

Hay Town Council

Clerk & Financial Officer: Nigel Lewis
Hay Town Council
Council Offices
Hay-on-Wye
HR3 5BX

01497 820296
haytownclerk@hotmail.co.uk
www.hay-on-wye.co.uk/htc
Tuesdays to Thursdays till 3pm



Mayor - Cllr T Stedman

The next meeting of Hay Town Council will take place on Monday 9th April 2018 at **6.00pm** at The Swan Hotel, Church Street, Hay-on-Wye

Planning applications and correspondence will be available from 5.45pm.

Nigel Lewis
Clerk to the Council

AGENDA

Target Time

1. Apologies for absence
2. Declarations of Interest & Code of Conduct
3. Jon Adams, Bronllys Wellbeing Park - work streams and next steps
4. Questions from the Public (5 mins allowed)
5. Police update
6. Minutes of the meetings dated 5th March 2018 & 22nd March 2018
7. Matters arising from minutes not listed on the agenda: (a) Legionella testing (b) Bell Bank Bench (c) TTOW (d) Gateway to Wales sign (e) Damage to Bus shelter (f) Residents parking permits (g) Allotments at back of Warren Close (h) siting of plaques (i) Warren Steps (j) Bonfire Night 2018 (k) Hay Reserve held by Powys CC (l) Any other items from minutes not listed
8. Sub Committee Reports/Minutes: 6.30pm
 - (a) Finance
 - (i) Chairman's Report - Progress against action plan
 - (b) Fishing & Estates
 - (i) Chairman's Report - Progress against action plan
 - (ii) Land Registry
 - (iii) Damage to fence by St Marys Church
 - (iv) Update on jobs to be carried out by Frankie Davies
 - (v) Grasscutting tenders

(vi) Tree work - Picnic area and Horse Chestnuts

(c) Town Events

- (i) Chairman's Report - Events held and due to be held
- (ii) Review of Independence Celebrations incl Award Ceremony for Hay Citizen of the Year
- (iii) Hay in Bloom update
- (iv) Snr Citizens Party 2018
- (v) Meeting re Condition of Christmas Lights & possible transfer to Ch of Commerce

(d) Recycling Fund

(e) Council Premises

- i. Chairman's Report - Progress against action plan
- ii. Damage to Council Office Roof
- iii. Oxford Road Toilets - Fires
- iv. Disabled toilets - radar keys
- v. The Annex - new tenant
- vi. Vacant room - main building

(f) Communications

- i. Chairman's Report - Progress against action plan
- ii. Data Protection - new legislation (General Data Protection Regulations) May 2018
- iii. Website update
- iv. Newsletter - next edition
- v. Wye Local article

9. Transfer of Assets update

7.15pm

10. Library Building update

11. Town Council session at Hay Festival

12. Yew Tree arches in Cemetery

13. Black Mountains Lions - Welcome to Hay signs

14. Councillor vacancy

15. Consultations

- (a) Community and Town Council Review (One Voice Wales/Welsh Government)

16. Town Plan update

- (i) Miles without Stiles/accessibility
- (ii) Grant - NRW Expression of Interest Update
- (iii) Review of Plan

