

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

A Special Meeting of Hay Town Council will take place on Monday 19th November 2018 at **6.30pm** at the Swan Hotel, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Sub Committee Reports/Minutes:
 - (a) Finance
 - i. Minutes of meeting dated 14th November 2018
 - ii. Dog fouling grant for Hay Community Woodland Group
5. Sports Management Committee
 - (i) Possible lease arrangements with HADSCAL
 - (ii) Bowls Club new pavilion - update
 - (iii) Fundraising update
 - (iv) Date of next meeting - 11th February 2019
6. Town Councillor - vacancy
7. Community Noticeboard - Offer from the Warren Trust

8. Consultations

(i) Independent Remuneration Panel, OVW - Deadline 27th Nov 2018 - (no-one allocated)

(ii) Draft Corporate Plan 2019-2024, Mid and West Wales Fire and Rescue Service - Deadline 7th December 2018 (AP)

7.15 pm

9. Play Areas

(a) Monthly Inspection

10. Report of the Clerk/Responsible Financial Officer

(i)

November 2018 Correspondence

a	Nia Hughes Powys CC	E-mail: Holding response for meeting re. cemetery
b	Melanie Hardwick Powys CC	E-mail: Meeting times for cemetery meeting
c.	Kathie Hughes Powys CC	E-mail: Confirming payment of rates in rooms in C. Offices
d.	Opus	E-mail: Status of accounts
e.	Cllr TS	E-mail: Re. Samba band playing in Hay (request)
f.	Machynlleth Council	E-mail: Sale of surplus play equipment
g.	OVW	E-mail: Launch of assets & services toolkit
h.	Carl Mortlock	E-mail: Order form for (x2) jobs at Gypsy Castle play area
i.	OVW	E-mail: E-bulletin for September 2018
j.	BBNP	E-mail: Planning apps 18/16432 & 18/16433 both permitted
k.	Cllr RWG	E-mail: Confirming no response from Powys CC
l.	Colin Davies Powys CC	E-mail: Cannot replace Children Playing sign lighting column Heol-y-Dwr
m.	PAVO	E-mail: Invite to AGM /Conference 13th Nov 2018
n.	Tenant	E-mail: Confirmation of meeting with Cllrs
o.	NALC	E-mail; Chief Executive report
p.	Cllr GR	E-mail: Re. road closure complaints from resident Castle Street
q.	Tom Mills Heart of Wales	E-mail: Confirming site visit re. C. Offices roof repairs
r.	Barclays Bank	E-mail: Follow up response - can't operate in Hay C. Offices/P. Office
s.	Barclays Bank	Latest statements
t.	Colin Davies Powys CC	E-mail: Confirmation will put up pedestrian sign at Heol-y-Dwr
u.	Gale Frewin Powys CC	E-mail: Comm. Council Decision Notices
v.	Jane Pashley Powys CC	E-mail: Wkly planning apps. 21st Sept 2018
w.	Mid & West Wales Fire & Rescue	E-mail: Draft Corporate Plan Consultation
x.	Michael Smith NRW	E-mail: Clarifying spend/templates/Welsh Language etc
y.	David Pritchard	E-mail: Update re. Log in Dingle
z.	Grant Thornton	Audited accounts 2017/2018
aa.	Opus	Start of new 24-month contract for C. Offices 2nd Nov 2018
ab.	The Swan Hotel	Invoices for room hire
ac	Npower	Update re. meter readings date
ad	Scottish Power	Statement re. Annexe
ae.	Jane Ashley BBNP	E-mail: Planning and Public RofW. meeting 23rd Oct
af.	Tom Mills Heat of Wales	E-mail: To Neil Clutton re. extra costs clarification for Powys CC re roof
ag.	OVW	E-mail: Consultation on draft Annual Report
ah.	Powys Health Board	Leaflets/posters re. new 111 out of hours GP number
ai.	Phil Powell Gwent Energy	E-mail: List of electric car points in Monmouthshire
aj.	BBNP	Planning app 18/16745 permission granted

