

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 5th March 2018 at **6.00pm** at The Swan Hotel, Church Street, Hay-on-Wye

Planning applications and correspondence will be available from 5.45pm.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Jon Adams, Bronllys Wellbeing Park - work streams and next steps
4. Questions from the Public (5 mins allowed)
5. Police update
6. Minutes of the meeting dated 5th February 2018
7. Matters arising from minutes not listed on the agenda: (a) Legionella testing (b) Bell Bank Bench (c) TTOW (d) Residents parking permits (e) Any other items from minutes not listed
8. Sub Committee Reports/Minutes: 6.30pm
 - (a) Finance
 - (i) IRPW Annual Report
 - (b) Fishing & Estates
 - (i) Minutes of the Sub Committee meeting 19th February 2018
 - (ii) Land Registry
 - (iii) Damage to fence by St Marys Church
 - (c) Town Events
 - (i) Minutes of the Sub Committee meeting 19th February 2018
 - (ii) Award Ceremony for Hay Citizen of the Year / Special Council meeting needed

- (iii) Condition of Christmas Lights
- (d) Recycling Fund
- (e) Council Premises
 - i. Damage to Council Office Roof
 - ii. Pavement Toilets - Electricity Contract
- (f) Communications
 - i. Data Protection - new legislation (General Data Protection Regulations) May 2018
 - ii. Website
- 9. Transfer of Assets update
- 10. Library Building update
- 11. HADSCAL - Community Centre update
- 12. Kingdom Festival
- 13. Walking Festival
- 14. Bonfire Night 2019
- 15. Fair Trade Group - Press Release
- 16. Damage to Bus Shelter
- 17. Consultations
 - (a) Waste Duty of Care (Welsh Government/Defra)
 - (b) Community and Town Council Review (One Voice Wales/Welsh Government)
- 18. Town Plan update
 - (i) Miles without Stiles/accessibility
 - (ii) Grant Funding Possibility - NRW Expression of Interest Update
 - (iii) Review of Plan
- 19. Hay Woodland Group - Update
- 20. Cycleway from Brecon to Hay - update
- 21. Recreation Facilities update
 - (i) Minutes from Sports Committee AGM & Committee Meeting - 12th February 2018
- 22. Play Areas
 - (a) Monthly Inspections
- 23. Report of the Clerk/Responsible Financial Officer
 - i. Correspondence

7.15pm

March 2018 Correspondence

- | | | |
|----|---------------|---|
| a. | GloversureLtd | E-mail: invoice for deposit new website |
| b. | Corona | E-mail: newsletter |
| c. | NHS | E-mail: agreed to extend deadline for Major Trauma network response |

d.	Play Wales	E-mail: E-bulletin for Feb 2018
e.	WPS Insurance	E-mail: Insurance brokers
f.	SWOAPG	E-mail: Update re. rubble in the river
g.	BBNP	E-mail: Agenda for Feb 9th meeting
h.	John Price	E-mail: Update request re. Eileen Bufton bench
i.	Bronllys Wellbeing Trust	E-mail: Press release & thanks to Cllr Stedman/Mayor
j.	Craig Eager	Invoice for window cleaning
k.	IMD	Invoice for cutting hedge, Rec Grounds, de-weeding car park
l.	Scottish Power	Tax invoice for electric for Council Offices
m.	British Gas	Electric bill for Rec Grounds
n.	British Gas	Electric bill for Rec Grounds Powys CC
o.	British Gas	Electric bill for Clock Tower toilets
p.	R&BLC	E-mail: Agenda for Feb 8th meeting
q.	HCI Data Ltd	E-mail: Change of access code to client area
r.	Family Place	E-mail: Meeting with HTC
s.	Dyfed Police	E-mail: Community newsletter Feb 2018
t.	Dyfed Police	E-mail: Shed break ins Llangynidr area
u.	Opus Energy	E-mail: Request for meter readings
v.	Hay Music Trust	E-mail: Request re. putting up banners in Hay
w.	Huw Morris	E-mail: Quote for tree works, Millbank/The Gliss
x.	Royal British Legion	E-mail: Request for HTC rep. to attend 4/5th commemoration
y.	Renwick Russell	E-mail: Further info for EU Audit
z.	Talgarth Clerk	E-mail: Legionella Log Book
aa.	Gareth Ratcliffe	E-mail: link to 'must do' legionella testing
ab.	Cllr JP	E-mail: Response to Major Trauma network cons.
ac.	Hay Primary School	E-mail: Container already in use
ad.	OVW	E-mail: Links to Ombudsman's Casebook
ae.	Registrar's Powys CC	E-mail: Request for Fire Risk assessment
af.	Dyfed Police	E-mail: Monthly report
ag.	OVW	E-mail: Letter committing to no fees for child burials
ah.	Dial-a-Ride	Grant Application for 2017/18
ai.	HCI Data Ltd	E-mail: Invoice for web domain name
aj.	Chamber of Commerce	E-mail: Next meeting to be held on 12th Feb
ak.	PAVO	E-mail: Feb Briefing Note
al.	Powys CC	E-mail: Links to non-emergency care report
am.	GR/Powys CC	E-mail: Response re. residents parking
an.	Land Registry	E-mail: Trialling new process
ao.	GR/Powys CC	E-mail: Grass cutting costs at cemetery
ap.	Powys CC	E-mail: Hay May Fair 14-20th May 2018
aq.	Powys CC	E-mail: Councillor vacancy advert
ar.	Powys CC	E-mail: Can request full list of Register of Electors
as.	Kevin Davies	E-mail: Request re. Planning App to remove trees Booth Gardens
at.	Anita Wright	E-mail: Concerns re. lorry obstruction/muddy paths at Bookers Edge
au.	OTM	E-mail: Quote for tree works at the Gliss
av.	BBNP	E-mail: Wkly planning apps 2nd Feb 2018
aw.	Cusop Clerk	E-mail: Response re. lorries on Newport Street
ax.	Kevin Davies	E-mail: Further update re. planning app Booth Gardens
ay.	Marian Lally	Payroll
az.	OVW	Annual membership renewal for 2018/2019
ba.	Barclays	Latest statement for Project Account