17. Aerial film of Hay for Smithsonian Channel

18. OVW Innovative & Practice Awards conference report

19. Recreation Facilities update

- (i) Damage to boiler
- (ii) Legionella update
- (iii) Fund raising update

20. Play Areas

(a) Monthly Inspections

21. Report of the Clerk/Responsible Financial Officer

i. Correspondence

April 2018 Correspondence

a.	Wales Audit Office	E-mail: Financial Governance Report for Local Councils
b.	Welsh Government	E-mail: Funding availability
c.	Chamber of Commerce	E-mail: Photography project Hereford Arts College
d.	BT	E-mail: Quarterly bill
e.	Land Registry	E-mail: Newsletter
f.	SWOAPG	E-mail: Changes to funding
g.	Alan Kiddle	E-mail: Resident reference for Ian Davies
h.	SWOAPG	E-mail: Update re.canoe rights Glasbury to Hay
i.	Bronllys Health Board	E-mail: Jon Adams postponing presentation due to snow
j.	Janet Robinson	E-mail: Resident reference for Ian Davies
k.	BBNP	E-mail: Wkly list of planning apps 23rd Feb 2018
l.	Peter Dunbar	E-mail: Stone mason repairer
m.	Healthmatic	E-mail: Report 1 cubicle Oxford Rd out of order
n.	Powys CC	E-mail: Planning notices 16/02 to 02/03 2018
o.	Caerfagu	E-mail: Quote/invoice for Bell Bank bench
p.	Wales Air Ambulance	E-mail: Request for financial donation
q.	Play Wales	E-mail: E-bulletin for March 2018
r.	Powys CC	E-mail: Decision 18/15666/LBC granted
s.	Maggie Budd	Expenses for Feb/March 2018
t.	British Gas	Reminder of payment for Sports Pavilion
u.	Nancy Lavin	E-mail: Unable to install 2 plaques in Castle's walls
v.	Cllr Gareth Ratcliffe	E-mail: Powys CC notice of intended decision Waste
w.	Opus	E-mail: (x2) Meter readings
x.	Stephen Butcher Powys CC	E-mail: Ack Powys CC still not paid HTC £432.00
y.	The Swan	Invoice for room hire
z.	Powys CC	E-mail: Planning withdrawal to remove trees Booth Gardens
aa.	Chamber of Commerce	E-mail: Request for Registrar's Room for AGM
ab.	Welsh Government	E-mail: Invite Town Clerk to discussion re. renumeration
ac.	NALC	E-mail; On-line survey for clerk
ad.	Planning Aid Wales	E-mail: Invite to consultation workshop
ae.	Huw Morris	E-mail: Revised quote for tree work at the Gliss
af.	Stephen Butcher Powys CC	E-mail: Update re. boiler checks
ag.	Marion Bufton Powys CC	E-mail: Annual play area inspections d/line April 20th
ah.	OVW	E-mail: Guidance for Principal Councils review of communities
ai.	BBNP	E-mail: Spring newsletter 2018
aj.	Family Place	E-mail: Ack. Of refund
ak.	BBNP	E-mail: Permission granted for app. 18/15672/FUL
al.	Powys CC	E-mail: Agenda for health council meeting 13th March
am.	PAVO	E-mail: E-briefing March 2018
an.	Corona	E-mail: Invoices
ao.	Wales Audit Office	E-mail: Survey for town councils
ap.	Healthmatic	Invoice for replacing hand dryer Ox. Rd toilets
aq.	CoC	E-mail: Receipt of recycling grant for Hay Independ. Celebrations

ar.	Hay Dial-a-Ride	E-mail: Query re. lease and grant
as.	Powys CC	E-mail: ack councillor vacancy to be advertised
at.	Powys CC	E-mail: Deadline for election request 28th March 2018
au.	Healthmatic	E-mail: Legionella risk assessments
av.	Gareth Ratcliffe	E-mail: Update re. fallen tree behind the church
aw.	HMRC	Reminder re. end of current tax year/start of next
ax.	Powys CC	Rates relief record for Room C Council Offices
ay.	Scottish Power	Invoice for the Annexe
az.	Barclays	Current business account
ba.	Elas Grouo	Confirmation of meeting with NL re legionella
bb.	Elan City	Electronic speed sign makers
bc.	BBNP	Planning App. 18/15866/FUL
bd.	Healthmatic	E-mail: Quotes for motors
be.	BBNP	E-mail: Wkly list of planning apps 2nd March 2018
bf.	Talgarth Clerk	E-mail: Letter invite re. Cluster Group
bg.	Powys CC	E-mail: Invitation to attend open day at Hay P. School
bh.	Newtown Town Council	E-mail: Request to vote for Newtown as Best Walking N'hood
bi.	Powys CC	E-mail: Notification of secure e-mail
bj.	Wye Catchment	Change of date of AGM from 2nd to 9th March 2018
bk.	Jones' Hardware Store	Invoice for keys/spray
bl.	Resident	Citizen of the Year nomination
bm.	Jamie Howard Electrics	Invoice fixing heating in Council Offices
bn.	Llangorse Clerk	E-mail: Agree in principle to Cluster Group
bo.	Felinfach Clerk	E-mail: Agree in principle to Cluster Group
bp.	Talgarth Clerk	E-mail: Reponse to Llangorse
bq.	R Jenkins & Sons Ltd	E-mail: Invoice for tree works at Millbank
br.	BBNP	E-mail: Propose electronic-only Planning Apps.
bs.	B&R Express	Invoice for grass cutting tender ad.
bt.	BBNP	E-mail: Permission granted for app. 18/15734/FUL
bu.	Shelley Signs	E-mail: Quote for interpretation boards
bv.	Fitzpatrick Woolmer	E-mail: Quote for interpretation boards
bw.	Healthmatic	E-mail: Reports toilets out of order Ox. Road
bx.	Powys CC	E-mail: Remittance for £432.00
by.	Brook St Pottery	E-mail: Invitation to attend exhibition
bz.	CoC	E-mail: Request for Book Bus parking
ca.	Powys CC	E-mail: Weblink to LDP
cb.	SWOAPG	E-mail: Update re. canoe rights/Mr Maynard
cc.	Historical Promotions	E-mail: Itinerary for the year
cd.	CoC	E-mail: Programme for Independence Celebrations
ce.	Claire Griffiths	E-mail: Recycling Grant for scouts
cf.	Opus	E-mail: Invoice for C.Offices electric
cg.	Huw Morris	E-mail; Invoice for tree work at the Gliss
ch.	Residents	(x3) Citizen of the Year nominations
ci.	Resident	E-mail: (x1) Citizen of the Year nomination
cj.	OVW	E-mail: Motions for AGM 29th Sept 2018
ck.	BBNP	E-mail: Wkly list of planning apps wk comm. 9th March 2018
cl.	Gareth Ratcliffe	E-mail: Update on fallen tree behind Church
cm.	Healthmatic	E-mail: SLA for 2018-2020
cn.	Williams Beales & Co	E-mail: Welsh Water response to asset transfer at the Gliss
co.	Rob Golesworthy	E-mail: Unofficial request from Sid Morris re. co-option as a Cllr

