

# Hay Town Council

Hay Town Council  
Council Offices  
Recreation Facilities  
Brecon Road  
Hay-on-Wye  
HR3 5DY

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[www.haytowncouncil.gov.uk](http://www.haytowncouncil.gov.uk)



Agenda for the meeting of Hay Town Council on Monday 2<sup>nd</sup> October at **6.00pm**  
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Zoom platform

1. Apologies for absence
2. Wildlife presentation Dave Pope
3. Declarations of Interest & Code of Conduct
4. Questions from Members of the Public
5. Minutes of the meeting dated 4<sup>th</sup> September 2023
6. Henallt Exhibition – Cabinet of Curiosities
7. 20 MPH Signs
8. Fishing Rights
9. Subcommittee Reports / Minutes
  - a) Finance
    - I) Reserves Policy
    - II) Draft Precept 24/25
    - III) Date of next meeting
  - b) Estates
    - I) Cemetery
    - II) Estates survey
    - III) Date and time of next meeting
  - c) Premises
    - I) Oxford Road Toilets
      - a) Refit or Refurbishment  
**Recommendation:** to meet with Danfo and investigate  
**Recommendation:** to investigate loan to facilitate toilets update.
    - II) Pavilion

- III) Date and time of next meeting
- d) Communications
  - I) Date and time of next meeting
- e) Events
  - I) Citizen of the Year
  - II) Remembrance
  - III) Xmas Lights
  - IV) Date and time of next meeting

10. Report of the Clerk / RFO

- i) Bank Reconciliations
- ii) Major Correspondence
- iii) Playground Questionnaire Results
- iv) Hay Town Plan

11. Report from County Councillor

12. Reports of HTC Representatives:

- a) Gwynne's Almshouses
- b) Dial a Ride
- c) Dyfed Powys Police
- d) Hay School Governors
- e) One Voice Wales
- f) Cheesemarket
- g) Hay2Timbuktu
- h) BBNP
- i) Chamber of Commerce
- j) Hay Summer Show
- k) Hay Markets
- o) Hay Sports Clubs
- p) Hay Youth Club

13. Date and time of next meeting:

Monday 6<sup>th</sup> November at 6.00 pm – to be confirmed.



Claire Bunton  
Clerk to the Council

**General Data Protection Regulations (GDPR) 2018**

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: [townclerk@haytowncouncil.gov.uk](mailto:townclerk@haytowncouncil.gov.uk) or by calling 01497 808019. Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).

HAY TOWN COUNCIL - Comparison Actual Vs BUDGET/ PRECEPT						
Division	Detail	Acc Expend	Est Expend.		Act. Expend	Act. Income
		2022 / 23	2023/24		27/09/2023	27/09/2023
Income						
	Income Bank Interest	86.7				99.55
	Income from Precept & Powys	66290.27				52057.89
	VAT refund	11569.39				0
	Income from Entry Charge - Cash	15694.19				6408.3
	Income from Entry Charge - Nayax	5962.65				7064.06
	Paid Parking - income	1358.35				674.98
	Christmas Lights	2421.4				0
	Training Donation	0				300
	Fishing	400				0
	Pavilion Room Hire	420				235
	Land Rental	0				20
	Refund	20				90
	Grant	10103.69				500
Finance: General						
	Clerk/RFO salary	21812.89	23000		13091.75	
	Mayor's allowance	0	350		0	
	Stationery/Office costs	1378.5	1200		285.67	
	Telephone/internet	0	500		167.04	
	Accountant/Audit Fees / Payroll	1665	2000		1290	
	Town Crier	125	250		100	
	Town Clock	500	400		200	
	Election costs (Reserve)	664.59	250		0	
	Insurance	2174.71	1700		1760.41	
	Subscriptions	772	400		65	
	Bank Charges	535.36	400		238.7	
	Contingencies	0	750		250	
	Training	525	560		488	
	Expenses (£156 Cllr expenses)	1975	1716		0	
	Petty Cash	215.47	0		0	
	Legal & Other up front costs	40	2000		0	
Estates						
	Grass Cutting	3456	3000		1290	
	Maintenance - General	1012	500		519	
	Tree Management	1476	10500		8904	
	Cemetery (Agreed from Reserves)	3024	3600		2187.86	
	Car Park/Play area Maintenance	0	1000		0	
	Grant to WMG re Dog litter bins	1500	1500		0	
	Cleaning Recycling Area	550	600		300	
	Paid Parking - Costs to set up	4326.37	2000		236.54	
Premises						
Toilets	Cleaning	26460.51	15192		5579.82	
	Toilets Maintenance		6540	**	6714.37	