ak.	Healthmatic	E-mail; Invoice July - Sept 2018
al.	Melanie Hardwick Powys CC	E-mail: Confirmation of cemetery meeting 8th Oct 2018
am.	BBNP	E-mail: Permission granted for planning app. 18/1675/FUL
an.	Welsh Government Lisa Aspinall	E-mail: Link to report on review of Comm. & Town Councils
ao.	Woolmer Fitzpatrick	E-mail: Quote for finger post arms for b/white marker post
ap.	Resident	E-mail: Complaint about road closure affecting Bear St
aq.	Tenant	E-mail: Response re. tenants' issues
ar.	Annie Watkins PAVO	E-mail: Request to take part in 3rd Sector Annual Plan
as.	Opus	Statement of Account
at.	Huws Gray	Invoice
au.	Hay Castle Trust	E-mail: Response re. Bear St resident complaint
av.	Cultivation Street	E-mail: Link to newsletter/list of winners
aw.	Healthmatic	Invoice for toilet door hinge replacement
ax.	Marian Lally	Payslips
ay.	Broxap	Outdoor gym equipment
az.	NALC	E-mail: Chief Executive's bulletin
ba.	Cllr TS	E-mail: H2T assessors visiting Hay on 23rd Oct
bb.	Jo Lancey Powys CC	E-mail: Able to meet re. Blue Boar
bc.	RS Engravings	Invoice: Plaque for Brian Wilding bench
bd.	Canoe Club	E-mail: Invite to photo opp. Re. Recycling Grant completion
be.	Cllr TS/Nia Hughes	E-mail: Groundwater Assessments for cemetery site
bf.	BBNP Jane Pashley	E-mail Wkly list of planning apps 28th Sept 2018
bg.	Cllr TS/BBNP	E-mail: Pre planning app guidance
bh.	Sian Lewis-Davies Powys CC	E-mail: Confirming Cllr Vacancy Notice deadline 29th Oct 2018
bi.	Gareth Ellis Green Valleys	E-mail: Report showing Hay's general energy usage
bj.	Chris Kemp, Tenant	E-mail: Request to be infomed re.future of C.Offices
bk.	Chris Kemp, Tenant	E-mail : Reporting leaking town on outside of C.Offices
bl.	Carly McEniff Fitzpatrick signs	E-mail: Proof of finger post 'arms'
bm.	Powys CC	Rates for Council Offices
bn.	Ruth Middleton PAVO	E-mail: Remidner re. PAVO conference 13th Nov 2018
bo.	Nature Signs Design	E-mail: Requesting further info for interpretation boards
bp.	Sian Lewis-Davies Powys CC	E-mail: Ack Declaration of Acceptance for Cllr Simon Morris
bq.	BBNP	E-mail: Permission granted for planning app. 18/16524/FUL
br.	Corona	E-mail: Invoice for gas at Sports Pavilion
bs.	Powys CC	E-mail: Planning decisions 1st to 12th Oct 2018
bt.	Jane Pashley Powys CC	E-mail: Wkly planning apps. 5th Oct 2018
bu.	OVW	Invoice for R Greatrex attendance at conf. March 2018
bv.	BBNP	E-mail: Permission
bw.	Barclays	Current account statement
bx.	HFAS	Invocie for testing fire extinguishers in C.Offices
by,	BBNP	E-mail: Plann app 18/16485/LBC Spar sign permission given
bz.	BBNP	E-mail: Permission granted for 18/16447/ADV
ca.	Sophie Rees Fire Service	E-mail: Roadshows 2019 poster
cb.	PlayQuest	Invoice for works at Gypsy Castle Play Area
cc.	Marion Bufton Powys CC	E-mail: Copy invoice for play area works
cd.	Jane Pashley Powys CC	E-mail: Agenda for Planning, Access and RoW 2rd Oct 2018
ce.	BBNP	E-mail: Agenda for BBNP meeting 23rd Oct 2018

