

# Hay Town Council

Clerk & Financial Officer: Nigel Lewis  
Hay Town Council  
Council Offices  
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 3<sup>rd</sup> December 2018 at **6.30pm** at the Swan Hotel, Brecon Rd, Hay-on-Wye

Planning applications and correspondence will be available from 6.00pm.

**Nick Burdekin**  
Clerk to the Council

## AGENDA

### Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 5<sup>th</sup> November 2018 and the Special Council meeting dated 19<sup>th</sup> November 2018
6. Matters arising from minutes not listed on the agenda: (a) Barclays Bank (b) Hay Reserve held by Powys CC (c) Safety concerns Blue Boar junction (d) Legionella and statutory testing (e) Warren Steps letter - response from HTC (f) Council Offices tenant - outstanding rent (g) Town Councillor vacancy update (h) Community Noticeboard offer from Warren Trust (i) Mill Lane Closure (j) Any other items from minutes not listed
7. Sub Committee Reports/Minutes:
  - (a) Finance
  - (b) Fishing and Estates

- (c) Town Events
  - (i) Senior Citizens' Party January 2019 - Outstanding actions
- (d) Council Premises
- (e) Communications

8. Sports Management Committee  
(l) Finance meeting

9. Powys CC Cabinet Meeting 28<sup>th</sup> November 2018 - Any Response

10. TTOW - Update

11. Implementation of Independent Remuneration Panel for Wales (IRPW) recommendations

- (a) Mayor and Deputy Mayor's allowance up to £1,500.00
- (b) £500.00 allowance for 5 representatives
- (c) £150.00 allowance for telephone

12. Transfer of Assets update

- (i) Login Dingle Motte and Bailey
- (ii) Hay Common

13. The Gliss

- (i) Land Registry
- (ii) Welsh Water asset transfer at the Gliss

14. Green Waste

- (i) Powys CC's decision and Green Waste / Composting in Hay
- (ii) Request from Abermule (with Llandyssil) Community Council

15. Hay Bridge Parapet upgrades

16. Shared Spaces update

17. Consultations

- (i) Wales Fire and Rescue Service - Deadline 7<sup>th</sup> December 2018 (AP)

7.15 pm

18. Play Areas

- (a) Monthly Inspection

19. Report of the Clerk/Responsible Financial Officer

- (i)

**December 2018 Correspondence**

- |    |                          |   |
|----|--------------------------|---|
| a  | Phil Powell Gwent Energy | E-mail: Meeting at Swan Hotel re. electric car points |
| b  | Eifion Jones BBNP        | E-mail: Mill Lane Cottage lane closure not a PRoW     |
| c. | Fitzpatrick Woolmer      | E-mail: Confirmation finger arms job now authorised   |
| d. | Dyfed Police             | E-mail: HMRC scam alert                               |

e.	Andrew Williams	E-mail: Update re. Christmas lights inventory
f.	BBNP	E-mail: Planning refused for 18/16400/FUL Gypsy Castle Lane
g.	PAVO	E-mail: November 2018 e-bulletin
h.	Dyfed Police	E-mail: Monthly Police report for Oct 2018
i.	OVW	E-mail: Ack. NBs request for list of policies
j.	NALC	E-mail: Confirming end of 'toilet tax'
k.	Powys CC	Rates for the Annexe
l.	Clerks & Councils	Nov 2018 Newsletter
m.	Opus	E-mail: Request for meter readings for Council Offices
n.	Tom Mills Heart of Wales Property	E-mail: Confirming meeting at C.Offices re. roof repairs
o.	Cllr JP	E-mail; Quote for footpath work for 'Shared Spaces'
p.	BBNP Jane Pashley	E-mail: Wkly list of planning apps 26th Oct 2018
q.	BBNP	E-mail: Ack, receipt of Pre App. Guidance for Hay Cemetery
r.	Ian Mills Powys CC	E-mail: Road closure notice for Winter Food Festival
s.	Corona Energy	Letter asking for gas meter reading Sports Pavilion
t.	David Pritchard Powys CC	E-mail: Most up-to-date CAT Eof I form to use
u.	Phil Powell Gwent Energy	E-mail: Update re. electric car charging at the Swan Hotel
v.	Emma Bradford Powys CC	Request from resident to remove road sign Oxf Rd car park
w.	Paul Egan OVW	E-mail: List of useful policies for Town Councils
x.	OVW	E-mail: Announcing conference on 28th March 2019
y.	RS Sign & Engraving	E-mail: Proof for portable ramp business sticker
z.	Kate Edwards BBNP	E-mail: Planning app. 18/16736/FUL
aa.	NALC	E-mail:Chief Executive's Bulletin Nov 2018
ab.	Michael Smith NRW	E-mail: Ack. HTC's request for bank details to process 1st claim
ac.	BBNP Jane Pashley	E-mail: Wkly list of planning apps 2nd Nov 2018
ad.	Npower	E-mail: Credit note for electricity Sports Pavilion
ae.	BBNP	E-mail: Formal ack. of request re. Hay Cemetery site
af.	Gayle Frewin Powys CC	E-mail: Comm. Decision Notices 29th Oct to 9th Nov 2018
ag.	BBNP	E-mail: Retrospective planning app. 18/16778/FUL
ah.	NALC	E-mail: Reminder of Tree Charter Day 24th Nov 2018
ai.	OVW	E-mail: Rural Wales services and CAT reports
aj.	Barclays	Current account statement
ak.	Mr Pratt	Letter re. Warren Steps
al.	Anita Wright	E-mail: Comm. Speed Watch possible newsletter article
am.	Jo Lancey Powys CC	E-mails: Response to Blue Boar safety issues and audti methodology
an.	Hay Castle Trust	E-mail: Autumn 2018 newsletter
ao.	Healthatic Jan Richards	E-mail: Clock Tower disabled parts due to arrive
ap.	Services for Independent Living	Invite to Mayor of Hay to attend pre-Christmas reception 11th Dec 2018
aq.	Clare Bunton	E-mail: Grant recycling app for Radnor Area Scouts
ar.	Ian Mills Powys CC	E-mail: Sealed order for road closures for Winter Festival
as.	PAVO	E-mail: Request for HTC to complete annual survey
at.	RS Sign & Engraving	E-mail: Invoice for Brian Wilding plaque (2)
au.	BOSS	E-mail: Invoice for ink
av.	Fred Lloyd Bowls Club	E-mail; Request re. update on Powys CC's new Bowls pavilion
aw.	Gywlim Rippon Abermule C. Council	E-mail: Aburmule re. Powys CC proposal for new waste plant
ax.	NALC	E-mail:Chief Executive update
ay.	BBNP Kittie Powell	Wkly planning apps 9th Nov 2018