	Water Rates - Oxford Rd	2895.58	3000		848.95	
	Water Rates - Broad Street	641.77	1000		258.21	
	Electricity - The Pavement	796.14	1200		837.91	
	Electricity = Oxford Rd	1936.98	3000		1450.69	
	Rates	3210	3300		1796	
	Water Pavillion	1020.16	800		713.74	
	Gas Pavilion	1220.76	600		959.97	
	Electricity Council Offices	2768.84	1600		1128.65	
	Electricity Pavilion	421.1	500		0	
	Buildings Maintenance	4326.37	5000		1819.04	
	Statutory Testing	984	1000		0	
Events						
	Christmas Lights	3000	3000	**	4000	
	Citizens award	189	250		0	
Communications						
	Communications & Advertising	908.84	600		183.6	
	Website	723.04	500		486.52	
			Budget		Expenditure	Income
	Totals		105258		58151.44	67449.78

## Main Account

30/08/2023	-78.25	Premis	Bill Payment	PHS GROUP 69996806 BBP	23292.43	23292.43
31/08/2023	-713.74	Premis	Bill Payment	WELSH WATER 845572634018 BBP	22578.69	
31/08/2023	-11.28	Finance	Direct Debit	INTERNET FOR EVERY M58720210413130831 DD	22567.41	
31/08/2023	26000	Income	Counter Credit	RECEIPTS ACC PRECEPT BGC	48567.41	
01/09/2023	-868	Premis	Bill Payment	SHARON STALEY AUGUST 23 BBP	47699.41	
05/09/2023	1.6	Income	Credit Payment	Loyalty Reward 13 JUL - 13 AUG	47701.01	
05/09/2023	-16	Finance	Credit Payment	CHARGES COMMISSION FOR PERIOD	47685.01	
06/09/2023	-50	Estates	Standing Order	M J EAGER STO M J EAGER STO	47635.01	
06/09/2023	-500	Finance	Bill Payment	CLAIRE BUNTON BACKPAY BBP	47135.01	
08/09/2023	-122.06	Finance	Direct Debit	NEST IT000003841532 DDR	47012.95	
13/09/2023	-184.17	Premis	Direct Debit	BRITISH GAS BUSINE 602197451090916000 DD	46828.78	
14/09/2023	2151.19	Income	Counter Credit	Nayax Europe UAB 2000796706 Payment BG	48979.97	
15/09/2023	-87.6	Premis	Bill Payment	SHEPPARD S PLUMBIN 24816 BBP	48892.37	
15/09/2023	1635.01	Premis	Bill Payment	DANFO UK LTD HAY001 BBP	47257.36	
15/09/2023	25	Income	Standing Order	SOUTH POWYS JUNIOR HAYBOWLINGCLUBHIRE ST	47282.36	
20/09/2023	-1860	Estates	Bill Payment	MODULAR ESL CN78272 BBP	45422.36	
20/09/2023	-72	Premis	Bill Payment	MR STUART SHEPPHAR INV NO 24848 BBP	45350.36	
21/09/2023	20.83	Income	Standing Order	HOWARD FG PTE PARKING STO	45371.19	
22/09/2023	250	Income	Counter Credit	JACKSON TAMMY JacksonParking BGC	45621.19	
25/09/2023	-34.8	Finance	Direct Debit	VODAFONE LTD 7078015488-1001 DDR	45586.39	
27/09/2023	-456	Estates	Bill Payment	OTM GROUNDSCARE LT INV.5265 BBP	45130.39	
27/09/2023	-743.35	Finance	Bill Payment	HMRC PAYE/NIC CUMB 948PW001873052309 BBP	44387.04	
27/09/2023	-	Finance	Bill Payment	CLAIRE BUNTON CB SEPT 23 BBP	43044.97	

	1342.07					
27/09/2023	-900	Premis	Bill Payment	B JONES	203 BBP	42144.97 42144.97

