

# Hay Town Council

Clerk: *Mr Nicholas Burdekin*  
Hay Town Council  
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Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 2<sup>nd</sup> December 2019 at **6.30pm** in the Downstairs Room, Council Offices

Correspondence will be available from 6.15 pm.

**Nick Burdekin**  
Clerk to the Council

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 4<sup>th</sup> November 2019
6. Matters arising from minutes not listed on the agenda: (a) Hay Shire Reserve held by Powys CC (b) Community Bank - update from FH (c) Citizen of the Year Board - update (d) Yellow-dog campaign - update (e) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
  - (a) Finance
    - (i) Admin Assistant - Update on applications (deadline 25<sup>th</sup> Nov 2019) and agree next steps
    - (ii) Precept 2020/2021 - Deadline for precept request 24<sup>th</sup> Jan 2020. Steer needed from Cllrs
  - (b) Fishing and Estates
    - (i) Date for next meeting including grass cutting tender 2020/2021

- (c) Town Events
  - (i) Community Christmas Lunch - update and outstanding actions
- (d) Council Premises
  - (i) Minutes of meeting dated 18<sup>th</sup> November 2019
- (e) Communications
  - (i) Next meeting - 6<sup>th</sup> December 2019
  - (ii) DAS Legal Response re. Warren Steps - next / final step
  - (iii) Mobile phone number for Clerk - need a separate business number?
- 8. HTC continued running of both sets of Public Conveniences
  - (i) Freehold Transfer from Powys CC
  - (ii) Cost comparison from 20p to 30p
  - (iii) Card payments - update/follow up action
- 9. HADSCAL
  - (i) Update on Community Hall - Covered under Item 23 below - Group Representatives
- 10. Sports Management Committee
  - (i) Lease to HTC from Powys CC - update from TS/NB
  - (ii) Meeting with the Bowls Club - Friday 22<sup>nd</sup> November 2019
  - (iii) Meeting with Sports Wales re. £15k grant - Friday 22<sup>nd</sup> November 2019
- 11. Town Councillor vacancy - no applications **8.00 pm**
- 12. Back Fold Alley white walls - update from FH
- 13. Climate Change Emergency Action Plan
  - (i) National Lottery "Climate Action Fund" Expressions of Interest - Proposal by IK
  - (ii) Letter to Welsh Minister for Economy and Transport, Lee Waters - update from IK
  - (iii) Link between Low Carbon Group and HTC - e.g. should there be a councillor on the CBS?
- 14. Meeting with Jo Lancey, Powys CC Highways - Monday 25<sup>th</sup> November 2019
- 15. Transfer of Assets update
  - (i) Login Dingle Motte and Bailey - update
  - (ii) Hay Common - update
- 16. The Gliss
  - (i) Welsh Water - Draft Licence update
  - (ii) Land Registry
- 17. 'Shared Spaces' update  
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## 18. Consultation:

- (i) PAVO Stakeholder Feedback 2019 - Deadline 13<sup>th</sup> December 2019 (No nominated Cllr)
- (ii) Board of Community Health Councils - Priorities for 2020/2021 - No clear deadline (Cllrs JP and IK for response)

## 19. Play Areas

- (a) Monthly Inspection

## 20. Report of the Clerk/Responsible Financial Officer

### (i)

#### Dec 2019 Correspondence

a	Sian Lewis-Davies Powys CC	E-mail: Confirming no election called for vacant Cllr role
b	OVW	E-mail: Model Financial Regs (Wales) 2019
c.	Neil Clutton Powys CC	E-mail: Thank HTC for resolving roof repairs invoice C. Offices E-mail: Confirm. waste will be collected Bear St on 31st Oct 2019
d.	Colette Evans	
e.	Debbie Day Welsh Blood	E-mail: Poster for blood donating sessions
f.	Sian Lewis-Davies Powys CC	E-mail: Co-option of Cllr information
g.	OVW	E-mail: Letter re. importance biodiversity future planning apps.
h.	M. Trolley Powys Access Forum	E-mail: Big Lottery Funding - Countryside Access
i.	Wayne Morris	E-mail: Ack. update re. speeding traffic in Hay
j.	Chamber of Commerce	E-mail: Next meeting 4th Nov 2019
k.	NALC	E-mail: Chief Exec's Bulletin
l.	Lisa Hughes BBNP	E-mail: Permission given for planning app new Hay Cemetery
m.	Marian Lally	E-mail: Payroll
n.	David Allday Powys CC	E-mail: Confirm 6 bike racks available not 7
o.	Clyro Clerk	E-mail: Re. work together to get Active Travel Settlement
p.	H2T	E-mail: Fundraiser Booths Bookshop 6th Dec 2019
q.	Gareth Ellis Green Valleys	E-mail: Confirming energy champions training 18th Nov 2019
r.	Cllr TS/Zoe Tranter	E-mail: Clean & final lease for Rec. Facilities
s.	Jed Needs	E-mail: CBS Director Form for signing
t.	Shan Bowden OVW	E-mail: NALC guidance on pension eligibility
u.	Jo Lancey Powys CC	E-mail: Blue Boar survey results
v.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 25th Oct 2019
w.	Opus	E-mail: Request for meter readings
x.	Cllr TS/Zoe Tranter	E-mail: List of fixtures and fittings for Rec. Facilities
y.	BT	E-mail: Kiosk on Broad St not eligible for adoption
z.	OVW	E-mail: Minor amendment to SuDS legislation
aa.	OVW	E-mail: Reminder to send in Cllr payments for 2018/2019
ab.	Powys CC	Rates for Registrar's Room/Clerk's Room/Chamber
ac.	Huws Gray	Invoice for concrete install interpretation boards
ad	BBNP	E-mail; Local Access Area Forum agenda 12th Nov 2019
ae.	Sue Hankey Llangynidr	E-mail: Request for help with Town Plan
af.	Cllr GR	E-mail: Plan of new parking area 1-30 Wyeside Gardens
ag.	PAVO	E-mail: Consultation PAVO stakeholder feedback 2019
ah.	DAS Legal	E-mail: Unable to help defend HTC re claims on property
ai.	Ann Owen Powys CC	E-mail: Requesting Precept for 2020/2021