az.	Marian Lally	E-mail: Pension information
ba.	OVW	E-mail: Ageing Well in Wales update
bb.	The Swan Hotel	Invoice for room hire 19th November 2018
bc.	Nature Sign Designs	E-mail: Tree and Fish boards first proof
bd.	Jo Lancey Powys CC	E-mail: Confirming meeting with Anita Wright and Helen Scott PSCO
be.	Jones' Hardware	(x4) invoices
bf.	Valuation Office	Rates for Roy Minter and Cambium Solutions
bg.	Jane Johnston Town Clerk L. Wells	E-mail: Request to Town Councils to save Aerial Lift Platform
bh.	Opus	E-mail: Invoice for electricity Council Offices
bi.	Claire Bunton	E-mail: Further information to support Recycling grant app
bj.	Andrew Meredith	E-mail: Gateway to Wales sign quote
bk.	Jane Johnston Town Clerk L. Wells	E-mail: Links to joining network of Clerks
bl.	Nature Sign Designs	E-mail: Updates on Interpretation Boards
bm.	Hay Primary School	E-mail: Confirm will take part in Hay in Bloom logo design Jan 2019
bn.	BBNP	E-mail: Planning App. 18/16861/LBC
bo.	BOSS	E-mail: Invoice ink and paper
bp.	Resident	E-mail: Booking Christmas Party
bq.	BBNP Jane Pashley	E-mail: Wkly planning apps 16th Nov 2018
br.	Powys CC Gayle Frewin	E-mail: Comm. Council Decision Notices 12-23rd Nov 2018
bs.	Greg Couch Nat West	E-mail: Confirming a further 6-month rent of C. Offices
bt.	OTM	E-mail: Confirming cut hedge at Warren Close
bu.	Brissco Bethany Tucker	E-mail: Proforma for Roundels for MWS waymarkers
bv.	Resident	E-mail: Booking Christmas Party
bw.	Alistair Shaw	E-mail: Initial enquiry re. Cllr vacancy
bx.	Chamber of Commerce	E-mail: Christmas update
by.	Cariads	E-mail: Invoice for December 2018 newsletter
bz.	Frank Davies	Invoice for installing two plaques at Buttermarket
ca.	BBNP	E-mail: Planning Application 18/16870/LBC
cb.	<b>Late Correspondence received after agenda circulated</b>	

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

20. Report from County Councillor

7.45 pm

21. Report from the Chairman

22. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a-Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Chamber of Commerce (k) HOWLS (l) HADSCAL community centre

## 23. Planning

### (a) Urgent Mayor and Deputy Mayor Authorisation

(i) Application Ref: **18/16778/FUL** - Bryntirion, Hardwick Road, Hay-on-Wye  
*- Retrospective application for installation within existing steel shed of micro brewery producing two craft beers (Use Class B2) No objections*

### (b) Planning Applications for Comment

(i) Application Ref: **18/16861/LBC** - Hay Castle, Hay-on-Wye HR3 6EX -  
*Listed Building to help with the restoration of Hay Castle*

(ii) Application Ref: **18/16870/LBC** - Spar Store, 26 Castle Street, Hay-on-Wye -  
*Repair and redecoration of existing windows and render. All doors and windows will be redecorated*

## 24. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

## 25. Date of January meeting - Monday 7<sup>th</sup> January 2019