### Projects Account

30/08/2023	75	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 30A	13813.74	13813.74
05/09/2023	2.48	Credit Payment	Loyalty Reward	13 JUL - 13 AUG	13816.22	
05/09/2023	120	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 05S	13936.22	
05/09/2023	120	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 05S	14056.22	
05/09/2023	-20.88	Credit Payment	CHARGES	COMMISSION FOR PERIOD	14035.34	
11/09/2023	144.6	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 11S	14179.94	
19/09/2023	145	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 19S	14324.94	
19/09/2023	-329.56	Direct Debit	E.ON NEXT	A-0FCBA8DA-001 DDR	13995.38	
21/09/2023	-300	Direct Debit	POWYS CC CTAX	6000582287 DDR	13695.38	
25/09/2023	-141.13	Direct Debit	CORONA ENERGY RETA	20428025 DDR	13554.25	
26/09/2023	119.9	Cash Withdrawal	POST OFFICE	4928-3228-3315-601 26S	13674.15	13674.15

### Reserves Account

Date	Amount	Subcategory	Memo	Balance	Bank Statement Balance
		Credit			
05/06/2023	30.98	Payment	INTEREST PAID GROSS FOR PERIOD 6MAR/ 4JUN	14892.28	
28/06/2023	500	Counter Credit	GROUNDWORK UK - TE GWUK BGC	15392.28	15392.28
25/07/2023	-250	Funds Transfer	203964 80471380 TABLES FT	15142.28	15142.28
		Credit			
04/09/2023	40.61	Payment	INTEREST PAID GROSS FOR PERIOD 5JUN/ 3SEP	15182.89	15182.89

					balances
				Main	42144.97
				Projects	13674.15
				Reserves	15182.89
				Total	71002.01
Pending:					
Town Crier	49.9				
Petrol for cutting Cemetery	31.08				
OTM	380				
Total	460.98				
			Reserves total		70541.03

Communication September 2023			
When	What	Who	How
Numerous	Planning Registers	BBNP	Email

Numerous	Planning decisions	Powys CC	Email
Numerous	Sanitary waste & products	PHS	Email
Numerous	Toilet Maintenance	Mal Holt / Tony Purbeck	Email
Numerous	Temporary Road Closures	Ian Mills	Email
Numerous	Town & Community Council	Monika Rogowska	Email
01/09/2023	Job Vacancy	OVW	Email
01/09/2023	Conference	OVW	Email
01/09/2023	Correspondence	HCC	Email
01/09/2023	Annual Return	IRP	Email
04/09/2023	Shipping Container	Georgia Cooper	Email
04/09/2023	Advice Please	OVW	Email
04/09/2023	Tennis Courts	Denise Jones	Email
04/09/2023	Conference	OVW	Email
04/09/2023	High Town	Powys CC	Email
04/09/2023	Heaters	Jack Biggs	Email
05/09/2023	Carer Friendly Hay	Jenny O'Hara	Email
05/09/2023	Annual Return	Community Council Audits	Email
05/09/2023	Payroll	Marian Lally	Email
05/09/2023	Speed Watch	OVW	Email
05/09/2023	Car parking meeting	Powys CC	Email
05/09/2023	Cemetery	BBNP	Email
05/09/2023	Pavilion Booking	Hay St Marys	Email
Various	Welsh Water	Various	Email
07/09/2023	Play equipment	Sovereign	Email
07/09/2023	RAAC Questionnaire	Senedd	Email
07/09/2023	Bollarded Parking	Tammy Jackson	Email
07/09/2023	Cemetery	Nia Hughes	Email
08/09/2023	Invoice	Sheppard's	Email
08/09/2023	Insurance	Zurich	Email
11/09/2023	Winter Markets	Hay Markets	Email
11/09/2023	Training Dates	OVW	Email
11/09/2023	Hay Town Plan	Helen Roderick	Email
11/09/2023	Community Forum	Christina Resch	Email
12/09/2023	Public Consultation	Welsh Ombudsman	Email
12/09/2023	AGM	OVW	Email
12/09/2023	Fitzwilliam Music Festival	Miranda Cooke	Email
12/09/2023	Men's Toilets	Sheppard's	Email
13/09/2023	Economy & Digital Services	Town Centre Liaison Officer	Email
14/09/2023	RBL2023	Dylan Murray	Email
14/09/2023	Invoice	Vodafone	Email
14/09/2023	HEP	BBNP	Email
14/09/2023	Container	MES	Email
15/09/2023	Invoice	Sheppard's	Email
15/09/2023	Toilets	Danfo	Email
15/09/2023	Bowls Club	Ian Hamilton	Email
16/09/2023	Toilets Complaint	Public	Email
18/09/2023	BT Phonebox	Powys CC	Email

