllys Wellbeing Trust** – HS not present

**g. Cheesemarket** – JP said that the Cheesemarket will fund a survey of Salem Chapel

**h. Hay to Timbuktu (H2T)** – TS said that there will be an AGM on 4<sup>th</sup> October at Hay Primary School, 7-8.00 pm

**i. BBNP** – Nothing to report

**j. Affordable Housing Group** – Nothing to report.

**k. Chamber of Commerce** – JP said that the Chamber raised £1,700 from its auction at the Globe

**l. HOWLS** – TS reported that the new opening hours have been e-mailed out

**m. HADSCAL Community Centre** – RWG said that they have area plans, but not elevated plans. All trustees have been given a copy of the plans.

#### **2126. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16551/FUL** - Bank House, Oxford Rd, Hay-on-Wye HR3 5AJ - Internal works to form an opening through a masonry wall, the removal of some internal partition walls and the erection of an external glazed sunroom - *no objections*

(ii) Application Ref: **18/16552/LBC** - Bank House, Oxford Rd, Hay-on-Wye HR3 5AJ - Internal works to form an opening through a masonry wall, the removal of some internal partition walls and the erection of an external

glazed sunroom - *no objections*

(b) Planning Applications for Comment

(i) Application Ref: **18/16400/FUL** - Development of land north of Gypsy Castle Lane, Hay-on-Wye HR3 5EL - Proposed change of use of land from agricultural land to mixed use agricultural and equestrian construction of stables, barn and horse turn out area

A discussion took place relating to the additional traffic and health and safety issues for pedestrians, walkers and so on down Warren Lane. As such, Councillors agreed to put in an objection using the correct terminology: HTC objects to this planning application because of the effect of parking, an increase in traffic, road safety and pedestrian access on an established walkway. NB to notify BBNP of this objection.

**2127. Motion to Exclude Members of the Public and Press**

It was proposed by FH and seconded by JP and agreed to approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest at this stage".

RWG proposed backing the motion, JP seconded.

Topic: Cemetery.

TS suggested a Special Council meeting to be held to discuss in more detail. Meeting agreed for Monday 17<sup>th</sup> September 2018, 6.00 pm.

**2128. Date and time of next meeting**

Monday 5<sup>th</sup> November, 6.30 p.m.

There being no further business, the meeting closed at 9.30pm.

Signed: *T. Shedman,*

Date: 5<sup>th</sup> November 2018