

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
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Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 4th December 2017 at **6.00pm** at Hay CP School. Planning applications and correspondence will be available from 5.30pm.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Questions from the Public (5 mins allowed)
4. Police update
5. Minutes of the meeting dated 6th November 2017
6. Matters arising from minutes not listed on the agenda: (a) Legionella testing (b) Arnold Wesker Memorial bench (c) Bell Bank Bench (d) TTOW (e) Plastic/Film recycling (f) Gateway to Wales sign (g) Any other items from minutes not listed
7. Sub Committee Reports/Minutes: 6.30pm
 - (a) Finance
 - i. Minutes of Sub Committee dated 24th November 2017
 - (b) Fishing & Estates
 - i. Minutes of Sub Committee dated 28th November 2017
 - (c) Town Events
 - (d) Recycling Fund
 - (e) Council Premises -
 - i. Minutes of Sub Committee 21st November 2017
 - ii. Letter from Powys CC re. roof repairs

- (f) Communications
 - i. Minutes of Sub Committee dated 29th November 2017
 - ii. Councillor Long Service recognition - draft letter
 - iii. Use of Facebook

8. Transfer of Assets update

9. Library

- (i) HOWLS' statement/HTC's responses
- (ii) Expression of Interest for the Library from HTC - decision needed

10. Letter from Hay Primary School re. community space

11. Community Centre

- (i) HADSCAL's response

12. Town Plan update

- (i) Miles without Stiles/accessibility

7.45pm

13. The Gliss

- (i) Encroachment

14. Winter Festival

15. Response to requests for consultations - allocation of areas to Councillors

16. Recreation Facilities update

- (i) Draft minutes of meeting 21st November 2017

17. Play Areas

- (a) Monthly Inspections

18. Report of the Clerk/Responsible Financial Officer

i. Correspondence

Dec 2017 Correspondence

- | | | |
|----|-------------------------|--|
| a. | Powys Comm. Health | E-mail: agenda for meeting 9th Nov |
| b. | OVW | E-mail: Review of community/town councils |
| c. | OVW | E-mail: link to Future of Work in Wales report |
| d. | Beryl Howells | E-mail: confirming (x1) place at Xmas party |
| e. | BBNP | E-mail: agenda for meeting 10th Nov |
| f. | Kathryn Lewis | Glasbury CC re. possibility of shared speed sign |
| g. | Chamber of Commerce | E-mail: First Aid level 3 course 3-5th Jan 2018 |
| h. | CAB | E-mail: invite to AGM on 21st Nov 2017 |
| i. | Kathie Hughes Powys CC | E-mail re. HTC paying rates of £437.11 |
| j. | BBNP | E-mail weekly planning list 27th Oct 2017 |
| k. | Elas Group | E-mail: confirmation of meeting re. legionella testing |
| l. | Barclays Bank | E-mail: latest statements |
| m. | Wye Catchment | E-mail: latest AGM notice |
| n. | Play for Wales | E-mail: Booklet |
| o. | Telemat | E-mail: advert for online services |
| p. | Fire and Rescue Service | E-mail: checking contact details are correct |