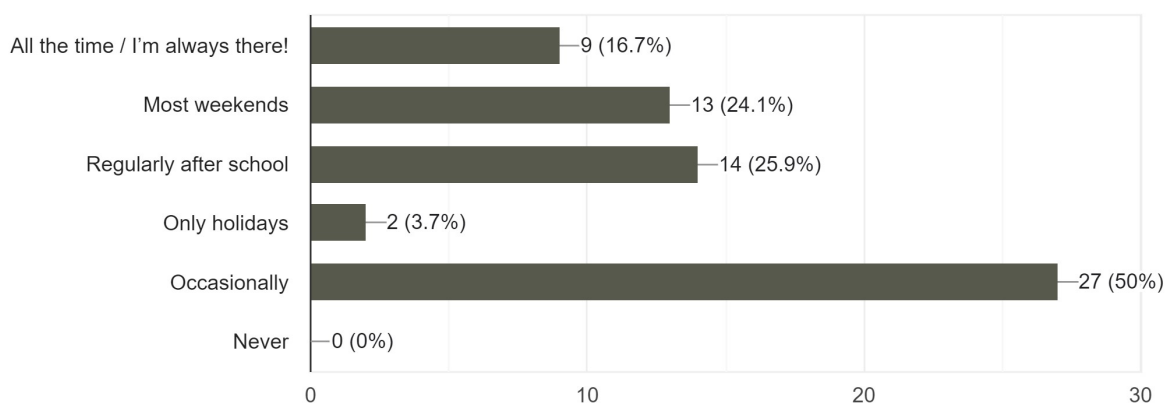
18/09/2023	Men's Toilets	Sheppard's	Email
18/09/2023	Eco Schools	Powys CC	Email
19/09/2023	Eisteddfodau	Urdd Gobaith Cymru	Email
19/09/2023	Wellness Festival	Michaela da Cunha	Website
19/09/2023	High Town	Powys CC	Email
19/09/2023	Cattle Market	Maggie Jerr	Email
20/09/2023	Update	Hay Dial a Ride	Email
20/09/2023	Work, Leisure & Learning	Powys CC	Email
21/09/2023	Bill	Welsh Water	Email
22/09/2023	Invoice	Ben Jones	Email
22/09/2023	Deep Listening in Hay	Jenny O'Hara	Email
25/09/2023	Quote	OTM	Email
25/09/2023	Payroll	Marian Lally	Email
26/09/2023	Invitation	Cartref	Email
26/09/2023	Invoice	OTM	Email
26/09/2023	Account Manager	PHS	Email
27/09/2023	Disabled Toilets	Eira Miles	Email
27/09/2023	Letter to Timbuktu	Sue Campbell	Email

## Playground Questionnaire Results.

55 families responded with a population of 255 under 18 year old's in Hay means that we had a return of 21.5% which is classed as a good return with reliable results.

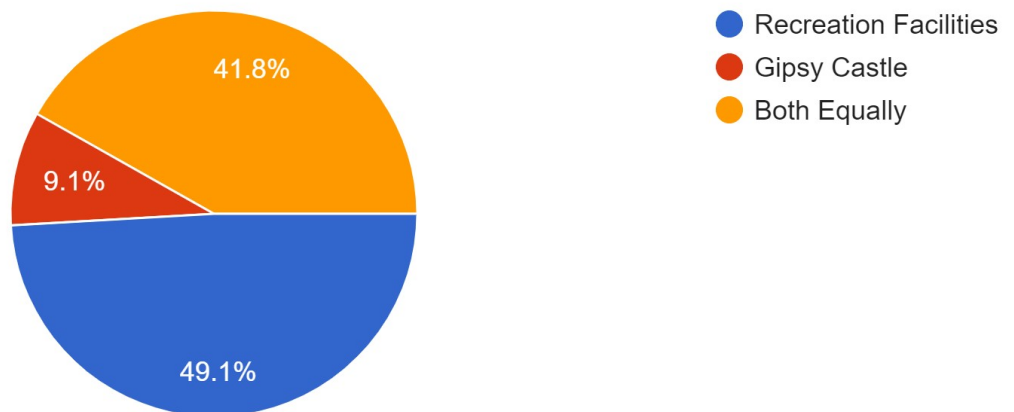
How often do you (or your children) use the play equipment?

