

Hay Town Council

Clerk: *Mr Nicholas Burdekin*
Hay Town Council
Council Offices
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www.hay-on-wye.co.uk/htc
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Tuesday 7th May 2019 at **6.30pm** in the Registrar's Room, Council Offices Hay-on-Wye

Correspondence will be available from 6.20 pm.

Nick Burdekin
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meetings dated 1st April 2019
6. Matters arising from minutes not listed on the agenda: (a) Bank Closure issues (b) Hay Reserve held by Powys CC (c) Blue Boar survey - feedback from 12-hr survey (d) Payment to TTOW (e) Sovereign Play quote - more information needed (f) Any other items from minutes not listed
7. Feedback from meeting with Powys CC on 2nd May 2019 - actions agreed / next steps
8. Sub Committee Reports/Minutes:
 - (a) Finance
 - (i) Minutes of meeting 2nd May 2019
 - (b) Fishing and Estates

- (i) Request to remove undergrowth from railway embankment and replant with flowering shrubs
 - (ii) Wooden fence at the Gliss and tree damage to Old Railway Bridge
- (c) Town Events
- (d) Council Premises
- (i) Powys CC use of Registrar's Room from 8th May to 20th June 2019
 - (ii) Request for baby changing unit to be installed at Oxford Rd toilets
- (e) Communications
- (i) Annual Report - Initial Feedback
 - (ii) Citizen of the Year Board - Possible location(s) to site board
 - (iii) Wye Local Article - next article due 14th May - JP
9. Sports Management Committee
- (i) Agree date of next AGM
 - (ii) 24-hr Sports Challenge 2019
 - (iii) Car parking for Hay Festival
10. Town Councillor vacancy - applications to be considered
11. Climate Change
12. Issues relating to Persimmon
13. Zip wire proposal by Aubrey Fry / Want to Canoe?
14. Castle Street - Lorries Accessing Castle Street at unsocial hours
15. Radnor House Planning Application / Approval
16. Hay in Bloom
- (i) Identify future governance
 - (ii) Litter picking kit for Hay in Bloom/Community Use/Scouts
17. Transfer of Assets update
- (i) Login Dingle Motte and Bailey
 - (ii) Hay Common
18. The Gliss
- (i) Land Registry
 - (ii) Welsh Water asset transfer at the Gliss
19. 'Shared Spaces' update
- 7.45 pm**
20. Consultations
- (i) Planning Officers' Society for Wales - Views from Town Councils on the effectiveness of participation in the planning process - deadline 10th May 2019

21. Play Areas

(a) Monthly Inspection

22. Report of the Clerk/Responsible Financial Officer

(i)