q.	Caerfagu	E-mail: invoice for replacement bench
r.	BBNP	E-mail: weekly list of planning apps 27th Oct 2017
s.	Kingdom Project	E-mail: Confirm 2019 as first year of festival
t.	Helen Morris	E-mail: Confirm meeting re. possible rent of room 2nd floor
u.	Sophie Rees	E-mail: list of fire service workshops
v.	Groveley Solutions	E-mail: ack receipt of refund from HTC for rent
w.	OVW	E-mail: training opportunity
x.	Richard Ball BBNP	E-mail: confirm underspend for Miles without Stiles
y.	Chamber of Commerce	E-mail: Late opening shops for Xmas
z.	Ellie Visagie	E-mail: Christmas Party booking
aa.	Roy Minter	E-mail: ack receipt of refund from HTC for rent
ab.	Scottish Power	Tax invoice for period 01/09/17 to 20/10/17
ac.	Dial-a-Ride	E-mail: ack receipt of refund from HTC for rent
ad.	Powys CC	E-mail: temporary road closures for Xmas lights
ae.	Groveley Solutions	E-mail: report cold tap ground floor not working
af.	EU	E-mail: announcement of audit for TTOW
ag.	Russell Renwick	E-mail: Moore Stephens LLP to audit EU TTOW project
ah.	Herefordshire Fire Alarms	E-mail: invoice for 6-months Pavilion & emergency lights
ai.	Maggie Budd	Ack. Receipt of refund of rent from HTC
aj.	Barclays	Current account statement
ak.	HADSCAL	Response re. community centre at Sports Fields
al.	Powys Health Board	H&Care strategy Phase 2 event 1st Dec
am.	Russell Renwick	E-mail: confirm start of audit wk comm 11th Dec 2017
an.	Chamber of Commerce	E-mail: Xmas lights invoice details
ao.	BBNP	E-mail: weekly planning apps register
ap.	Brecon Beacons Tourism	E-mail: new CEO Julian Atkins
aq.	Helen Morris	E-mail: agreed start of tenancy 1st Jan 2018
ar.	Colin Raffell	E-mail: 12 steps guidance for new Data Protection regs
as.	Francoise Moulinier	E-mail: request for a meeting re. Hay in Bloom
at.	Andrea Blayney Powys CC	E-mail: consultation on major trauma network
au.	Andrew Higginson	E-mail: Purchase Order for X mas lights
av.	Stocksigns	E-mail: company that makes traffic awareness signs
aw.	Russell Renwick	E-mail: follow up EU audit request
ax.	BBNP	E-mail: re-consultation letter for 17/15013/FUL
ay.	Planning Aid Wales	E-mail: Planning training for Town Councils
az.	OVW	E-mail: consultation dates re. town councils
ba.	Dyfed Police	E-mail: report of 5 vehicle thefts in Talgarth area
bb.	Sophie Rees	E-mail: updated Fire Service roadshows
bc.	OVW	E-mail: Job opportunity develop, officer
bd.	PAVO	E-mail: AGM 29th Nov 2017
be.	Opus	E-mail: invoice - credit amount £204.32
bf.	WUF	E-mail: newsletter
bg.	Hay2Timbuktu	E-mail: Campaign to raise funds for toilets in Timbuktu
bh.	BBNP	E-mail: weekly planning apps register 10th Nov 2017
bi.	Russell Renwick	E-mail: Further request for EU audit
bj.	Festival Lights	Invoice for Christmas Lights
bk.	BBNP	Planning Permission 17/15487/FUL 12 Oxford Road
bl.	Woodland Trust	Tree Charter for framing
bm.	Cariads	E-mail: copy invoice for Wye Local inserts
bn.	EU	Repeat letter confirming audit of TTOW

bo.	Colin Raffell	E-mail: Obtaining consent for GDPR
bp.	Cariads	E-mail: invoice for inserts in Oct Wye Local
bq.	Eve Corbett	E-mail: holding response from Welsh Water re. asset transfer
br	Neil Clutton	E-mail: Update on insurance claim for Council Offices' roof
bs.	Sarah Astley	E-mail: consultation on schools deadline 30th Jan 2018
bt.	Mid Wales Housing Ass.	E-mail; Housing bulletin
bu.	Barclays Bank	(x3) Notifications of mixed payments Oct - Nov 2017
bv.	Shane Thomas Powys CC	E-mail: response re. unacceptable delay over asset transfers
bw.	Brecon Beacons Tourism	E-mail: Tourism awards noms - deadline 12th Jan 2018
bx.	Sophie Rees	E-mail: Final call on consultation Corporate Plan
by,	Neil Clutton	E-mail: Response re. clock lights repair
bz.	TS/JP	E-mail: Copy of HOWLS' Facebook statement
ca	EU	E-mail: Further correspondence
cb	Healthmatic	Signed sheet of SLA
cc	Powys CC	Invoice for costs of comm. council elections May 2017
cd	Richard Ball BBNP	E-mail: Wish to progress f/path Bailey Walk/The Warren
ce	Stephen Butcher Powys CC	E-mail: Request for insurance for Sports Grounds
cf	BBNP	E-mail: weekly planning apps 17th Nov 2017
cg	Nichola Davies	E-mail: Rate relief to stay for toilets
ch	Paul Gerrish	E-mail: 2 bookings for X mas party
ci	Ann Owen Powys CC	E-mail: Precept letter/form for 2018/19
cj	OVW	E-mail: further vacancies
ck	Play Wales	E-mail: toolkit for play spaces
cl	Melissa Davies Dyfed Police	E-mail: Dyfed Police precept letter
cm	Gareth Ratcliffe	E-mail: list of items for Cllr Fitzpatrick
cn	Lisa Lloyd BBNP	E-mail: links to agendas

ii. Balances & issue of cheques

19. Report from County Councillor

8.45pm

20. Report from the Chairman

21. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS.

22. Planning

(a) Urgent Mayor and Deputy Mayor Authorisations - none

(b) Planning Applications for Comment

Application Ref: **17/15487/FUL** 12 Oxford Road, Hay-on-Wye: *To replace all UPVC windows with wooden sash windows. Replacement of window opening. Replacement of artificial slate roof with natural slate.*

23. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings)

Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

24. Date of next meeting - Monday 8th January 2018 - 6pm