bb.	British Gas	Renewal for gas supply Council Offices 1,2 or 3 year options
bc.	BBNP	Planning Permission: 18/15749/ADV
bd.	OTM	E-mail: Quote for trees at the Gliss
be.	Madeleine Williams	French pension
bf.	Norris & Fisher	Insurance brokers
bg.	Dial-a-Ride	E-mail: Invoice for Xmas lunch transport
bh.	Alan Davies	Quote for installing bench at Swan Bank
bi.	Alan Davies	Quote for installing bench at Hay Bridge/repairing existing bench
bj.	Brecon Beacons Tourism	E-mail: Next meeting 27th Feb 2018
bk.	Powys CC	E-mail: Remittance £443.50
bl.	Helen Morris	E-mail: Still no heating in tenants room
bm.	Bell Bank Club	Cheque for £625.00 for Eileen Bufton bench
bn.	Welsh Government	E-mail: Feb 2018 newsletter
bo.	TS/Powys CC	E-mail: Cabinet response to GR's question 1
bp.	TS/Powys CC	E-mail; Cabinet response to GR's question 2
bq.	Opus Energy	E-mail: Invoices
br	Heather Jerman	E-mail: Enquiry re. renting office space
bs.	BBNP	Wkly planning apps 9th Feb 2018
bt.	Chamber of Commerce	E-mail: Minutes 12th Feb meeting
bu.	Powys CC	E-mail: Planning decisions 30/01 to 16/02/18
bv.	Alistair Shaw	E-mail; X-mas lights all removed from C. Offices basement
bw.	Welsh Water	E-mail: Ack. that notices will be served at the Gliss
bx.	Keep Wales Tidy	E-mail: Request for T.Councils to join Spring Clean
by,	Buttermarket	E-mail: Does HTC need Buttermarket for C of the Y?
bz.	EM Davis Engraving	E-mail: Proof of Hay C of the Y Roll of Honour
ca	Wye Valley Mediation	E-mail: Accommodation
cb	WilliamBeales&Co.	E-mail: Text for approval for Welsh Water transfer at the Gliss
cc	Healthmatic	E-mail: Hand dryer not working
cd	Joshua Green	E-mail: Confirmation of 2 HTC events Independence Celebs
ce	Healthmatic	E-mail: Request to meet re. SLA
cf	OVW	E-mail: Advice on cemeteries
cg	British Gas	Request for o/standing electric payment
ch	British Gas	Request for o/standing electric payment
ci	Corona Energy	Remittance of £23.45 for Sports Pavilion
cj	Powys CC	O/standing payment for Room A Council Offices
ck	Powys CC	O/standing payment for Room L Council Offices
cl	Powys CC	O/standing payment for Room H Council Offices
cm	Wye Catch. Conservators	Update and invite to AGM on 2nd March 2018
cn	Npower	Recognition of complaint from HTC re. taking over contracts
co	Resident	Request for update on damaged fencing at the Warren/Log-in Dingle
cp	Powys CC	Request for update on Gateway to Wales sign licence
cq	Julia Justice	Cheque for replacing bench at Swan Bank
cr	Barclays	Leominster branch moving location
cs	Wye Catchment Conservators	Update
ct	Landscape & Amenities	Landscape product amenity
cu	HAGS	Playground Solutions
cv	Kevin Davies	E-mail: Further update re. trees at Booth Gardens
cw	Powys CC	E-mail: Confirmation of rate payments
cx	Kidney Wales	Walk for Life events
cy	Clerks & Councils	Newsletter

cz	Scottish Power	Reminder re. £29.21 payment electricity
da	Barclays	Mixed payment plan charges
db	BBNP	Wkly planning apps 16th Feb 2018
dc	BBNP	Planning application 18/15834/FUL
dd	Dyfed Police	E-mail: No suspect found re. bus shelter
de	IRPW	E-mail: Link to annual report
df	Healthmatic	E-mail: Report of 2 more broken hand dryers
dg	WilliamBeales&Co.	E-mail: Copy of letter sent to Welsh Water re. the Gliss
dh	Cusop Clerk	E-mail: Bookers Edge Housing
di	Hay Primary School	E-mail: Open day Thursday 8th March 2018
dj	Marian Lally	Payroll
dk	Local Democracy/Boundary Comm.	Draft Proposals Report

Late Correspondence

ii. Balances & issue of cheques

24. Report from County Councillor

8.15pm

25. Report from the Chairman

26. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

27. Planning

(a) Urgent Mayor and Deputy Mayor Authorisations
None

(b) Planning Applications for Comment

(i) Application Ref: **18/15834/FUL** The Croft, Gypsy Castle Lane: *Demolition of existing single storey structure and erection of extension to existing dwelling*

(c) Application Ref: **18/15728/TRCA** Footpath behind Booth Gardens: *Removal of trees - update*

28. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings)

Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

29. Date of next meeting - Monday 9th April 2018- 6pm (venue to be agreed)