

# Hay Town Council

Clerk: *Mr Nicholas Burdekin*  
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Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 2<sup>nd</sup> March 2020 at **6.30pm** in the Downstairs Room, Council Offices

Correspondence will be available from 6.15 pm.

**Nick Burdekin**  
Clerk to the Council

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Bronllys Wellbeing Park - Lydia Powell
5. Police update
6. Minutes of the meeting dated 3<sup>rd</sup> February 2020
7. Matters arising from minutes not listed on the agenda: (a) Persimmon play area health & safety update (b) Hay Ice Rink (c) 20 mph signs update (d) Garage repair at Recreation Facilities (e) Any other items from minutes not listed
8. Sub Committee Reports/Minutes:
  - (a) Finance
    - (i) Minutes of meeting dated 28<sup>th</sup> February 2020
    - (b) Fishing and Estates
      - (i) 45 Warren Close tree cutting quote and decision
      - (ii) Damage to the Gliss car park surface / fence / future flooding risk

(c) Town Events

(d) Council Premises

- (i) Minutes from meeting dated 17<sup>th</sup> February 2020
- (ii) Architect visit to Pavilion 21<sup>st</sup> February 2020
- (iii) EPC survey of Pavilion 22<sup>nd</sup> February 2020
- (iv) Fixed Electrical Testing Council Offices - completed 25<sup>th</sup> Feb 2020
- (v) Meeting with Healthmatic re. toilet contract 16<sup>th</sup> March 2020
- (vi) Possible options for funding Recreation Facilities

e) Communications

9. Sports Management Committee

- (i) Next meeting Friday 6<sup>th</sup> March 2020

10. Hay Cemetery

11. Town Councillor vacancy - No election called / Co-option Notice **8.00 pm**

12. Knighton to Hay bus service - discussion topic JPr

13. Local Carbon Hay - *item deferred from 3<sup>rd</sup> February 2020*

- (i) Meeting held on 24<sup>th</sup> January 2020 / "Green Festival" April 2020

14. Transfer of Assets update

- (i) Login Dingle Motte and Bailey - update
- (ii) Hay Common - update

15. The Gliss - *item deferred from 3<sup>rd</sup> February 2020*

- (i) Land Registry

16. 'Shared Spaces' update - *item deferred from 3<sup>rd</sup> February 2020*

17. Consultation:

- (i) Hay & Cusop War Memorial Proposal for Listed Building status - Deadline 24 March 2020

18. Play Areas

- (a) Monthly Inspection

19. Report of the Clerk/Responsible Financial Officer

- (i)

**March 2020 Correspondence**

a	Welsh Water	Invoices for Sports Pavilion Public Conveniences Ox Rd.
b	Wales in Bloom	E-mail: Info on Wales in Bloom process
c	Sian Lewis-Davies Powys CC	E-mail: Electoral Roll register
d	Hay Summer Show Claire Bunton	E-mail: Recycling Grant application Summer Show 2020
e	Lisa Williams BBNP	E-mail: Planning App. 20/18227/FUL Laurel Cottage