cf	BBNP	E-mail: Planning App. 18/16691/LBC for 14 Castle St
cg	Adam Parry Powys CC	E-mail: Response for street lighting column on Hay Bridge
ch	The Ramp People	E-mail: Invoice for (x7) portable ramps NRW
ci	BBNP	E-mail: Permission granted for 18/16464/TPO
cj	Dial-a-Ride	E-mail: Request for room bookings in 2019
ck	HFAS	E-mail: (x4) invoices
cl	Cllr JPr	E-mail: Condition of fence behind Hay Craft Centre
cm	Joshua Burrows BBNP	E-mail: Planning app. 18/16720/FUL
cn	Rob Williams	E-mail: Reporting a fault in referee's room
co	BOSS	E-mail: (x2) invoices for ink
cp	NRW 'Shared Spaces'	E-mail: Confirming can delay part of the claim
cq	LCAS	E-mail: Tree management risks
cr	John Winter	E-mail: Request to put H2T registered office sign up in C. Offices
cs	Steve Jenkins	E-mail: Ack. Receipt of recycling grant for Junior Football club
ct	Ken Yorston Powys CC	E-mail; Scaled map of cemetery
cu	BBNP	E-mail: Permission granted for 18/16552/LBC & 16551/FUL
cv	Jane Pashley Powys CC	E-mail: Wkly list of planning apps 12th Oct 2018
cw	Chris Kemp, Tenant	E-mail L Re. trade waste disposal/recycling at C. Offices
cx	Royal British Legion	Invite to Mayor of Hay to attend Remembrance Sunday 11th Nov 2018
cy	Tree Charter	E-mail: Reminder of tree charter day on 24th Nov 2018
cz	OVW	E-mail: Training opportunities in Nov 2018
da	NALC	E-mail: Chief Executive's bulletin
db	BBNP	E-mail: Agenda for meeting on 2nd Nov 2018
dc	Sue Ward Pembroke T. Council	E-mail: Thanks to Deputy Mayor Cllr JP for meeting Samba Band in Hay
dd	Kittie Powell BBNP	E-mail: Wkly list of planning apps 19th Oct 2018
de	Gayle Frewin Powys CC	E-mail: Council decision notices 15th - 26th Oct 2018
df	Barclays Bank	Mixed payment plan charges
dg	NRW 'Shared Spaces'	E-mail: Acknowledging receipt of Initial Grant Claim
dh	The Ramp People	E-mail: Invoice for (x7) portable ramps for 'Shared Spaces' project
di	Marian Lally	Payroll
dj	OTM	E-mail: invoice for grass cutting Oct 2018
dk	Kate Lawrence Powys CC	E-mail: No election has been called for Cllr vacancy
dl	The Swan Hotel	E-mail: Invoice for room hire 5th Nov 2018
dm	Hardey Speight	E-mail: Requesting permission to film/drones in Hay
dn	Isobelle Keith	E-mail: Any help from HTC re. pedestrian crossing on Brecon Road
do	BBNP	E-mail: Resident at Millbank Cottage has closed a path- not a PRoW
dp	Powys CC Recycling	Recycling Agreement
dq	Ken Blake Brisco	E-mail: Quote for waymarkers for Mile Without Stiles 'Shared Spaces'
dr	BOSS	E-mail: Invoice for ink
ds	Wild Flower Shop	E-mail: Invoice for wildflowers for 'Shared Spaces'
dt	Fitzpatrick Woolmer	E-mail: Final proof for 'arms' for b/white marker o/side C. Offices
du	Barclays	Account statements
dv	Anita Wright	E-mail: Response and requests re. Comm. Speedwatch Team
dw	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

11. Report from County Councillor

7.45 pm

12. Report from the Chairman

13. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

14. Meeting with Powys CC on 6th November 2018

15. Letter regarding Warren Steps from Mr Pratt

16. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation
None

(b) Planning Applications for Comment

(i) Application Ref: **18/16736/FUL** - The Stables, Oxford Rd, Hay-on-Wye HR3 5 - Small internal alterations and a single storey extension replacing all existing laundry

17. Date of December meeting - Monday 3rd December 2018