

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
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www.hay-on-wye.co.uk/htc
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 4th June 2018 at **6.00pm** at the Sports Pavilion, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 5.45pm.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Kingdom Project presentation - Georgie Cooke
4. Questions from the Public (5 mins allowed)
5. Police update
6. Minutes of the meetings dated 14th May 2018 & Special Council meeting 22nd May 2018
7. Matters arising from minutes not listed on the agenda: (a) TTOW (b) School designs for bus shelter (c) Siting of plaques (d) Warren Steps update (e) Hay Reserve held by Powys CC (f) Damage to fence behind St Mary's Church (g) Business debit card (h) Annex improvements (i) Brian Wilding bench (j) Any other items from minutes not listed

8. Sub Committee Reports/Minutes:
 - (a) Action Plans for 2018/19
 - (b) Finance
 - (i) Minutes of the meeting dated 31st May 2018
 - (ii) Business Debit Card
 - (c) Fishing & Estates
 - (d) Town Events
 - i. Meeting with Chamber of Commerce re. Christmas lights
 - (e) Council Premises
 - i. Damage to Council Office Roof
 - ii. Vacant room - main building
 - (f) Communications
 - i. Data Protection - new legislation (General Data Protection Regulations)
 - ii. Website update
 - iii. Wye Local Article
9. The Gliss
 - (i) Land Registry
 - (ii) Welsh Water works at the Gliss
10. Transfer of Assets update
 - i. Library building
 - ii. The Login Dingle Motte and Bailey
11. Hay in Bloom - update 7.45pm
12. Date of Special Council meeting to approve 2017/2018 audited accounts
13. Legionella Testing
14. Meet the Council event at the Swan
15. Review of Festivals
16. Sports Management Committee
 - (i) Possible lease arrangements with HADSCAL
17. Consultations
 - (i) "Strengthening Local Government" Welsh Government deadline 12th June
 - (ii) Powys CC Consultation on parking for Blue Badge holders
- 18 . Town Plan update
 - (i) Miles without Stiles/accessibility
 - (ii) Grant - NRW Expression of Interest Update
 - (iii) Review of Plan

19. Play Areas

(a) Monthly Inspections

20. Report of the Clerk/Responsible Financial Officer

i.

June 2018 Correspondence

a.	Peter Norton	E-mail: Request re. Hay Library/ hire of venue for yoga classes
b.	Earth Anchors	E-mail: costs for picnic benches
c.	PAVO	E-mail: E-newsletter May 2018
d.	Brecon Beacons Tourism	E-mail: Invite to Spring Social
e.	BBNP	E-mail: Invite to Access Forum 17th May
f.	Andrew Williams/CoC	E-mail: Andrew Williams confirming he is new Chair of CoC
g.	Respect for Animals	E-mail: Freedom of Information request
h.	Barclays	Latest statements
i.	Becky Shaw	E-mail: Request re. possibility of tennis lessons in Hay on Sat.
j.	OVW	E-mail: Yr 1 Review of Wellbeing Act
k.	OVW	E-mail: Exemption for Town Councils to appoint a DPO/GDPR
l.	Brecon Town Council	E-mail: Reference request re. Healthmatic
m.	David Pritchard Powys CC	E-mail: Latest response re. fence behind St Mary's Church
n.	Powys CC	E-mail: Planning apps 02/03 - 11/05/18
o.	BBNP	E-mail: Wkly list of planning apps 4th May 2018
p.	Opus	E-mail: Invoice for 2nd Nov 2017 to 27th March 2018
q.	Opus	E-mail: Summary of account
r.	Electoral Services	E-mail: Request info for any Youth Reps on Town Council
s.	Maggie Budd	Receipts for cleaning
t.	Dial a Ride	Thank you letter for £500 grant
u.	OVW	E-mail: Good Practice Exchange Calendar
v.	Neil Clutton	E-mail: Request invoice for town clock winding
w.	Hugh Sawyer	E-mail: 2040 Powys Wellbeing Plan
x.	BBNP	E-mail: Planning app 18/16000/FUL 1 Castle Wall
y.	David Pritchard Powys CC	E-mail: Update re. Log-in Dingle Asset Transfer
z.	The Swan Hotel	Invoice for room hire 14th May 2018
aa.	Frank Davies	Invoice for painting b/white post outside Council Offices
ab.	Frank Davies	Inv. for removing perspex sheets/painting graffiti bus shelter
ac.	Frank Davies	Inv. for removing wooden post/notice board re-staining picnic site
ad.	Brecon & Radnor Committee	Invite to meeting 18th May 2018
ae.	Cricket Club	Cheque for £1k for contribution to Sports Facilities
af.	Corona	E-mail: Invoice for gas supply Sports Pavilion
ag.	BOSS	E-mail: Invoice for files and paper
ah.	G Ratcliffe/Shane Thomas	E-mail: Report of railings moving under pressure on Hay Bridge
ai.	Colin Davies Powys CC	E-mail: Response to G Ratcliffe re. pot holes - Globe and old vets
aj.	G. Ratcliffe/Martin Harbour	E-mail: Re.parking at Wyeside/removing grass and asphaltting
ak.	Neil Clutton	E-mail: Latest e-mails re. costs for repairing C.Offices roof
al.	Opus	E-mail: Invoice 18th April to 17th May 2018
am.	Hay Castle Trust	E-mail: Request to keep HTC's details re. GDPR