aj.	OVW	E-mail: Consultation on NHS priorities 2020/2021
ak.	Cllr JP/TS/GR/Adrian/Janice	E-mails: Concerning proposed closure of Cattle Market car park
al.	David Pritchard Powys CC	E-mail: Request info re. C.Offices/tenants/fire safety etc.
am.	British Legion	Invoice for wreath
an.	British Gas	Invoice for electric Clock Tower toilets
ao.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 1st Nov 2019
ap.	Kate Clarrke	E-mail: Request branches cut back Church St/Forest Rd
aq.	OVW	E-mail: Overview of S.6 biodiversity req's for Town Councils
ar.	Gayle Frewin Powys CC	E-mail: Comm. Decision notices 28th Oct-8th Nov 2019
as.	David Pritchard Powys CC	E-mail: Clarification re. CAT area for Login Dingle
at.	Rhodri Clark History Points	E-mail: Ask HTC permission/contribution War Memorial QR
au.	Ceri Richards Sports Wales	E-mail: Confirm. Need signed copies of leases re Bowls Pav.
av.	Jane Errington Bronllys W. Park	E-mail: Invite to HTC to attend meeting 18th Nov 2019
aw.	Wye Local	E-mail: Proof of Dec 2019 article
ax.	Cllr TS	E-mail: Refill Hay potential scheme for Low Carbon Hay
ay.	OVW	E-mail: Minutes of Larger Council meeting
az.	B&R Express	Invoice for Admin Assistant job
ba.	Citizens Advice Bureau	Request for donation from HTC
bb.	Barclays	Latest bank statement
bc.	Applicant for Admin role	E-mail: Request Admin Asst application form
bd.	Applicant for Admin role	E-mail: Request Admin Asst application form
be.	Sarah Powell	E-mail: Expressing interest in leased land Peter Howells
bf.	Applicant for Admin role	E-mail: Request Admin Ass application form
bg.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 8th Nov 2019
bh.	Applicant for Admin role	E-mail: Request Admin Ass. Application form
bi.	NB/Joan Lockett Welsh Govnt	E-mail: Cancellation of Julie James AM visit
bj.	Paul Egan OVW	E-mail: HTC can hold grants for other bodies
bk.	Lee Evans Powys CC	E-mail: Invite to Schools Vision 2019 workshops
bl.	Applicant for Admin role	Admin Assistant completed app form
bm.	Barclays	E-payment charges
bn.	BBNP	E-mail: Permission granted 17/14686/OUT
bo.	Opus	E-mail: Invoices electric C. Offices 18 Oct to 16 Nov 2019
bp.	Applicant for Admin role	Admin Assistant completed app form
bq.	BBNP Helpdesk	E-mail: Planning permission granted 17/14686/OUT
br.	Zoe Tranter	E-mail: Explaining HTC lease needs Fixtures & Fittings added
bs.	Claire Bunton Scouts	E-mail: Possible 6km paint runner for Summer Show
bt.	Applicant for Admin role	Admin Assistant completed app form
bu.	BOSS	E-mail: Invoice for ink/dividers
bv.	Gareth Ellis Green Valleys CIC	E-mail: Notes from Energy Saving Champions training
bw.	Ian Mills Powys CC	E-mail: Road closure Winter Festival/X-mas light w/end
bx.	Cllr IK	E-mail: National Lottery Fund opportunity
by.	Fiona Games Registrar's	E-mail: Remove safes etc. on 16th Dec 2019
bz.	Welsh Government	E-mail: Confirm receipt Cllr payments 2018/2019
ca.	Welsh Government	E-mail: Consult. deadline 17 Jan 2020 More Equal Wales
cb.	NALC	E-bulleting Nov 2019
cc.	Josh Green CofC	E-mail: Issue of lack of card payment Ox. Road car park
cd.	Applicant for Admin role	Admin Assistant completed app form

ce.	Hay T.I. / Lazare Mohamed	E-mail: Virtual art display of Timbuktu request
cf.	Applicant for Admin role	Admin Assistant completed app form
cg.	Paul Egan OVW	E-mail: Will ask for legal advice re. vexatious complaint
ch.	CoC	E-mail: Christmas Lights turn on 29th Nov 2019
ci.	Jane Pashley BBNP	E-mail: Wkly planning list 15th Nov 2019
cj.	Paul Egan OVW	E-mail: Vexatious complaint update
ck.	Wye Local	E-mail: Invoice for Dec 2019 article
cl.	Martin Bull Welsh Govnt	E-mail: Spending limit 2020/2021 S137 monies
cm.	BBNP Helpdesk	E-mail: Planning granted for 19/17871/FUL Borok Street
cn.	Ruth Stafford Welsh Govt	E-mail: Request for allotment site(s) managed by T.Councils
co.	<b>Late Correspondence</b>	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

21. Report from County Councillor 9.00 pm

22. Report from the Chairman

23. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce; (k) HOWLS; (l) HADSCAL community centre; (m) Hay Summer Show

24. Planning

(a) Urgent Mayor and Deputy Mayor Authorisation - None

(b) Planning Applications for Comment - None

25. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

26. Date of next meeting - 6<sup>th</sup> January 2020