

Minutes of the Fishing & Estates sub-committee meeting of Hay Town Council on 6th September 2019

Present: Cllr A Powell (AP) Cllr R Golesworthy (RWG)
 Cllr T Stedman (TS) Cllr S Morris (SM) Cllr D Price (DP)

In Attendance: N Burdekin (NB)

Apologies: None

FE367. Minutes of meeting dated 10th June 2019

The minutes were agreed as a true and accurate record.

FE368. Matters arising from Minutes not on the agenda

(a) Overall condition of benches in Hay

AP reported that Frank Davies has now purchased the paint, but the work still needs to be carried out. NB to contact Frank and ask when the work is likely to be carried out.

(b) Letter to Sue Campbell-Felgate re. contractor work at Mill Bank

TS has visited Sue regarding the work that has taken place to the rear of one of the properties at Mill Bank where the vegetation has been decimated. Sue said that the work was not in any way authorised by her and she was as appalled as HTC. TS to try and find out who carried out the work illegally on HTC owned land. If TS can find the perpetrator, TS will write a formal letter of complaint to them.

(c) Letter to BBNP and Powys CC PRow re. Mill Cottage

NB showed Cllrs drafts of letters for BBNP and Powys CC regarding the closure of access down Mill Lane to Mill Cottage. TS and RWG said that the letters need to be amended to include reference to the Land Registry plan. TS/NB will re-draft the letters and post out. RWG added that if nothing is done by the owner of 30 Newport Street, HTC may take the owner to court.

SM suggested a generic letter to all residents at Mill Bank, similarly to fly tipping letters, saying that HTC owns the land and residents can't cut or plant on this land without prior permission. NB to draft a letter to this effect and send out to Mill Bank residents once Cllrs have approved the letter.

TS will also write to the owner of 30 Newport Street asking her to explain her actions when the Land Registry clearly shows a right of access to Mill Cottage. The letter will also ask the owner what plans she has to remove all the obstructions. Failure to do so will mean that HTC will look to take legal action against the owner of 30 Newport Street, Jane Alwyn Golding. It was agreed that the first letter would include a time limit and would include quoting the Land Registry number and text verbatim. Time limit of 21 days for a response was agreed. There would be no mention of legal action in the first letter.

(d) Any other matters from minutes not on agenda

Cycle rack(s) to be located at the top of Oxford Road car park and supplied by Powys CC. SM said that the cycle racks need to be marked out with white lines. All Cllrs agreed that this needs to be done when the cycle rack(s) are installed.

FE369. 18-20 The Meadows hedge – request from residents for HTC to maintain in the future

(i) Does the land belong to HTC?

RWG has checked the deeds and they very clearly do include the hedgerow. HTC does indeed own the hedgerow and has a duty to maintain it. NB said he'd had a site visit with OTM which included a fairly severe cut in early October, another general cut in February, and then two cuts from March to September (during bird-nesting season) which would only see a cut on the side of the hedge on the residents' side of the hedge. Cllrs agreed with this cutting regime, except for the first, severe cut to take place in October each year. Cllrs asked NB to inform OTM that this cut does not need to be severe with Winter approaching, and so to send a revised quote with this cut as a general cut.

FE370. Agree infrastructure materials / specification update and next steps including tender process

TS/NB reported that Mike Higgins from the BBNP has sent HTC an e-mail asking that an arboricultural report to meet British Standard 5837 must be carried out before BBNP can make a decision on the planning application. NB to contact Marcus Jenkins/Huw Morris to see if they are able to put together such a report, and what their availability is as this is clearly an urgent issue. The tender specification was deferred at this stage with the Planning Application more pressing.

FE371. The Gliss Project 2

(i) Licence from Welsh Water – agree dates for licence and any outstanding information required from Welsh Water

Cllrs agreed that the starting date for the licence should be 1st October 2019 and that the length of the licence to be 99 years. NB to inform Peter Hurn of these suggestions.

Cllrs checked the list of Permitted Use, and found that the list permitted use for all activities planned, these being: installation of interpretation board(s); cutting back of vegetation; install a picnic bench/table (1 or 2); treat any invasive species; install an informal path.

Cllrs added that once the Licence is signed and dated, this area will need to be added to HTC's insurance.

(ii) Three Noticeboards (Mammal, Fish & Directional) – update from NB

TS said that after a discussion with Hay Community Woodland and Gardening Group (HCWGG) in the meeting of 'Shared Spaces' it was agreed that HCGWW would install the three boards, rather than Frank Davies, if F&E Cllrs agree. F&E Cllrs agreed to this proposal. AP added that the Fish and Mammal board will be installed under Hay Bridge. RWG added that there is no Welsh translation on the boards. TS said it could be that we put the Welsh information onto HTC's website and put QR codes onto the boards.

(iii) Land Registration – update

TS reported that nothing further to report since Full Council update on 2nd September 2019. AP added that getting the licence from Welsh Water should help HTC's case for land registration at the Gliss.

FE372. RoSPA reports dated June 2019

NB said that although there are no urgent issues identified by the reports for both play areas, there are several moderate items. AP and RWG to look at these issues when AP returns from holiday.

FE373. Play equipment quotes – update NB

NB has received a second quote from Eibe Sports of new play equipment at both play areas, but still needs a third quote before Cllrs can make a decision. NB to get a third quote. When the three quotes have been achieved F& to look for grants. SM mentioned installing a disability swing as part of the new equipment.

FE374. Grass Cutting Contract

**Item deferred until next F&E meeting – contract will need to be put out in January 2020*

FE375. Woodland Management

(i) Bailey Walk overall survey – quotes needed

TS has begun typing up the notes made with NB to go with photographs and will be able to go out to tender shortly. This is for 23 trees. However, HCWGG has identified a further 23 trees as having Dutch Elm disease. Jeff Morgan can deal with 15 of these trees. However, there are 8 that will need a contractor to do. These will be added to the overall specification for tenders.

FE376. Community Asset Transfers – update from NB

(i) Hay Common - completed

(ii) Login Dingle and Motte and Bailey

NB said that he had almost completed this CAT and will complete as soon as possible. TS suggested NB sends in the Hay Common CAT now and sends the Login Dingle / Motte and Bailey CAT in when it's finalised.

FE377. Action Plan 2019 / 2020

NB was asked to add grass cutting contract onto the Action Plan. The following amendments were needed for the plan:

- *Page 1 – Finalising lease of Hay Cemetery land to Powys CC (change date from Sept – Oct 2019 to October 2019 – February 2020)*
- *Page 1 – Actions on Welsh Water land at the Gliss (change from, "Remove invasive species" to "Control invasive species")*
- *Page 2 – Benches to be re-painted. Benches on Bailey Walk not Old Railway Line*

FE378. Any Other Business

None.

FE379. Time and date of next meeting

To be arranged by NB.

Signed.....

Date.....