cp	Glasdon's UK	Street furniture brochure
cq	Powys CC	Powys Local Development Plan 2011-2026 report
cr	British Gas	New contract for Clock Tower pavements
cs	Welsh Government	E-mail: Consultation on Strengthening Local Govn't
ct	OVW	E-mail: Reminder re. survey for Welsh Govn't 6th April 2018
cu	Malcolm Gooch	E-mail: Confirmation of launch in Bloom business competition
cv	Simon Morris	E-mail: Interest in becoming Town Councillor
cw	Russell Renwick/EU	E-mail: Draft EU audit report
cx	Cusop Clerk	E-mail: To Hereford CC re. Bookers Edge
cy	Dial-a-Ride	E-mail: Invite to photo call re. recycling grant
cz	Cllr Philip Price, Hereford CC	E-mail: Response re. Bookers Edge
da	Charlie Smith	E-mail: Request to aerially film Hay
db	Claire Jackson	E-mail: Request for room hire of Annexe
dc	BOSS	E-mail: 2 invoices
dd	Talgarth Clerk	E-mail: Ack. HTC's interest in Cluster Gp
de	OVW	E-mail: Response re. tax for Cllr expenses
df	Cusop Clerk	E-mail: Further response
dg	BBNP	E-mail: Wkly list of planning apps 19th March 2018
dh	Sign Writing	Invoice for Citizen of the Year certificate
di	Powys CC	Revised Gateway to Wales licence
dj	Npower	Invoice for electric Ox. Rd toilets
dk	Old Forge Garage	Donation to Sports Fundraising Comm.
dl	Powys CC	Rates info only for Sports Pavilion
dm	Powys CC	Rates for all rooms
dn	Bronllys Health Board	E-mail: next meeting 16th April 2018
do	Healthmatic	E-mail: confirming new SLA
dp	OVW	E-mail: Conference 16th May 2018
dq	TENDER	Grass cutting tender for 2018-20
dr	Barclays	Latest statements
ds	Jane Hughes Wye Valley Canoes	E-mail: Gliss car park full
dt	Old Railway Line	E-mail: Proof of in Bloom banner
du	BBNP	E-mail: Brecon TI now closed
dv	Claire Jackson	E-mail: Confirming will rent the Annexe
dw	OPUS	E-mail: Latest invoices
dx	CoC	E-mail: AGM 26th April 2018
dy	Bronllys Health Board	E-mail: AGM 16th April 2018
dz	BOSS	E-mail: 2 invoices
ea	Powys CC	E-mail: Permission given for 18/15742/CON
eb	TENDER	Grass cutting tender for 2018-20
ec	Marian Lally	Payroll
ed	Fair on the Square	Recycling Grant application
ee	Barclays	E-payment charges
ef	BBNP	Planning App. 18/15933/LBC
eg	Kingdom Project	E-mail: Unable to attend 9th April meeting
eh	Powys CC	E-mail: No call for an election
ei	OVW	E-mail: Response to Town Council review
ej	BBNP	E-mail: Wkly list of planning apps 26th March 2018
ek	Wales Audit Office	E-mail: Reminder re. survey for Welsh Govn't 6th April 2018
el	PAVO	E-mail: E-briefing April 2018
em	Healthmatic	E-mail: Lighting fires in toilets

en Bronllys Health Board
eo Peter Florence

E-mail: Housing & Energy event 2018
E-mail: Re. HTC event at Festival

Late Correspondence

- ii. Balances & issue of cheques
- iii. Bank account reconciliations

22. Report from County Councillor 8.30pm
23. Report from the Chairman
24. Reports from representatives: (a) Dyfed Powys Police; (b) Gwynne's Almshouses; (c) Dial-a- Ride; (d) Hay School Governors; (e) One Voice Wales; (f) Bronllys Wellbeing Trust; (g) Cheesemarket; (h) Hay to Timbuktu (H2T); (i) BBNP; (j) Affordable Housing Group; (k) Chamber of Commerce (l) HOWLS (m) HADSCAL community centre
25. Planning
- (a) Urgent Mayor and Deputy Mayor Authorisations
 - (i) Application Ref: **18/15866/FUL** - 28 Gipsy Castle, Hay-on-Wye: Demolition of flat roofed extension and extension on top of single storey extension - *No objection*
 - (b) Planning Applications for Comment
 - (i) Application Ref: **18/15933/LBC** - Compton House, High Town: Remove loose stone and cement on walls & replace weathered masonry, window arches and sills. Repair or replace sash and wooden window cases.
26. Motion to Exclude Members of the Public and Press
To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."
29. Date of May meeting & AGM - Monday 14th May 2018 - AGM 6pm followed by May monthly meeting at 6:30pm (venue to be agreed)