an.	SWOAPG	E-mail: Ack HTC's registration for 2018/19
ao.	Alcumus	E-mail: Quote re. legionella risk assessments
ap.	Stephen Butcher	E-mail: Confirmation RoSPA inspections have been ordered
aq.	Talgarth Clerk	E-mail: GDPR Toolkit
ar.	Sian Lewis Davis	E-mail: Ack. James Prothero's signed Decl. of Acceptance as Cllr
as.	BBNP	E-mail: Wkly list of planning apps 11th May 2018
at.	Cariads	E-mail: Invoice for May edition of Wye Local
au.	BBNP	E-mail: Permission granted for 18/15933/LBC Compton House
av.	Scottish Power	Electricity price increases
aw.	NHW Wales	Invite to tea party 5th July Bronllys Hospital
ax.	Society of Clerks	GDPR letter
ay.	Barclays	E-payment charges
az.	Powys CC	Signed licence returned for Gateway to Wales sign
ba.	Seafarers UK	Red Ensign day 3rd Sept 2018
bb.	TS	E-mail: Letter of Support for Kingdom project
bc.	Ken Yorston Powys CC	E-mail: Cemetery updates in writing
bd.	JP	E-mail: Recycling Grant for Brecon to Hay Cycle path
be.	OVW	E-mail: PowerUp leaflet re. energy saving advice
bf.	OVW	E-mail: 2 reports online
bg.	David Pritchard Powys CC	E-mail: Land valuation for cemetery
bh.	OVW	E-mail: May 2018 e-bulletin
bi.	Gareth Ratcliffe	E-mail: How the Light Gets in lighting levels
bj.	Camper/visitor	E-mail: Complaint about noise from How the Light Gets In
bk.	Jon Farley	E-mail: Is HTC responsible for How the Light Gets in licencing
bl.	Powys CC	Invoice for playground inspections
bm.	BBNP	E-mail: Wkly list of planning apps 18th May
bn.	Kate Lawrence Powys CC	E-mail: Ack. June 2017 Cllr co-options
bo.	ICO	E-mail: Security number for GDPR
bp.	Welsh Water	E-mail: Holding response re. tarmacking at the Gliss
bq.	ICO	E-mail: Registration details/request for £40.00 payment
br.	Barclays	Latest statements
bs	Late Correspondence	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor

8.45 pm

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation
None

(b) Planning Applications for Comment

(i) Application Ref **18/16001/ADV** - 1 Castle Wall, Back Fold, Hay-on-Wye HR3 5EQ: New Shop Fascia sign

(ii) Application Ref **18/16001/FUL** - 1 Castle Wall, Back Fold, Hay-on-Wye HR3 5EQ: Removal of existing shop front which it is beyond repair, concrete foundation and brick plinth single skin wall to be built to support new frame.

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

26. Date of July meeting - Monday 2nd July 2018

Date of Special Council meeting - to be confirmed