54 responses



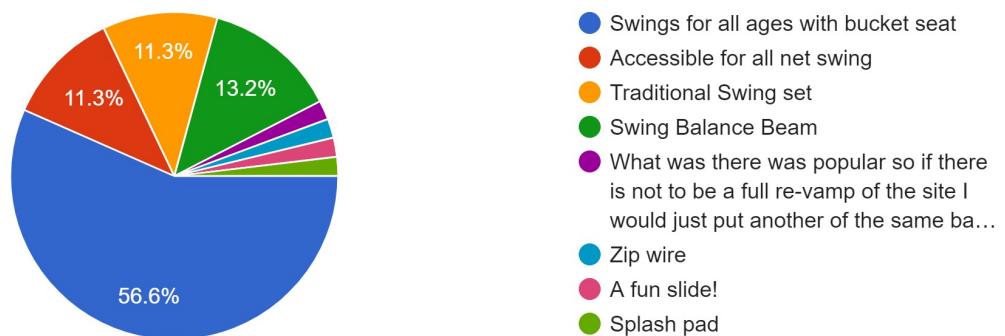
## Which playground do you use the most?

55 responses



Hay Town Council have recently had to remove a swing set from Gipsy Castle as it became unsafe. What would you like to see it replaced with?

53 responses



## What do you especially like and dislike at The Recreation Facilities?

Variety of answers compiled by appeared most often including

Lack of play for younger ones

Not inspiring

No slide

Not enough seating or covered area

Zip line & assault course

## What do you especially like and dislike at Gipsy Castle?

Variety of answers compiled by appeared most often including

Designed for under 7's so older ones find it boring

Needs a refurb



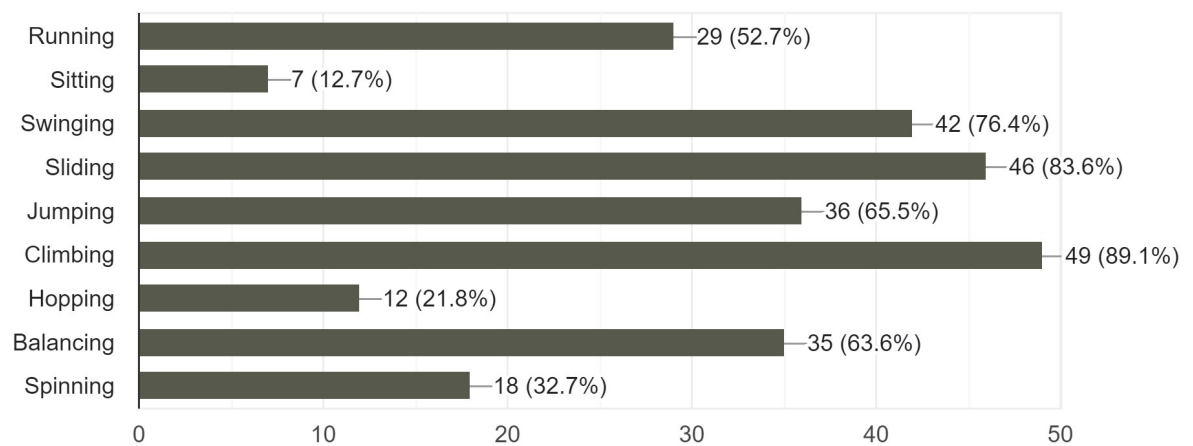
Children like "pretend play". Would you want to see additional play equipment that encourages imaginative play?