f	HCI Data	E-mail: HTC needs to renew domain hosting
g	Marion Bufton Powys CC	E-mail: Play inspections request form
h	Michael Eccles Hay Library CIC	E-mail: Update HTC re. 5-yr funding plan Hay Library
i	David Pritchard Powys CC	E-mail: Update on Hay Common CAT/Graziers
j	Gayle Frewin Powys CC	E-mail: Community Plann. decisions 20th-31st Jan 2020
k	Lisa Williams BBNP	E-mail: Planning App: 20/18250/FUL
l	Jane Pashley BBNP	E-mail: Wkly planning apps 31 Jan 2020
m	Opus	E-mail: Submit meter readings Council Offices
n	Huws Gray	Invoice
o	Minister Ken Skates	E-mail response to Cllr JPr re T14 bus service
p	Wales in Bloom	E-mail: Entry fee
q	Cllr JPr	E-mail: Brecon Town Council looking for Youth Reps
r	Kirsty Williams AM	E-mail: Re. Hay as a 20 mph zone
s	Brecon & Radnor Area Committee	E-mail: Agenda for 21st February 2020
t	David James B.M Lions	E-mail: £200 contribution to Hay in Bloom
u	Barclays	Latest statements
v	Huws Gray	Invoice no. IA197154
w	Mike Harris Hay Cricket Club	Request for info re. Sports Pavilion
x	Claire Bunton 1st Hay Scouts	E-mail: Request for paint runner Hay Common
y	NALC	E-mail: Chief Exec bulletin
z	Welsh Audit Office	E-mail: Invoice
aa	OTM	E-mail: Invoice for Jan 2020 grass cutting
ab	Chamber of Commerce	E-mail: Mins from meeting 3rd Feb 2020
ac	HCI Data Ltd	E-mail: Invoice for 2 years domain hosting
ad	OVW	E-bulletin
ae	OVW	E-mail: Annual Membership renewal
af	Paul Morgan	E-mail: Re fences installed River Wye footpath/the Warren
ag	Jane Pashley BBNP	E-mail: Wkly planning apps 7th Feb 2020
ah	David Pritchard Powys CC	E-mail: Request HTC rooms for C. Offices lease
ai	Hay Bowls Club	Recycling Grant application
aj	British Gas	Invoice: Electric - Clock Tower toilets Nov 2019 to Feb 2020
ak	OVW	OVW subscription/invoice for 2020/2021
al	OVW	E-mail: Big Spring Clean 20 March - 13 April 2020
am	Emma Jackons PCSO	E-mail: Confirming new PCSO for Hay
an	Sian Lewis-Davies Powys CC	E-mail: Ack Helen Davies resignation
ao	Andrew Bevan AB Planning	E-mail: Possible further consultation mixed-use site
ap	BOSS	E-mail: Invoice for stationery
aq	Corona	E-mail: Invoice for gas sports pavilion
ar	David Jones	E-mail: Quote for EPC for sports pavilion
as	The Pension Regulator	Pension Regulator confirm HTC re declaration
at	Lee Waters Minister for Transport	Letter in response to HTC's request for Active Travel status
au	Hay Dial-a-Ride	E-mail re. potential for office at Sports Pavilion
av	Claire Lewis Powys CC	E-mail: Info on Common Land
aw	Shane Thomas Powys CC	E-mail: Invite to Clerks to attend meeting Wed 11 March
ax	Opus	E-mail: Invoices Council Offices electric Jan-Feb 2020
ay	OTM	E-mail: Quote for works to rear of 45 Warren Close
az	British Gas	Renewal reminder Clock Tower toilets 16 April 2020

ba	Roy Minter C. Offices tenant	E-mail: Ack notice to vacate 4th May 2020
bb	Karen Greenfield Healthmatic	E-mail: Quote for repairs to toilets
bc	Peter Hurn Welsh Water	E-mail: Signed licence for the Gliss
bd	IRPW	E-mail: Latest IRPW Annual Report
be	BOSS	(x2) invoices for ink and stationery
bf	Government	E-mail: HTC domain name needs to be .gov.uk
bg	Wales in Bloom	E-mail: Ack. receipt of Hay in Bloom entry fee
bh	Tim Pugh	E-mail: Invoice for new I.T. equipment Clerk's office
bi	Paul Golding	E-mail: German motorbikes not visiting Hay now
bj	Powys CC	E-mail: Recycling fund remittance
bk	Kittie Powell BBNP	E-mail: Wkly planning apps 21st Feb 2020
bl	Hay Primary School	E-mail: Request de-fib storage container from HTC
bm	Christopher Thomas	E-mail: Consultation re. Listed Building status War Memorial
bn	HMRC	New paying in book for 2020/2021
bo	Welsh Water	Signed hard copy of licence for the Gliss
bp	IMD	Quote for 45 Warren Close tree maintenance
vq	Amy Jervis Persimmon	E-mail: Response re. play area off Birch Close H&S issues
br	Paul Egan OVW	E-mail: Legal response re. funds for Hay Library CIC
bs	Birch Electricals	E-mail: Invoice for Fixed Electrical Test C. Offices
bt	OVW	E-mail: OVW Conference invite 20 May 2020
bu	Sarah Powell	E-mail: Request info on tender process for land nr Railway Line
<b>bv</b>	<b>LATE CORRESPONDENCE</b>	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

20. Report from County Councillor

8.45 pm

21. Report from the Chairman

22. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

23. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **20/18227/FUL** – Address: *Laurel Cottage, Church Street, Hay-on-Wye HR3 5AN* - Single-storey conservatory to side. Skylights and alterations to patio - *no objections*

(b) Planning Applications for Comment

None

24. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard

to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

25. Date of next meeting - 6<sup>th</sup> April 2020