May 2019 Correspondence

a	OVW	E-mail: Request for info on HTC for new website
b	Powerprint	Quote for Annual Report
c	Healthmatic	E-mail: Options for toilets costs 2019 onwards
d	OTM	E-mail: Invoices for grass cutting (x4)
e	Cllr TS letter from Cllr Harris Cllr Davies	E-mail: Letter to HTC mainly about Shire Reserves
f	NL/Colin Davies	E-mail: Follow up damaged railings Granary after 1st rep. 26 Feb 2019
g	Natasha Morgan Powys CC	E-mail: Initial contact Natasha Morgan & draft Heads of Terms Cemetery
h	EM Davis Signs & Engraving	Invoice for vinyl lettering for Citizen of Year Honour Board
i	Chris Kemp	E-mail: Confirming return of keys for C, Offices room
j	BBNP Jane Pashley	E-mail: Wkly list planning apps 22nd March 2019
k	Cllr GR	E-mail: Reminder to Clive Pinney re. strat. impact assess.change of policy
l	Cllr GR	E-mail: Copy of e-mail to Jane Thomas Powys CC re. Shire Reserves
m	Barclays	Latest bank statements
n	David Brown	Invoice for Clock Winding
o	Sovereign Play	Quote for works at play areas
p	Shane Thomas Powys CC	E-mail: Response re. GR's request for strat.impact assess change of policy
q	EU	E-mail: Latest invoice with first interest added
r	BBNP	E-mail: Agenda re. Single Integrated Assessment
s	BBNP	E-mail: Planning, Access and Rights of Way agenda 9th April 2019
t	Powys CC Gayle Frewin	E-mail: Comm. Decision notices 18th - 29th March 2019
u	Tim Ward Brisco	E-mail: Proof of roundels Shared Spaces
v	Family Place	E-mail: Confirming able to relocate from C.Offices 30th April 2019
w	Natasha Morgan Powys CC	E-mail: Follow up re CATS & confirm HTC keep toilets till 1st Oct 2019 min.
x	Hay Dial-a-Ride	Signed 12-month lease from 18th March 2019
y	Hay Dial-a-Ride	E-mail: Request for Chamber booking
z	Shane Thomas Powys CC	E-mail: Invite to HTC to attend Library Services funding with Cllr R Powell
aa	Healthmatic	E-mail: Quarterly invoice Jan - March 2019
ab	Tanith Vaughan	Signed 12-month lease from 18th March 2019
ac	BBNP	E-mail: Permission given for planning app. 19/171/44/TPO
ad	Natasha Morgan Powys CC	E-mail: Clarification on new Bowls Club - draft Heads of Terms agreed
ae	Natasha Morgan Powys CC	E-mail: Confirmation of meeting with HTC 2nd May 2019
af	Opus	E-mail; Request for meter readings Council Offices
ag	BOSS	E-mail: Invoice for ink cartridge
ah	Christina Watson, Artist	Invoice for (x2) hand-drawn certificates for Citizen of the Year
ai	Marc Myhill	E-mail re. asbestos check of C. Offices
aj	Deborah Landymore	Application for role of Hay Town Councillor
ak	Mr Pratt	Letter to HTC re. Warren Steps
al	Old Forest Arts	Invoice for (x2) certificate frames for Citizen of Year
am	Jo Lancey Powys CC	E-mail: Highways survey form for Blue Boar
an	Jane Pashley BBNP	E-mail: Wkly list planning apps 29th March 2019
ao	Cllr RWG/TS/JP	E-mail: Re. zip wire request Hay Bridge
ap	CoC	E-mail: Letter relating to Christmas Lights

aq.	Brecon Beacons Tourism	E-mail: Invite to AGM on 9th April 2019
ar.	Lee Evans Powys CC Media	E-mail: Press release confirming removal garden waste banks Apr 2019
as.	WilliamsBeales&Co	E-mail: Copy of e-mails sent to Jeffreys & Powell re. cemetery
at.	James Anderson Jeffreys & Powell	E-mail: Ack. Of WilliamsBeales & Co's e-mail re. cemetery
au.	Sally Carmody	E-mail: Cars below Millbank
av.	Sally Carmody/Cllr TS response	E-mail: Response from Cllr TS and Sally
aw.	NALC	E-mail: April 2019 newsletter
ax.	Cllr JPr	E-mail: Charter between Welshpool TC & Powys CC
ay.	IMD	Invoice for works at canoe landing & fishing ramp
az.	Powys CC	Rates for both sets of toilets
ba.	Npower	Invoice for electricity at Sports Pavilion
bb.	Barclays	Current account statement
bc.	CoC	E-mail: Recycling Grant form for contribution to Xmas Lights 2018
bd.	Neil Clutton Powys CC	E-mail: Re. dispute between Powys CC and HTC re. rood repairs
be.	Joan Lockett Welsh Government	E-mail: Consultation request for Town Councils
bf.	Sarah Roberts Abermule	E-mail: Re. Powys CC's decision re. recycling centre and poem
bg.	Marion Bufton Powys CC	E-mail: Reminder re. Play Area inspections
bh.	Kirsty Williams AM	E-mail: Corporate Asset Policy of Powys CC
bi.	Michael Smith NRW	E-mail: Ack invite to HTC press release re. portable ramps for businesses
bj.	NALC	E-mail: Chief Exec's Bulletin April 2019
bk.	Neil Clutton Powys CC	E-mail: Full response re. roof repairs at C. Offices
bl.	Kirsty Williams AM	E-mail: Response to Cllr TS re rates relief
bm.	Thomas Davies	E-mail: Obstruction of highways on Gypsy Castle Lane/St Mary's Church
bn.	Fiona Beckett	E-mail;: Confirmation of new tenant in C. Offices
bo.	Jacque Brown Bronllys Wellbeing Trust	E-mail: Requesting a HTC rep. to replace H. Sawyer
bp.	WilliamsBeales&Co.	E-mail: Forwarded letter from Jeffreys & Powell solicitors
bq.	Jane Pashley BBNP	E-mail: Wkly planning list wk comm. 5th April 2019
br.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 1st - 12th April 2019
bs.	Isla Hampson	E-mail: Request for information on tree felling Old Railway Line
bt.	Npower	Letter re. renewing electricity at Sports Pavilion
bu.	Npower	Invoice for electricity for the Annexe
bv.	Fair on the Square	Recycling Grant application for Fair on the Square
bw.	Powys CC	Rates for Council Offices rooms
bx.	Brissco	Invoice for roundels/waymarkers
by.	OVW	E-mail: Brecon/Radnor meeting 26th April 2019
bz.	Colin Davies Powys CC	E-mail: Confirming new railings fitted outside Granary
ca.	OVW	E-mail: Further guidance from IRP for Cllr payments
cb.	Colette Evans Powys CC	E-mail: Powys CC has only 4 litter pickers available to lend to comm. gps
cc.	Opus	E-mail: Latest invoice for Council Offices
cd.	Claire Bunton	E-mail; Hay Summer Show minutes
ce.	Cllr RWG	E-mail: To Cllr GR re. tree felling on Hay Common
cf.	Unknown	E-mail: Photos of littering at the Warren
cg.	Jane Pashley BBNP	E-mail: Wkly planning list wk comm. 12th April 2019
ch.	BBNP Help Desk	E-mail: Planning permission granted for Radnor House
ci.	CofC	E-mail: Invite to AGM and 1-page summary re. cash machines in Hay
cj.	Opus	Letter re. increase in electricity costs from 1st April 2019
ck.	Npower	Letter reminder for electricity renewal for the Annexe