53 responses



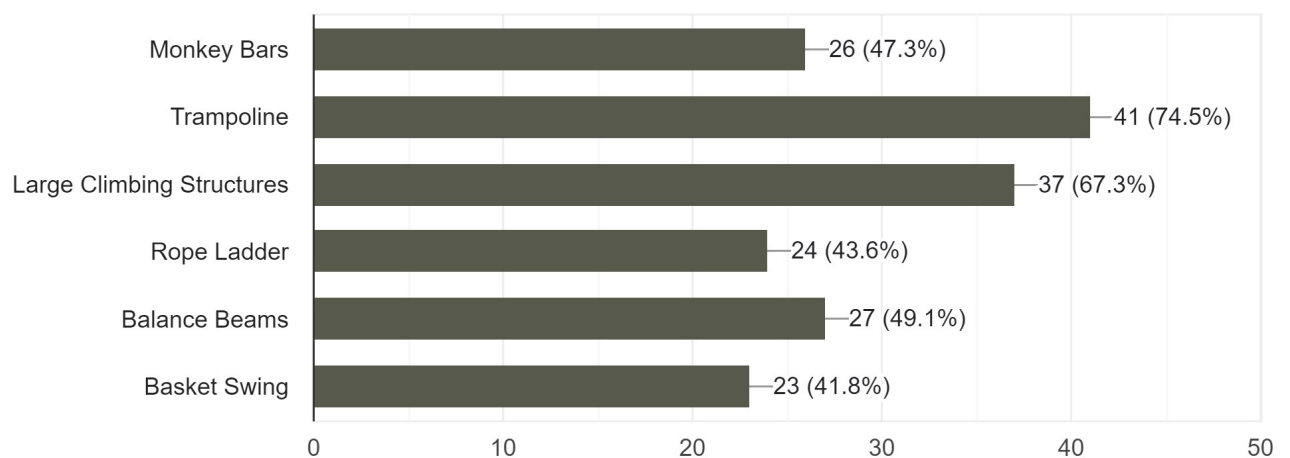
What sort of activities does your young person enjoy the most?

55 responses



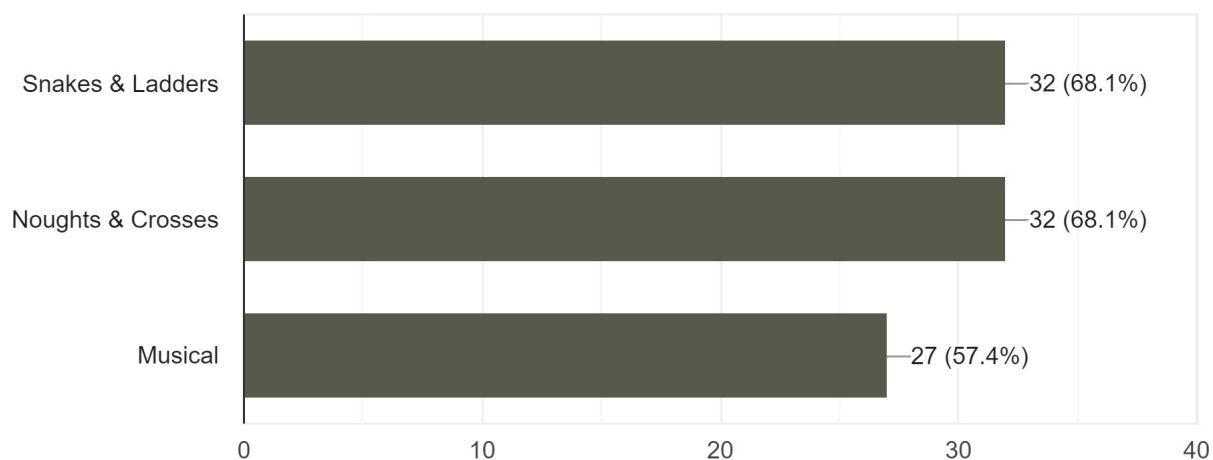
Thinking of Climbing / Scrambling items would you like to see any of the following:

55 responses



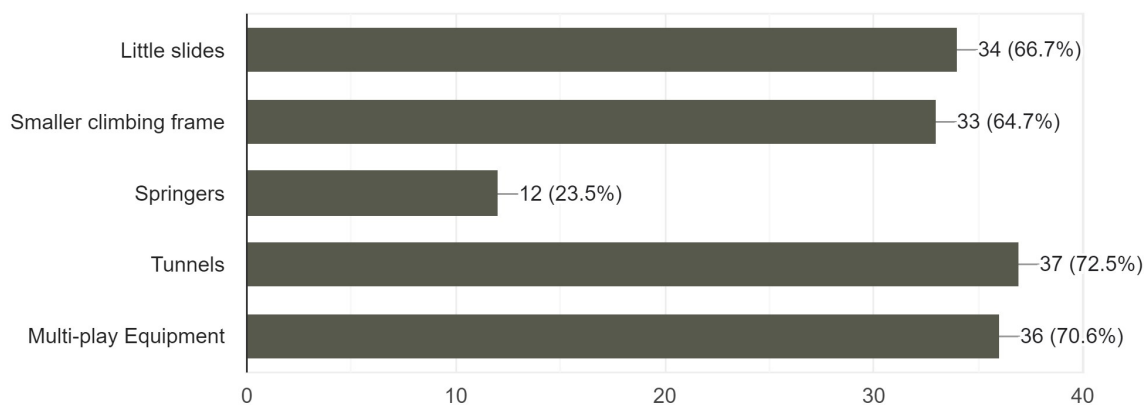
## Thinking Games, would you like to see any of the following:

47 responses



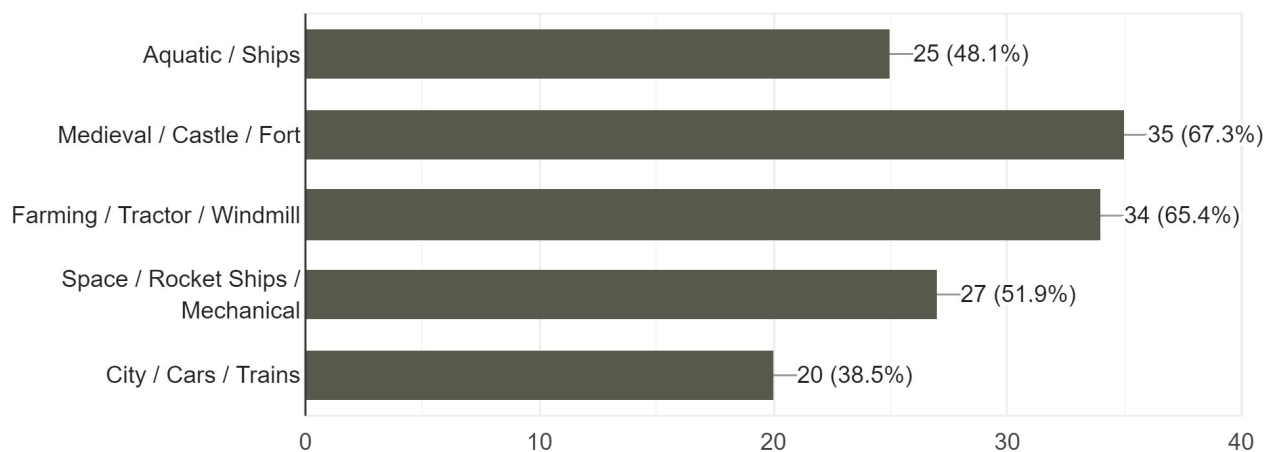
## Thinking smaller children, would you like to see any of the following:

51 responses



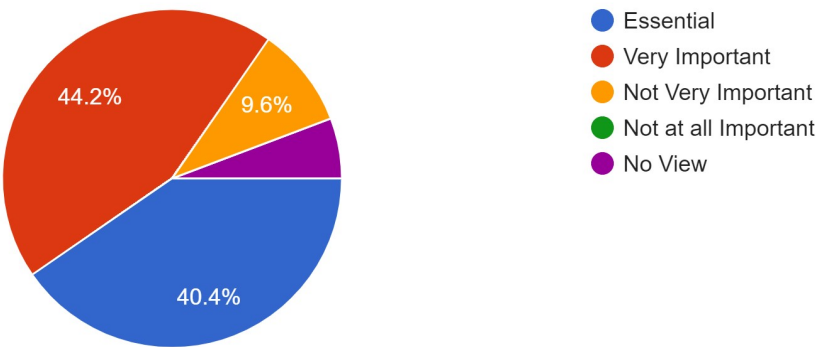
## Themed Imaginative

52 responses



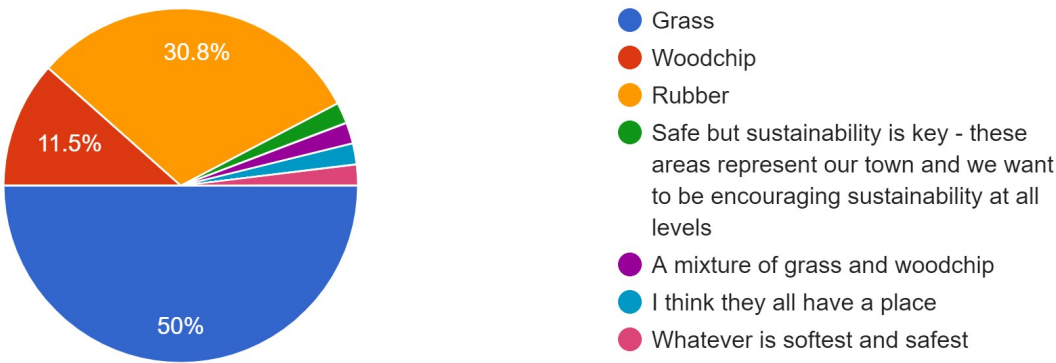
Thinking about the play areas, is it important that children of different ages can play together

52 responses

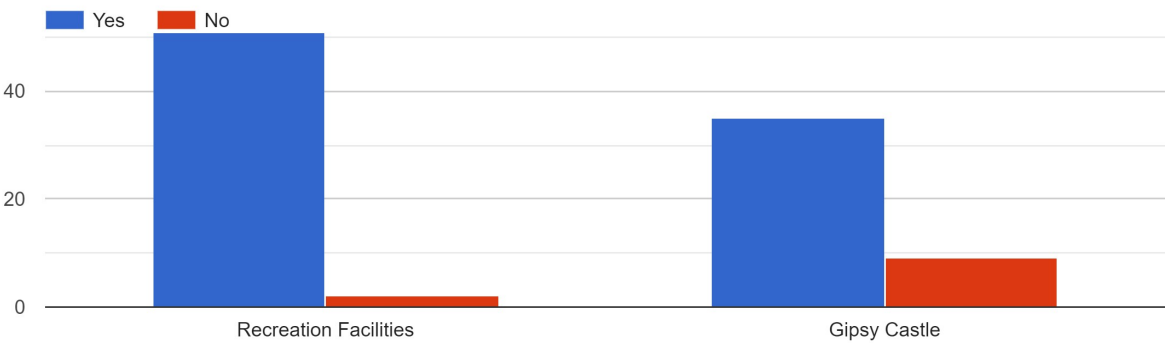


Which type of playground surface would you prefer?

52 responses

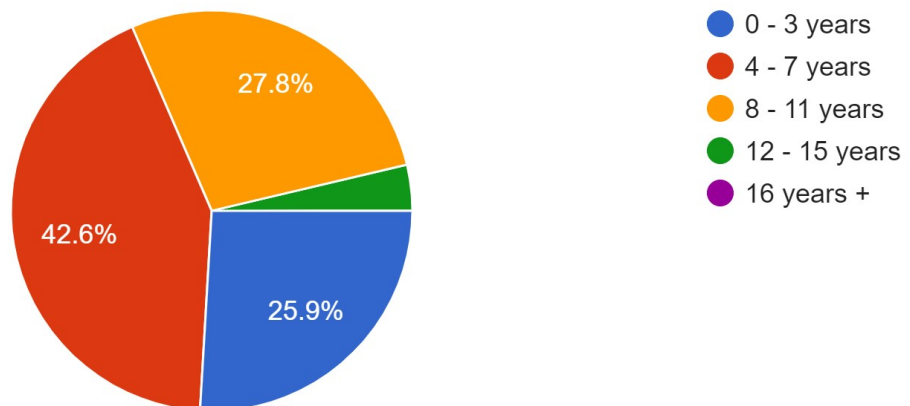


Would the play areas benefit from additional seating?



## What is your young persons age?

54 responses



Some news for you from Dial-a-Ride over the summer!

I have placed the order for the new minibus, which is due for delivery in summer 2024. This will replace the existing larger minibus which has been in service since 2014. We still have about £20k to raise (the bus will cost approx £65k).

Our membership levels have increased to 330 now, which is the highest it has ever been. We are still looking for community car drivers, ideally living within or close to Hay, but I won't be recruiting any more minibus drivers until the Spring of next year. This is because we are still working on training the existing two cohorts of new volunteers.

Our AGM is to be held at 3pm on Tuesday 17th October and we'd like to invite you to attend. If you can confirm you want to come, I'll arrange to get a set of papers to you.

We are celebrating Community Transport week in October (16th to 22nd) by spotlighting our service and volunteers in action on our Facebook page. I'd like to invite you to come along on the bus on the Thursday morning to meet some of our regular passengers and see what they think of our service.