cl	Cllr TS	E-mail: To NB info from Rhayader T. Clerk re. ATMs
cm	Gareth Richards Powys CC	E-mail: Request use of Registrar's Room recall petition MP Chris Davies
cn	WilliamsBeales&Co.	E-mail: Follow up to e-mail sent on 15th April 2019
co	Barclays	Notification charges statements
cp	Christine Craddock BBNP	E-mail: Full Planning Permission forms for cemetery
cq	PowerPrint	Invoice for: Annual Report & Hay in Bloom Business Rules print runs
cr	NL/Kirsty Williams AM	E-mail: Further responses re. sports relief for Hay Sports Clubs
cs	Sally Carmody	E-mail; Thanks for clearing the waste but outstanding issue
ct	Tim Davies PAVO	E-mail: Invite to attend a meeting on 5th May re. Tri Town Partnership
cu	OVW	E-mail: Draft Cllrs Allowance Opt Out form
cv	Cllr RWG	E-mail: Re.damaged fence at Gliss & tree damage to old railway bridge
cw	Isabelle Grace Keith	Application for role of Hay Town Councillor
cx	Cllr TS	E-mail: Further response re,. Mill Lane to Sally Carmody
cy	Greg Couch Nat West	E-mail: Unable to pay by cheque moving forwards
cz	OVW	E-mail: Opportunity to put motions to OVW by 20th June 2019
da	Kittie Powell BBNP	E-mail: Wkly planning list 19th April 2019
db	Gayle Frewin Powys CC	E-mail: Comm Decisions 15th to 26th April 2019
dc	Natasha Morgan Powys CC	E-mail: Draft agenda for meeting on 2nd May 2019
dd	Welsh Hearts	Request to make Welsh Hearts HTC's charity of the year
de	Sandra Matthews Powys CC	E-mail: Final arrangements for MP Chris Davies recall petition
df	OVW	E-mail: Ack payment of subscription & Cllr rep,.form
dg	CoC	E-mail: AGM mins & confirmation Josh Green as new Chair of CoC
dh	Kirsty Williams AM	E-mail: Follow up from Cllr Aled Davies re. rates relief for Sports Clubs
di	BOSS	E-mail: Invoice for ink
dj	Resident	Thanking HTC for the Annual Report 2018/2019
dk	Barclays	Latest bank statements
dl	BBNP Help Desk	E-mail: Plannng Permission given for 2 Bear Street
dm	OTM	E-mail: Grass cutting April 2019
dn	Wye Local	E-mail:Invoice for Annual Reports inserts May 2019 edition
do	Clerks & Councils	Newsletter
dp	Powys CC	Reminder re. outstanding invoice for £10,734.74
dq	Late Correspondence received after agenda circulated	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

23. Report from County Councillor

8.15 pm

24. Report from the Chairman

25. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

26. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation - None

(b) Planning Applications for Comment - None

27. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

28. Date of June meeting - 3rd June 2019